

April 9, 2020

Well everyone is aware of the worldwide issue with Covid-19 and yes, it is affecting the City of Ely and White Pine County residents and businesses. So, what are we all to do? We need to follow the rules and the guidelines and procedures that are recommended by experts in each of their respective fields. We can beat this virus but it's going to take all us pulling together to win the battle.

Speaking of pulling together, the recent loss of Trooper Ben Jenkins, was terrible and his memory will stay with us who knew him personally, for a long time. The compassion shown by the City folks and White Pine County residents along his way to his family in Elko was outstanding. By word of mouth and social media folks lined our streets in his honor. Thank you.

Both the City and County governments are going to be in a battle to manage our respective areas with the shortfall of future revenues being promised not estimated. Financial experts from the Governor's office are painting a bleak financial future for local government's as well at the State level. I have always said we need to run the City like a business and now we have to be ready to make some serious decisions in the upcoming months and into next fiscal year. Our local businesses are already fighting the battle and some are likely going to lose their battle. If we do not have a plan or working on a plan, before the shortfall of revenue hits the City bank accounts we will be in the same boat as our local businesses. The City of Ely has been warned what is headed out direction, the business owners basically had no warning. Employee's laid off, bills going unpaid, inventory ruined and loss of income.

We as elected officials, have the responsibility to make decisions, might be tough decisions, to keep our business, the City of Ely, financially solid. Our citizens need to have the vital services provided to them such Police protection, Fire/EMS services as well as water, sewer and landfill. We have to listen to our employees and citizens who may have suggestions or recommendations for cost saving ideas in order for the City to come out on top in the upcoming battle. They make a recommendation; we need to listen and absorb what we are being told. All of the citizens and employees are vital to the success of the City during these times. We have several employees we appointed to management positions because we trust them to make day to day decisions without having to get permission from the Mayor on time sensitive items or place a frivolously item on an agenda for approval. The Mayor and we Council members need to give them the respect they have earned.



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

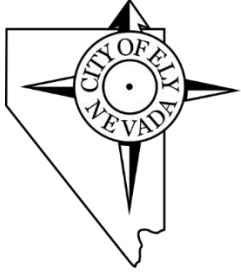
Now, Therefore, I, Nathan Robertson, Mayor of the City of
Ely, do hereby proclaim
May 2, 2020 as

Arbor Day

In the City of Ely, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 9th day of April, 2020
Mayor Nathan Robertson



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430
Fax (775) 289-1463

ELY CITY COUNCIL REGULAR MEETING

April 9, 2020 5:00 p.m. – Ely Volunteer Fire Hall - 499 Mill Street-Ely, Nevada.

PLEASE NOTE: Governor Sisolak’s March 24, 2020 Emergency Directive related to Public Gatherings to mitigate the spread of COVID-19 states: “Nevadans who are not living within the same household, working at or patronizing an essential business or providing essential services may not gather in groups of ten or more in any indoor or outdoor public area”. In order to meet this requirement and still conduct a meeting open to the public, the Ely City Council meeting will be held via videoconference/teleconference. Members of the public attending in person will be limited by Governor Sisolak’s Directive and required to observe the March 20, 2020 White Pine County Public Health Decree requiring six-foot (6’) social distancing. Please call City Hall or email jlee@elycity.com if you have questions regarding accessing the meeting.

Link: <https://zoom.us/j/9771306332> **Meeting ID:** 977 130 6332

One tap mobile: +1-346-248-7799, 977 130 6332# US (Houston)
+1-669-900-9128, 977 130 6332# US (San Jose)

Dial by your location: +1-346-248-7799 US (Houston)
+1-669-900-9128 US (San Jose)
+1-253-215-8782 US
+1-301-715-8592 US
+1-312-626-6799 US (Chicago)
+1-646-558-8656 US (New York)
+877-853-5247 US Toll-free
+888-788-0099 US Toll-free

PLEASE NOTE: THE COUNCIL MEMBERS MAY ADDRESS AGENDA ITEMS OUT OF SEQUENCE, COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, REMOVE AN ITEM OR DELAY DISCUSSION AT ANY TIME TO ACCOMMODATE PERSONS APPEARING BEFORE THE COUNCIL OR TO AID IN THE EFFICIENCY AND EFFECTIVENESS OF THE MEETINGS.

