

Julie Spears

From: Joseph Yee <joseph.wyee@gmail.com>
Sent: Monday, February 25, 2019 9:21 AM
To: Julie Spears
Subject: Re: NV Health Department email. I copied and paste all here.

Hi Julie,
Thanks for the information. I confirm that the address for Alpine Services LLC. Is 135 High Street. (Not 315 High Street). It was a type.

Thanks again
Joe

From: Julie Spears <jspear@elcity.com>
Sent: Monday, February 25, 2019 08:28
To: 'Joseph Yee'
Subject: RE: NV Health Department email. I copied and paste all here.

GOOD MORNING JOSEPH,

WE JUST NOTICED THAT ON THE LAST APPLICATION YOU RETURNED WITH YOUR NEW NAME ON IT. YOU HAVE THE ADDRESS AS 315 HIGH STREET IT SHOULD BE 135 HIGH STREET. PLEASE SEND ME AN EMAIL STATING THAT THE ADDRESS ON THE ALPINE SERVICES LLC APPLICATION THE NUMBERSFOR THE ADDRESS ARE TRANSPOSED AND THAT IT SHOULD BE 135 HIGH STREET THAT WAY YOU WON'T HAVE TO DO ANOTHER APPLICATION BEFORE THE MEETING THURSDAY. PLEASE SEND ME THE EMAIL AS SOON AS POSSIBLE.
THANK YOU
JULIE

From: Joseph Yee [mailto:joseph.wyee@gmail.com]
Sent: Friday, February 22, 2019 4:42 PM
To: Julie Spears <jspear@elcity.com>
Subject: NV Health Department email. I copied and paste all here.

From: Kristopher Kaplan <kkaplan@health.nv.gov>
Sent: Friday, February 22, 2019 16:27
To: Joseph
Subject: RE: Please use new LLC Company name.. for RE: VIP Spa/Big 4 Ranch Permit

Good afternoon Joseph,

Thank you for the documents. I have finalized your application with us and will issue your permit once we have conducted a pre-opening inspection. We do not have an inspector in the Ely office as of right now, but will have one out in the area March 4th- 8th that will be able to conduct this inspection.

I know you mentioned that you have to go before the Ely City Council sometime next week and need some form of proof that you have the State Environmental Health Department's approval. The permits we print take upwards of 2 weeks to be printed/delivered and will not be ready for your meeting. You may use this email instead as proof that you have received approval to move forward with the change of ownership at the Big 4 Ranch in Ely.

If the Ely City Council requires you to have a more formal type of documentation, please inform me so that I may contact my supervisor and talk about possible options.

Best,

Kris Kaplan, R.E.H.S.T.

Environmental Health Specialist I

Nevada Department of Health and Human Services

Division of Public and Behavioral Health | Environmental Health Section

1020 Ruby Vista Dr. STE. 103| Elko, NV 89801

T: (775) 753 -1138 Ext. 3 |F: (775) 753 -1140|E: kkaplan@health.nv.gov

www.dhhs.nv.gov | <http://dpbh.nv.gov/>

Keeping Nevada Safe

CITY OF ELY
BUSINESS LICENSE APPLICATION
501 Mill Street, Ely, Nevada 89301 – (775) 289-2430 & Fax (775) 289-1463

Business License # (Issued by City of Ely) 2970 Date Applied 2/1/2019

FULL NAME OF APPLICANT: Wenchong Ye

BUSINESS NAME OR TRADE NAME: Alpine Services LLC

BUSINESS STREET ADDRESS: 315 High Street, Ely, NV 89301

MAILING ADDRESS: 315 High Street, Ely, NV 89301

BUSINESS PHONE #: (775) 289-3174 RESIDENCE PHONE #: _____

EMAIL ADDRESS: joseph.clist@gmail.com

Corporation # NV20191058620 Sales Tax ID # _____

Contractor # _____ Fed ID / SSN # 637-36-7804

DESCRIPTION: PEDDLER: _____ WHOLESALE: _____ PROFESSIONAL: _____ RETAIL: _____ TEMPORARY: _____

CATERER: _____ CIVIC: _____ SERVICE: x HOME OCCUPATION: _____ COMPANY REP.: _____

NATURE OF BUSINESS: X Brothel / Spa Massage _____

FILL IN ONLY THOSE THAT APPLY:

Start Date April 2019

Number of full time employees 2

Number of part time employees 2

Business frontage in feet 30

Hours in operation 24/7

Non-resident contractor _____ Peddler _____ Hotel/Motel _____

Applying for a liquor license? Yes X No _____ Note for non-resident license holders: There will be a landfill

fee of \$48.99 assessed monthly. Cancel the Business License after job(s) are completed and landfill fee will be

cancelled. Y Initials

Certification: I hereby certify that the information supplied above is true and correct to the best of my knowledge and belief.

Signature of Applicant: Wenchong Ye

.....
HEALTH INSPECTOR, BUILDING INSPECTOR AND FIRE MARSHALL
.....

Health permit required? Yes _____ No _____ Date health permit issued: _____ Health Inspector: _____

Building Inspector: [Signature] Date: 2/20/19 Fire Marshall: [Signature] Date: 2/20/2019

.....
CLASSIFICATION: (FOR OFFICIAL USE ONLY)
.....

Classification 250
Business frontage in feet 200
Average employees 200
Part-time employees 100
Hours in operation 500
Months in operation _____
Zone location 500

TOTAL POINT VALUES 1750

Non-resident _____
Peddler _____
Trailer (spaces) _____
Hotel (rooms) _____
Rental (homes) _____
Boarding (units) _____
Motel (rooms) _____
Apartment (units) _____
Temporary (Days) _____

LICENSE FEE: 150.01 Pro Rate to June 30 2019 = 75.06

CERTIFICATE: The above statements are hereby certified to be correct to the best knowledge and belief of the undersigned that is authorized to sign this application.

[Signature]

2-20-19



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

Business License No. _____
Date Applied: 2/1/2019

Liquor License Application

Full name of applicant: Wenchong Ye
Business name: Alpine Services LLC
Business street address: 135 High St, Ely NV 89301
Date when business will begin: April 2019
Nature of the business proposed to be carried on by applicant:
Brothel
Email Address: joseph.cisl@gmail.com
Date of approval: _____
Description of Liquor: (List total number) Class III License

		Total Cost per year
Class I License:	Those businesses engaged in retail liquor sales by the drink for on-site consumption, limited to the sale of beer and/ or wine only.	\$310.00
Class II License:	Those businesses engaged in retail liquor store sales in the original package for off-site consumption including, but not limited to beer and wine.	\$330.00
✓ Class III License:	Those businesses engaged in retail liquor sales by the drink for on-site consumption who do not provide any food service in connection with retail liquor sales who have eleven (11) seats or less for food service if food service is provided in combination with liquor sales.	\$350.00
Class IV License:	Those businesses who engage in retail liquor sales by the drink for on-site consumption and who sell such beverage in combination with food service with a minimum of twelve (12) seats.	\$370.00
Class V license:	Those who engage in the business as a wholesaler of any alcoholic beverage.	\$420.00

