

4 JUN 2:39PM

TO: Mayor Van Camp,

My name is Teena Dobrescu. I am a native of Ely. I have lived here my whole life except for four years of College. I am writing to apply for the Animal Advisory Board. I have had and loved animals my whole life. College is where my journey started, working and volunteering for animal organizations. When I returned to Ely, I married and once we moved to a property with 5 acres that is when our personal involvement with fostering, adopting rescue animals, and actual rescue of animals began. I was involved with the start of an animal organization in Ely called the Zoo. I was vice President and a board member of that organization. Our group was instrumental in the building of the new pound facility due to much pressure and pushing. If you are from Ely you will remember the old pound facility which was inhumane, run down, cold, and not up to any kind of livable standards.

Our family has taken in many different animals that needed lives filled with love, safety, attention, and affection. They include dogs, cats, rabbits, goats. This type of life and work takes a lot of time and sacrifice. I have always tried to be a voice for animals and have devoted my life to this cause. That is why I would continue doing so if chosen for this board.

Unfortunately, I did not know about the meeting for this board selection and have a previous appointment that I can not miss. I am hoping that I will still be in consideration and if anyone has questions or concerns you can certainly get in touch with me by phone. My number is 775-293-0868. Thank you.

Sincerely,

Teena Dobrescu

4 JUN 1:31 PM

Dear Mayor VanCamp and the Ely City Council,

6/2/2018

I am writing to express my interest in being on the newly created Animal Control Advisory Board. I have lived in the Ely area since 1988 and currently reside in Cross Timbers with my husband and a menagerie of animals.

Since living in the Ely area I have worked for local veterinarian, Dr. Tom Sanders, on and off for a total of 20 years, with approximately half of that time in the capacity of his veterinary assistant. In 2001 I completed a home-based Animal Science course to further help in my role as a veterinary assistant.

In the late 90's I worked as a pet groomer/boarding kennel attendant/pet store attendant at Cedar Grove Pet Resort. During my time working at Cedar Grove I also assisted Lynn Bjorklund with her annual dog obedience classes as her assistant instructor. I also completed a home-study dog obedience instructor training program as well as being a certified American Kennel Club Canine Good Citizenship Evaluator for a couple of years in the early 2000's.

During the entire time I have lived in the Ely area, I have always been active in animal rescue/rehab/rehoming on an independent level, and in the early-mid 90's I co-founded White Pine P.A.W.S. with Julie Rose. As an organization we took in and fostered animals, assisted people with getting their pets spayed & neutered and worked to educate the public on the importance of responsible pet ownership. Our ultimate goal was to become a 501(c)3 non-profit and to eventually have an actual animal shelter in place to help remove some of the burden from the local animal control facility. Even though we did have a positive impact and helped many animals, we unfortunately did not succeed in our ultimate goal due to lack of long-term interest, and we eventually went defunct, passing the funds we had in our account onto Ely Paws to assist them with their newly created low-cost spay/neuter program. I have since continued to rescue/rehab/rehome animals as much as possible on my own.

Most recently I have been actively involved with fostering animals from the Ely pound to help prevent them from being euthanized when it becomes full. I also have personally contacted no-kill shelters in the Reno area to see if they could take our overflow of animals to again avoid the need for euthanasia, and then to facilitate the transport of these animals from Ely to Reno. To date 11 dogs, 1 adult cat, 1 juvenile cat and 11 kittens have been transported to Reno on three separate occasions, with all but 1 of the dogs being pound animals. I have also been the facilitator of asking the public for contributions to cover our transport driver's fuel costs for these transports, as well as having raised \$300.00 in donations to cover any veterinary care these animals may need prior to being transported to out-of-the-area no-kill shelters.

I am very interested in continuing to work to help the animals of our community, and believe that I could be an asset to the city as well on the Animal Control Advisory Board, so I truly hope that you will consider me for a position on this board.

Thank you,


Montie Lyn Liebsack

7JUN 2:21PM

June 6, 2018

KayLynn Roberts-McMurray
1100 Avenue L
Ely, NV 89301

Re: Request for appointment to Animal Control Advisory Board

Dear Mayor VanCamp and Ely City Council Members:

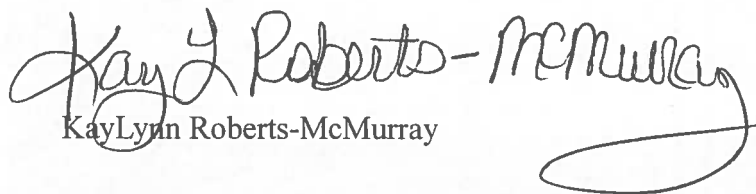
The purpose of this letter is to request your approval to serve on the Animal Control Advisory Board. I believe if selected, I will be able to work with other board members to strengthen the communication between the community and the Animal Control Advisory Board.

I have a strong desire to help the animals in our community and I believe with my previous experience of volunteering for various organizations, helping with a dog rescue, in addition to my abilities to researching and reporting, I could bring a lot to this board.

Serving on this board will give me the chance to offer opinions and make recommendations to the City on the development of short or long term goals, help provide educational resources, community programs and policies and procedures.

By selecting me I would be proactive in helping to reduce the number of homeless animals by addressing the spay and neuter issue here in White Pine, help to obtain grants to purchase equipment to help the animal control officer perform his duties safety and efficiently, and work towards creating a successful volunteer program.

Sincere regards,


KayLynn Roberts-McMurray

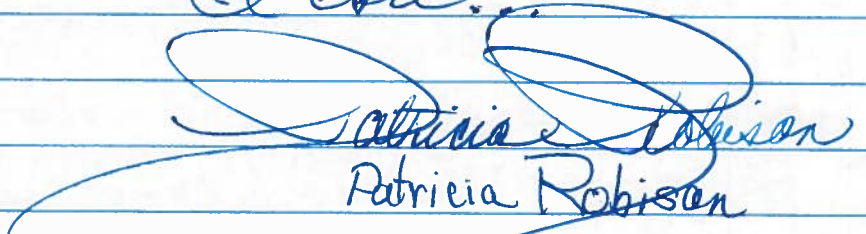
Patricia Robison
257 New Ave.
Ely, Nev.
602.909.9332

Hi,
My name is Pat Robison & I would like to apply for a position on the Animal Control Advisory Board. I am a resident of Ely.

I feel I am qualified as I was the liaison for A.C. for the two yrs. that I served on the Council. I know all the procedures & have helped with paper work, cleaned office, litter boxes, weeds around & in kennels, dog poop in & out of kennels & have been online in ALL the projects that have taken place in the last three years... such as planting & donating trees, putting up mesh for covers, contacting people like Montie Lyn Lohsack for hay, straw & ~~medical~~ medical advice, ^{crates} & help when needed with the animals. Putting on events, doing posters, advertising for spay/neuter, contacts for sending to safe locations, donations, rescues, fostering, paying for shots, license, spay

neutral. Meetings with groups & individuals
for funding plus when I was liaison
the code compliance officer, myself & animal
control officer (Bobby) ^{met} daily from 1-3pm
to update, reword & change City codes for
animal control that were outdated to con-
form with modern day times ^{that} better
served our city (since we don't have hitching posts
to tie our horses up outside the bars any more
& so on!) We spent days on this until it was
completed. I am thrilled this is on the
agenda because I have been there &
know that the ~~Old~~ Animal Control Officers
can use some help with this never
ending job. This is a beginning to a
better A.C. facility in Ply. & I will
be present at meeting on 14th.

Thank You
I Care...