1. OPENING ACTIVITIES:

MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL

2. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05 of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

3. Mayor – Discussion/For Possible Action – Approval of Agenda, including removal of agenda items.

4. CITY DEPARTMENT REPORTS

- **FIRE CHIEF**
- **POLICE CHIEF**
- **MUNICIPAL COURT JUDGE**
- **CITY ATTORNEY**
 - [Liens – March 2020](#)
- **CITY CLERK**
 - [New Business - March 2020](#)
- **CITY TREASURER**
- **CITY PUBLIC WORKS SUPERVISOR**
 - [Animal Control Report – March 2020](#)
 - [Landfill Report – March 2020](#)
 - [Street Department Report – March 2020](#)
- **CITY WATER OPERATOR**
- **CITY ENGINEER**
- **CITY BUILDING OFFICIAL**

5. NNRY FOUNDATION REPORT

6. REPORTS

**CITY COUNCIL
MAYOR**

7. THE MAYOR WILL RECESS THE REGULAR CITY COUNCIL MEETING FOR A MEETING OF THE LIQUOR LICENSING BOARD.

1. Board Members – City Clerk Lee – [Discussion/For Possible Action](#) – Granting of Class II liquor license to Jaswinder Singh, d.b.a. *Ely Discount Liquor & Wine* located at 1005 Great Basin Boulevard, Ely, Nevada.

8. ITEMS FOR DISCUSSION/POSSIBLE ACTION ONLY OF THE ELY CITY COUNCIL.

A. CONSENT AGENDA (These items may be approved in one motion by the Council as its first action of business under For Discussion/Possible Action items.) Approval of the Consent Agenda approves each of these items. Council Members may remove any item from the Consent Agenda by notifying the Mayor or Mayor pro tem.

MOTION: Move to approve the Consent Agenda item 8A-1 Minutes and 8A-2 Bills.

Moved by: _____ Second by: _____ Vote: _____

1. Discussion/For Possible Action –Minutes.
 - [February 27, 2020](#)
 - [March 12, 2020](#)
2. Discussion/For Possible Action –Bills.
 - [March 10, 2020](#)
 - [March 20, 2020](#)
 - [April 1, 2020](#)

B. OLD BUSINESS

1. Mayor Robertson – [Discussion/For Possible Action](#) – Approval of White Pine County’s request to waive building permit fees on 14 homes in the amount of approximately \$35,115.50 OR development of a counter offer.

C. NEW BUSINESS

1. Mayor Robertson – [Discussion/For Possible Action](#) – Approval of Hold Harmless Agreement between the City of Ely and William B. Ririe Hospital allowing temporary occupation of the armory building for a medical clinic for non-COVID-19 cases from April 10–June 30, 2020; William B. Ririe to pay any outside services necessary to commission building and monthly utility costs. The City of Ely will pay for necessary materials and provide labor through its Public Works Department necessary to commission building.
2. Mayor Robertson – City Tree Board Chairman Bill Wolf – [Discussion/For Possible Action](#) – Approval of Proclamation declaring May 2, 2020 Arbor Day in the City of Ely.
3. Mayor Robertson – [Discussion/For Possible Action](#) – Ratification of Mayor Nathan Robertson’s Executive Orders 2020-01, 2020-02, 2020-03 and 2020-04.
4. Councilwoman Beecher – [Discussion/For Possible Action](#) – Approval, pursuant to Section 3.a.iii. of the Development Agreement between the City of Ely and Nevada Northern Railway Foundation, Inc. (the “Foundation”), of the Foundation’s application for a Paycheck Protection Program (“PPP”) loan under Sec. 1102 of the CARE Act in an amount not to exceed \$200,000. The entire amount may be forgiven under Sec. 1106 of the CARE Act.