City of Ely is an equal opportunity provider and employer

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
37	WESTERN ENVIRONMENTAL T	11061	NV-0038	12/26/2018	182.16	182.16	02/14/2019
Total 37:					182.16	182.16	
42	AIRGAS	9959655358	2817069	01/31/2019	9.92	9.92	02/14/2019
42	AIRGAS	9959655359	2817069	01/31/2019	220.65	220.65	02/14/2019
Total 42:					230.57	230.57	
44	SAFETY SUPPLY & SIGN CO.	57476-CA	ADDITIONAL AMT DUE	12/27/2018	2.26	2.26	02/14/2019
Total 44:					2.26	2.26	
370	AT&T LONG DISTANCE	1269578303	LONG DISTANCE	02/01/2019	5.28	5.28	02/14/2019
370	AT&T LONG DISTANCE	1269581134	LONG DISTANCE	02/01/2019	27.57	27.57	02/14/2019
Total 370:					32.85	32.85	
440	BATH LUMBER	74436	TRU-F:ATE	01/22/2019	36.02	36.02	02/14/2019
440	BATH LUMBER	76799	CM TANK SPRAYER	02/06/2019	39.99	39.99	02/14/2019
440	BATH LUMBER	76912	MAT/SCRAPER	02/07/2019	23.69	23.69	02/14/2019
440	BATH LUMBER	76912	MAT/SCRAPER	02/07/2019	23.69	23.69	02/14/2019
440	BATH LUMBER	76912	MAT/SCRAPER	02/07/2019	23.69	23.69	02/14/2019
440	BATH LUMBER	76927	ANGEL SOFT,CM TANK SPRAY	02/07/2019	35.58	35.58	02/14/2019
440	BATH LUMBER	76992	WAFER BOARD	02/07/2019	71.89	71.89	02/14/2019
440	BATH LUMBER	76995	LED PLUG	02/07/2019	7.50	7.50	02/14/2019
440	BATH LUMBER	76995	LED PLUG	02/07/2019	7.50	7.50	02/14/2019
440	BATH LUMBER	76995	LED PLUG	02/07/2019	7.50	7.50	02/14/2019
440	BATH LUMBER	77675	LED FEOT [AR30	02/13/2019	17.09	17.09	02/14/2019
440	BATH LUMBER	77888	LED PLUGS	02/14/2019	10.60	10.60	02/22/2019
440	BATH LUMBER	77888	LED PLUGS	02/14/2019	10.60	10.60	02/22/2019
440	BATH LUMBER	77888	LED PLUGS	02/14/2019	10.60	10.60	02/22/2019
440	BATH LUMBER	77888	LED PLUGS	02/14/2019	10.60	10.60	02/22/2019
440	BATH LUMBER	77888	LED PLUGS	02/14/2019	10.59	10.59	02/22/2019
440	BATH LUMBER	78061	LIGHT BULBS/BATTERIES	02/15/2019	38.47	38.47	02/22/2019
440	BATH LUMBER	78085	ANGLE GR50	02/15/2019	41.09	41.09	02/22/2019
440	BATH LUMBER	78228	HARDWARE	02/16/2019	6.00	6.00	02/22/2019
440	BATH LUMBER	78302	GARAGE DR SEAL VINYL	02/17/2019	29.68	29.68	02/22/2019
Total 440:					462.37	462.37	
750	C & B AUTO	383660	COUPLING	11/28/2018	19.49	19.49	02/22/2019
750	C & B AUTO	390279A	CHARGED WRONG GL ACCOU	01/24/2019	61.99-	.00	
750	C & B AUTO	390279A	CHARGED WRONG GL ACCOU	01/24/2019	61.99	.00	
750	C & B AUTO	391416	16 IN EXACTFITBLADE	02/04/2019	10.99	10.99	02/14/2019
750	C & B AUTO	391476	NAPAGOLD AIR FILTER	02/04/2019	22.41	22.41	02/14/2019
750	C & B AUTO	391590	-20 WINDSHIELD WASH	02/05/2019	2.99	2.99	02/14/2019
750	C & B AUTO	39161	2012 FORD F 250-OIL FILTER	02/08/2019	45.41	45.41	02/22/2019
750	C & B AUTO	391615	WIPER BLADE	02/05/2019	6.29	6.29	02/14/2019
750	C & B AUTO	391834	SEAT COVER	02/07/2019	72.87	72.87	02/14/2019
750	C & B AUTO	391834	SEAT COVER	02/07/2019	72.87	72.87	02/14/2019
750	C & B AUTO	391836	SEAT COVER	02/07/2019	145.74	145.74	02/14/2019
750	C & B AUTO	392217	NAPAGOLD FUEL FILTERS	02/11/2019	31.40	31.40	02/22/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
750	C & B AUTO	392552	WIPER BLADE	02/13/2019	12.58	12.58	02/22/2019
750	C & B AUTO	393071	heavy duty inflator	02/17/2019	32.74	32.74	02/22/2019
750	C & B AUTO	393071	heavy duty inflator	02/17/2019	65.49	65.49	02/22/2019
750	C & B AUTO	JANUARYSTA	STATEMENT CHARGES	01/31/2019	2.00	2.00	02/14/2019
Total 750:					543.27	543.27	
842	WHITE PINE COUNTY RECORD	021519	LEINS	02/15/2019	525.00	525.00	02/22/2019
Total 842:					525.00	525.00	
960	CHRIS' SERVICE	3264	DYED DSL	02/08/2019	2,659.25	2,659.25	02/14/2019
Total 960:					2,659.25	2,659.25	
965	WOLF, RIFKIN, SHAPIRO, SCHU	3300107	S&S SHORTLINE LEASING	01/31/2019	12,391.85	12,391.85	02/22/2019
Total 965:					12,391.85	12,391.85	
990	CITY OF ELY	FEBRUARY20	PR DED - UTILITIES	02/22/2019	539.21	539.21	02/22/2019
Total 990:					539.21	539.21	
1640	FISERV	2135236	CHECKS	02/12/2019	216.48	216.48	02/22/2019
Total 1640:					216.48	216.48	
1750	GALE OIL	08404	TIRE INSTALLATION	02/02/2019	180.00	180.00	02/14/2019
Total 1750:					180.00	180.00	
1930	GUST ELECTRIC INC	14468	T BULBS	02/01/2019	49.92	49.92	02/22/2019
Total 1930:					49.92	49.92	
2210	IDEXX DISTRIBUTION CORP	30422438548	ADDITIONAL AMOUNT DUE	01/31/2019	60.75	60.75	02/14/2019
2210	IDEXX DISTRIBUTION CORP	3042952669	11512	02/12/2019	240.19	240.19	02/22/2019
Total 2210:					300.94	300.94	
2950	MONY	MARCH2019	426913	02/21/2019	87.88	87.88	02/22/2019
Total 2950:					87.88	87.88	
3570	OFFICE DEPOT	270159937001	WORK CENTER	02/07/2019	289.99	289.99	02/22/2019
3570	OFFICE DEPOT	270189607001	ENVELOPES	02/06/2019	45.97	45.97	02/22/2019
3570	OFFICE DEPOT	270192387001	TISSUE,	02/06/2019	19.35	19.35	02/22/2019
Total 3570:					355.31	355.31	
3660	OPERATING ENGINEERS LOCA	FEBRUARY20	GOLLA, STORK	02/01/2019	127.50	127.50	02/14/2019
3660	OPERATING ENGINEERS LOCA	FEBRUARY20	HAYES,JACKSON,BELL, HAYES	02/01/2019	245.00	245.00	02/14/2019
Total 3660:					372.50	372.50	
3940	PUBLIC EMPLOYEES RETIREM	JANUARY2019	AGENCY 606	02/14/2019	26,797.04	26,797.04	02/14/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3940:					26,797.04	26,797.04	
4670	SUBURBAN PROPANE	87220	DOCK SALE PROPANE	02/07/2019	6.45	6.45	02/14/2019
Total 4670:					6.45	6.45	
4790	BATTLE BORN MEDIA	E18-0713689	HEARING-VARIANCE-L. PHILLIP	07/13/2019	58.00	58.00	02/22/2019
4790	BATTLE BORN MEDIA	E19-0118367A	PAID TWICE	01/18/2019	42.00-	42.00-	02/14/2019
4790	BATTLE BORN MEDIA	E19-0125897	HEARING VARIANCE YESCO	01/25/2019	96.00	.00	
4790	BATTLE BORN MEDIA	E19-0125897	NOT OURS	01/25/2019	96.00-	.00	
4790	BATTLE BORN MEDIA	E19-0201239	PLAN. COM. BOARD VACANCY	02/01/2019	42.00	42.00	02/14/2019
4790	BATTLE BORN MEDIA	E19-0201240	2ND READING ORD. 708	02/01/2019	48.00	48.00	02/14/2019
4790	BATTLE BORN MEDIA	E19-0201580	ELECTION-2019	02/01/2019	208.00	208.00	02/14/2019
4790	BATTLE BORN MEDIA	E19-0215678	HW CITY ADMINISTRATOR	02/15/2019	110.00	110.00	02/22/2019
Total 4790:					424.00	424.00	
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	40.93	40.93	02/14/2019
4900	US BANK	JANUARY2019	VARISOUS	01/25/2019	100.47	100.47	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	22.00	22.00	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	64.77	64.77	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	348.15	348.15	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	188.52	188.52	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	188.51	188.51	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	63.37	63.37	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	515.00	515.00	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	350.00	350.00	02/14/2019
4900	US BANK	JANUARY2019	VARIIOUS	01/25/2019	231.07	231.07	02/14/2019
4900	US BANK	JANUARY2019	VARIOUS	01/25/2019	32.50	32.50	02/14/2019
4900	US BANK	JANUARY2019	MICROSOFT ANNUAL FEE	01/25/2019	24.75	24.75	02/14/2019
4900	US BANK	JANUARY2019	MICROSOFT ANNUAL FEE	01/25/2019	24.75	24.75	02/14/2019
4900	US BANK	JANUARY2019	MICROSOFT ANNUAL FEE	01/25/2019	24.75	24.75	02/14/2019
4900	US BANK	JANUARY2019	MICROSOFT ANNUAL FEE	01/25/2019	24.75	24.75	02/14/2019
Total 4900:					2,244.29	2,244.29	
5170	WARNER TRUCK CENTER	X1024425:01	REPAIRS & MAINTENANCE	02/05/2019	399.06	399.06	02/14/2019
Total 5170:					399.06	399.06	
5230	WESTERN NEVADA SUPPLY	27749605	55525	02/01/2019	2,105.76	2,105.76	02/14/2019
Total 5230:					2,105.76	2,105.76	
5270	WHEELER MACHINERY CO	ELC241087	RING, ANTI FREEZE	02/12/2019	8.76	8.76	02/22/2019
5270	WHEELER MACHINERY CO	PS000768150	MICROLITE FUEL	02/11/2019	30.94	30.94	02/14/2019
5270	WHEELER MACHINERY CO	PS000768151	PARTS	02/11/2019	798.00	798.00	02/22/2019
Total 5270:					837.70	837.70	
5520	LIBERTY TIRE RECYCLING LLC	1530296	100141	02/02/2019	4,771.62	4,771.62	02/14/2019
Total 5520:					4,771.62	4,771.62	
6590	LIFE-ASSIST INC	902310	SUPPLIES	02/15/2019	162.47	162.47	02/22/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6590:					162.47	162.47	
6780	UNITED SERVICES AND SALES	11571	OPEN INVOICE	01/15/2019	97.55	97.55	02/22/2019
Total 6780:					97.55	97.55	
8140	HINTON BURDICK PLLC	198803	PROFESSIONAL SERVICES	01/31/2019	812.50	812.50	02/22/2019
8140	HINTON BURDICK PLLC	198803	PROFESSIONAL SERVICES	01/31/2019	812.50	812.50	02/22/2019
8140	HINTON BURDICK PLLC	198803	PROFESSIONAL SERVICES	01/31/2019	812.50	812.50	02/22/2019
8140	HINTON BURDICK PLLC	198803	PROFESSIONAL SERVICES	01/31/2019	812.50	812.50	02/22/2019
Total 8140:					3,250.00	3,250.00	
8700	THOMAS PETROLEUM LLC	2122840-IN	20-0013026	02/17/2019	1,571.49	1,571.49	02/22/2019
Total 8700:					1,571.49	1,571.49	
8940	DRUG & ALCOHOL TESTING	0119-610	R. RIVERA	01/31/2019	50.00	50.00	02/14/2019
Total 8940:					50.00	50.00	
9140	NATIONAL BUSINESS FACTOR	JANUARY2019	CHRISMAN, SECRET	01/24/2019	305.70	305.70	02/14/2019
Total 9140:					305.70	305.70	
9740	BASIN ENGINEERING CORPOR	1208057-78	ENGINEERING	02/04/2019	1,632.00	1,632.00	02/14/2019
9740	BASIN ENGINEERING CORPOR	1208057-78	ENGINEERING	02/04/2019	1,632.00	1,632.00	02/14/2019
9740	BASIN ENGINEERING CORPOR	1208057-78	ENGINEERING	02/04/2019	1,632.00	1,632.00	02/14/2019
9740	BASIN ENGINEERING CORPOR	1712043-9	ENGINEERING	02/04/2019	10,214.00	10,214.00	02/14/2019
Total 9740:					15,110.00	15,110.00	
9852	CHIEF LAW ENFORCEMENT SU	112703	M. TILBY	11/02/2018	80.00	80.00	02/14/2019
Total 9852:					80.00	80.00	
10050	SPORTSWORLD	514246	carhart lite hiker-A. Merritt	02/07/2019	89.59	89.59	02/14/2019
10050	SPORTSWORLD	514270	STABIL WALK STABILICER	02/20/2019	34.18	34.18	02/22/2019
10050	SPORTSWORLD	514272	STABLE HEALL TRACTION	02/20/2019	17.99-	17.99-	02/22/2019
Total 10050:					105.78	105.78	
10874	BEST LIFE AND HEALTH INSUR	3561920	53473506	02/01/2019	2,332.44	2,332.44	02/22/2019
Total 10874:					2,332.44	2,332.44	
12842	J W ELECTRIC	3179	BREAKERS NOT RESETTNG.	02/08/2019	70.00	70.00	02/22/2019
12842	J W ELECTRIC	3183	FUSES	02/18/2019	22.00	22.00	02/22/2019
Total 12842:					92.00	92.00	
12967	FREEDOM MAILING SERVICES,	35306	ELY POSTCARD BILLS	02/04/2019	480.08	480.08	02/14/2019
12967	FREEDOM MAILING SERVICES,	35306	ELY POSTCARD BILLS	02/04/2019	.00	.00	
12967	FREEDOM MAILING SERVICES,	35306	ELY POSTCARD BILLS	02/04/2019	480.08	480.08	02/14/2019
12967	FREEDOM MAILING SERVICES,	35306A	MISSED ALLOCATION	02/04/2019	480.08	480.08	02/22/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 12967:					1,440.24	1,440.24	
15432	TRACE ANALYTICS LLC	19-02518	ROUTINE ANALYSIS	02/08/2019	455.70	455.70	02/22/2019
Total 15432:					455.70	455.70	
11864	KRM AUTO REPAIR	5082	REPLACE LEAKING MANIFOLD	02/12/2019	1,063.99	1,063.99	02/14/2019
Total 118641:					1,063.99	1,063.99	
14176	SOUTH FORK HARDWARE-ELY	32507	ICE MELT	02/08/2019	8.99	8.99	02/14/2019
14176	SOUTH FORK HARDWARE-ELY	32591	ICE MELT	02/11/2019	26.97	26.97	02/14/2019
Total 141761:					35.96	35.96	
14236	PRO BALER SERVICES	38970	galvanized bale ties	10/09/2018	810.00	810.00	02/22/2019
Total 142361:					810.00	810.00	
14251	IamResponding	18285	RENEWAL	02/13/2019	367.50	367.50	02/22/2019
14251	IamResponding	18285	RENEWAL	02/13/2019	367.50	367.50	02/22/2019
Total 142511:					735.00	735.00	
14269	Hunt & Sons, Inc.	99274A	Fuel	01/31/2019	97.02	97.02	02/14/2019
14269	Hunt & Sons, Inc.	99274A	Fuel	01/31/2019	35.87	35.87	02/14/2019
14269	Hunt & Sons, Inc.	99274A	Fuel	01/31/2019	337.23	337.23	02/14/2019
14269	Hunt & Sons, Inc.	99274A	Fuel	01/31/2019	15.01	15.01	02/14/2019
14269	Hunt & Sons, Inc.	99274A	FUEL	01/31/2019	201.81	201.81	02/14/2019
14269	Hunt & Sons, Inc.	99274A	Fuel	01/31/2019	37.11	37.11	02/14/2019
Total 142691:					724.05	724.05	
14343	DON ANDERSON	715983	VAULT KEY	02/06/2019	20.00	20.00	02/14/2019
Total 143431:					20.00	20.00	
14344	BOWERS & COMPANY	185732	LAWSUIT S7S SHORTLINE LEA	02/11/2019	11,000.00	11,000.00	02/14/2019
Total 143441:					11,000.00	11,000.00	
14345	BUNGALOW MODERN, LLC	021119	RETAINER	02/11/2019	2,500.00	2,500.00	02/14/2019
Total 143451:					2,500.00	2,500.00	
14346	JACKSON TAYLOR	021319	REFUND-ANIMAL TRAP	02/03/2019	20.00	20.00	02/14/2019
Total 143461:					20.00	20.00	
14347	JERRY WOODWARD	2.5915.1	IN LIEU OF LANDFILL	01/22/2019	13.00	13.00	02/22/2019
Total 143471:					13.00	13.00	
Grand Totals:					98,693.11	98,693.11	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Clerk: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

ELY CITY COUNCIL MEETING

PLEASE NOTE: THE COUNCIL MEMBERS MAY ADDRESS AGENDA ITEMS OUT OF SEQUENCE, COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, REMOVE AN ITEM OR DELAY DISCUSSION AT ANY TIME TO ACCOMMODATE PERSONS APPEARING BEFORE THE COUNCIL OR TO AID IN THE EFFICIENCY AND EFFECTIVENESS OF THE MEETINGS.

February 28, 2019 5:00 p.m. – Ely Volunteer Fire Hall - 499 Mill Street-Ely, Nevada.

1. OPENING ACTIVITIES:

MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL

2. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05 of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

3. Mayor – Discussion/For Possible Action – Approval of Agenda, including removal of agenda items.

4. CITY DEPARTMENT REPORTS

- [FIRE CHIEF](#)
- POLICE CHIEF
- MUNICIPAL COURT JUDGE
- DEPUTY CITY CLERK
- CITY ATTORNEY
- CITY PARKS/CEMETERY/RECYCLING LEADMAN
- CITY ENGINEER
- CITY BUILDING OFFICIAL

5. [NNRY FOUNDATION REPORT](#)

6. REPORTS

CITY COUNCIL
[MAYOR](#)

7. THE MAYOR WILL RECESS THE REGULAR CITY COUNCIL MEETING FOR A MEETING OF THE ELY LIQUOR LICENSING BOARD.

1. Board Members – [Discussion/For Possible Action](#) – Approval of Class III Liquor License to Wenchong Ye d.b.a. *Alpine Services, LLC*, located at 135 High Street, Ely, Nevada.

8. THE MAYOR WILL RECESS THE REGULAR CITY COUNCIL MEETING FOR A MEETING OF THE PROSTITUTION LICENSING AND CONTROL BOARD.

1. Board Members – [Discussion/For Possible Action](#) – Approval of House of Prostitution License to Wenchong Ye, d.b.a. *Alpine Services, LLC*, located at 135 High Street, Ely, Nevada.

9. ITEMS FOR DISCUSSION/POSSIBLE ACTION OF THE ELY CITY COUNCIL AS RECOMMENDED BY THE CITY PLANNING COMMISSION.

1. Commission Members – [Discussion/ For Possible Action](#) – Approval of Home Occupation permit to Brandi Barney-Rodriguez to conduct a Housekeeping and Errand Running business, d.b.a. *Housekeeping Plus*, located at 790 Avenue L, Ely, Nevada.

10. ITEMS FOR DISCUSSION/POSSIBLE ACTION ONLY OF THE ELY CITY COUNCIL.

A. CONSENT AGENDA (These items may be approved in one motion by the Council as its first action of business under For Discussion/Possible Action items.) Approval of the Consent Agenda approves each of these items. Council Members may remove any item from the Consent Agenda by notifying the Mayor or Mayor pro tem.

MOTION: Move to approve the Consent Agenda item 10A-1 Minutes and 10A-2 Bills.

Moved by: _____ Second by: _____ Vote: _____

1. Discussion/For Possible Action –Minutes.
 - January 24, 2019
 - January 28, 2019
2. Discussion/For Possible Action –Bills.
 - [February 22, 2019](#)

B. NEW BUSINESS

1. Mayor Van Camp – Northeastern Nevada Regional Development Authority Representative Donna Bath – Discussion/For Possible Action – Approval to renew the City of Ely’s membership in the Northeastern Nevada Regional Development Authority in the amount of \$4,694.00 to be expensed from room tax revenue.
2. Mayor Van Camp – City Attorney Odgers – [Discussion/For Possible Action](#) – Ratification of the Mayor’s acceptance of Nevada Department of Wildlife Basic Hunter Education grant in the amount of \$372,393.00, as a pass-through contract, the agreement for which needed to be signed and returned to the Nevada Department of Wildlife on or before February 8, 2019, for purposes of improving the availability to Hunter Education and shooting sports in the area. This project will allow for courses to be taught in the winter and summer months while allowing improvements for safety, range improvement and special needs access for everyone to participate in shooting sports.
3. Councilman Flangas – Discussion/For Possible Action – Approval to hire a temporary part-time (20 hours a week) clerical assistant for the City Attorney at \$12.00 per hour, not to exceed six months, to be expensed between the Finance, Water, Sewer and Landfill funds.

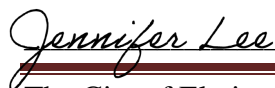
4. Council Members – Deputy City Clerk Lee – [Discussion/For Possible Action](#) – Designation of *Keddington & Christensen, LLC* to complete the City of Ely’s fiscal year 2019 Audit, pursuant to NRS 354.624, the City must notify Taxation of the designation April 1 this year.
5. Council Members – Deputy City Clerk Lee – Discussion/For Possible Action – Pursuant to NRS 293C.527 (2) and (3) (a), approval to be open for Primary Election Voter Registration until 5:00 p.m. versus 7:00 p.m. March 11th and 12th, 2019 and General Election Voter Registration until 5:00 p.m. May 13 and 14, 2019.
6. Council Members – Deputy City Clerk Lee – City Attorney Odgers – Discussion/For Possible Action – Approval of Resolution 2019-01 Authorizing Staff to apply for a City of Ely credit card without a staff name on card.

11. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

12. ADJOURNMENT: THE MEETING MAY BE ADJOURNED BY APPROPRIATE MOTION OF THE CITY COUNCIL.

* Open session – Action/Discussion – Personnel** The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under N.R.S. 241.031 and 241.033, (1) nothing contained in this chapter prevents a public body from holding a closed meeting to consider the character, alleged misconduct, professional competence or physical or mental health of a person/employee. (2) A public body may close a meeting upon a motion, which specifies the nature of the business to be considered. (3) This chapter does not: (a) Apply to judicial proceedings. (b) Prevent the removal of any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical. (c) Prevent the exclusion of witnesses from a public or private meeting during the examination of another witness. (d) Require that any meeting be closed to the public. (e) Permit a closed meeting for the discussion of the appointment of any person to public office or as a member of a public body. (4) The exception provided by this section, and electronic communication, must not be used to circumvent the spirit or letter of this chapter in order to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory powers. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <http://www.ascr.usda.gov/complaintfilingcust.html> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov. For access to the public packet, contact the City Administrator at 501 Mill Street, Ely, Nevada 89301 or call (775) 289-2430; all packet material is posted in the agenda’s hyperlinks or under “Minutes” /”Other” on the City’s website at <http://www.elycity.com/>

I, Jennifer Lee, Deputy City Clerk, did cause to be posted on **February 22, 2019 at 4:30 p.m.** five (5) notices of the Ely City Council Agenda in said City of Ely to wit: Posted at the doors or bulletin boards of City Hall located at 501 Mill Street, White Pine County Library located at 950 Campton Street, White Pine County Courthouse located at 801 Clark Street, the U.S. Post Office located at 2600 Bristlecone Avenue and the White Pine County Sheriff’s Office located at 1785 Great Basin Boulevard. The meeting notice is also posted on the City of Ely’s website at <http://www.elycity.com> and the State of Nevada Public Notices website at <http://notice.nv.gov>.



Ely City Council ATTENDANCE LIST

DATE: 2-28-19

Print name below

Geri Woodschall

Ken Kluener

Donna Battle

WEN CHONG 1/E

George Chasbas

Brandon Barney

Kyle Juntar

Bill Sanford

Mark Rasset

Jean Kassels

Michelle Beecher

Print name below

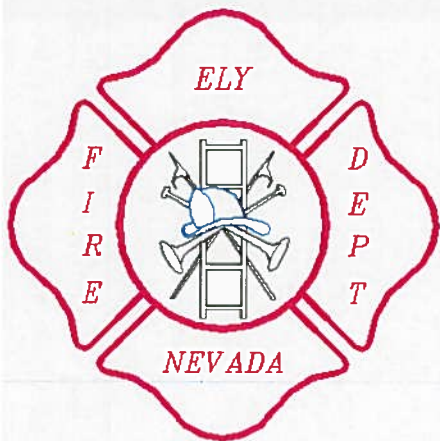
ANRDA.

Ely Volunteer Fire Dept. Summary for 2018

For the year 2018, The Ely Volunteer Fire Department responded to **535 calls**. This is the breakdown of those calls.

City	528 calls
<u>Ely Shoshone Tribe</u>	<u>7 calls</u>
Total Calls	535

City Medical	449 calls
Ely Shoshone Medical	4 calls
Fire/Fire Related	23 calls
City Hazmat/Hazmat Related	9 calls
City Accidents	14 calls
Ely Shoshone Accidents	2 calls
City Misc. (assists, LZ, etc.)	33 calls
<u>Ely Shoshone Misc.</u>	<u>1 call</u>
Total Calls	535



City of Ely Fire Department

1780 Great Basin Blvd.
Ely Nv. 89301

Business Phone (775) 289-6633
Fax (775) 289-3122

February 21, 2019

To: Melody Van Camp, Mayor
Ely City Council

Fire Department Call Report: February 6th thru February 21st, 2019

17 Medical Transports
1 Non-Transports
1 Jail Check
1 Canceled EMS
2 Assist WPCSO with Body Removal
2 Motor Vehicle Accident
1 Structure Fire
25 Total Calls (Reports 19-049 thru 19-073)

Ross Rivera
Ross Rivera
Fire Chief
Ely Fire Department

Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Fri Feb 8, 2019				
08:57	FIRE	19-0000049-000	EMS call, excluding vehicle accident with injury	5.00
	Station 1	Unit R3	307 Nevada AVE	
Staff		Hours Code		Unit
18-6475		BRAZELL, Cameron	1.00 PV	R3
13-8973		CHAMBERS, Taylor Allen	1.00 PV	R3
18-5426		GOLLA, Bodie	1.00 OD	R3
02-4825		RIVERA, Ross	1.00 OD	R3
02-1205		STEINER, David	1.00 OD	R3
Total Staff:		5		
Code		Hours	Count	
OD		3.00	3	
PV		2.00	2	
Total of All Codes:			5	
17:05	FIRE	19-0000050-000	EMS call, excluding vehicle accident with injury	1.68
	Station 1	Unit R3	204 Heritage DR	
Staff		Hours Code		Unit
18-5426		GOLLA, Bodie	0.84 OD	
02-4825		RIVERA, Ross	0.84 OD	
Total Staff:		2		
Code		Hours	Count	
OD		1.68	2	
Total of All Codes:			2	
18:10	FIRE	19-0000051-000	EMS call, excluding vehicle accident with injury	1.64
	Station 1	Unit R3	1701 Great Basin BLVD	
Staff		Hours Code		Unit
18-5426		GOLLA, Bodie	0.82 OD	
11-6982		MANGUM-MCARDLE, Misty	0.82 OD	
Total Staff:		2		

Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Fri Feb 8, 2019

Code	Hours	Count
<hr style="border-top: 1px dashed black;"/>		
OD	1.64	2
Total of All Codes:		2

18:15	FIRE	19-0000052-000	EMS call, excluding vehicle accident with injury	2.25
	Station 1	Unit R33	1701 Great Basin BLVD	

Staff	Hours	Code	Unit
<hr style="border-top: 1px dashed black;"/>			
10-2375		BATH, April	0.75 OD
18-5426		GOLLA, Bodie	0.75 OD
13-3043		HILTON, Burton	0.75 OD
Total Staff:	3		

Code	Hours	Count
<hr style="border-top: 1px dashed black;"/>		
OD	2.25	3
Total of All Codes:		3

Sun Feb 10, 2019

15:42	FIRE	19-0000053-000	Medical Non- Transport	1.60
	Station 1	Unit R3	1785 Great Basin BLVD	

Staff	Hours	Code	Unit
<hr style="border-top: 1px dashed black;"/>			
11-5220		LESTER, Mike	0.32 RS R3
11-6982		MANGUM-MCARDLE, Misty	0.32 RA R3
02-1764		NORTH, Brett	0.32 RS R3
02-4825		RIVERA, Ross	0.32 RS R3
02-4684		STORK, Pat	0.32 OD R3
Total Staff:	5		

Code	Hours	Count
<hr style="border-top: 1px dashed black;"/>		
OD	0.32	1
RA	0.32	1
RS	0.96	3

Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Sun Feb 10, 2019

Total of All Codes: 5

21:24	FIRE	19-0000054-000	Fires in structure other than in a building	17.10
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Station 1 Unit E1 336 Ely AVE

Units: E1, R3

Staff	Hours Code	Unit
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02-0157	ALWORTH, Jim	0.95 FX	PV
10-2375	BATH, April	0.95 RA	R3
18-6475	BRAZELL, Cameron	0.95 FX	PV
13-5604	GARCIA, Chris	0.95 FX	PV
13-3043	HILTON, Burton	0.95 FX	PV
02-9804	KAAMASEE, Chris	0.95 FX	PV
18-5279	LAWSON, Mathew	0.95 FX	PV
11-5220	LESTER, Mike	0.95 FX	PV
02-1986	MCKNIGHT, Craig	0.95 RS	PV
02-1764	NORTH, Brett	0.95 FX	PV
18-1043	NORTON, CHARLES	0.95 FX	PV
10-7774	O'DONNELL, Marian	0.95 RS	PV
17-3610	PEACOCK, Derek	0.95 FX	PV
02-4825	RIVERA, Ross	0.95 FX	PV
17-8055	STARK, Jacob	0.95 FX	PV
17-9443	STEINER, Derek	0.95 FX	PV
02-4684	STORK, Pat	0.95 OD	E1
16-6764	SWENSON, Matt	0.95 FX	PV

Total Staff: 18

Code	Hours	Count
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FX	13.30	14
OD	0.95	1
RA	0.95	1
RS	1.90	2

Total of All Codes: 18

Ely Fire Dept

Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Mon Feb 11, 2019

09:57	FIRE	19-0000055-000	Medical Transport	3.90
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Station 1	Unit R3	1500 Avenue H AVE
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Staff	Hours	Code	Unit
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11-6982	MANGUM-MCARDLE, Misty	1.30	RA
10-7774	O'DONNEL, Marian	1.30	RS
07-2086	TILBY, Mike	1.30	OD

Total Staff: 3

Code	Hours	Count
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OD	1.30	1
RA	1.30	1
RS	1.30	1

Total of All Codes: 3

Tue Feb 12, 2019

09:12	FIRE	19-0000056-000	EMS call, excluding vehicle accident with	3.50
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Station 1	Unit R3	E 8th ST & Avenue O AVE
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Staff	Hours	Code	Unit
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02-9804	KAAMASEE, Chris	0.70	MX	PV
02-8308	MANGUM, Pete	0.70	RA	R3
11-6982	MANGUM-MCARDLE, Misty	0.70	RA	R3
10-7774	O'DONNEL, Marian	0.70	RS	PV
02-4684	STORK, Pat	0.70	OD	R3

Total Staff: 5

Code	Hours	Count
------	-------	-------

MX	0.70	1
OD	0.70	1
RA	1.40	2
RS	0.70	1

Total of All Codes: 5

Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Tue Feb 12, 2019

16:57	FIRE	19-0000057-000	Jail Check @ WPSO Public Safety Bldg	0.03
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Station 1

1785 Great Basin BLVD

Staff

Hours Code Unit

02-4684

STORK, Pat

0.03 OD

Total Staff: 1

Code

Hours Count

OD

0.03

1

Total of All Codes:

1

Thu Feb 14, 2019

05:21	FIRE	19-0000058-000	EMS call, excluding vehicle accident with	1.04
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Station 1

Unit R3

injury

805 S Great Basin Blvd HWY

Staff

Hours Code Unit

10-2375

BATH, April

0.32 RA

10-7774

O'DONNEL, Marian

0.40 RS

07-2086

TILBY, Mike

0.32 OD

Total Staff: 3

Code

Hours Count

OD

0.32

1

RA

0.32

1

RS

0.40

1

Total of All Codes:

3

08:03	FIRE	19-0000059-000	EMS call, excluding vehicle accident with	1.44
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Station 1

Unit R3

injury

1500 Avenue G AVE

Staff

Hours Code Unit

11-6982

MANGUM-MCARDLE, Misty

0.48 RA

R3

10-7774

O'DONNEL, Marian

0.48 RS

R3

02-4684

STORK, Pat

0.48 OD

R3

Ely Fire Dept

Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Thu Feb 14, 2019

Total Staff: 3

Code	Hours	Count
OD	0.48	1
RA	0.48	1
RS	0.48	1
Total of All Codes:		3

17:00	FIRE	19-0000060-000	Medical - Cancelled Enroute	0.90
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Station 1 Unit R3 115 W Highlands DR

Staff	Hours	Code	Unit
10-2375	BATH, April	0.15 RS	PV
18-6475	BRAZELL, Cameron	0.15 MX	PV
02-9804	KAAMASEE, Chris	0.15 MX	PV
11-6982	MANGUM-MCARDLE, Misty	0.15 RA	R3
02-1764	NORTH, Brett	0.15 RS	PV
02-4684	STORK, Pat	0.15 OD	R3
Total Staff:	6		

Code	Hours	Count
MX	0.30	2
OD	0.15	1
RA	0.15	1
RS	0.30	2
Total of All Codes:		6

20:59	FIRE	19-0000061-000	Motor vehicle accident with injuries	1.88
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Station 1 Unit R3 12th ST & Campton ST

Staff	Hours	Code	Unit
10-2375	BATH, April	0.47 RA	R3
02-9804	KAAMASEE, Chris	0.47 RC	PV
02-1764	NORTH, Brett	0.47 RS	PV
02-4684	STORK, Pat	0.47 OD	R3
Total Staff:	4		

Code	Hours	Count
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Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipmt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Thu Feb 14, 2019

OD	0.47	1	
RA	0.47	1	
RC	0.47	1	
RS	0.47	1	
Total of All Codes:		4	

Fri Feb 15, 2019

09:15	FIRE	19-0000062-000	Motor vehicle accident with injuries	3.66
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Station 1 Unit R3 909 E Aultman ST

Staff	Hours	Code	Unit
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02-0157	ALWORTH, Jim	0.50	PV
13-3043	HILTON, Burton	0.50	PV
02-9804	KAAMASEE, Chris	0.50	PV
02-8308	MANGUM, Pete	0.50	PV
02-1764	NORTH, Brett	0.50	RS
02-4825	RIVERA, Ross	0.50	RCC
02-1205	STEINER, David	0.33	RA
07-2086	TILBY, Mike	0.33	OD

Total Staff: 8

Code	Hours	Count
------	-------	-------

OD	0.33	1	
PV	2.00	4	
RA	0.33	1	
RCC	0.50	1	
RS	0.50	1	

Total of All Codes: 8

11:25	FIRE	19-0000063-000	Police matter	2.07
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Station 1 Unit R4 1701 Great Basin BLVD

Units: R4, R3

Staff	Hours	Code	Unit
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02-0157	ALWORTH, Jim	0.33	PV
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Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

Fri Feb 15, 2019

02-5977	DOTY, Steve	0.33 PV
02-9804	KAAMASEE, Chris	0.33 PV
02-1764	NORTH, Brett	0.28 RS
02-1205	STEINER, David	0.40 RA
07-2086	TILBY, Mike	0.40 OD
Total Staff:	6	

Code	Hours	Count
OD	0.40	1
PV	0.99	3
RA	0.40	1
RS	0.28	1
Total of All Codes:		6

15:48	FIRE	19-0000064-000	EMS call, excluding vehicle accident with injury	5.63
	Station 1	UnitR3	1670 Avenue F AVE	

Staff	Hours	Code	Unit
18-6475	BRAZELL, Cameron	0.53 PV	
02-9804	KAAMASEE, Chris	0.53 PV	
17-9500	KAAMASEE, Steph	0.53 PV	
02-8308	MANGUM, Pete	0.53 PV	
02-1764	NORTH, Brett	0.45 RS	
02-1205	STEINER, David	1.53 RA	
07-2086	TILBY, Mike	1.53 RA	
Total Staff:	7		

Code	Hours	Count
PV	2.12	4
RA	3.06	2
RS	0.45	1
Total of All Codes:		7

Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Sat Feb 16, 2019

16:08	FIRE	19-0000065-000	EMS call, excluding vehicle accident with injury	8.73
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Station 1