Patricia Robison

7 JUN 2:21 PM

June 6, 2018

Geri Whopschall
1316 Avenue G
Ely, NV 89301

Re: Request for appointment to Animal Control Advisory Board

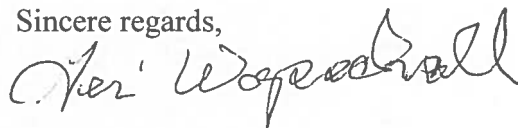
Dear Mayor VanCamp and Ely City Council Members:

The purpose of this letter is to request your approval to serve on the Animal Control Advisory Board. I believe if selected, I will be able to work with other board members to strengthen the communication between the community and the Animal Control Advisory Board.

I believe my communication with the public will be a huge asset to serving on this board. I currently volunteer with several non-profits with various projects from distribution of items, to educating the public, and I am self motivated and willing to help with any projects. And acquainted with local ordinances and NRS's.

Serving on this board will give me the chance to offer opinions and make recommendations to the City on the development of short or long term goals. I have already been working with the animal shelter, in assisting with transport, assisted with getting animals adopted, and put out public information on how to take care of an animal.

Sincere regards,

A handwritten signature in cursive script that reads "Geri Whopschall". The signature is written in dark ink and is positioned below the typed name "Geri Whopschall".

Geri Whopschall

ANIMAL CONTROL MONTHLY REPORT – May, 2018

	CALLS	CITATIONS		CALLS	CITATIONS
ELY	40		CROSS TIMBERS		
			McGILL	9	
			RUTH	2	
			LUND	1	
			BAKER		
			MISC.COUNTY	7	
TOTAL ELY	40		TOTAL COUNTY CALLS	19	

ELY STATS	NUMBER
# OF CATS IMPOUNDED	14
# OF DOGS IMPOUNDED	7
# OF CATS EUTHANIZE	
# OF DOGS EUTHANIZE	
DOG BITE	1
TOTAL ACTIVITY - CITY	22

COUNTY STATS	NUMBER
# OF CATS IMPOUNDED	
# OF DOGS IMPOUNDED	8
# OF CATS EUTHANIZE	
# OF DOGS EUTHANIZE	
DOG BITE	
TOTAL ACTIVITY - COUNTY	8

FEES	ACTUAL	TOTAL	FEES	ACTUAL	TOTAL
DOG ADOPTIONS \$25.00			DOG ADOPTIONS \$25.00	6	\$150.00
CAT ADOPTIONS \$5.00			CAT ADOPTIONS \$5.00	1	\$5.00
OWNER SURRENDER \$10.00	1	\$10.00	OWNER SURRENDER \$10.00	1	\$10.00
IMPOUND FEE DOG			IMPOUND FEE DOG		
1st Offense \$50.00	4	\$200.00	1ST OFFENSE* \$50.00	1	\$50.00
2nd Offense \$100.00			2ND OFFENSE* \$100.00		
3rd Offense \$150.00			3RD OFFENSE* \$150.00		
plus \$10.00 per day after first 24 hours	8	\$80.00	plus \$10.00 per day after first 24 hours		
FAILURE TO LICENSE DOG \$125.00					
IMPOUND FEE CAT \$10.00			IMPOUND FEE CAT \$10.00		
plus \$10.00 per day after first 24 hours			plus \$10.00 per day after first 24 hours		
QUARANTINE @ \$25.00 per day			QUARANTINE @ \$25.00 per day		
TOTAL COLLECTED - CITY		\$290.00	TOTAL COLLECTED - COUNTY		\$215.00

CITATION ISSUED ANIMAL CONTROL – May, 2018

City	County
Violation and Code	Fine Amount # Issued
Keeping Livestock in City - 5-3A-1(B)	\$25.00
Livestock Running at Large - 5-3A-3*	\$25.00
Cruelty to Animals - 5-3A-4*	\$25.00
No rabies Vaccination - 5-3A-6 (C) *	\$25.00
Failure to Permit - Trapping - 5-3A-7 *	\$25.00
Interference with Animal Control Officer - 5-3B-3(B) or (C)	\$250.00
Unlawful Removal of Animal from Animal Control Facility - 5-3B-3(D)	\$250.00
Exceeds Number of Animals - 5-3B-4 (E)	\$250.00
Licensed Required - 5-3B-5 (per animal)	\$125.00
Dog Running At Large - 5-3B-6(C) (1st Offense - per animal)	\$100.00
Dog Running at Large - 5-3B-6(C) (2nd Offense - per animal)	\$200.00
Dog Trespassing - 5-3B-7*	\$25.00
Dangerous Dog - 5-3B-12 *	\$25.00
Barking Dog - 5-3B-13 (B)	\$25.00
Cruelty to Animals - 5-3B-16*	\$25.00
Livestock Running at Large - 8.04.030(f)*	\$25.00
Too Many Dogs - 8.04.030(f)*	\$250.00
Failure to License - 8.04.040 *	\$125.00
Running at Large - 8.04.060*	\$25.00
Dog Trespassing - 8.04.070*	\$25.00
Dogs In County Park - failure to clean up - 8.04.075(d) (civil penalty only)	\$25.00
Dangerous Dog - 8.04.120*	\$25.00
Barking Dog - 8.04.130*	\$25.00
Unlawful use of License - 8.04.170*	\$25.00
Cruelty to Animal - 8.04.180*	\$25.00
County tickets issued to Justice Court for adjudication	

* indicates a misdemeanor punishable by up to \$1,000.00 fine plus assessments and up to 180 days in jail - 5-3B-22

* indicates a misdemeanor punishable by up to \$1,000.00 fine plus assessments and up to 180 days in jail - 8.04.250

Donations

2 bags of dog food
4 flats of wet dog food
cat toy
2 cat cages
6 flats of wet cat food

Abnormal Events

2 dogs sent to shelter
1 parrot impounded
Went to H.S.U.S. Expo 14th -18th

White Pine County Building Permits
Selected Permit Listing

Permit # Range: ALL
City or County: CITY
Issue Date Range: 05/01/18 - 05/31/18
Expire Date Range: ALL
Open(O)/Closed(C): ALL
Construction Type: ALL
Contractor Lic #: ALL
Outstanding Fees: ALL

Permit#	Owner Name	Property Location	Issue Date	Permit Fee	Plan Rvw Fee	Fuel Fee	Total Fees	Total Owed
2018-081	CHURCH, DEBORAH H- & BILLY JOE	886 HIGH STREET	5/04/18	97.25	.00	.00	97.25	.00
2018-082	BEAGER, WILLIAM F & CAROL M	44 CONNORS COURT	5/04/18	139.25	.00	.00	139.25	.00
2018-085	FINCHER, TODD & NOREEN	582 MURRY STREET	5/11/18	579.05	326.85	.00	905.90	.00
2018-088	FERRARI, JOHN C	521 ELY AVENUE	5/15/18	111.25	.00	.00	111.25	.00
2018-092	RANDOLPH, NORMAN S & CARMELLA	1440 MURRY STREET	5/16/18	111.25	.00	.00	111.25	.00
2018-098	MEDINA-SOLORZANO, ESTANISLAO E	920 EAST AULTMAN STREET	5/29/18	97.25	.00	.00	97.25	.00
Total Selected Permits		6	Total Fees:		1,135.30	326.85	.00	1,462.15

White Pine County Building Permits
Selected Permit Listing

Permit # Range: ALL
City or County: COUNTY
Issue Date Range: 05/01/18 - 05/31/18
Expire Date Range: ALL
Open(O)/Closed(C): ALL
Construction Type: ALL
Contractor Lic #: ALL
Outstanding Fees: ALL