5. Councilwoman Beecher - [Discussion/For Possible Action](#) – Approval, pursuant to Section 3.a.iii. of the Development Agreement between the City of Ely and Nevada Northern Railway Foundation, Inc. (the “Foundation”), of the Foundation’s application for an Economic Injury Disaster Loan (“EIDL”) under Sec. 1110 of the CARE Act in an amount to be determined by the Small Business Administration.
6. Council Members – City Treasurer Trask – [Discussion/For Possible Action](#) – Engagement of *Hinton Burdick CPAs & Advisors* to complete the Northern Nevada Railway Foundation’s audit for the year ended December 31, 2020.
7. Councilman Carson – Discussion/For Possible Action – Approve possible relief measures for non-essential businesses ordered closed by [Governor’s Emergency Directive 003](#).
8. Council Members – City Treasurer Trask – [Discussion/For Possible Action](#) – Approval of the City of Ely’s Fiscal Year 2021 Tentative Budget, to be filed with the Department of Taxation pursuant to NRS 354.596.
9. Council Members – City Treasurer Trask – [Discussion/For Possible Action](#) – Approval of Resolution 2020-07, a Resolution augmenting the City of Ely’s General Fund using unbudgeted revenue collected in General Fund to apply towards the Fire Department wages, benefits and ambulance expenses in the General Fund.
10. Council Members – City Clerk Lee – [Discussion/For Possible Action](#) – Approval to remove the past due utility fee penalties in the amount of \$2,431.80 from 8050 S 71st E Street ,Ely Nevada at the request of the property owner, Joyce Hoffman.

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10. ADJOURNMENT: THE MEETING MAY BE ADJOURNED BY APPROPRIATE MOTION OF THE CITY COUNCIL.

* Open session – Action/Discussion – Personnel**


The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under N.R.S. 241.031 and 241.033, (1) nothing contained in this chapter prevents a public body from holding a closed meeting to consider the character, alleged misconduct, professional competence or physical or mental health of a person/employee. (2) A public body may close a meeting upon a motion, which specifies the nature of the business to be considered. (3) This chapter does not: (a) Apply to judicial proceedings. (b) Prevent the removal of any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical. (c) Prevent the exclusion of witnesses from a public or private meeting during the examination of another witness. (d) Require that any meeting be closed to the public. (e) Permit a closed meeting for the discussion of the appointment of any person to public office or as a member of a public body. (4) The exception provided by this section, and electronic communication, must not be used to circumvent the spirit or letter of this chapter in order to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory powers.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in

any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <http://www.ascr.usda.gov/complaintfilingcust.html> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov.

For access to the public packet, contact the City Clerk at 501 Mill Street, Ely, Nevada 89301 or call (775) 289-2430; all packet material is posted in the agenda's hyperlinks or under "Minutes" / "Other" on the City's website at <http://www.elycity.com/>

I, Jennifer Lee, City Clerk, did cause to be posted on **April 3, 2020** by 5:00 p.m. five (5) notices of the Ely City Council Agenda in said City of Ely to wit: Posted at the doors or bulletin boards of City Hall located at 501 Mill Street, White Pine County Library located at 950 Campton Street, White Pine County Courthouse located at 801 Clark Street, the U.S. Post Office located at 2600 Bristlecone Avenue and the White Pine County Sheriff's Office located at 1785 Great Basin Boulevard. The meeting notice is also posted on the City of Ely's website at <http://www.elycity.com> and the State of Nevada Public Notices website at <http://notice.nv.gov>.

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Includes Time Slips between the dates of 2 Mar 2020 and 31 Mar 2020

Date	Staff	Activity	Phase	Billing Rate	Mileage	Hours
1208057 - City of Ely - Engineering Services						
Mon 2 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		1.00
		North Street well coordination				
Mon 2 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		1.50
		Murry Booster coordination				
Mon 2 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		1.00
		NORTH STREET WELL VALVE REPLACEMENT				
Mon 2 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		1.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT WITH DRILLER AND VENDOR				
Tue 3 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		2.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT WITH DRILLER AND VENDOR				
Tue 3 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		0.50
		Murry booster, terrace and North well coordination				
Tue 3 Mar 2020	Emil Almberg	Project Administration	Street Department	City of Ely - P.E.		0.50
		Roadway coordination with Mike				
Tue 3 Mar 2020	John Watt	Inhouse Office Time	Wastewater Department	Engineer Technician		1.00
		EMP - phone call to WWTP - discuss EMP w/ Shannan emails to Raul and Shannan				
Wed 4 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		0.50
		Terrace well meeting				
Wed 4 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		1.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT WITH DRILLER AND MEETING				
Wed 4 Mar 2020	John Watt	Inhouse Office Time	Wastewater Department	Engineer Technician		0.50
		EMP message w/ Shannan & emails				
Wed 4 Mar 2020	John Watt	Inhouse Office Time	Street Department	Engineer Technician		1.00
		Storm drain review , in field, Strandman & Parker				
Wed 4 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		1.00
		COORDINATE MURRY BOOSTER BYPASS PIPELINE WITH VENDOR AND CONTRACTORS				