Unit R3

14 Elysium DR

Staff

Hours Code

Unit

18-6475	BRAZELL, Cameron	0.97 MX	PV
13-3043	HILTON, Burton	0.97 MX	PV
02-9804	KAAMASEE, Chris	0.97 MX	PV
17-9500	KAAMASEE, Steph	0.97 MX	PV
02-8308	MANGUM, Pete	0.97 MX	PV
11-6982	MANGUM-MCARDLE, Misty	0.97 RA	R3
02-1764	NORTH, Brett	0.97 RS	PV
02-4825	RIVERA, Ross	0.97 MX	PV
02-4684	STORK, Pat	0.97 OD	R3

Total Staff: 9

Code	Hours	Count
MX	5.82	6
OD	0.97	1
RA	0.97	1
RS	0.97	1
Total of All Codes:		9

Sun Feb 17, 2019

04:31	FIRE	19-0000066-000	EMS call, excluding vehicle accident with injury	3.12
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Station 1

Unit R3

229 2nd AVE

Staff

Hours Code

Unit

02-9804	KAAMASEE, Chris	0.78 MX	PV
11-6982	MANGUM-MCARDLE, Misty	0.78 RA	R3
02-1764	NORTH, Brett	0.78 RS	PV
02-4684	STORK, Pat	0.78 OD	R3

Total Staff: 4

Code	Hours	Count
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Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Sun Feb 17, 2019				
	MX		0.78 1	
	OD		0.78 1	
	RA		0.78 1	
	RS		0.78 1	
	Total of All Codes:		4	

12:10	FIRE	19-0000067-000	Medical Transport	3.32
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Station 1	UnitR3	1500 Avenue H AVE
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Staff	Hours	Code	Unit
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02-1764	NORTH, Brett	0.83	RS
07-3792	RAINEY, Donald G	0.83	PV
02-1205	STEINER, David	0.83	RA
07-2086	TILBY, Mike	0.83	OD

Total Staff: 4

Code	Hours	Count
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OD	0.83	1
PV	0.83	1
RA	0.83	1
RS	0.83	1

Total of All Codes: 4

15:41	FIRE	19-0000068-000	EMS call, excluding vehicle accident with	3.96
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Station 1	UnitR3	injury
		306 Nevada AVE

Staff	Hours	Code	Unit
-------	-------	------	------

18-6475	BRAZELL, Cameron	0.50	PV
13-8973	CHAMBERS, Taylor Allen	0.50	PV
13-3043	HILTON, Burton	0.50	PV
02-1764	NORTH, Brett	0.50	RS
02-4825	RIVERA, Ross	0.50	PV
17-8813	RUESCH, Adam	0.50	PV
02-1205	STEINER, David	0.48	RA
07-2086	TILBY, Mike	0.48	OD

Total Staff: 8

Code	Hours	Count
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Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipmt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Sun Feb 17, 2019

OD	0.48	1	
PV	2.50	5	
RA	0.48	1	
RS	0.50	1	
Total of All Codes:		8	

Tue Feb 19, 2019

04:57	FIRE	19-0000069-000	EMS call, excluding vehicle accident with injury	2.52
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Station 1

Unit R3

1701 Great Basin BLVD

Staff

Hours Code

Unit

10-2375	BATH, April	0.84	RS
18-5426	GOLLA, Bodie	0.84	OD
02-9804	KAAMASEE, Chris	0.84	RS

Total Staff: 3

Code	Hours	Count
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OD	0.84	1
RS	1.68	2

Total of All Codes: 3

Wed Feb 20, 2019

09:27	FIRE	19-0000071-000	EMS call, excluding vehicle accident with injury	1.98
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Station 1

Unit R3

1500 Avenue H AVE

Staff

Hours Code

Unit

11-6982	MANGUM-MCARDLE, Misty	0.99	RS
19-2595	SCOTT, CHUCK	0.99	RS

Total Staff: 2

Code	Hours	Count
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Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Wed Feb 20, 2019				
	RS		1.98 2	
	Total of All Codes:		2	

Thu Feb 21, 2019

09:54	FIRE	19-0000072-000	EMS call, excluding vehicle accident with	2.61
	Station 1	Unit R3	injury	
			1090 15th ST /EAST 15TH ST	
	Staff		Hours Code Unit	
	11-6982	MANGUM-MCARDLE, Misty	0.87 OD	R3
	19-2595	SCOTT, CHUCK	0.87 OD	R3
	02-4684	STORK, Pat	0.87 OD	R3
	Total Staff:	3		
	Code	Hours	Count	
	OD	2.61	3	
	Total of All Codes:		3	

18:00	TRAIN		Awareness	18.00
	Station 1			
	Staff		Hours Code	
	02-5977	DOTY, Steve	2.00 10.03.01	
	18-5426	GOLLA, Bodie	2.00 10.03.01	
	02-8308	MANGUM, Pete	2.00 10.03.01	
	02-1986	MCKNIGHT, Craig	2.00 10.03.01	
	18-2489	MICHAELS, Shadrack	2.00 10.03.01	
	17-3610	PEACOCK, Derek	2.00 10.03.01	
	19-2595	SCOTT, CHUCK	2.00 10.03.01	
	17-8055	STARK, Jacob	2.00 10.03.01	
	02-4684	STORK, Pat	2.00 10.03.01	
	Total Staff:	9		
	Code	Hours	Count	
	10.03.01	18.00	9	
	Total of All Codes:		9	

Ely Fire Dept
Department Journal

02/06/2019 to 02/21/2019

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

Thu Feb 21, 2019

19:58	FIRE	19-0000073-000	Jail Check @ WPSO Public Safety Bldg	0.32
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Station 1

1785 S Great Basin Blvd HWY

Staff

Hours Code Unit

19-2595

SCOTT, CHUCK

0.16 OD

02-4684

STORK, Pat

0.16 OD

Total Staff:

2

Code

Hours Count

OD

0.32

2

Total of All Codes:

2

Total Entries: 25

Total Staff Hrs: 97.88

Ownership History for Parcel # 008-030-04

Current Owners		Prior Owners		
Name	From	Name	From	To
SILVER LION FARMS LLC HFM BILLING 5348 VEGAS DRIVE #811 LAS VEGAS, NV 89108	2019	GRADY, JONATHAN ET AL 1701 DENROCK AVE DALHART, TX 79022	2012	2019
		MONTIERTH, RAY & SUSAN 705 FAIR LANE NAPA, ID 83686	2002	2012
		HUDSON TRUST, MARY 7850 HOWE CIRCLE SHAWNEE MISSION, KS 66208	1995	2002
		HUDSON, MARY TRUST	1995	1995
		HUDSON, MARY TRUST	1988	1995
		HUDSON, MARY	1988	1988
		HUDSON, MARY	1981	1988
		USA	1864	1981

NOTE: This is not a complete history and should not be used in place of a title search.

[Go Back](#)

JenniferLee

From: gary@kccpaoffice.com
Sent: Monday, February 11, 2019 2:28 PM
To: JenniferLee
Cc: "Melody Vancamp"; Steven Rowley
Subject: RE: FY19 Auditor Designation

Jennifer,

As you can see we did not increase the fee for the first three years. We would propose to increase the fee 3%, basically a cost of living increase, which is approximately \$580.00 which would put the service at \$19,960.

If you have any questions please let me know.

Gary Keddington

----- Original Message -----

Subject: FY19 Auditor Designation

From: "JenniferLee" <jlee@elycity.com>

Date: 2/11/19 3:01 pm

To: "Gary Keddington" <gary@kccpaoffice.com>

Cc: "Melody Vancamp" <mayorvancamp@elycity.com>

Gary:

Designation of your firm to perform the City's FY19 audit will be on the City Council's February 28th agenda. Mayor Van Camp asked me to reach out to you on your current rates; see your attached Dollar Cost Bid – pages 17 thru 20 – from March 2016.

Thank you.

Jennifer Lee

City of Ely Deputy Clerk

501 Mill St.

Ely, NV 89301

775-289-2430

February 28, 2019

MAYOR'S REPORT

1. I approved Special Event Licenses to:

- The *Silver State Classic Challenge* for the Convention Center Events May 16-19, 2019 AND the Car Show at Broadbent Park May 18, 2019.

Congratulations on receiving a sub-grant from the Nevada Department of Wildlife (NDOW). Below is a checklist of the requirements for processing your agreement and receiving funds.

The sub-grantee MUST initial each line of this document to ensure understanding and return a copy to NDOW with your signed agreement before any funding can be received.

Sub-grant Administration Guidelines

Initial each line below

 If your organization has previous sub-grants open with NDOW all the quarterly and final sub-grant reporting requirements must be met before your organization can be awarded a new sub-grant.

 • Make sure all previously awarded sub-grants for your organization are in good standing with NDOW.
All organizations receiving a sub-grant from NDOW are required to have a current *Vendor Registration Number* on file with NDOW.

This is required, as state of Nevada procedures, in order for NDOW to give your organization funding. Payments to you cannot be processed without a current vendor form on file.

- If your organization has a Vendor Registration Number make sure the contact information is current and NDOW has your correct number.
- If your organization does not have a Vendor Registration Number, apply to obtain one with the State Controller's Office and Vendor Services as soon as possible by going to http://controller.nv.gov/VendorServices/Vendor_Services.html. If additional help is needed contact the State Controller's Office at (775) 684-5750.

 Per new Federal Requirements all sub-grantees must have a valid *federal DUNS number* to receive pass through funds.

This is a federal mandate that NDOW must follow so that your organization can receive funds from a federal parent grant award.

- If your organization has a DUNS number, make certain it is correct and current and indicate your DUNS number on your agreement.
- If your organization does not have one, you must obtain one as soon as possible by going to the federal central contractor registration. A DUNS number may be obtained from D&B by telephone (currently (866) 705-5711) or the Internet (currently at <https://www.dandb.com>).
- Be aware, it can take up to several days to acquire a DUNS number and NDOW cannot assist with obtaining a DUNS number.

 NDOW's Fiscal Services Section must have your organization's current contact information.

This is needed to ensure funding can be dispersed and contacts regarding project work can be made.

- Make sure NDOW has the correct contact information and the name of your correct current authorized signing official. NDOW must receive any changes regarding point of contacts in writing to jgoshert@ndow.org

 The subgrantee has read and understands the Department of Wildlife Grants Procedure Manual.

This manual can be found on NDOW website at: http://www.ndow.org/Our_Agency/Grants

After receiving the sub-grant award and sub-agreement contract

 Sub-grantee's must sign and return to NDOW a copy of the cover page of the notice of sub-grant award.

- NDOW will return to you a fully executed copy with both your organization's signing authority's signature and an NDOW representative's signature. This is to be kept in your files.

 Your organization may not start project work until a fully executed copy of the sub-grant award agreement has been received by your organization. Please note: Any work started prior to this cannot be reimbursed. Any correspondence or discussions regarding the awarded sub-grant should include the parent agreement and the sub-grant agreement numbers.

This is required so that organization and accuracy is kept within NDOW and that there is no ambiguity on which exact grant is being discussed.

- Make sure you have recorded and become familiar with the parent grant number and sub-grant agreement number for your sub-grants.

X **Progress reports and a final report must be sent to NDOW by the assigned deadlines and be in the format provided. Deadlines will be communicated via email.**

These reports are required to keep a mutual understanding between both parties of the work that is accomplished with the grant money given. The dates must be followed to ensure NDOW has sufficient time to meet the federal reporting deadlines.

- NDOW will communicate with sub-grantee via email, so please make sure a current and correct e-mail address has been provided.
- Please make note of the due dates and check your emails often. NDOW may contact you or give you reminders of when reports or additional information is needed.

X **Construction and competitively bid services must follow a competitive process in which a bid for services is conducted in a fair and open manner. Any recruitment of these services must also follow all applicable federal laws such as prevailing wage and labor regulations.**

- 2 CFR §200.319 All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section.
- 2 CFR §200.320 Methods of procurement to be followed. Procurements over \$150,000.

Please Note all bid documentation must be sent to NDOW

Equipment over \$5,000 having a useful life of more than one year per-unit acquisition cost must comply with 2 CFR 200.436 any equipment purchased must with the federal grant must be returned to NDOW at the end of the project unless otherwise stipulated in the award documents.

REQUEST FOR REIMBURSEMENTS:

X **Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees.**

- The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Manual 0200.0 and 0320.0).
- The per diem rates can be found at <https://www.gsa.gov/portal/content/104877>.

X **The sub-grantee should plan that 30 to 45 days may be required to process a Request for Funds.**

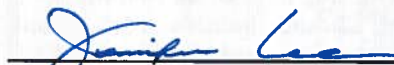
- Plan ahead with your requests and note that NDOW is not responsible for any expenditure that you may have made prior to receiving payment from NDOW.

X **Request for Reimbursements must be accompanied by back up documentation.**

This is required per your contract and necessary for NDOW audit reviews.

- Keep all invoices and receipts from your project expenditures and submit copies of them to NDOW with your RFR forms.
- All requests for reimbursements **must** include proof of payment such as cashed checks, receipts etc.
- If your sub-grant requires cash/in-kind match **all** request for reimbursements **must** include proof of match payment that is reasonable and allocable, and allowable. Match needs to be separated and marked clearly on all request for reimbursement draw sheets/spreadsheets.
- If in-kind match is provided via personnel services a timesheet must be provided that shows the individual whole hours those on/off the project, is signed by the employee and supervisor and shows daily break out with time allocated to the specific project a sample/template of the approved timesheet can be found on NDOW web-site at: http://www.ndow.org/Our_Agency/Grants (currently under construction).
- Match provide by equipment rental/usages must follow an established equipment rate units/hours and the rates are determined by the local market. All equipment must be in good mechanical condition to be allowable. Please provide pictures when possible.

Please do not hesitate to contact any of the following NDOW employees if you have questions or concerns regarding your sub-grant status or if you need help understanding any of the requirements above.


Sub-grantee Signature

2-21-19
Date

Jordan Goshert
ASO I
Nevada Department of Wildlife
(775)688-1581
jgoshert@ndow.org

Katie Jameson
ASO III
Nevada Department of Wildlife
(775)688-1570
kajameson@ndow.org

NEVADA DEPARTMENT OF WILDLIFE

NOTICE OF SUBGRANT AWARD # SG19-14

Federal Award Project Description:	Federal Award #:	CFDA#:	Dollar Amount:	Accounting Code:	Budget Account	GL
Basic Hunter Education	F18AF00361	15.611	\$372,393.00	0552-01	4462-16	8795

Nevada Department of Wildlife

Duns #: 165111840

Federal Awarding Agency Name :

United States Department of Interior
Fish and Wildlife Service

CFDA Name:

Wildlife Restoration and Basic Hunter Education

Program Manager: Aaron Keller

NDOW Address:

6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511-2209

Phone: (775) 688-1555

Email: akeller@ndow.org

Subgrant Period:

Beginning Date: July 1, 2018

Ending Date: June 30, 2019

Subgrantee Name (must match registered DUNS name):

City of Ely
c/o Steptoe Valley Trap, Skeet & Target, Inc.