Permit#	Owner Name	Property Location	Issue Date	Permit Fee	Plan Rvw Fee	Fuel Fee	Total Fees	Total Owed
2018-080	CHRISTENSEN, PATTI H ET AL	167 NORTH 1ST WEST STREET	5/02/18	603.85	392.50	114.45	1,110.80	.00
2018-083	PAY, BRUCE & JODEAN	13 AVENUE F	5/08/18	54.00	.00	13.08	67.08	.00
2018-084	KAISER, KATHERINE ET AL	14211 EAST US HWY 6	5/08/18	85.65	.00	49.05	134.70	.00
2018-086	SOUTHERN NEVADA WATER AUTHORITY	0 SI/2 SEC 22 T13N R67E	5/11/18	171.30	.00	61.04	232.34	.00
2018-087	T & T C, LLC	0 MAJORS PLACE	5/15/18	237.25	154.21	56.68	448.14	.00
2018-089	MCVICARS, CHRISTOPHER ET AL	0 PARCEL 1	5/15/18	54.00	.00	2.18	56.18	.00
2018-090	HALSTEAD FAMILY LIVING TRUST	1460 NORTH HWY 318	5/16/18	94.00	.00	34.88	128.88	.00
2018-091	MCNUTT, JASON & SHAUNA	250 EAST MADISON	5/16/18	401.85	261.20	9.81	672.86	.00
2018-095	CHRISTENSEN, PATTI/WILCOX JAME	167 NORTH 1ST WEST STREET	5/22/18	240.00	75.00	76.30	391.30	.00
2018-096	DESTEUNDER, JEFFREY R & JILL R	1448 SOUTH 20TH WEST STREET	5/29/18	488.06	317.24	13.08	818.38	.00
2018-097	CRINER, JAMES S & JANET M	2795 NORTH SR 490	5/29/18	54.00	.00	7.63	61.63	.00
2018-099	DAILEY, CHRIS JAMES	3 AVENUE D	5/30/18	54.00	.00	13.08	67.08	.00
2018-100	MUIR, WILLIAM & HOLLY RAE	275 SOUTH MAIN STREET	5/30/18	54.00	.00	38.15	92.15	.00
2018-101	SCHULTZ, DENNIS ROGER	1302 EAST 225TH NORTH STREET	5/31/18	97.25	.00	7.84	105.09	.00
Total Selected Permits 14			Total Fees:	2,689.21	1,200.15	497.25	4,386.61	

May 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	15	16	17	18	19	10	11	12	13	14	8	9
20	21	22	23	24	25	26	17	18	19	20	21	15	16
27	28	29	30	31			24	25	26	27	28	22	23
												29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 29	30	May 1	2	3	4	5
		10:00am Sunset Lanes 1:00pm Blitsch	10:00am Dobrescu	9:30am Gilles 2:00pm Rose	2:00pm Hexem	
6	7	8	9	10	11	12
	10:00am Rose	10:00am Criner 11:00am Christensen		9:00am Baker Ranches 11:00am Rountree 1:00pm SNWA	2:00pm McElroy	
13	14	15	16	17	18	19
	Brad on Vacation *****	*****	*****	*****	***** Publications- UMC	
20	21	22	23	24	25	26
	10:00am Rose	9:00am Sunset Lanes 10:00am Ferrari 10:30am Majors/T T&J 1:30pm Halstead	10:00am WPC Commission 3:00pm Richards Mtg 3:30pm Sampson Mtg	5:00pm City Council	Certified Letters- UMC Finding Of Facts- UMC	
27	28	29	30	31	Jun 1	2
	HOLIDAY	10:00am Criner	1:30pm Christensen 3:00pm Carter-Griffin	10:00am Muir		

WHITE PINE COUNTY – MISCELLANEOUS REVENUE (OTHER THAN BUILDING PERMITS) FOR MAY 2018

Variance & Re-zoning-Ely United Methodist Church	\$280
Parcel Map-Kemp	\$350

TOTAL	\$630
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CITY OF ELY – MISCELLANEOUS REVENUE (OTHER THAN BUILDING PERMITS) FOR MAY 2018

Plan Review Fee-Holiday Inn Express	\$19,104.90
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TOTAL	\$19,104.90
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Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
37	WESTERN ENVIRONMENTAL T	104668	NV-0038	05/11/2018	157.16	.00	
Total 37:					157.16	.00	
58	NEVADA DIVISION OF ENVIRO	1008643024	2019-AP49532955.01	05/07/2018	541.21	.00	
Total 58:					541.21	.00	
645	PURCHASE POWER	051318	8000909010121650	05/13/2018	28.24	.00	
645	PURCHASE POWER	051318	8000909010121650	05/13/2018	28.26	.00	
645	PURCHASE POWER	051318	8000909010121650	05/13/2018	28.26	.00	
645	PURCHASE POWER	051318	8000909010121650	05/13/2018	28.26	.00	
Total 645:					113.02	.00	
1080	R&C VALVE REPAIR INC	7289Q	WWTP	05/11/2018	137.99	.00	
Total 1080:					137.99	.00	
1090	APCO EQUIPMENT	C74745	03211	05/21/2018	39.76	.00	
Total 1090:					39.76	.00	
1095	APWU HEALTH PLAN	42163539	REFUND OVERPAYMENT	12/07/2017	25.00	.00	
Total 1095:					25.00	.00	
1100	BALDWIN, KENNETH	42163546	REFUND OVERPAYMENT	09/22/2017	101.68	.00	
Total 1100:					101.68	.00	
1105	CANTERBURY, KUNIKO R	42162813	REFUND OVERPAYMENT	09/05/2017	113.85	.00	
Total 1105:					113.85	.00	
1115	MARSICO, ELSA C	310	TRANSLATION SERVICE	05/10/2018	160.00	.00	
Total 1115:					160.00	.00	
1125	RIVERA, ERNEST	2018-OC-164	SUBPOENA	05/15/2018	25.00	.00	
1125	RIVERA, ERNEST	2018-TR-094	SUBPOENA	05/23/2018	25.00	.00	
Total 1125:					50.00	.00	
1130	REED, DAVID	42148888	REFUND OVERPAYMENT	09/05/2017	20.59	.00	
Total 1130:					20.59	.00	
1135	STEWART, HALEY	2.3914.6	REFUND CREDIT	05/29/2018	85.61	.00	
Total 1135:					85.61	.00	
1145	VAN CAMP, JACK OR FREDDY	42163539	REFUND OVERPAYMENT	12/07/2017	70.49	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1145:					70.49	.00	
1220	DAY ENGINEERING	2276	PLAN REVIEW - HOLIDAY INN E	05/14/2018	500.00	.00	
Total 1220:					500.00	.00	
2500	L N CURTIS & SONS	183265	C30341	05/10/2018	1,125.19	.00	
Total 2500:					1,125.19	.00	
2950	MONY	JUNE 2018	426913	05/27/2018	175.76	.00	
Total 2950:					175.76	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	2,893.98	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	157.06	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	24,108.04	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	525.37	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	93.14	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	257.91	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	3,088.82	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	4,039.01	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	401.10	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	123.07	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	61.66	.00	
3030	MT WHEELER POWER	MAY 2018	POWER	05/15/2018	142.04	.00	
Total 3030:					35,891.20	.00	
3570	OFFICE DEPOT	136761119001	26907769	05/09/2018	67.38	.00	
Total 3570:					67.38	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	108.09	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	717.70	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	107.00	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	107.00	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	316.90	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	79.23	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	136.37	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	91.50	.00	
4000	REED INC	MAY 15 2018	ACCT # 1-000017	05/15/2018	82.26	.00	
Total 4000:					1,746.05	.00	
4790	BATTLE BORN MEDIA	E18-0504753	LEGAL AD	05/04/2018	55.00	.00	
Total 4790:					55.00	.00	
4900	US BANK	042518	4798 5312 1728 1262	04/25/2018	78.80	.00	
4900	US BANK	042518	4798 5312 1728 1262	04/25/2018	187.32	.00	
4900	US BANK	042518	4798 5312 1728 1262	04/25/2018	99.99	.00	
4900	US BANK	042518	4798 5312 1728 1262	04/25/2018	375.00	.00	
Total 4900:					741.11	.00	
5400	WILLIAM BEE RIRIE HOSPITAL	10219966	SHOTS	04/02/2018	24.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5400	WILLIAM BEE RIRIE HOSPITAL	10219966	SHOTS	04/02/2018	24.50	.00	
Total 5400:					49.00	.00	
5520	LIBERTY TIRE RECYCLING LLC	1368325	100141	05/12/2018	4,553.92	.00	
Total 5520:					4,553.92	.00	
6000	NEW YORK LIFE INSURANCE C	MAY 2018	REMITTER ID 020402148	05/10/2018	63.76	.00	
6000	NEW YORK LIFE INSURANCE C	MAY 2018	REMITTER ID 020402148	05/10/2018	.01-	.00	
Total 6000:					63.75	.00	
7230	THE STANDARD	JUNE 2018	00 152813 0001	05/21/2018	230.63	.00	
Total 7230:					230.63	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	47.15	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	47.15	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	25.24	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	69.03	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	26.55	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	43.76	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	43.80	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	43.76	.00	
7430	VERIZON WIRELESS	9807326352	942041460-00001	05/15/2018	43.76	.00	
Total 7430:					390.20	.00	
9010	WEDCO INC	484049	3940282	05/15/2018	273.60	.00	
Total 9010:					273.60	.00	
9740	BASIN ENGINEERING CORPOR	1208057-69	ENGINEERING	05/14/2018	1,279.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-69	ENGINEERING	05/14/2018	1,279.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-69	ENGINEERING	05/14/2018	483.00	.00	
9740	BASIN ENGINEERING CORPOR	1208057-69	ENGINEERING	05/14/2018	1,195.00	.00	
9740	BASIN ENGINEERING CORPOR	1208057-69	ENGINEERING	05/14/2018	483.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-69	ENGINEERING	05/14/2018	279.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-70	ENGINEERING	05/14/2018	1,130.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-70	ENGINEERING	05/14/2018	1,130.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-70	ENGINEERING	05/14/2018	869.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-70	ENGINEERING	05/14/2018	1,043.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-70	ENGINEERING	05/14/2018	130.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-70	ENGINEERING	05/14/2018	695.50	.00	
Total 9740:					10,000.00	.00	
10150	CEDAR GROVE PET	67812	SUPPIES	05/22/2018	57.23	.00	
Total 10150:					57.23	.00	
10874	BEST LIFE AND HEALTH INSUR	2938553	53473506	05/01/2018	2,435.47	.00	
Total 10874:					2,435.47	.00	
11240	AT&T U-VERSE	051418	134847921	05/14/2018	62.50	.00	
11240	AT&T U-VERSE	MAY122018	136257321	05/12/2018	87.44	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 11240:					149.94	.00	
11249	FIRST CREEK ELECTRIC, INC	1056	REPAIRS	05/11/2018	400.00	.00	
Total 11249:					400.00	.00	
11310	ODB COMPANY	0118224-IN	7710	05/01/2018	223.54	.00	
Total 11310:					223.54	.00	
14170	WASHINGTON NATIONAL INSU	P1799795	EMPLOYEE CONTRIBUTED INS	05/31/2018	183.10	.00	
Total 141701:					183.10	.00	
14176	SOUTH FORK HARDWARE-ELY	24159	CUST NO 6	05/16/2018	9.98	.00	
14176	SOUTH FORK HARDWARE-ELY	24332	CUST NO 6	05/21/2018	10.99	.00	
Total 141761:					20.97	.00	
Grand Totals:					60,949.40	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Clerk: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