Basin Engineering

Time

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Date	Staff	Activity	Phase	Billing Rate	Mileage	Hours
Thu 5 Mar 2020	Emil Almberg	Project Administration	City Hall	City of Ely - P.E.		1.50
		Mayors meeting prep				
Fri 6 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		2.00
		COORDINATE MURRY BOOSTER BYPASS PIPELINE WITH VENDOR AND CONTRACTORS				
Mon 9 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		2.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT				
Mon 9 Mar 2020	David Miller	Project Administration	City Hall	City of Ely - Project Manager		1.00
		CDBG APPLICATION PRESENTATION				
Mon 9 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		1.00
		Weekly staff meeting				
Mon 9 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		2.00
		Water costs for RNMC meeting				
Mon 9 Mar 2020	John Watt	Inhouse Office Time	Wastewater Department	Engineer Technician		0.50
		EMP emails to WWTP				
Tue 10 Mar 2020	Emil Almberg	Project Administration	Street Department	City of Ely - P.E.		1.00
		Fiber encroachment permit coordination				
Tue 10 Mar 2020	Emil Almberg	Project Administration	Street Department	City of Ely - P.E.		0.50
		MWP encroachment permit				
Tue 10 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		4.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT				
Tue 10 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		3.00
		Pre RNMC water meeting and prep				
Tue 10 Mar 2020	John Watt	Inhouse Office Time	Water Department	Engineer Technician		4.75
		WELL PUMP USAGE SPREADSHEETS				
Tue 10 Mar 2020	John Watt	Inhouse Office Time	City Hall	Engineer Technician		0.25
		EMERGENCY EQUIPMENT POWER PT W/DAVE FOR CDBG				
Wed 11 Mar 2020	John Watt	Inhouse Office Time	City Hall	Engineer Technician		4.00
		EMERGENCY EQUIPMENT POWER PT W/DAVE FOR CDBG, Meet with Ross R.				
Thu 12 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		1.00
		Utility Board				

Basin Engineering

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Date	Staff	Activity	Phase	Billing Rate	Mileage	Hours
Thu 12 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		2.00
	City Council					
Thu 12 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		1.50
	Terrace Well Coordination					
Thu 12 Mar 2020	John Watt	Inhouse Office Time	City Hall	Engineer Technician		5.00
	Meet w/ Ross Rivera, review power point, start on changes as recommended					
Fri 13 Mar 2020	John Watt	Inhouse Office Time	City Hall	Engineer Technician		6.00
	obtained grant app for reference (w/Dave), rewrite power pt to add application wording and \$ amounts, pdf, print					
Fri 13 Mar 2020	David Miller	Project Administration	City Hall	City of Ely - Project Manager		1.00
	COORDINATE CDBG PRESENTATIONS					
Fri 13 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		4.00
	COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT					
Mon 16 Mar 2020	John Watt	Inhouse Office Time	City Hall	Engineer Technician		1.50
	CDBG power point, changes and emails to Ross R. and Jennifer (City)					
Mon 16 Mar 2020	John Watt	Inhouse Office Time	Wastewater Department	Engineer Technician		7.00
	EMP, details added (3.2), update map, 4.1 changes made and sent to Raul					
Mon 16 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		4.00
	COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT					
Mon 16 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		4.00
	Terrace Well					
Tue 17 Mar 2020	John Watt	Inhouse Office Time	Wastewater Department	Engineer Technician		4.00
	EMP - RIBS EPA review, Go thru all pdf's, ready for final edition					
Tue 17 Mar 2020	John Watt	Inhouse Office Time	City Hall	Engineer Technician		1.00
	CDBG for Fire and for Murry phase 2					
Tue 17 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		5.00
	COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT AND PUMP INSPECTION. REVIEW PUMPING AND MOTOR OPTIONS					
Tue 17 Mar 2020	David Miller	Project Administration	Wastewater Department	City of Ely - Project Manager		1.00
	COORDINATE WWTP EMP					
Wed 18 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		4.00
	COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT AND PUMP INSPECTION					