Fiscal Manager: Charles Odgers

CHD 2/22/19

Jennifer Lee

Address:

501 Mill Street
Ely, Nevada 89301

Phone: (775) 289-2430

Email: codgers@elycity.com

jlee@elycity.com

Subgrantee EIN / Tax ID#: 88-6000192

Payee Vendor#: T40337401

Subgrantee Duns #: 026097613

Purpose of Award: The purpose of this award is to improve the availability to Hunter Education and shooting sports in the area. This project will allow for courses to be taught in the winter and summer months while allowing improvements for safety, range improvement and special needs access for everyone to participate in shooting sports.

Region(s) to be served: () Statewide (X) Specific county or counties: **White Pine**

Is this award pertaining to R&D: () Yes (X) No

Approved Budget Categories:

Project	NDOW Reimbursement	City of Ely c/o Steptoe Valley Trap, Skeet & Target, Inc. Match	Total Costs
Personnel	\$0.00	\$31,430.60	\$31,430.60
Supplies	\$0.00	\$81,488.44	\$81,488.44
Contractual:	\$372,393.00	\$0.00	\$372,393.00
Equipment	\$0.00	\$15,000.00	\$15,000.00
Cash:	\$0.00	\$5,500.00	\$5,500.00
Indirect	\$0.00	\$0.00	\$0.00
Grand Totals	\$372,393.00	\$133,419.04	\$505,812.04

Indirect Cost Rate (F&A) 0%

NICRA or F&A Reduction Waiver on file? () Yes (X) No

Disbursement of funds will be as follows:

Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures *specific to this Subgrant*. Total reimbursement will not exceed **\$372,393.00** during the Subgrant period.

Terms and Conditions

In accepting these grant funds, it is understood that:

1. Expenditures must comply with appropriate state and/or federal regulations.
2. This award is subject to the availability of appropriate funds.
3. Recipient of these funds agrees to stipulations listed in Sections A, B, C and D (if applicable) of this Subgrant award.
4. In the event that human remains, or historic/prehistoric artifacts or features are found during project implementation the proponent or his authorized agent shall cease work immediately within 200 ft. of the find and take steps to protect the find from further damage or disruption. Then they shall contact NDOW, who will contact the USFWS Regional Historice Preservation Office (RHPO) to report the find. No further work shall be allowed on the project until the RHPO, following USFWS protocols, authorizes the resumption of work.

Section A

Assurances

As a condition of receiving subgranted funds from the Nevada Department of Wildlife, the Subgrantee agrees to the following conditions:

1. Subgrantee agrees grant funds may not be used for other than the awarded purpose. In the event Subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the Nevada Department of Wildlife.
2. Subgrantee agrees to submit reimbursement requests for only expenditures approved in the spending plan (Section C). Any additional expenditures beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Nevada Department of Wildlife and/or by a subgrant amendment, may result in denial of reimbursement.
3. Approval of Subgrant budget by the Nevada Department of Wildlife constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Nevada Department of Wildlife is not allowed under the terms of this Subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of Subgrants are required to maintain Subgrant accounting records, identifiable and trackable by Subgrant number. Such records shall be maintained in accordance with the following:
 - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer II of the Nevada Department of Wildlife. Records may be destroyed by the Subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the Nevada Department of Wildlife.
 - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual Subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the Subgrant activity.

5. Subgrantee agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this Subgrant award. The Nevada Department of Wildlife reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Subgrantees are responsible for notifying the Nevada Department of Wildlife in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the Subgrantee, the Subgrantee's employees, or the Subgrantee's subrecipients in a position of conflict, real or apparent, between their responsibilities under this award and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different

organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Subgrantee, the Subgrantee's employees, or the Subgrantee's subrecipients in the matter. Upon receipt of such a notice, the Nevada Department of Wildlife will consult to determine if a conflict of interest exists and, if so, if there are any possible actions to be taken by the Subgrantee, the Subgrantee's employee(s), or the Subgrantee's subrecipient(s) that could reduce or resolve the conflict. Failure to resolve conflicts of interest in a manner that satisfies the Nevada Department of Wildlife may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including termination of this award. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.

6. Subgrantee shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93- 112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)
7. Subgrantee agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
8. Subgrantee certifies, by signing this Subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549 (3 CFR Part 1986 Comp., p. 189), Executive Order 12689 (3 CFR Part 1989 Comp., P. 235) and 2 CFR Part 1400, Government-wide Debarment and Suspension. This provision shall be required of every Subgrantee receiving any payment in whole or in part from federal funds.
9. Subgrantee agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this Subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
 - a. any federal, state, county or local agency, legislature, commission, council, or board;
 - b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
 - c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.

New Restrictions on Lobbying (43 CFR 18): Submission of an application also represents the applicant's certification of the statements in 43 CFR Part 18, Appendix A, Certification Regarding Lobbying.

10. Recipients of subgrants must respond to all auditor inquiries. Nevada Department of Wildlife Subgrants are subject to inspection and audit by representatives of the Nevada Department of Wildlife, the State of Nevada's Governor's Finance Office, the Audit Department of the Legislative Counsel Bureau or other appropriate entity as required by law to audit the Subgrantee to:
 - a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
 - b. ascertain whether policies, plans and procedures are being followed;

- c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
 - d. determine reliability of financial aspects of the conduct of the project.
- 11. Any audit of Subgrantee's expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of Subgrant funds. It is the policy of the Nevada Department of Wildlife (as well as a federal requirement as specified in the required 2 CFR 200, Subpart F, all U.S. states, local governments, federally-recognized Indian tribal governments, and non-profit organizations) that each grantee annually expending \$750,000 or more in federal funds have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA DEPARTMENT OF WILDLIFE, ATTN: ADMINISTRATIVE SERVICES OFFICER II, 6980 SIERRA CENTER PKWY, SUITE 120 RENO, NEVADA 89511, within nine (9) months of the close of the Subgrantee's fiscal year. To ensure this requirement is met Section D of this Subgrant must be filled out and signed.
- 12. Environmental Quality, the subgrantee and subcontractors shall comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act, Title 42 U.S.C. 7401-7671q., Section 508 of the Clean Air Act, Title 33 U.S.C. 1368 Executive order 11738 and, Title 40 CFR part 15 as well as Federal Water Pollution Control Act, as amended (33 U.S.C 1251-1387). Violations must be reported to the Nevada Department of Wildlife, the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 13. The Subgrantee shall comply with mandatory standards and policies related to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Conservation Act (42 U.S.C. 6201).
- 14. The subgrantee shall comply with Procurement of Recovered Materials, 2 CFR 200.322. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
- 15. The subgrantee is responsible for complying with all requirements of the Federal award. For all Federal awards, this includes the provisions of Federal Funding Accountability and Transparency Act (FFATA), which includes requirements on executive compensation, and also requirements implementing the Act for the non-Federal entity at 2 CFR part 25 Financial Assistance Use of Universal Identifier and Central Contractor Registration and 2 CFR part 170 Reporting Subaward and Executive Compensation Information.
- 16. Subgrantee must disclose, in a timely manner, in writing to the Nevada Department of Wildlife all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting

this award. Non-Federal entities that have received a Federal award including the term and condition outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338, Remedies for noncompliance, including suspension or debarment (See 2 CFR 200.113, 2 CFR Part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313).

17. Subgrantee must comply with Section 743 of Division E, Title VII of Pub. L. 113-235, Prohibition on Issuing Financial Assistance Awards to Entities that Require Certain Internal Confidentiality Agreements: Prohibits the use of funds appropriated or otherwise made available under that or any other Act for grants or cooperative agreements to an entity that requires employees or contractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information. Recipients must not require their employees or contractors seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information. Recipients must notify their employees or contractors that existing internal confidentiality agreements covered by this condition are no longer in effect.
18. Subgrantee agrees to the Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
19. Subgrantee agrees to comply with all applicable Administrative Requirements in 2 CFR Part 200, Subparts A through D; and Cost Principles in 2 CFR Part 200, Subpart E – for State and Local Governments, Institutions of Higher Education and Non-Profit Organizations and for Non-profit organizations exempted from 2 CFR Part 200, Subpart E (see Appendix VIII to Part 200): 48 CFR 1, Subpart 31.2 – Contracts with commercial Organizations.
20. Subgrantee must comply with other requirements:
 - a. 2 CFR Part 25, Universal Identifier and Central Contractor Registration
 - b. 2 CFR Part 175, Award Term for Trafficking in Persons
 - c. 2 CFR Part 1401, Requirements for Drug-Free Workplace (Financial Assistance)
 - d. 41 USC §6306, Prohibition on Members of Congress Making Contracts with Federal Government: No member of or delegate to Congress or Resident Commissioner shall be admitted to any share or part of this award, or to any benefit that may arise therefrom; this provision shall not be construed to extend to an award made to a corporation for the public’s general benefit.

- e. Executive Order 13513, Federal Leadership on Reducing Text Messaging while Driving: Subgrantee's are encouraged to adopt and enforce policies that ban text messaging while driving, including conducting initiatives of the type described in section 3(a) of the Order.
 - f. 41 USC §4712, (a) Enhancement of Recipient and Subrecipient Employee Whistleblower Protection. This award, related subawards, and related contracts over the simplified acquisition threshold and all employees working on this award, related subawards, and related contracts over the simplified acquisition threshold are subject to the whistleblower rights and remedies established at 41 USC 4712. (b) Recipients, their subrecipients, and their contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 USC 4712. (c) The recipient shall insert this clause, including this paragraph (c), in all subawards and in contracts over the simplified acquisition threshold related to this award.
 - g. 2 CFR Part 200, appendix II, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.
21. This Subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Subgrant agreement shall be terminated immediately if for any reason the Nevada Department of Wildlife, state, and/or federal funding ability to satisfy this Subgrant agreement is withdrawn, limited, or impaired.
22. This Subgrant agreement may also be terminated by the Department at any time during the grant year for the following reasons: (1) conduct that interferes with the administration of the grant; (2) illegal activity of any kind; (3) insolvency; (4) failure to disclose a conflict of interest; (5) influence by a gratuity; (6) any other violations of the terms of the grant agreement; and (7) substantiated fraud, abuse, or misappropriation of grant funds.
23. All subgrants must address termination for cause for non-performance and for convenience by the Nevada Department of Wildlife including the manner by which it will be effected and the basis for settlement.
24. Equal Employment Opportunity. During the performance of this contract, the contractor agrees as follows:
- a. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

- b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- c. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- d. The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- e. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- f. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- g. In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- h. The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

25. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
26. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

SECTION B

Description of services, scope of work, deliverables and reimbursement

1. Scope of Work

The Nevada Department of Wildlife will be providing reimbursement for contractual work not to exceed 372,393.00. The deliverables expected to be completed for the contractual work are as follows:

- **Sitework:**
 - *Trenching for 12"x36" continuous frost wall, subgrading for building pad, 6" of compacted type 2 base for 50'x120' building pad, equipment rental, fuel, final grading around building.*
- **Concrete:**
 - *All labor and material to pour 12" x 36" continuous frost wall with continuous #4 rebar at 16" O.C. 20 3'x3'x3' concrete piers with #4 rebar cages for columns, and 50'x120'x4" concrete building pad with #4 rebar 2; O.C both ways.*
- **Metal Building:**
 - *All labor and material to install a 50'x120'x10' building with gutters and downspouts*
- **Thermals:**
 - *R-19 insulation in the roof and R-19 insulation in the walls*
- **Doors and windows:**
 - *Three 3070 man doors and one 8'x8' overhead door*
- **HVAC**
 - *Two electric resistor unit heaters*
- **Electrical:**
 - *Interior lights, exterior lights and 200-amp service panel.*

In addition to the contractual deliverables noted above, the sub-grantee has agreed to a minimum match of \$124,131.00. The items contributed as match are as follows:

- *All labor and materials to construct two trap and skeet fields*
- *All labor and materials to drill and install one domestic water well*
- *All labor and materials to install a septic tank and filtration system*
- *Cash donations of \$5,500*
- *\$15,000 in trap shooting machines (classified as equipment)*

2. Timeline for the Work

All project work to be completed by June 30, 2019. A final project report including pictures will be submitted by June 30, 2019.

3. Reporting Requirements

A final project report including pictures will be submitted by June 30, 2019.

Unless the awarding agency authorizes an extension, the subgrantee must liquidate all obligations incurred no later than 15 days after the end date of the period of performance (June 30, 2019). Further, all request for reimbursements with associated deliverables must be submitted to the awarding agency by July 30, 2019.

4. Subrecipient's Performance

Performance will be deemed adequate once the project is complete, and a subsequent report is provided to the Nevada Department of Wildlife.

5. Subgrant Monitoring

Performance will be deemed adequate and inspected as needed for each milestone outlined in the scope. An onsite inspection by an NDOW employee will be performed to verify all ongoing and completed work. Further, documentation upon completion with photos and a progress report is required.

6. Subgrantee Match

Subgrantee will supply documentation in support of in-kind match of at least 25% of total project costs. Subgrantee will provide all invoices and receipts from the project expenditures and submit copies of them to NDOW with Request For Reimbursement forms.

All requests for reimbursements must include proof of payment such as cashed checks, receipts, etc.

If your sub-grant requires cash/in-kind match all request for reimbursements must include proof of match payment that is reasonable and allocable, and allowable. Match needs to be separated and marked clearly on all request for reimbursement draw sheets/spreadsheets.

If in-kind match is provided via personnel services a timesheet must be provided that shows the individual whole hours those on/off the project, is signed by the employee and supervisor and shows daily break out with all the employee work hours and time allocated to the specific project. A sample/template of the approved timesheet can be found on NDOW web-site at: http://www.ndow.org/Our_Agency/Grants/ (currently under construction).

Match provide by equipment rental/usages must follow an established equipment rate units/hours and the rates are determined by the local market. All equipment must be in good mechanical condition to be allowable. Please provide pictures when possible.

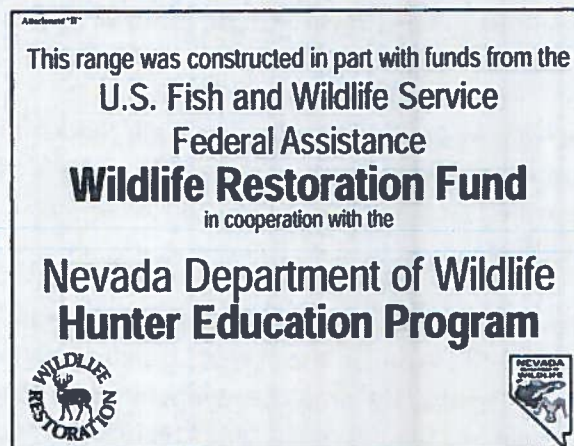
7. Subgrantee Obligations

Subgrantee's City of Ely, c/o Steptoe Valley Trap, Skeet & Target, Inc, hereinafter referred to as Subgrantee, agrees to provide the following services and reports according to the identified timeframes:

- Fulfill all terms and obligations as stipulated in the Nevada Department of Wildlife's (NDOW) *Shooting Range Grant Program 2018 Cost Share Grant Application (Attachment A)*.
- Sub-grantee shall maintain accounting records pertaining to this agreement according to generally accepted accounting principles and shall make all relevant records, documents and reports available to NDOW for the purpose of audit examination if requested by the Department.
- Sub-grantee is solely responsible to produce, install and maintain on-site program acknowledgement signs on all approved NDOW shooting range grant projects. Signage requirements include a sign or plaque that must be installed and maintained at the site perpetually. The final sign or plaque must be installed in a location that offers clear and unobstructed public view, near or adjacent to the project area and maintained at the site perpetually. An example of the permanent acknowledgement sign is shown below. Information shown on the example is the minimum information required by the NDOW Shooting Range Grant Program.