ELY CITY COUNCIL MEETING

PLEASE NOTE: THE COUNCIL MEMBERS MAY ADDRESS AGENDA ITEMS OUT OF SEQUENCE, COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, REMOVE AN ITEM OR DELAY DISCUSSION AT ANY TIME TO ACCOMMODATE PERSONS APPEARING BEFORE THE COUNCIL OR TO AID IN THE EFFICIENCY AND EFFECTIVENESS OF THE MEETINGS.

June 14, 2018 5:00 p.m. – Ely Volunteer Fire Hall - 499 Mill Street-Ely, Nevada.

1. OPENING ACTIVITIES:

MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL

2. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05 of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

3. Mayor – Discussion/For Possible Action – Approval of Agenda, including removal of agenda items.

4. CITY DEPARTMENT REPORTS

- [FIRE CHIEF](#)
- POLICE CHIEF
- MUNICIPAL COURT JUDGE
- CITY ADMINISTRATOR
 - ❖ [New Business May 2018](#)
 - ❖ [WWTP May 2018 Report](#)
 - ❖ [Landfill & Streets May 2018 Report](#)
 - ❖ [Parks/Cemetery/Recycling May 2018 Report](#)
- CITY ATTORNEY
 - ❖ [Animal Control May 2018 Report](#)
 - ❖ [Liens Report](#)
- [CITY WATER/SEWER LEADMAN](#)
- [CITY ENGINEER](#)
- [CITY BUILDING OFFICIAL](#)

5. [NNRY FOUNDATION REPORT](#)

6. REPORTS

CITY COUNCIL

MAYOR

7. THE CITY COUNCIL WILL RECESS THE REGULAR CITY COUNCIL MEETING FOR A PUBLIC HEARING AT 5:30 P.M. ON THE FOLLOWING TOPICS.

1. Mayor Van Camp – Public Hearing – [Discussion Only](#) – Approval of Second Reading of Ordinance 714, Bill No. 2018-07, an ordinance creating Title 6, Chapter 12 entitled Off Highway Vehicles, establishing rules for operation within the incorporated City of Ely, routes authorized for use as ingress and egress from the City of Ely to public and private lands where off highway usage is authorized and setting the penalties for violations of this Ordinance.

8. DISCUSSION/POSSIBLE ACTION ITEMS PERTAINING TO THE PUBLIC HEARING.

1. Mayor Van Camp – [Discussion/For Possible Action](#) – Approval of Second Reading of Ordinance 714, Bill No. 2018-07, an ordinance creating Title 6, Chapter 12 entitled Off Highway Vehicles, establishing rules for operation within the incorporated City of Ely, routes authorized for use as ingress and egress from the City of Ely to public and private lands where off highway usage is authorized and setting the penalties for violations of this Ordinance.

9. ITEMS FOR DISCUSSION/POSSIBLE ACTION OF THE ELY CITY COUNCIL AS RECOMMENDED BY THE MUNICIPAL UTILITIES BOARD.

1. Board Members – City Attorney Odgers – Discussion/For Possible Action – Discussion pertaining to KELY, holdover lessee on the Georgetown Ranch, regarding renewing lease and bringing non-payments from 2012 to present current, plus landfill liens, or authorization to begin eviction process for failing to pay rents and authorization to sue in small claims court for uncollected landfill fees, or other guidance from the Board.
2. Board Members – City Administrator Switzer – [Discussion/For Possible Action](#) – Approval to write off previous balance owed by the prior owner of \$1,549.70, including penalties in the amount of \$626.90 for 767 Clark Street, Ely, Nevada, APN 001-294-07; the current owner is *CWS Management Limited* and Steve Stork is the registered agent.

10. ITEMS FOR DISCUSSION/POSSIBLE ACTION ONLY OF THE ELY CITY COUNCIL.

A. CONSENT AGENDA (These items may be approved in one motion by the Council as its first action of business under For Discussion/Possible Action items.) Approval of the Consent Agenda approves each of these items. Council Members may remove any item from the Consent Agenda by notifying the Mayor or Mayor pro tem.

MOTION: Move to approve the Consent Agenda item 10A-1 Minutes and 10A-2 Bills.

