



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

SPECIAL MEETING OF THE ELY CITY COUNCIL

PLEASE NOTE: THE COUNCIL MEMBERS MAY ADDRESS AGENDA ITEMS OUT OF SEQUENCE, COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, REMOVE AN ITEM OR DELAY DISCUSSION AT ANY TIME TO ACCOMMODATE PERSONS APPEARING BEFORE THE COUNCIL OR TO AID IN THE EFFICIENCY AND EFFECTIVENESS OF THE MEETINGS.

May 16, 2019 10:00 a.m. – Ely Volunteer Fire Hall - 499 Mill Street-Ely, Nevada.

1. OPENING ACTIVITIES:

MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

2. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05 of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

3. ITEMS FOR DISCUSSION/POSSIBLE ACTION ONLY OF THE ELY CITY COUNCIL.

1. Council Members – *Basin Engineering* – [Discussion/For Possible Action](#) – Award to responsive and responsible bidder for construction of the Steptoe Valley Trap and Skeet Range Hunter Education building, PWP# WP-2019-209; possible awardees include: *Schell Creek Construction.*

4. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

5. ADJOURNMENT: THE MEETING MAY BE ADJOURNED BY APPROPRIATE MOTION OF THE CITY COUNCIL.

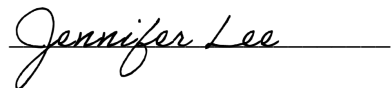
* Open session – Action/Discussion – Personnel**

The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under N.R.S. 241.031 and 241.033, (1) nothing contained in this chapter prevents a public body from holding a closed meeting to consider the character, alleged misconduct, professional competence or physical or mental health of a person/employee. (2) A public body may close a meeting upon a motion, which specifies the nature of the business to be considered. (3) This chapter does not: (a) Apply to judicial proceedings. (b) Prevent the removal of any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical. (c) Prevent the exclusion of witnesses from a public or private meeting during the examination of another witness. (d) Require that any meeting be closed to the public. (e) Permit a closed meeting for the discussion of the appointment of any person to public office or as a member of a public body. (4) The exception provided by this section, and electronic communication, must not be used to circumvent the spirit or letter of this chapter in order to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory powers.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <http://www.ascr.usda.gov/complaintfilingcust.html> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov .

For access to the public packet, contact the City Clerk at 501 Mill Street, Ely, Nevada 89301 or call (775) 289-2430; all packets are posted on the City's website at <http://www.elycity.com/>

I, Jennifer Lee, City Clerk, did cause to be posted on **May 13, 2019** at *8:00 a.m.* five (5) notices of the April 3, 2019 Ely City Council Agenda in said City of Ely to wit: Posted at the doors or bulletin boards of City Hall located at 501 Mill Street, White Pine County Library located at 950 Campton Street, White Pine County Courthouse located at 801 Clark Street, the U.S. Post Office located at 2600 Bristlecone Avenue and the White Pine County Sheriff's Office located at 1785 Great Basin Boulevard. The meeting notice is also posted on the City of Ely's website at <http://www.elycity.com> and the State of Nevada Public Notices website at <http://notice.nv.gov>.