Permanent Sign – (on gates or walkways – Minimum Size – 3' x 3', on buildings or walls – Minimum size 2' x 2'). Multiple signs to acknowledge the program are encouraged.

Costs for program acknowledgement signs are reimbursable for approved projects if budgeted in the "Budget Summary".



Subgrantee acknowledges the intent of this program is to encourage improvement, prioritize safety and environmental concerns, increase hours of operation, public accessibility to safe recreational shooting sites as well as create more facilities to host

hunter education program activities. Subgrantee is to coordinate with NDOW to develop a master calendar of events, training and reservation of facility. The subgrantee will complete all maintenance and upkeep of the facility as needed.

- Identify the source of funding on all printed documents purchased or produced within the scope of this Subgrant, using a statement similar to: **"This publication (journal, article, etc.) was supported by the Nevada Department of Wildlife with US Fish and Wildlife Service federal funds for the Hunter Education Program and are solely the responsibility of the authors and do not necessarily represent the official views of the Nevada Department of Wildlife or the United States Fish and Wildlife Service.**
- Any activities performed under this Subgrant shall acknowledge the funding was provided through the State Nevada Department of Wildlife with Federal Agency funds if used.

8. Nevada Department of Wildlife Obligations

The Nevada Department of Wildlife agrees to provide the following:

Technical assistance will be provided, upon request from the subgrantee and approval of reports or documents to be developed.

- "The program Contract Monitor or Program Manager shall, when federal funding requires a specific match, if a specific vendor or Subgrantee has been identified in the grant application to achieve part or all of the match, "in-kind", or then this shall also be identified in the Subgrantee Match as a requirement and a deliverable, including a report of accomplishment at the end of each quarter to document that the match "in-kind", was achieved. These reports shall be held on file in the program for audit purposes, and shall be furnished as documentation for match, in-kind" reporting on the Financial Status Report (FSR) 90 days after the end of the grant period."
- The Nevada Department of Wildlife reserves the right to hold reimbursement under this Subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Nevada Department of Wildlife.

9. Joint Obligations

The Subgrantee and the Nevada Department of Wildlife agree to the following:

Nevada Department of Wildlife and City of Ely c/o Steptoe Valley Trap, Skeet & Target, Inc. will collaborate to ensure that all project timelines are met.

On all capital improvement(s) on shooting ranges on land owned by third-parties the Nevada Department of Wildlife (NDOW) must maintain control of capital improvements throughout their

useful lives. To ensure that improvements meet regulations for Property Trust Relationships (2 CFR 200.316), Real Property (2 CFR 200.311(b) and 50 CFR 80.132-137), and Internal Controls (2 CFR 200.303), NDOW and you the recipient of this sub-award must hold a legally binding agreement that ensures the control, maintenance and continued intended use of the capital improvement for its useful life. NDOW will coordinate with you (the recipient sub-awardee) to enter into these agreements, where necessary, for shooting ranges covered by this grant. See **Attachment B** for third party agreement.

Section C
Budget, Terms of Reimbursement, Financial Reports

1. Budget Table

Approved Budget Categories:			
Project Budget Itemized	Applicant Request	Applicant Match	Total Costs
Labor	\$0.00	\$31,430.60	\$31,430.60
Supplies	\$0.00	\$81,488.44	\$81,488.44
Contractual	\$372,393.00	\$0.00	\$372,393.00
Equipment	\$0.00	\$15,000.00	\$15,000.00
Cash	\$0.00	\$5,500.00	\$5,500.00
Indirect Rate:	\$0.00	\$0.00	\$0.00
Grand Totals	\$372,393.00	\$133,419.04	\$505,812.04
Indirect Cost Rate (F&A) 0%			
NICRA or F&A Reduction Waiver on file? () Yes (X) No			

1. Conditions for Equipment and Travel

- Equipment purchased with these funds belongs to the federal program or the NDOW divisional program from which this funding was appropriated and shall be returned to the program upon termination of this agreement. All equipment purchased under this subgrant must comply with 2 CFR 200.313. All permanent equipment purchases that become affixed to the subgrantees property must be maintained for its useful life for the purpose under the terms of this award.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/Subgrantees to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

2. Reimbursement Terms

Subgrantee agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the Subgrant period.

- Total reimbursement request cannot exceed \$372,393.00
- Requests for Reimbursement, which will also include a financial report, shall be accompanied by supporting documentation, including a line item description of expenses incurred including details of awardee's non-cash match and a line item description of expenses incurred for each categorical or project feature as defined in the BUDGET Section C. The reimbursement request from the awardee will be organized for quicker review, approval and payment by the Nevada Department of Wildlife.
- Additional expenditure detail will be provided upon request from the Department.
- The Nevada Department of Wildlife will exercise a 10% holdback on all invoiced reimbursements at project completion until all deliverables, including project reports and financial reports have been received by the department.
- The Subgrantee will submit reimbursements on quarterly basis and no later than 15 days after the end of each quarterly period as defined below. If there are no reimbursements for the quarter the Subgrantee will send in an email notify NDOW that there are "No reimbursement request for quarter" and reference the quarter. Quarters as defined in the agreement will be as follows:
 - First Quarter: Beginning Date of Subgrant to last day of the quarter
 - Quarter: 1/1 to 3/31
 - Quarter: 3/31 to 6/30
 - Quarter: 7/1 to 9/30
 - Quarter: 10/1 to 12/31
- Reimbursement for work conducted in a fiscal year, July 1st through June 30th, must be received at 6980 Sierra Center Parkway, Suite 120 NDOW Fiscal headquarters office in Reno, Nevada no later than July 30th, following the fiscal year in which the expenditures were incurred. This requirement is necessary for NDOW to record the expenditure and seek reimbursement from the federal government before the grant ending date. Any reimbursement received after a grant ending date will be returned to the sub-grantee and will not be reimbursed by the Nevada Department of Wildlife and all costs associated with the returned reimbursement will need to be absorbed by the subgrantee.

Additionally, the Subgrantee agrees to provide:

- An approved federally recognized indirect cost rate negotiated between the Sub recipient and the Federal government or, if no such rate exists, either a rate negotiated between the Nevada Department of Wildlife and the Subgrantee (in compliance with this part), or a de minimis indirect cost rate as defined in §200.414.
- A complete financial accounting of all expenditures to the Nevada Department of Wildlife within 30 days of the CLOSE OF THE SUBGRANT PERIOD. Any un-obligated funds shall be returned to the Nevada Department of Wildlife at that time, or if not already requested, shall be deducted from the final award.

- **A Grantee Close-out Certification.** Final grant payments will not be made until the final close-out of the grant is completed. The Close-out requires the following certification from Grantee:
 - Grantee has received all funding due under the Subgrant,
 - Upon final payment Grantee is due no outstanding funding,
 - Grantee has no outstanding debts to NDOW.
- **An Equipment Inventory and Transfer Certification.** If the Subgrantee has used grant funds for the purchase of equipment of any sort, an inventory must be reviewed by NDOW organization for further instruction on the disposition of that equipment.
- **Copies of all publications and materials produced with grant funds must be sent to the divisional office, including electronic copies.** These publications should be sent to the divisional office when they are produced and not just at the end of the grant period. Agreement may also require approval of all publications that the grantee will produce before they are published.
- **All reports of expenditures and requests for reimbursement processed by the Nevada Department of Wildlife are SUBJECT TO AUDIT.**
- **In the event the Department terminates the Subgrant agreement, Subgrantee shall:** (1) repay to the Department any outstanding advance; (2) Subgrantee shall not be reimbursed for any grant-related expenses incurred after the termination effective date; (3) Subgrantee shall transfer or liquidate all equipment and non-consumables purchased with grant funds during the grant period (including equipment with an original purchase price of \$1,000 or more, all computers and software regardless of original purchase price, and any other items the Department has required the Grantee to inventory during the course of the grant); (4) surrender any and all documents related to the grant that the Department deems necessary; and (5) repay to the Department all grant funds found to be unallowable costs.

SECTION D

NEVADA STATE NEVADA DEPARTMENT OF WILDLIFE
AUDIT INFORMATION REQUEST

1. Non-Federal entities that expend \$750,000.00 or more in total Federal Awards are required to have a single or program-specific audit conducted for that year, in accordance with *OMB Circular A-133*. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA DEPARTMENT OF WILDLIFE, ATTN: ADMINISTRATIVE SERVICES OFFICER II, 6980 SIERRA CENTER PARKWAY, SUITE 120, RENO, NEVADA 89511, within nine (9) months of the close of your fiscal year.

2. Did your organization expend \$750,000.00 or more in all Federal Awards during your most recent fiscal year? YES ☐ NO ☒ FY18

3. When does your fiscal year end? June 30, 2019

4. How often is your organization audited? Annually

5. When was your last audit performed? Dec. 2018 Presented Jan. 2019

6. What time period did it cover? July 1, 2017 - June 30, 2018

7. Which accounting firm conducted the audit? Keddington & Christensen

8. Were there any findings found by the firm? Yes. See attached.

(note: if there were findings please include findings report)

The Closure/post-closure account has been established at First National Bank.

Janine Lee Deputy City Clerk 2-21-19
SIGNATURE TITLE DATE

CITY OF ELY, NEVADA
Schedule of Findings and Recommendations
For the Year Ended June 30, 2018

2018-001: Closure and Post Closure Financial Assurance: Allowable Mechanism

Finding

According to NAC 444.68525 Financial assurance: Allowable mechanisms. (NRS 444.560) The mechanisms used to demonstrate financial assurance pursuant to NAC 444.685 must ensure that the money necessary to meet the cost of closure, postclosure and corrective action for known releases of contaminants will be available whenever it is needed. The financial assurance may be in the form of:

1. A trust fund as described in NAC 444.6853;
2. A surety bond guaranteeing payment or performance as described in NAC 444.68535;
3. A letter of credit as described in NAC 444.6854;
4. A policy of insurance as described in NAC 444.6855;
5. A mechanism approved by the solid waste management authority pursuant to NAC 444.6856;
6. An assumption of responsibility by the State as described in NAC 444.6857; or
7. Any combination of the options listed in subsections 1 to 6, inclusive.

As of June 30, 2018, the City Council passed a resolution to place the restricted amounts totaling \$808,591.28 into a trust fund. However, as of year-end, management did not actually transfer those monies into the aforementioned trust fund resulting in an instance of noncompliance with the mechanisms mentioned above regarding post closure financial assurance.

Recommendation

We recommend that management create the trust fund as outlined above.

Response

The City will review the options noted above to meet the compliance requirement.

2018-002: Budgetary Compliance

Finding

NRS 354.626 stipulates that local governments may not, during any fiscal year, expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money, in excess of the amounts appropriated for that function (or at the fund level as applicable). For the fiscal year ended June 30, 2018 there was one function with expenditures in excess of the amount appropriated. The budget and actual schedules included in the financial statements identify over expended budget amounts for the following fund:

Landfill Fund by \$81,765

Recommendation

We recommend that the City operate within the confines of State law by limiting expenditures or follow proper procedures to adjust the budgets for changes as necessary during the year.

Response

The City has made its best efforts to budget for the foreseeable events and to provide a reasonable buffer for unexpected events. In fiscal year 2018, the expenses in the Landfill fund arising from annual actuarial calculations for Pensions and for Other Post-Employment Benefits were more than were anticipated at the time of budgeting. The City works to remain within the amounts approved through its budgeting process. The City will review its processes and look for better and more effective ways to budget for annual actuarial adjustments and to monitor its expenditures and operate within the confines of State law by limiting expenditures and following proper procedures to adjust the budgets for changes as necessary during the year.

Attachment A

Signature Page: Award # SG19-14

Nevada Department of Wildlife:

<u>Aaron Keller</u>	<u> </u> Date	<u>Program Manager</u> Title
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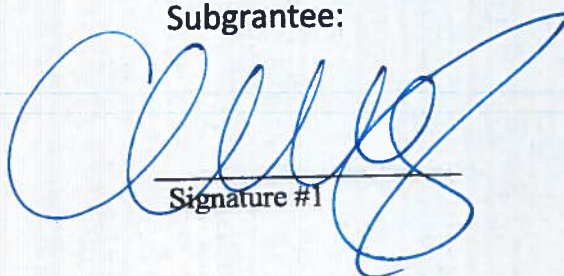
 Chris Vasey	<u>2/1/19</u> Date	<u>Division Chief</u> Title
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<u>Katie Jameson</u>	<u> </u> Date	<u>ASO III</u> Title
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<u>Liz O'Brien</u>	<u> </u> Date	<u>Deputy Director</u> Title
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<u>Jack Robb</u>	<u> </u> Date	<u>Deputy Director</u> Title
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Subgrantee:

 Signature #1	<u>02-08-19</u> Date	<u> </u> Title
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<u> </u> Signature #1	<u> </u> Date	<u> </u> Title
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NEVADA DEPARTMENT OF WILDLIFE
HUNTER EDUCATION PROGRAM

Form rev.3/28/2012



2018 Shooting Range Grant Application

FEDERAL AID IN WILDLIFE RESTORATION ACT FUNDS

GENERAL INSTRUCTIONS – Detailed instructions inside. *Please keep a copy of your application materials.*

Application Deadline: 5 pm on Friday, March 9, 2018

- **Grant Program Intent:** The intent of the grant program is to encourage significant improvements, prioritize safety and environmental concerns, increase hours and public accessibility and create more facilities to host hunter education program activities.
- **Eligibility:** Local municipal governments (county, city, township, etc.) that provide or are willing to provide shooting range access to the general public and hunter education class participants and participants. Non-profit organizations may apply through their local governments.
- **Grant Funding:** Applicants may request grants for up to 75% of the total project cost. Applicants must finance at least 25% of the total project cost through documented cash expenditures, donated materials and labor or other pre-approved in-kind matches.
- **Federal Funds:** Federal funds other than Wildlife Restoration Act funds cannot be applied for the same project purpose.
- **Regulatory Clearance:** The applicant must obtain all regulatory clearances (ESA, NEPA, SHPO, DSL, etc.) before USFWS will approve funding.
- **Attachments:** Attach additional documentation as needed (site maps, photos, drawings, plans, etc.)
- **Tax ID Number:** To qualify for reimbursement, a Tax ID number must be supplied.
- **Submission:** Submit Application materials to the NDOW Hunter Education Program Coordinator.