Moved by: _____ Second by: _____ Vote: _____

1. Discussion/For Possible Action –Minutes.
 - [May 7, 2018](#)
 - May 10, 2018
2. Discussion/For Possible Action –Bills.
 - [May 29, 2018](#)

B. NEW BUSINESS

1. Mayor Van Camp – [Discussion/For Possible Action](#) – Approval to close High Street between 1st Street and 3rd Street, July 20-22, 2018 in conjunction with a motor vehicle show at Broadbent Park, sponsored by the Stardust Ranch.
2. Council Members – City Administrator Switzer – [Discussion/For Possible Action](#) – Approval of Lease Agreement between the City of Ely Volunteer Fire Department and the City of Ely for the use of the Volunteer Fire Hall for City meetings, with a term of July 1, 2018 thru June 30, 2021.
3. Mayor Van Camp – [Discussion/For Possible Action](#) – Mayoral Appointment of five (5) Animal Control Advisory Board Members, with the consent of the Ely City Council, from the following applicants: Teena Dobrescu, Montie Lyn Liebsack, KayLynn Roberts-McMurray, Patricia Robison, and Geri Whopschall; two members will receive appointments through December 31, 2020 and three members will receive appointments through December 31, 2022.
4. Councilman Hanson – [Discussion/For Possible Action](#) - Termination of the recruitment for City Treasurer based on the lack of applicants meeting the minimum qualifications to fill the position.
5. Councilman Hanson – [Discussion/For Possible Action](#) – Reorganization of City Treasurer's duties by reclassification of the City Administrator position to the title City Clerk/Treasurer pursuant to City Code 1-6-5 Article A and reclassification of Robert Switzer to the title of City Clerk/City Treasurer without changing wages and benefits; reclassification of the full time Facility Worker at the Landfill to a Public Works Manager, reporting to the City Clerk/City Treasurer, moving management and supervision duties of the public works including facility maintenance, parks, cemetery, streets/roads, water/sewer and wastewater treatment plant duties from the City Administrator position to the Public Works Manager, to be funded partially by savings from the City Treasurer wages and benefits, the Facility Worker position at the landfill and utilizing funding from the enterprise funds; reclassification of the City Treasurer position to the position of Account/Utility Clerk with emphasis in Accounts Payable and Payroll with wages and benefits set pursuant to the collective bargaining agreement between the IUOE Local 3 and the City of Ely and funded from the City Treasurer's wages and benefits.
6. Mayor Van Camp – City Administrator Switzer – Discussion/For Possible Action – Approval of the job description, wage scale and to authorize the recruitment for the Public Works Manager, including where to advertise for the vacancy.
7. Mayor Van Camp – City Administrator Switzer – Discussion/For Possible Action – Approval to recruit for an Account/Utility Clerk position with an emphasis in Accounts Payable and Payroll, including where to advertise for the vacancy.

8. Council Members – City Administrator Switzer – Discussion/For Possible Action – Approval of proposed City of Ely Procurement Policy.

11. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

12. ADJOURNMENT: THE MEETING MAY BE ADJOURNED BY APPROPRIATE MOTION OF THE CITY COUNCIL.

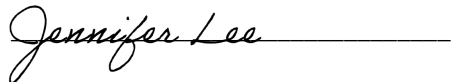
* Open session – Action/Discussion – Personnel**

The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under N.R.S. 241.031 and 241.033, (1) nothing contained in this chapter prevents a public body from holding a closed meeting to consider the character, alleged misconduct, professional competence or physical or mental health of a person/employee. (2) A public body may close a meeting upon a motion, which specifies the nature of the business to be considered. (3) This chapter does not: (a) Apply to judicial proceedings. (b) Prevent the removal of any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical. (c) Prevent the exclusion of witnesses from a public or private meeting during the examination of another witness. (d) Require that any meeting be closed to the public. (e) Permit a closed meeting for the discussion of the appointment of any person to public office or as a member of a public body. (4) The exception provided by this section, and electronic communication, must not be used to circumvent the spirit or letter of this chapter in order to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory powers.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <http://www.ascr.usda.gov/complaintfilingcust.html> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov.

For access to the public packet, contact the City Administrator at 501 Mill Street, Ely, Nevada 89301 or call (775) 289-2430; all packet material is posted in the agenda's hyperlinks or under "Minutes" / "Other" on the City's website at <http://www.elycity.com/>

I, Jennifer Lee, Deputy City Clerk, did cause to be posted on **June 11, 2018 at 8:00 a.m.** five (5) notices of the Ely City Council Agenda in said City of Ely to wit: Posted at the doors or bulletin boards of City Hall located at 501 Mill Street, White Pine County Library located at 950 Campton Street, White Pine County Courthouse located at 801 Clark Street, the U.S. Post Office located at 2600 Bristlecone Avenue and the White Pine County Sheriff's Office located at 1785 Great Basin Boulevard. The meeting notice is also posted on the City of Ely's website at <http://www.elycity.com> and the State of Nevada Public Notices website at <http://notice.nv.gov>.



PLEASE PRINT YOUR NAME

Please print your FIRST & LAST name clearly for the
City Council attendance list. 6-14-18

Montie Websack

MAUREEN OTZELBERGER

Wade

George Chachas

Ken Kliewer

Pastor Ian Bullis

ANDREW HAYES

Jack Johnson

Bill Sutter

Steve Stark

Kay McMurray

Debbi Larson

KD go

Harry Franke
581 Campton Street,
Ely, Nevada 89301
775 293-5866

June 13, 2018

13 JUN 2:00 PM

Please read the following at the City Council meeting June 14th.:

I am requesting City Council to take action in helping reduce the number of speeders between the courthouse and 5th. street. There are about **eight individuals who are major** offenders. Three of them work at the Mine. They are probably reaching close to 40 miles per hour, racing in close formation. There are two more violators, one whom works at the courthouse. She not only has a lead foot but is totally oblivious of her surroundings due to a cell phone stuck in her ear. Then we have the Ely school bus driver who is driving well above the limit. One driver at the Ely Bus Company is also another offender. During the course of the day, there are other speeders but they not on this stretch of road as frequently as the aforementioned drivers.

I am requesting a speed limit reader board to be located directly behind the Hotel Nevada parking lot. Myself and other neighbors would like to see speed limit signs installed. One just past the 15 mile per hour area behind the courthouse, and heading towards 5th. street. The other by the chicken leg next to the former Job Connect office(or former City Hall); heading towards the courthouse.

In my opinion, it would be premature to request a police presence. There are days when Campton is quiet for up to four hours. I wouldn't want to sit in a patrol car on a hot summer day and accomplish nothing. If the problem isn't reduced after my suggested actions were put in place, then we in the neighborhood can help by giving the Police Department peak periods and license plate numbers. Hotel Nevada used to have a high resolution camera pointed at the 4-plex. It covered the 4-plex to Furman's old house. That would be a tool in determing when it would be worthwhile to put a patrol car in the area. A few months ago, I was told by two officers that it was worthless to patrol the area because "they would slow down as soon as they saw a squad car." Bull! Better than 50% of the drivers are on cells and haven't a clue what's in the Hotel parking lot. Better yet, you could pop a cop into our resident officer's parked squad car at 709 Campton. They fly past that too.

I shouldn't have to justify my request but we have small children here. It's risky trying to back out of the driveway and onto a race track. We have a herd of eight deer that are here throughout the night. I've watched drivers speed up to them and blow the horn; scattering the deer into oncoming vehicles.

City Council, please do the right thing.