Ely City Council **ATTENDANCE LIST**

DATE: 5-16-19

Print name below

Print name below

Robby Mulhigan

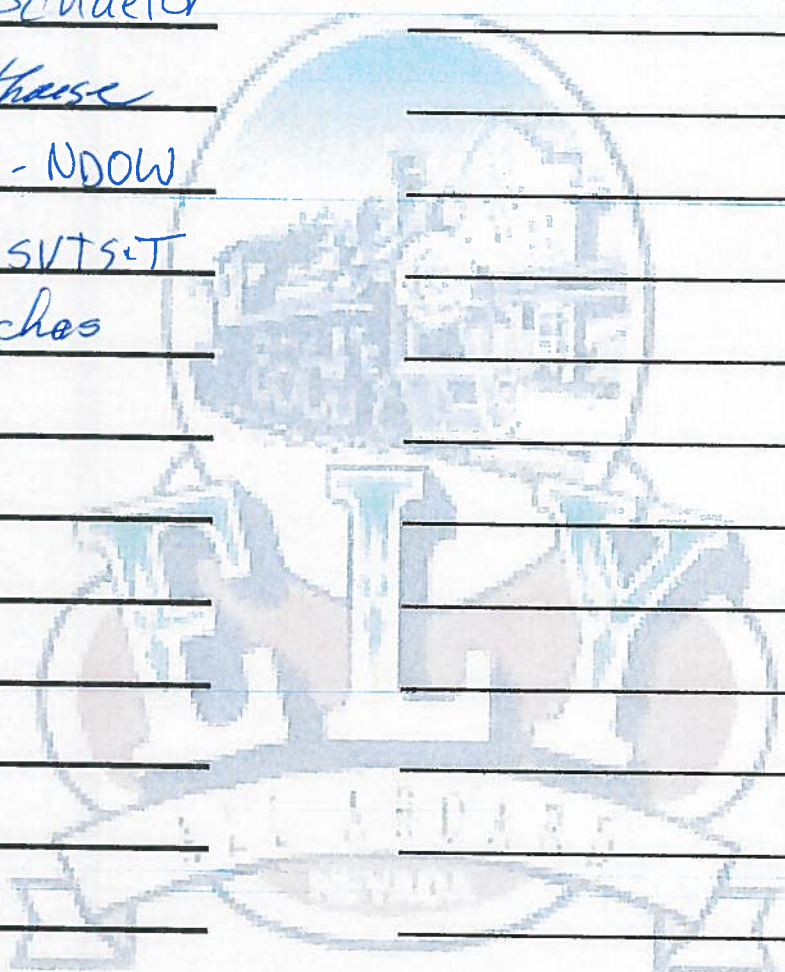
Pammy Schaefer

Rad Lighthouse

Aaron Keller - NDOW

Scott Laiter SVTSCIT

George Chachos



**CITY OF ELY
INVITATION TO BID**

Sealed proposals will be received by the City of Ely at the Office of the City Clerk, 501 Mill Street, Ely, Nevada 89301, for the construction of the **Steptoe Valley Trap and Skeet Range Hunter Education Building** until 3:00 P.M., P.D.S.T., on Wednesday, May 8, 2019, Proposals received after that time will not be accepted. Bidders mailing bids assume the risk of late delivery.

All bids shall be enclosed and sealed in an envelope and endorsed:

**BID PROPOSAL FOR CONSTRUCTION OF THE STEPTOE VALLEY TRAP AND
SKEET RANGE HUNTER EDUCATION BUILDING
PWP# WP-2019-209**

The submitted bids will be opened at City Hall immediately after the published deadline for acceptance of said bids, with City staff present. All interested parties are invited to be in attendance at the bid opening.

The City Council will formally award the bid at their regular meeting at 5:00 P.M., P.D.S.T., on Thursday, May 9, 2019.

Bids must be on the proposal form provided by the Engineering Department and must be accompanied by a bid bond, a certified check, a cashier's check or cash in the amount equal to at least FIVE PERCENT (5%) of total bid. All bonds including bid bonds shall be executed by a corporate surety company authorized to do business in the State of Nevada.

Plans, Form of Proposal, Contract and Special Provisions may be secured by bonafide intending bidders through the City Hall Building, 501 Mill Street, Ely, Nevada 89301, and in each case a charge of fifty dollars (\$50.00) will be charged for each set. **THESE CHARGES ARE NON-REFUNDABLE.**

The attention of the bidders is directed to the State Contractor's License law that a contractor hold a valid license, at the time of bidding, of a class corresponding to the work to be done. Bidder shall also hold a valid City Business License before commencing construction.

Minimum wage rates have been determined by the Labor Commissioner of the State of Nevada and are set forth in the Contract Documents. In no case shall the wage rates be less than prescribed therein.