REVIEW PROCESS

1. The Shooting Range Grant Advisory Committee reviews all applications and makes recommendations to NDOW no more than 30 days after the application deadline (April 2018).
2. From the recommendations, NDOW determines a list of projects to be forwarded to USFWS for approval. (May 2018)
3. USFWS approves projects from the NDOW list. USFWS approves funding once applicant supplies regulatory clearances.
4. NDOW enters into a grant agreement with applicant(s) of approved project(s) (June/July 2018).
5. Construction of project begins (An advancement of up to 10% of the total project cost may be requested if funds are needed to begin construction, with each request reviewed by NDOW on a case by case basis).
6. Once construction is complete, applicant submits invoice documentation to begin the reimbursement process.
7. NDOW approves invoices and reimburses applicant.

To receive an electronic version of this form, contact the NDOW Hunter Education Program.

APPLICATION SUBMISSION

The following application materials must be submitted to the Hunter Education Program Coordinator no later than 5 pm on Friday, March 9, 2018 to be considered for funding:

- 2018 Cost Share Grant Application (*pages 4-9 of this document*). **Note: Incomplete and older versions of the Shooting Range Grant Application will not be accepted.**
- Any supporting materials: map to site; photos; drawings; plans; and hydrologic or hydraulic analyses.
- Submit all application materials by mail, fax or email to the following address:
Nevada Department of Wildlife
Hunter Education Program
6980 Sierra Center Parkway
Suite 120
Reno, NV 89511
akeller@ndow.org
Mailed or emailed applications received after 5 pm on March 9, 2018 will not be accepted.

GENERAL INFORMATION

THE PROGRAM

- Funds are available through the Nevada Department of Wildlife for the construction, development and improvement of non-profit shooting ranges and associated facilities. The intent of the grant program is to encourage significant improvements, prioritize safety and environmental concerns, increase hours and public accessibility and create more facilities to host Hunter Education program activities.

The grant funding program is managed by the Department's Hunter Education Program.

PROJECTS ELIGIBLE FOR COST SHARE FUNDING

ELIGIBLE PROJECTS

Projects eligible for cost share funding include backstops, berms, target holders, benches, baffles, protective fencing, signs, lighting, field courses, platforms, roads, parking areas, sanitary facilities, storage rooms, shelter

buildings and classrooms. All range construction must be on lands owned by the applicant or lands controlled by the applicant by a use permit, lease or easement that ensures use for a minimum of 10 years.

INELIGIBLE PROJECTS

Ineligible projects include clubhouses, employee residences, similar or other facilities not essential to the operation of the shooting range or the conduct of hunter education classes, maintenance expenses, portable items that are easily stolen or lost, and items that do not have an expected life of at least 10 years.

ELIGIBILITY CRITERIA

The following criteria must be met to be eligible for consideration:

1. Project applicant is a local government that provides or is willing to provide shooting range access to the public. Non-profit organizations may apply through their local governments.
2. Project includes design, construction, and installation of shooting range improvements.
3. Project intent is to provide a significant improvement, prioritize safety and environmental concerns, increase hours and public accessibility or create more facilities to host hunter education program activities.
4. Project application includes commitment by one or more project operators or sponsors to assume all operation and maintenance costs for the life of the project.
5. Project application demonstrates commitment of at least 25% of total project cost from non-federal funding sources. Applicant cost share may include in-kind costs such as labor, equipment, fill material, material disposal areas, lands, easements, right-of-ways, relocations and other such project requirements.
6. Project application states that federal funding is not being received from any other source for the same specific project purpose.
7. Project application demonstrates coordination with and documents approval by project owner/operator and, if necessary, by

adjacent landowner(s) for required construction access.

RANKING CRITERIA

The Shooting Range Development Advisory Committee meets annually to review grant applications, determine amounts of grants to be awarded, monitor the status of approved grants and respond to related issues. Committee members may include the following organizations: Nevada Department of Wildlife, National Rifle Association, and the Nevada State Rifle and Pistol Association.

The committee will use the following criteria to rank applications:

1. Will the project improve accessibility or usefulness for Hunter Education students?
2. Will the project increase accessibility for mobility-impaired people?
3. Will the project increase accessibility for the general public?
4. Will the funds help grant recipient continue to provide access and services to the public?

5. Proposed project techniques and methodology have a high degree of likelihood of achieving proposed results.

6. Project demonstrates cost effectiveness in achieving project purposes compared to similar projects and alternative means of achieving the same proposed result.

7. Project application demonstrates thorough coordination with appropriate federal, state, local, and private entities including local landowners.

8. Project can be completed within the same fiscal year for which the application is made. The fiscal year runs from July 1 to June 30.

QUESTIONS?

For questions concerning NDOW Shooting Range Grants or this application contact Statewide Range Grant Administrator, Aaron Keller at akeller@ndow.org (775) 688-1555.

For questions concerning shooting range project development and shooting range requirements contact National Rifle Association Range Services at range@nrahq.org or (877) 672-7264

Shooting Range Grant Program

Nevada Department of Wildlife



2018 Cost Share Grant Application



NDOW USE ONLY

Title:

Project #:

APPLICANT- Fill In

CONTACT INFORMATION

*To qualify for reimbursement or tax credit, Applicant TID must be supplied.

*Federal Tax ID: 81-3694361

Duns #: N/A

APPLICANT ORGANIZATION

Applicant: Steptoe Valley Trap, Skeet & Target, Inc

Work phone: 775-296-3054

Mailing Address: PO Box 335

Fax:

City/State/Zip: Ely, NV 89301

Email:

PROJECT CONTACT

Contact Name: Bill Ricci

Work phone: 775-289-8981

Title: Board Director

Home phone:

Mailing Address: PO Box 150101

Cell/other: 775-296-0919

City/State/Zip: Ely, NV 89301

Fax: 775-296-1471

Email: billr@mwpower.org

Does your club have an Environmental Stewardship Plan (ESP)? ☐ Yes ☐ No

Direct project beneficiaries:

See attached break down

Indirect or additional project beneficiaries:

See attached break down

Projected project start date: December 1, 2018

Projected project completion date: June 15 2019

APPLICANT-Fill In

PROJECT INFORMATION

Is the proposed project within the existing footprint of the range: xx Yes ☐ No

Will the proposed project require soil removal or impact a waterway? ☐ Yes xx No

If yes, list which local, state and/or federal permits that will be required:

If project requires removal of soil or disturbing the soil please provide detailed information/history of site (is project on undisturbed or fill dirt)?

Already a disturbed area

Please provide detailed photos and information on the construction process if soil is being removed!

Will this project be completed in accordance to the EPA best management practices for shooting ranges: x Yes ☐ No

How many acres/miles does the project encompass? 2 acres

What week(s) or month(s) will the project occur? December - June

How long will it take to complete the project(s)? 7 months

What machinery, if any, will be involved? Motor grader, backhoe & lift

Will herbicides be used? X ☐ Yes ☐ No

If so, describe what herbicide, what it will be used for, and application rate: Ranger Pro, Hard Ball - non selective and Krovar - sterilant

Sprayed annually on any and all noxious weeds in the spring at an application rate of 5 gal min @ 5 mi per hours

DESCRIPTION

Describe project purpose, history, design and techniques to be used and major project features. (Must provide detail description of project.)
PLEASE ATTACH SITE MAP(S), PHOTOS, DRAWINGS AND/OR PLANS.

The Steptoe Valley Trap, Skeet & Target club exists to educate community members about safe firearm handling, competitive shooting and outdoor conservation activities. We use hands-on events, competitive shooting sports and wildlife habitat and conservation programs to reinforce our education program.

The organization was established in 2016 with the intent to help implement programs, support competitors, host local competitions and create shooting teams. During the 2016 year we completed trap field #1 and #2 and 1 skeet field. We encourage safe outdoor experiences for families through a club environment. We strive to keep the program simple, easy to understand, and consistent. We endeavor to treat stakeholders and individuals with dignity and respect. We have established an environment that is fun, creative and trustworthy and teaches positive life skills to the participants. In 2017 we started construction of field #3, trap, skeet and 5 stand. We have open enrollment and involve individuals regardless of skill level. We treat coaches, volunteers, athletes and partners ethically. It is our intention to help develop teams and support fundraising efforts so that members can participate in state, regional and national events.

Pending available grant funds, we anticipate during the 2018/2019 fiscal year the completion of field #3, field #4 trap, and a domestic water well. In addition, we have plans for developing a training facility for use as NDOW Hunter Education, 4-H, Boy Scouts and Archery club programs. The Training facility will include ADA accessible restrooms.

We also have plans to purchase a storage facility for targets, complete a concrete pad and awning for a small-bore rifle competition range and aspire to complete a sporting clay range during the 2019-2020 year.

We appreciate your consideration of our attached Shooting Range Grant application to help us fund the above mentioned projects for this valuable community organization

FACILITY INFORMATION - EXISTING**LOCATION OF
RANGE SITE**Physical Street Address: 48TH W Cross Timbers

City/State/Zip: Ely, NV 89301

County: White Pine County

Section, township, and range (or latitude and longitude from GPS): 39.34303940 -114.87857660

Current zoning classification: Class 05 open range minimum 5 acre distance

Primary land use in surrounding area :residential behind range/unoccupied in shooting direction

Security measures: fencing, road, range facing unoccupied area

Accessibility: Locked public range with scheduled hours 7 days a week

RANGE OPPORTUNITIES – CHECK ALL THAT APPLY☐ Small bore ☐ High power ☐ Pistol x ☐ Trap x ☐ Skeet ☐ Archery x ☐ Other: 5 Stand**USAGE DURING MOST RECENT CALENDAR YEAR**

Range Facility Users	Number of Individuals	Percent of Total Use	Fee(s) per use
Gun club members	50	60%	\$5.00
NDOW-sponsored education classes			
Scouts and 4-H members	28	10%	\$6.00
College/university students			
R.O.T.C. and National Guard			
Law enforcement officers			
Competitive shooting matches	30	25%	\$15.00
Firearms classes			
General public			
Other (list): High School Rodeo	20	5%	No fee at this time

List the names of NDOW volunteer instructors who use the facility and indicate whether they are members:

Scott Laity	Member	
Steve Marquez	Member	

FACILITY INFORMATION – AFTER PROJECT COMPLETION**SITE
INFORMATION**Physical Street Address: 48th W Cross Timbers

City/State/Zip: Ely, NV 89301

County: White Pine

Section, township, and range (or latitude and longitude from GPS): 39.34303940 -114.87857660

Current zoning classification: Class 05 open range minimum 5 acre distance

Primary land use in surrounding area: residential behind range/unoccupied in shooting direction

Security measures: fencing, road, range facing unoccupied area

Accessibility: Locked public range with scheduled hours 7 days a week

RANGE OPPORTUNITIES – CHECK ALL THAT APPLY☒ Small bore ☐ High power ☐ Pistol ☒ Trap ☒ Skeet ☒ Archery ☒ 5 stand**RANGE OPERATION – DAYS AND TIMES**

Monday: 5pm - finish Tuesday: 5 to finish Wednesday: 5pm - finish Thursday: Friday: Saturday: 8 am - finish Sunday: 12pm - finish

DAYS AND TIMES THE ENTIRE RANGE WILL BE OPEN FOR PUBLIC USE

Monday: 5 pm - finish Tuesday: 5 pm finish Wednesday: 5pm to finish Thursday: Friday: Saturday: 8 am to finish Sunday: 12pm to finish

DAYS AND TIMES THE PORTION OF THE RANGE ENHANCED BY THE PROJECT WILL BE OPEN FOR PUBLIC USEMonday: 5 pm - finish Tuesday: 5 - finish Wednesday: 5 - finish Thursday: Friday: Saturday: 8am to finish Sunday: 12 to finish
Open 7 days a week to public at request with advance notice**DAYS AND TIMES AT LEAST ONE QUALIFIED RANGE OFFICER WILL BE ON DUTY**

Monday: 5 pm - finish Tuesday: 5 to finish Wednesday: 5 - finish Thursday: Friday: Saturday: 8am- finish Sunday: 12 to finish

With advance notice accommodations can be made.

Club member fees (note whether these are monthly, quarterly or annually): \$40.00 single \$60.00 family annually

Range usage fees for members (note all applicable fees): \$ 0

Range usage fees for non-members (note all applicable fees): \$1.00

Range usage charge for NDOW-sponsored education classes: \$0

Will NDOW-sponsored education classes receive priority for range use? Yes

Please keep a copy of your application materials.

GRANT CONDITIONS

If application is approved, the Applicant will be required to sign a Grant Agreement containing the terms and conditions upon which funds will be released.

Any expenditure incurred prior to the Grant Agreement start date will not be eligible for cost-share reimbursement.

Grant monies shall be disbursed upon completion of the project and after costs have been submitted to NDOW. Advancement payments of up to 10% of total project cost may be allowed if approved by NDOW in the Grant Agreement.

The Applicant shall maintain accounting records pertaining to this agreement according to generally accepted accounting principles and shall make all relevant records, documents and reports available to NDOW for the purpose of audit examination if requested by the Department.

Grant recipients will ensure that a sign (logos and wording provided by NDOW) will be placed and displayed on site at all development projects from the time construction begins until the project is complete.

Grant recipients will ensure that a permanent plaque (logos and wording provided by NDOW) crediting the appropriate groups for the funding of the project is installed once the project is complete.

NDOW shall have the right of ingress and egress to and from the project area, doing no unnecessary injury to the property of the landowner, for the purpose of inspecting and determining the adequacy of construction and compliance with project plans and provision of the Grant Agreement.

Applicant Signature:	<i>William Ricci</i>	Date:	11-13-2018
Applicant Name (print):	William Ricci	My signature indicates acceptance of the Grant Conditions listed above. Electronic signature is not acceptable.	
Address:	PO BOX 150101	Work phone:	775-289-8981
City/State/Zip:	ELY, NV 89315	Cell phone:	775-296-0919

NDOW USE ONLY

PROJECT CERTIFICATION

STEP	BY	SIGNATURE	DATE (M/D/YYYY)
Applicant final inspection request received by NDOW.	Applicant	NA, Applicant responsibility	
Final project inspection of construction. Project passes inspection: <input type="checkbox"/> Yes <input type="checkbox"/> No	State Coordinator or NDOW assigned representative		
If 'NO,' explain:			

APPLICANT-Fill In PROJECT BUDGET Alternative format may be used with NDOW approval.			
Description	Quantity	\$ Unit Cost	\$ Total Cost
PERSONNEL (List by type of labor. Skilled labor to be valued at \$??/hour; Unskilled labor to be valued at \$??/hour. Quantity = hours used.)			
Sub-Total 1			
PROJECT SUPPLIES & MATERIALS			
Sub-Total 2			
CONTRACTED SERVICES (Describe and attach subcontractor estimates including design/engineering)			
Sub-Total 3			
EQUIPMENT (Landowner provided equipment and/or rented equipment. Quantity = hours used. Value not to exceed standard market rate)			
Sub-Total 4			
TOTAL PROJECT BUDGET (add sub-totals 1-4)			\$496,522.72

COST SHARE FUND DISTRIBUTION	
Shooting Range Grant Funds Requested (can not exceed 75% of total project cost)	\$357,536.49
Applicant Cost Share Funds (include in-kind value. Non-federal contributions must total at least 25% of total project cost.)	\$138,986.23

Applicant Cost Share Funds – funding contributors (must equal line above; include all grants received (re: NRA, etc.))	
Applicant Contribution (cash, in-kind, donations)	
Other:	
Other:	
Other:	

REPORT ON THE PROGRESS OF WORK

1. GENERAL INFORMATION

1.1. PROJECT TITLE AND OBJECTIVES

The project was initiated in order to investigate the effects of the proposed changes on the system. The objectives of the project are to determine the impact of the changes on the system and to develop a plan to implement the changes.