Basin Engineering

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Date	Staff	Activity	Phase	Billing Rate	Mileage	Hours
Wed 18 Mar 2020	David Miller	Project Administration	Wastewater Department	City of Ely - Project Manager		1.00
		COORDINATE WWTP EMP				
Thu 19 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		6.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT AND PUMP INSPECTION. REVIEW PUMPING AND MOTOR OPTIONS				
Fri 20 Mar 2020	David Miller	Project Administration	City Hall	City of Ely - Project Manager		2.00
		CURB AND GUTTER ORDINANCE				
Fri 20 Mar 2020	John Watt	Inhouse Office Time	City Hall	Engineer Technician		1.00
		emails and phone w/ Jennifer Lee re/CDBG applications and changes made				
Fri 20 Mar 2020	John Watt	Inhouse Office Time	City Hall	Engineer Technician		1.00
		EMP, review details, get Elko example				
Fri 20 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		2.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT AND PUMP INSPECTION. REVIEW PUMPING AND MOTOR OPTIONS				
Mon 23 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		3.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT AND PUMP INSPECTION. REVIEW PUMPING AND MOTOR OPTIONS				
Tue 24 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		3.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT AND PUMP INSPECTION. REVIEW PUMPING AND MOTOR OPTIONS				
Tue 24 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		1.00
		Terrace Well Pump/Motor coordination				
Wed 25 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		5.00
		COORDINATE TERRACE WELL MOTOR REMOVAL AND REPLACEMENT AND PUMP INSPECTION. REVIEW PUMPING AND MOTOR OPTIONS				
Wed 25 Mar 2020	Emil Almberg	Project Administration	Sewer Department	City of Ely - P.E.		0.50
		Coordination with Mike				
Wed 25 Mar 2020	John Watt	Inhouse Office Time	Wastewater Department	Engineer Technician		3.50
		EMP (updating)				
Thu 26 Mar 2020	Emil Almberg	Project Administration	Sewer Department	City of Ely - P.E.		2.00
		CDBG presentation and prep				

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Date	Staff	Activity	Phase	Billing Rate	Mileage	Hours
Thu 26 Mar 2020	Emil Almberg	Project Administration	Street Department	City of Ely - P.E.		0.50
		AT&T excavation permit				
Thu 26 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		3.00
		REVIEW PUMPING AND MOTOR OPTIONS				
Fri 27 Mar 2020	Emil Almberg	Project Administration	Water Department	City of Ely - P.E.		1.00
		Judicial water service coordination with Brad				
Fri 27 Mar 2020	John Watt	Inhouse Office Time	Wastewater Department	Engineer Technician		1.50
		EMP notes from Raul and NDEP reviewed				
Fri 27 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		4.00
		COORDINATE PUMP AND MOTOR OPTIONS. COORDINATE EXIST PUMP INSPECTION OPTIONS. COORDINATE UPDATED PUMP AND MOTOR SYSTEM DESIGN AND COSTS.				
Mon 30 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		5.00
		COORDINATE PUMP AND MOTOR OPTIONS. COORDINATE EXIST PUMP INSPECTION OPTIONS. COORDINATE UPDATED PUMP AND MOTOR SYSTEM DESIGN AND COSTS.				
Mon 30 Mar 2020	David Miller	Project Administration	City Hall	City of Ely - Project Manager		2.00
		REVIEW AND COMMENTS FOR EPA PANDEMIC INCIDENT CHECK LIST				
Tue 31 Mar 2020	Emil Almberg	Project Administration	City Hall	City of Ely - P.E.		1.00
		Covid preparedness meeting and prep				
Tue 31 Mar 2020	David Miller	Project Administration	City Hall	City of Ely - Project Manager		1.00
		COORDINATE EPA PANDEMIC INCIDENT CHECK LIST AND SUPPORT				
Tue 31 Mar 2020	David Miller	Project Administration	Water Department	City of Ely - Project Manager		2.00
		COORDINATE TERRACE WELL				
Tue 31 Mar 2020	Emil Almberg	Project Administration	Street Department	City of Ely - P.E.		2.00
		Review pole ordinance and MWP plans				
Tue 31 Mar 2020	John Watt	Inhouse Office Time	Wastewater Department	Engineer Technician		6.50
		EMP				
Tue 31 Mar 2020	Emil Almberg	Project Administration	Wastewater Department	City of Ely - P.E.		1.00
		EMP coordination				
						153.50
1208057 - City of Ely - Engineering Services						153.50