The City of Ely reserves the right to accept or reject any or all items specified in the bid request, as is deemed in the best interest of the City of Ely. The City of Ely reserves the right to waive any minor technicalities in the preparation of these bidding documents or specifications.

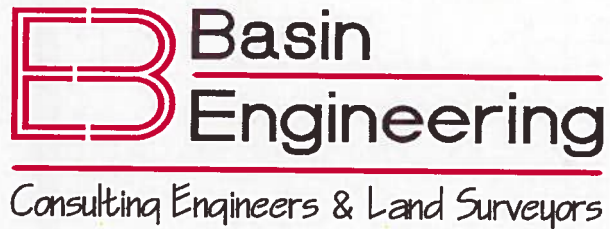
The award may be made to the lowest responsive and responsible bidder. The lowest responsible and responsive bidder will be judged on the basis of price, performance to specifications, bidder's qualifications, quality and utility of services, supplies, materials or equipment offered and their adaptability to the required purposes and the best interest of the public, each of such factors being considered.

Bid packages will be available from the City of Ely, at the City Hall Building, 501 Mill Street, Ely, Nevada on Monday, April 22, 2019, beginning at 9:00 A.M. P.D.S.T

Dated this 9th day of April, 2019.

City of Ely
City Council

By:
David R. Miller
Basin Engineering



Basin Engineering
Consulting Engineers & Land Surveyors

**CITY OF ELY
STEPTOE VALLEY TRAP AND SKEET RANGE - HUNTER EDUCATION BUILDING
BID OPENING - REQUIRED DOCUMENTS CHECKLIST**

May 8, 2019

BID ITEMS CHECK LIST		SCHELL CREEK CONST.
BID PROPOSAL		YES
BID BOND, CERTIFIED/CASHIERS CHECK, CASH		YES
EXPERIENCE OF QUALIFICATIONS		YES
DESIGNATION OF SUBCONTRACTORS		YES
AFFIDAVIT OF NON-COLLUSION		YES

BASE BID BIDDING SCHEDULE			SCHELL CREEK CONST.	
	UNIT	AMOUNT	UNIT PRICE	BID AMOUNT
1 MOBILIZATION / DEMOBILIZATION	LS	1	\$ 5,500.00	\$ 5,500.00
2 SITE WORK	SF	9,800	\$ 10.29	\$ 100,842.00
3 CONCRETE FOUNDATION & FROST WALL	CY	100	\$ 981.47	\$ 98,147.00
4 CONCRETE FLATWORK	CY	115	\$ 643.74	\$ 74,030.10
5 METAL BUILDING 50' x 120'	LS	1	\$ 174,220.31	\$ 174,220.31
6 ELECTRICAL	LS	1	\$ 45,188.00	\$ 45,188.00
TOTAL BID PRICE				\$ 497,927.41

GRANT AMOUNT \$357,536.49



Steve Sisolak
Governor

STATE OF NEVADA

DEPARTMENT OF WILDLIFE

6980 Sierra Center Parkway, Suite 120

Reno, Nevada 89511

Phone (775) 688-1500 • Fax (775) 688-1495

TONY WASLEY
Director

LIZ O'BRIEN
Deputy Director

JACK ROBB
Deputy Director

May 15, 2019

City of Ely, Nevada
501 Mill St.
Ely, NV 89301

To Whom This May Concern,

The Nevada Department of Wildlife is aware that the bid for construction of the Steptoe Valley Trap, Skeet and Target facility came in at a higher price than anticipated. Originally, the price for construction was estimated at \$357,536.49; however, the only bid received through solicitation was priced at \$497,927.41. This is a difference of \$140,390.92. The Nevada Department of Wildlife is aware of the price difference and asks that the City of Ely proceed with the project as soon as possible. In the near future, the current sub-grant with the City of Ely will be amended to add the additional cost.

Please contact Aaron Keller with any questions or concerns at 775-688-1555 or akeller@ndow.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. Vasey".

Chris Vasey

Conservation Education Division Administrator