Harry Franke



City of Ely Procurement Policy

PURPOSE OF PROCUREMENT

The overall purpose of procurement regulations is to ensure that the City of Ely gets the highest quality of desired goods and services at the best price possible. Further, the regulations are aimed at streamlining the process of procurement while maintaining adequate controls. These procurement procedures apply to all staff involved in the procurement process and to all types of procurement.

THE PROCUREMENT COMMITTEE

The City of Ely procurement committee shall be composed of the City Administrator/City Clerk, City Treasurer/Accounts Clerk, one City Council member, and one department head.

The committee shall meet when there is need to deliberate on issues pertaining to procurement. The key terms of reference for the committee shall be to:

- i) Award tenders
- ii) Approve orders
- iii) Award contracts
- iv) Approve variation of contracts conditions

SEPERATION OF DUTIES

There shall be proper separation of duties between:

- i) The person who orders a particular purchase from a vendor.
- ii) The person who satisfies that the goods supplied are satisfactory.
- iii) The person who accepts goods into store.
- iv) The person who authorizes payment.

PROCUREMENT PLANNING

Procurement planning is part of the annual budgeting process. Each departmental head is responsible for planning his/her project's estimated procurement needs on an annual basis through the use of the annual procurement plan (APP), which indicates the items to be bought in the various quarters of the year. The procurement officer will use the APP to plan for requisitions. It is crucial that the procurement committee discuss the APP at the beginning of each year and as need may arise within the year. The APP will also require the final approval of the project coordinator, who will share it with the executive director for comments before approval.

PROCUREMENT REQUISITION (PR)

Each specific procurement procedure process shall be initiated by procurement requisitions to the procurement officer from the requesting department and should show detailed specifications and requirements for the item(s) being requested. They should also indicate that the item is budgeted for. The PRs allows the departments flexibility within the overall annual plans regarding specifications, exact quantities, delivery dates, etc. They are also used to cater for un-planned or emergency procurement.

The PR form will show the following:

- i) Items required.
- ii) Quantities.
- iii) Delivery dates and locations.
- iv) Accounting information.
- v) Whether procurement is within budget or emergency or unplanned.
- vi) Signature of the preparing person.
- vii) The departmental head.

Some donors do prescribe some conditions or restrictions required to be observed in the course of procurement pertaining to the project they fund. It is the responsibility of the procurement committee to ensure that such donor requirements and restrictions are observed in the procurement of goods and services but within the framework of [name of organization] procurement guidelines.

All requisitions must be signed by the departmental heads or designate, who should ensure that the item(s) are in the current budget or should seek authority to procure as per policy. Any persons designated to authorize requisitions in acting capacity must have the authority given in writing clearly stating the period authorized.

CONTROLS ON PROCUREMENT

Goods and services will only be procured within approved budgets except in case of emergencies, which has to be approved by the City Administrator/City Clerk. Thus, in addition to being responsible for helping in preparing the budget, the departmental heads should ensure that actual procurement throughout the year remains within the budget. Each requisition should reference the budget line bearing the item or requisition. The City Administrator/City Clerk shall assist City Treasurer/Accounts Clerk in conducting periodic checks on procurement activities to ensure that they conform to the current budget and City of Ely policies and procedures.

It is the responsibility of the person who signs the local purchase order (LPO) to verify that the following have been, done whether or not he/she actually collects the goods concerned.

- (i) That the correct quantity has been received and signed.
- (ii) That the quality and price of goods is as agreed.
- (iii) That all goods delivered have been securely and inventory records appropriately updated.
- (iv) That the delivery note is checked, signed, and forwarded to the City Treasurer/Accounts Clerk to await the invoice.

Purchases under petty cash must not exceed the maximum amount established and documented by the financial officer.

Procurement staff and all members of the procurement committee will be required to sign a 'conflict of interest' document stating that they will not purchase goods or services from a company they have a vested interest.

THE PROCUREMENT PROCESS REPORT

Upon receipt of requisitions, the City Treasurer/Accounts will first verify that the requisition is properly approved according to the signing authority. He/she will then enter the requisition details into the procurement report worksheet. After this, he/she will begin the process of sourcing for the goods.

The procurement report worksheet is updated to reflect requisitions as they are received. It also includes information on status of each procurement requisition, complete with expected delivery date.

The City Treasurer/Accounts Clerk is required to present a monthly financial and narrative report on procurement to the City Administrator/City Clerk.

VENDOR SELECTION

Careful selection of vendors should be done to ensure that best possible price, quality and delivery time available within the markets is obtained. A list of suitable vendors (the list of pre-qualified vendors), for each type of goods and services based on letters of introduction and past performance shall be maintained. This will make the process of vendor identification much faster. The vendor list shall be reviewed and updated periodically to ensure that current known factors are taken into consideration. Once the previous year's list of vendors has been updated and approved by the procurement committee, procurement of goods, and services can be effected. Vendor selection for inclusion on the list of pre-qualified vendors will take place once per year and will be done by the procurement committee.

VENDOR SELECTION CRITERIA

The following set of criteria is essential for deciding on choice of vendors:

1. Price
2. Quality of goods/services. Such a justification must be verifiable.
3. Availability of goods/services within the required delivery time.
4. After sale services including availability of parts/supplies.
5. Bidder/vendor's previous records of performance and service.

PROCEDURE FOR TENDER

The procurement office and the heads of the various departments may recommend potential vendors but the selection of those invited will be left to the discretion of the procurement committee. The procurement officer will send an invitation to tender to each supplier listed to be invited. The vendors will pick up tender documents at [name of organization] offices specifying the goods and details or any relevant information needed to get accurate bids. All suppliers must receive the same information.

USE OF DEALERS AND SOLE SUPPLIERS

In the interest of ensuring quality, reliability and timeliness, the procurement officer may establish purchase agreements or contracts with main dealers of regularly purchased goods. Where possible due to other factors, the procurement office will negotiate rates and discounts with the supplier or a method to determine price for invoice justification. These agreements and prices (net of discounts) should be reviewed annually to ensure that they are competitive.

LOCAL PURCHASE ORDERS (LPO) WITH VENDORS

The LPO is a contract with vendors should include all information regarding the goods and services being procured as well as standard terms of delivery, payment and arbitration in case of dispute. If contracts are precise and clear, possibilities of disputes will be reduced and [name of organization] will stand far greater chance of receiving the goods and services as expected. Upon selection of a vendor, a legally binding contract or work order should be drawn-up for the goods and services in question and signed by both parties prior to procurement. Detailed specifications; quantities, unit prices, delivery deadlines, locations, and payment schedules must be specified in such contracts.

ORDER FOR RECURRING REQUISITION

Procurement of a recurrent nature, i.e. where the same goods and services may be issued several times a year, one vendor may be selected for a period of up to one year. In some cases, particularly for services, contracts for the goods or services can be drawn up once, which may then be reference every time those goods or services are required without requiring separate quotations and contracts on each occasion. In other cases, particularly for regularly purchased goods, vendors can be selected once, but separate contracts drawn-up on each occasion the vendors are used.

CERTIFYING DELIVERY OF GOODS AND SERVICES

The procurement process cannot be completed without certification that the goods and services procured have been received entirely to City of Ely's satisfaction, in particular, to the five tenets listed below. The procedure for receiving goods and services is therefore important in ensuring that vendors have entirely met their obligations. Once the City of Ely has certified that goods and services have been received to their satisfaction, it has little further resources to complain about a vendor's performance; and payment can then be made.

In all cases, the certification of receipts of goods and services is pre-requisite to City of Ely and the following guidelines are essential for that purpose.