Basin Engineering

Time

Includes Time Slips between the dates of 2 Mar 2020 and 31 Mar 2020

Date	Staff	Activity	Phase	Billing Rate	Mileage	Hours
						153.50

Includes Time Slips between the dates of 2 Mar 2020 and 10 Mar 2020

Date	Staff	Activity	Phase	Billing Rate	Mileage	Hours
1904010 - City Of Ely - Murry Street Sewer Phase 1						
Mon 2 Mar 2020	Ben Belisle	General Surveying	Field Surveys	City of Ely - 1 Man Crew		1.00
	MURRY SAMH SHOT					
Mon 2 Mar 2020	David Miller		Construction Documents	2019 Project Manager II		5.00
	DESIGN AND CONTRACT DOCUMENTS					
Tue 3 Mar 2020	David Miller		Construction Documents	2019 Project Manager II		3.00
	DESIGN AND CONTRACT DOCUMENTS					
Tue 3 Mar 2020	John Watt		CDBG - Enviro Assesment	Engineer Technician		3.25
	1st thru 3rd street, Sewer lateral needs					
Tue 3 Mar 2020	Robert Rosevear	Project Administration	Field Surveys	City of Ely - P.L.S.		1.00
	note checks, data transfer, ssmh					
Wed 4 Mar 2020	John Watt		CDBG - Enviro Assesment	Engineer Technician		5.00
	Addresses on drawings, on site check w/ photos					
Wed 4 Mar 2020	David Miller		Construction Documents	2019 Project Manager II		4.00
	DESIGN AND CONTRACT DOCUMENTS					
Fri 6 Mar 2020	David Miller		Construction Documents	2019 Project Manager II		3.00
	DESIGN AND CONTRACT DOCUMENTS					
Mon 9 Mar 2020	John Watt		CDBG - Enviro Assesment	Engineer Technician		0.50
	REVIEW W/DAVE					
Mon 9 Mar 2020	David Miller		Construction Documents	2019 Project Manager II		4.00
	CONTRACT DOCUMENTS					
Tue 10 Mar 2020	David Miller		Construction Documents	2019 Project Manager II		4.00
	CONTRACT DOCUMENTS					
						33.75
1904010 - City Of Ely - Murry Street Sewer Phase 1						33.75
						33.75

CITY OF ELY

501 Mill Street Ely, Nevada 89301

City Hall (775)
289-2430 Fax (775)
289-1463

Date: April 2nd, 2020

To: Mayor
Robertson

City Council
Members

Utility Board
Members

From: Tom Lawrence- Landfill Leadman

Subject: Landfill Monthly Report

During the month of March we did daily operations as usual. Class I year to date total tons 1,671.5. Year to date daily average 19.29 tons. Class III year to date total tons 1,592.8. Year to date daily average 18.3 tons. Landfill crew hauling dirt daily from Class III expansion area. D8N service(23,883.5 hours) and oil samples collected. Water samples were completed on March 31st and sent to Wetlab. Due to Covid-19 we have shut off access for public into our building. Also we are observing social distancing by maintaining 6 feet of distance between employees and when doing vehicle inspections. Cleaning and wiping down of door knobs is done frequently. Routine maintenance and service was completed on equipment and vehicles. All equipment was greased as needed. All equipment is up and running.



CITY OF ELY

501 Mill Street Ely, Nevada 89301

City Hall (775) 289-2430

Fax (775) 289-1463

Date: 04/01/20

To: Mayor Robertson
City Council Members

From: Michael Sturgeon- Street Department
Leadman

Subject: Monthly Report March – Street Department

STREET DEPARTMENT

During the month of March the Covid-19 virus caused the street department to take special considerations. We are keeping distance between each other by using separate vehicles to work. We have also moved to 4 ten hour shifts to help limit time around other departments. The 10 hour shifts will continue to help with the amounts of work we can accomplish when the social distancing precautions are no longer necessary. We received a truck load of 20 pallets in March to continue to crack fill with. There was one small snow storm in March that dropped enough snow that it required the plows to come out. During April we plan to continue to sweep and crack fill as well as trim trees away from the city street right-of-ways.