1.2. SCOPE OF THE PROJECT

The project is limited to the investigation of the effects of the proposed changes on the system. It does not include the development of a new system or the implementation of the changes.

1.3. METHODOLOGY

The methodology used in this project is a combination of qualitative and quantitative methods. The qualitative methods include interviews with the system users and the system developers. The quantitative methods include the analysis of the system logs and the performance data.

Attachment B

1.4. RESULTS

The results of the project show that the proposed changes have a significant impact on the system. The system performance is improved and the system is more reliable.

The results also show that the proposed changes have a positive impact on the system users. The system is easier to use and the system is more flexible.

The results of the project show that the proposed changes have a positive impact on the system developers. The system is easier to develop and the system is more reliable.

The results of the project show that the proposed changes have a positive impact on the system.

The results of the project show that the proposed changes have a positive impact on the system.

The results of the project show that the proposed changes have a positive impact on the system.

THIRD PARTY MEMORANDUM OF AGREEMENT
Between

NEVADA DEPARTMENT OF WILDLIFE
And
CITY OF ELY C/O STEPTOE VALLEY TRAP, SKEET & TARGET, INC.

This **MEMORANDUM OF AGREEMENT** is hereby entered into by and between the **Nevada Department of Wildlife**, hereinafter referred to as NDOW, and the **City of Ely c/o Steptoe Valley Trap, Skeet & Target, Inc.**, hereinafter referred to as RANGE. Shall remain into effect for 25 years or the end of useful life as stated below whichever may come first.

1. PURPOSE:

The purpose of this Memorandum of Agreement (MOA) is to establish a contractual duties and responsibilities between NDOW and RANGE for the development, operation, and management of an outdoor shooting range facility on lands owned by Municipal Water Department, Located at 3112 North SR 490 in White Pine County, Nevada, herein after referred to as "RANGE." The areas of responsibility and relationships presented herein provide the concept and obligations under which the project will be undertaken, managed, and maintained.

2. BACKGROUND:

WHEREAS NDOW and RANGE agree that shooting sports are important to the future of hunting and recruitment efforts to attract new participants to hunting and recreational shooting sports; and WHEREAS NDOW may apply for and secure funding from the United States Fish and Wildlife Service (USFWS), Wildlife Restoration Program (WRP), for the purpose of promoting, designing and, constructing shooting facilities; and

3. AGREEMENT

NDOW and RANGE have full legal right, power, and authority to enter into this Agreement and carry out and consummate all transactions contemplated by this Agreement. NDOW and RANGE entered into a sub-award agreement to develop an outdoor shooting range facility and/or modifications to an existing range. Federal Wildlife Restoration Funds paid for these capital improvements on lands owned by Municipal Water Department.

RANGE, as the sub-recipient of a federal grant, under a sub-award agreement, to fund capital improvements on land not owned and maintained by NDOW. A sub-recipient must maintain control of capital improvements throughout their useful lives. To ensure that improvements meet regulations for Property Trust Relationships (2 CFR 200.316), Real Property (2 CFR 200.311(b) and 50 CFR 80.132-137), and Internal Controls (2 CFR 200.303), NDOW must hold a legally binding agreement with the third-party landowner that ensures the control, maintenance and continued intended use of the capital improvements for their useful life.

Range will ensure reasonable public access during normal business hours and any fees charged to the public for use of facilities shall remain reasonable. NDOW will be notified of any planned fee increases to the public. Range will provide NDOW rights of refusal for private/special events. Range will notify NDOW of scheduled private/special events that coincide with NDOW scheduled activities.

Right of First Refusal- NDOW-sponsored education classes will receive priority for range use.

NDOW will be notified prior to any disposal/destruction of property or changes to the agreed upon public access. Range will allow NDOW inspection accessibility during the life of the capital improvement. Failure to comply with this requirement will result termination of sub-agreements.

The determined useful life of the 50'x120'x10' building (federally funded), in sub-agreement SG 19-14 is twenty-five years. This agreement furthermore ensures you will maintain the above stated items for the life expectancy stated above

In addition to the federally funded 50'x120'x10' building, the subgrantee will be contributing the following capital improvements as match. These improvements are subject to the terms of this third-party agreement. They are listed below.

The determined useful life of one domestic water well (non-federally funded), in sub-agreement SG 19-14 is twenty-five years. This agreement furthermore ensures you will maintain the above stated items for the life expectancy stated above.

The determined useful life of septic tank and filtration system (non-federally funded), in sub-agreement SG 19-14 is twenty-five years. This agreement furthermore ensures you will maintain the above stated items for the life expectancy stated above

The determined useful life of two skeet buildings (non-federally funded), in sub-agreement SG 19-14 is twenty-five years. This agreement furthermore ensures you will maintain the above stated items for the life expectancy stated above

PI-80-S

A large, stylized handwritten signature in blue ink, appearing to be "J. J. J.", is written over the faint "PI-80-S" stamp.

Nevada Department of Wildlife Third Party Memorandum of Agreement:

Aaron Keller

Date

Program Manager
Title

Chris Vasey

Date

Division Chief
Title

Katie Jameson

Date

ASO III
Title

Liz O'Brien

Date

Deputy Director
Title

Jack Robb

Date

Deputy Director
Title

Subgrantee:



Signature #1

2-08-19

Date

Title

Signature #1

Date

Title



1027009

1080001

1088005

1088006

1027010

0557101

0557102

0557154

0557164

0557160

0557161

WHITE PINE COUNTY Nevada

[Assessor Home](#)
[Personal Property](#)
[Sales Data](#)
[Secured Tax Inquiry](#)
[Recorder Search](#)
[GIS Map](#)

Parcel Detail for Parcel # 010-270-10

Location

Property Location 3112 NORTH SR 490

Town

[Add'l Addresses](#)

District 5.4 - RANCHES

Subdivision Lot Block

[Legal Description](#)

Property Name SHOTGUN RANGE

Ownership

Assessed Owner Name MUNICIPAL
WATER DEPT

Mailing Address BOX 299
ELY, NV 89301

[Ownership History](#)

[Document History](#)

Legal Owner Name MUNICIPAL
WATER DEPT

Vesting Doc #, Date Year / Book / Page

Map Document #s 335835

Description

Total Acres 80.000

Square Feet 0

Ag Acres 80.000

W/R Acres .000

Improvements

Single-family Detached 0 Non-dwelling Units 0 Bedrooms / Baths 0 / .00

Single-family Attached 0 Mobile Home Hookups 0 Stories .0

Multiple-family Units 0 Wells 0 Garage Square Ft... 0

Mobile Homes 0 Septic Tanks 0 Attached / Detached

Total Dwelling Units 0 Buildings Sq Ft 0

Residence Sq Ft 0

Basement Sq Ft 0

Basement

[Improvement List](#)

Finished Basement SF 0 Bedrooms / Baths 0 / .00

Appraisal Classifications

Current Land Use Code 695

[Code Table](#)

Zoning Code(s)

Re-appraisal Group 3

Re-appraisal Year 2016

Original Construction Year 1980

Weighted Year

Current Exempt Code 04 - Municipal

Assessed Valuation

Assessed Values 2019-20 2018-19 2017-18

Land 0 0 0

Improvements 9,496 4,627 4,617

Personal Property 0 0 0

Ag Land 267 288 304

Exemptions 9,763 4,915 4,921

Net Assessed Value 0 0 0

Increased (New) Values

Land 0 0 0

Improvements 4,422 0 4,617

Personal Property 0 0 0

Taxable Valuation

Taxable Values 2019-20 2018-19 2017-18

Land 0 0 0

Improvements 27,131 13,220 13,191

Personal Property 0 0 0

Ag Land 763 823 869

Exemptions 27,894 14,043 14,060

Net Taxable Value 0 0 0

Increased (New) Values

Land 0 0 0

Improvements 12,634 0 13,191

Personal Property 0 0 0

[Back to Search List](#)

Nevada Northern Railway Foundation

Depot: 1100 Avenue A, Ely, Nevada 89301

Mailing Address: PO Box 150040, Ely, Nevada 89315

Voice: (775) 289-2085 • Web: www.nnry.com • E-mail: info@nnry.com

Monthly Operations Report for January 2019

1. Locomotive Status – Updated.

- a. Locomotives in service: #40, #93, #105, #109, #204, #310, Wrecking Crane A & Rotary B.
- b. Locomotives out of service needing moderate repairs: #45 – We have started repairs on this locomotive.
- c. Locomotives waiting funding for restoration: Steptoe Valley Smelting and Mining #309, Kennecott 801 and Rotary Snowplow B (for boiler overhaul.)
- d. Locomotives out of service needing heavy repairs #802, #81, #80 and the military locomotives.
- e. Locomotive 81's drivers, drive boxes and rods have gone to Salt Lake City for machine work.



Award Winning Destination

Best Tour in Rural Nevada – 2017

Nevada State Treasure – 2013 & 2012

Trip Advisor Certificate of Excellence – 2017, 2016, 2015, 2014

Best Preservation Effort in the West • Attraction of the Year – 2012

Best Museum in Rural Nevada – 2017, 2016, 2014, 2013, 2010, 2009, 2008

Best Museum - Special Recognition – 2010 • Favorite Nevada Attraction – 2008

Best Event in Rural Nevada – The Polar Express – 2017, 2016, 2015, 2014 & 2013

Best Place to Take the Kids in Rural Nevada – 2018, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007

2. Rolling Stock Status – No change
 - a. Passenger equipment in service: #07, #08, #09, Flatcar #23, Coach #5, Baggage Car/RPO #20, Outfit Car #06.
 - b. Passenger equipment out of service: #10, #2 and #05 needing heavy repairs.
 - c. Cabooses in service: #3, #6 and #22 are operational.
 - d. Cabooses out service: #5
3. Track Status – No change
 - a. Keystone Branch is open
 - b. Adverse Branch is open.
4. Buildings Status – Nothing to report.
5. Ridership and Ticket Sales – Updated
 - a. In January we carried 205 passengers. This is the same as the previous year.
 - b. Since operations began in 1987, we have carried 289,399 passengers.
 - c. We should carry our 300,000th passenger sometime in August. Just to review, we carried our 100,000th passenger in 2004 after 17 years in operation. In 2012, we carried our 200,000th passenger in just 8 years. Now we will have carried another 100,000 passengers just 7 years later.
6. Media Report Placements – Update
 - a. [KTVN, Things 2 Do This Weekend – Fireworks Express](#)
7. Two Spikes Celebration – No change

2019 marks the 150th Anniversary of the completion of the Transcontinental Railroad at Promontory Summit Utah on May 10th 1869. The Union Pacific Railroad and the State of Utah are planning a massive \$2,000,000 celebration of the event right, over the Nevada state border. With \$2,000,000 they are planning, “...the biggest and best party ever held in the state of Utah. I mean, move over Winter Olympics ... we’re bringing back the golden spike...”

What does this mean to Nevada? A huge majority of those visitors will be coming through Nevada. Why? Because about 25% of the 1,776 mile transcontinental railroad was built and still exists in Nevada.

We are working on travel itineraries that will feature Nevada Rail History and of course feature the Nevada Northern Railway National Historic Landmark.

We have done a soft launch our yearlong Two Spikes promotion. The hard launch will be January 29, 2019 on ***National Plan for Your Vacation Day***. Why two spikes? The completion of the transcontinental railroad was signified with three spikes, a Gold one from California, a Silver Spike

In cooperation with the Great Basin Heritage Area Partnership, and the White Pine Tourism and recreation Board we are building an event here in Ely for May 10, 2018.

We are going to start doing #TransconTuesdays to highlight different events that are happening during 2019 every Tuesday.

RESOLUTION No. 2019-01

RESOLUTION FROM THE CITY OF ELY TO U.S. BANK AUTHORIZING STAFF TO APPLY FOR A CITY OF ELY CREDIT CARD WITHOUT A STAFF NAME ON THE CARD

WHEREAS, N.R.S. 266.105 empowers the Ely City Council to pass resolutions necessary or proper for the municipal government and the management of the affairs of the city, for execution of all powers vested in the City; and

WHEREAS, the City of Ely is the holder of two credit cards, issued by U.S. Bank with card numbers ending in 1262 and 6506; and

WHEREAS, there has been a change in the management of the City and the person who had set up these credit card accounts and is the listed authorized representative, is no longer employed by the City of Ely; and

WHEREAS, the City Council and the Mayor of the City of Ely are intending, by this Resolution to allow City Staff to apply for a Credit Card in the name of the City of Ely, without incumbering any City Official's credit scores; and

WHEREAS, the City Council and the Mayor of the City of Ely by this Resolution also seek to change the point of contact or authorized representative for any issued credit cards to be appointed by classification and not by name as the City Clerk, City Clerk/Treasurer, City Administrator, or Deputy City Clerk, so the incumbent will have the ability to protect the City of Ely's interests in the use of these credit cards and to effectively communicate with U.S. Bank regarding all aspects of these accounts, including but not limited to, obtaining information on charges on the account.

NOW THEREFORE BE IT RESOLVED:

The City Council of the City of Ely, Nevada does hereby authorize the Deputy City Clerk, Jennifer Lee, to apply for a credit card, in the name of the City and to remove the name of Robert Switzer and Janette Trask from the account; and

BE IT FURTHER RESOLVED:

The City Council of the City of Ely, Nevada does hereby designate by classification/job title, the City Clerk, the City Clerk/Treasurer, the City Administrator and/or the Deputy City Clerk to be the authorized representatives for the City of Ely, to conduct all business, inquiries and payments on the U.S. Bank credit cards issued in the name of the City of Ely.

BE IT FURTHER RESOLVED:

That the appointees shall take the necessary steps, including signing new signature cards or follow any other procedure requested by U.S. Bank to effectuate these changes.

Approved on this _____ day of February, 2019.

VOTES

AYES _____

ABSENT _____

NAYS _____

ABSTAIN _____

MAYOR MELODY VAN CAMP

ATTESTED TO BY

JENNIFER LEE, ACTING CITY ADMINISTRATOR