- i. The City Treasurer's/Accounts Clerk's office should ensure that goods and services are checked against contracts, waybills, invoices, or delivery notes.
- ii. Requisition department at the time of delivery will facilitate the receiving and checking of goods and services whereby the receiving person will have to sign the delivery notes or any other documents during delivery.
- iii. Physical checking should be done by the requisitioning department and not by the procurement office.
- iv. In some cases, receiving of goods and physical checking of goods or services may be delegated to other City of Ely officers who are so authorized by the City Administrator/City Clerk. Such might include cases where goods of services are delivered directly to a project field location; or where specialist's technical certification is required.
- v. Any differences between documents done physical checks should be noted and reported to the procurement officer for action.

PAYMENT-PROCESSING PROCEDURE

The recipient department is responsible for preparing payment requisition which then it forwards to the procurement office for checking and certifying. The document is then sent to the finance department for further checking and necessary approval and authority to pay. All payments must be made in accordance to the contractual terms between the vendor and the City of Ely.

PROCUREMENT OF SERVICES

APPOINTING AND PAYING CONSULTANTS

Consultants' services shall be sought for:

- i) A job for which the required technical expertise does not exist in-house at the City of Ely.
- ii) A job that is not ongoing and hence does not require full time staff.
- iii) A job that does not require more than 6-months continuous engagement.

The following procedures shall be observed for engaging the services of a consultant at City of Ely:

- i) The decision to hire the services of a consultants shall be taken by the City Administrator/City Clerk in liaison with the heads of the various departments in consultation with the City Council.
- ii) The City Administrator/City Clerk shall send invitation to specific appropriate consultant(s) requesting for proposal for the consultancy by a stated date.
- iii) The proposals received shall be reviewed by a panel composed of the various heads of department and the ensuing recommended name shall be submitted to the City Administrator/City Clerk who shall discuss with the City Council.
- iv) The terms of reference for the consultancy shall be mutually agreed upon and the financial officer shall be involved in the negotiation of financial aspects of the terms.
- v) The contract agreement shall be signed by both parties before commencement of the consultancy assignment.
- vi) Payment is conditional on satisfactory completion of the whole job unless the agreement provides for installments at completion of specifically agreed components/tasks.

APPOINTING AND PAYING TEMPORARY STAFF

Temporary staff include locum, short-term project staff engaged for on-off tasks. The following procedure shall be observed for engaging the services of temporary staff;

- i) The temporary staff is engaged by the City Administrator/City Clerk in liaison with the department in need of the staff and the City Treasurer/Accounts Clerk.
- ii) The letter of engagement is issued by the City Administrator/City Clerk stating the temporary status of the employment and the agreed terms.
- iii) A temporary staff is expected to comply with all the policies of the City of Ely
- iv) Payment shall be made at the time of the payroll of the regular staff.

APPOINTING AND PAYING CASUAL WORKERS

Casual workers will be those engaged in project work especially manual work, for one to several days. The following procedure shall be observed for engaging the services of casual workers:

- i) The casual workers are engaged by the heads of departments upon the approval of the City Administrator/City Clerk.
- ii) A list of casual workers (name and identity numbers) shall be maintained by the head of department stating the terms of reference for the casual worker.
- iii) The letter of authority for engagement of casual workers shall be issued by the City Administrator/City Clerk to the head of department, stating the terms of reference for the casual workers.
- iv) Casual workers are expected to comply with all the policies of the City of Ely while at their service.
- v) Payment shall be made on scheduled payroll dates.

Procurement Plan for Goods

[illegible]

Procurement Plan for Services

[illegible]



City of Ely Fire Department

1780 Great Basin Blvd.
Ely Nv. 89301

Business Phone (775) 289-6633
Fax (775) 289-3122

June 7, 2018

To: Melody Van Camp, Mayor
Ely City Council

Misty Mangum McArdle has passed her AEMT Certification exams and awaits her state Advanced EMT license.

Fire Department Call Report: May 18th thru June 7, 2018

24 Medical Transports
1 Medical Assist
2 Non Transports
8 Jail Check Welfare Check
1 EMS Canceled enroute
4 Motor Vehicle Accident (1-County)
1 Hazmat Smell of Propane
1 Fire False Alarm

42 Total Calls (Reports 18-0182 thru 18-0223)

Ross Rivera


Fire Chief
Ely Fire Department

National Registry Emergency Medical Technicians

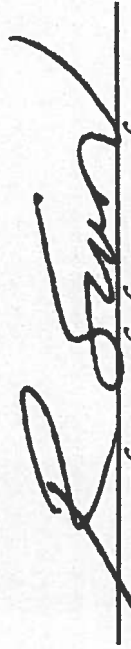
Hereby Certifies


Misty L. Mangum McArdle
as an

Advanced Emergency Medical Technician

*duly registered together with all the rights and privileges appertaining thereto
in consideration of having satisfied the prescribed national standards for certification.
In Testimony Whereof, the seal of the National Registry of Emergency Medical Technicians
and signatures as authorized by the Board of Directors are hereunto affixed this
Twenty-fifth day of May, 2018 A.D.*




Chair of the Board


Executive Director

Ely Fire Dept
Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Fri May 18, 2018

12:28	FIRE	18-0000182-000	EMS call, excluding vehicle accident with injury	9.10
	Station 1	Unit R3	225 JV Walker ST	

Staff	Hours	Code	Unit
14-1538	1.30	RA	R3
02-1764	1.30	RS	PV
07-3792	1.30	MX	PV
02-4825	1.30	MX	PV
17-8814	1.30	MX	PV
17-8055	1.30	MX	PV
17-3212	1.30	RA	R3
Total Staff:	7		

Code	Hours	Count
MX	5.20	4
RA	2.60	2
RS	1.30	1
Total of All Codes:		7

Sat May 19, 2018

02:43	FIRE	18-0000183-000	EMS call, excluding vehicle accident with injury	2.16
	Station 1	Unit R3	701 E Aultman ST	

Staff	Hours	Code	Unit
14-1538	0.72	RA	R3
02-1764	0.72	RS	PV
16-6764	0.72	RA	R3
Total Staff:	3		

Code	Hours	Count
RA	1.44	2
RS	0.72	1
Total of All Codes:		3

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Sun May 20, 2018

19:20	FIRE	18-0000184-000	Jail Check @ WPSO Public Safety Bldg	0.23
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Station 1	Unit DO	1785 S Great Basin Blvd HWY
Staff	Hours	Code Unit
14-1538	BOTELHO, Bill	0.23 JC DO
Total Staff:	1	

Code	Hours	Count
JC	0.23	1
Total of All Codes:		1

22:40	FIRE	18-0000185-000	EMS call, excluding vehicle accident with	0.24
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Station 1	Unit R3	injury
		501 Aultman ST
Staff	Hours	Code Unit
14-1538	BOTELHO, Bill	0.08 RA R3
13-3043	HILTON, Burton	0.08 RA R3
02-1986	MCKNIGHT, Craig	0.08 RS PV
Total Staff:	3	

Code	Hours	Count
RA	0.16	2
RS	0.08	1
Total of All Codes:		3

Mon May 21, 2018

12:04	FIRE	18-0000186-000	EMS call, excluding vehicle accident with	2.61
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Station 1	Unit R3	injury
		1785 Great Basin BLVD
Staff	Hours	Code Unit
10-2375	BATH, April	0.87 OD R3
10-7774	O'DONNELL, Marian	0.87 RS PV

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Mon May 21, 2018

02-4176	PETERSON, Mike	0.87 OD	R3
Total Staff:	3		

Code	Hours	Count
OD	1.74	2
RS	0.87	1
Total of All Codes:		3

15:32	FIRE	18-0000187-000	EMS call, excluding vehicle accident with injury	1.48
Station 1		Unit R3	701 15th ST E	

Staff	Hours	Code	Unit
11-6982	0.37	OD	R3
10-7774	0.37	RS	PV
02-4176	0.37	OD	R3
02-4825	0.37	OD	CC
Total Staff:	4		

Code	Hours	Count
OD	1.11	3
RS	0.37	1
Total of All Codes:		4

15:55	FIRE	18-0000188-000	EMS call, excluding vehicle accident with injury	4.32
Station 1		Unit R3	1500 Avenue G AVE	

Staff	Hours	Code	Unit
13-3043	0.72	PV	PV
11-6982	0.72	OD	R3
02-1764	0.72	PV	PV
10-7774	0.72	RS	PV
02-4176	0.72	OD	R3
02-4825	0.72	OD	CC
Total Staff:	6		

Code	Hours	Count
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Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
for May 21, 2018				
OD			2.16 3	
PV			1.44 2	
RS			0.72 1	
Total of All Codes:			6	

5:55	FIRE	18-0000189-000	EMS call, excluding vehicle accident with injury	0.81
Station 1		Unit R33	1690 Great Basin BLVD	

Staff	Hours	Code	Unit
10-2375	BATH, April	0.27 RA	R33
13-3043	HILTON, Burton	0.27 PV	PV
10-7774	O'DONNEL, Marian	0.27 RA	R33
Total Staff: 3			

Code	Hours	Count
PV	0.27	1
RA	0.54	2
Total of All Codes:		3

7:22	FIRE	18-0000190-000	EMS call, excluding vehicle accident with injury	4.20
Station 1		Unit R3	1500 Avenue H AVE	

Staff	Hours	Code	Unit
11-6982	MANGUM-MCARDLE, Misty	0.60 OD	R3
10-7774	O'DONNEL, Marian	0.60 RS	PV
02-4176	PETERSON, Mike	0.60 OD	R3
02-4825	RIVERA, Ross	0.60 PV	PV
17-8813	RUESCH, Adam	0.60 PV	PV
17-8055	STARK, Jacob	0.60 PV	PV
02-4684	STORK, Pat	0.60 PV	PV
Total Staff: 7			

Code	Hours	Count
OD	1.20	2
PV	2.40	4

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Mon May 21, 2018				
RS			0.60 1	
Total of All Codes:			7	
17:59	FIRE	18-0000191-000	EMS call, excluding vehicle accident with injury	1.44
Station 1		UnitR3	1500 Avenue H AVE	
Staff			Hours Code Unit	

11-6982		MANGUM-MCARDLE, Misty	0.48 OD	R3
10-7774		O'DONNEL, Marian	0.48 RS	PV
02-4176		PETERSON, Mike	0.48 OD	R3
Total Staff:		3		
Code		Hours Count		

OD		0.96	2	
RS		0.48	1	
Total of All Codes:			3	
18:28	FIRE	18-0000192-000	EMS call, excluding vehicle accident with injury	1.65
Station 1		UnitR3	630 16th ST E	
Staff			Hours Code Unit	

11-6982		MANGUM-MCARDLE, Misty	0.55 OD	R3
10-7774		O'DONNEL, Marian	0.55 RS	PV
02-4176		PETERSON, Mike	0.55 OD	R3
Total Staff:		3		
Code		Hours Count		

OD		1.10	2	
RS		0.55	1	
Total of All Codes:			3	

Wed May 23, 2018

Ely Fire Dept
Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Wed May 23, 2018				
13:04	FIRE	18-0000193-000	Motor vehicle accident with injuries	6.20
Station 1		Unit R1	GreatBasin BLVD. In front of Ridleys.	
Staff			Hours Code Unit	

10-2375		BATH, April	0.62 PV	PV
13-3043		HILTON, Burton	0.62 PV	PV
17-9500		KAAMASEE, Steph	0.62 PV	PV
11-5220		LESTER, Mike	0.62 PV	PV
11-6982		MANGUM-MCARDLE, Misty	0.62 OD	R3
10-7774		O'DONNEL, Marian	0.62 RS	PV
02-4176		PETERSON, Mike	0.62 OD	R1
02-4825		RIVERA, Ross	0.62 OD	CC
17-8814		RUESCH, Alex	0.62 PV	PV
17-9443		STEINER, Derek	0.62 PV	PV
Total Staff:		10		
Code		Hours	Count	

OD		1.86	3	
PV		3.72	6	
RS		0.62	1	
Total of All Codes:			10	
13:11	FIRE	18-0000194-000	Jail Check @ WPSO Public Safety Bldg	0.22
Station 1		Unit NA	1785 Great Basin BLVD	
Staff			Hours Code Unit	

02-4176		PETERSON, Mike	0.22 OD	NA
Total Staff:		1		
Code		Hours	Count	

OD		0.22	1	
Total of All Codes:			1	

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Thu May 24, 2018

13:29 FIRE 18-0000195-000 Motor vehicle accident with injuries 7.92

Station 1 Unit R1 9th ST E & E Aultman ST

Units: R1, R4, R3

Staff	Hours	Code	Unit
10-2375	BATH, April	0.88 RC	PV
13-3043	HILTON, Burton	0.88 RC	PV
17-9500	KAAMASEE, Steph	0.88 RC	PV
11-6982	MANGUM-MCARDLE, Misty	0.88 RA	R3
02-1764	NORTH, Brett	0.88 RC	PV
10-7774	O'DONNEL, Marian	0.88 RS	PV
02-4176	PETERSON, Mike	0.88 RC	PV
02-4825	RIVERA, Ross	0.88 OD	R4
02-4684	STORK, Pat	0.88 OD	R1
Total Staff: 9			

Code	Hours	Count
OD	1.76	2
RA	0.88	1
RC	4.40	5
RS	0.88	1
Total of All Codes:		9

14:33 FIRE 18-0000196-000 EMS call, excluding vehicle accident with 1.24

Station 1 Unit R3 injury
115 W Highlands DR

Staff	Hours	Code	Unit
02-4684	STORK, Pat	0.62 OD	R3
17-0899	SUMRALL, Caleb	0.62 RA	R3
Total Staff: 2			

Code	Hours	Count
OD	0.62	1
RA	0.62	1
Total of All Codes:		2

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Thu May 24, 2018

4:40	FIRE	18-0000197-000	EMS call, excluding vehicle accident with injury	3.60
	Station 1	Unit R33	990 Mill ST	

Units: R33, CC

Staff		Hours	Code	Unit
10-4247	ASHER, Joy	0.90	RA	R33
11-6982	MANGUM-MCARDLE, Misty	0.90	RA	R33
10-7774	O'DONNEL, Marian	0.90	RS	PV
02-4825	RIVERA, Ross	0.90	OD	CC
Total Staff:	4			

Code	Hours	Count
OD	0.90	1
RA	1.80	2
RS	0.90	1
Total of All Codes:		4

5:27	FIRE	18-0000198-000	EMS call, excluding vehicle accident with injury	5.28
	Station 1	Unit R3	805 Great Basin BLVD	

Units: R3, CC

Staff		Hours	Code	Unit
10-2375	BATH, April	0.88	MX	PV
10-7774	O'DONNEL, Marian	0.88	RS	PV
02-4176	PETERSON, Mike	0.88	MX	PV
02-4825	RIVERA, Ross	0.88	OD	CC
02-4684	STORK, Pat	0.88	OD	R3
17-0899	SUMRALL, Caleb	0.88	RA	R3
Total Staff:	6			

Code	Hours	Count
MX	1.76	2
OD	1.76	2

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Thu May 24, 2018				
	RA		0.88 1	
	RS		0.88 1	
	Total of All Codes:		6	

Fri May 25, 2018

18:01	FIRE	18-0000199-000	Gas leak (natural gas or LPG)	2.82
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Station 1 **Unit E1** 195 15th ST

Staff		Hours	Code	Unit
13-3043	HILTON, Burton	0.47	RE	E1
02-8308	MANGUM, Pete	0.47	PV	PV
02-1986	MCKNIGHT, Craig	0.47	RS	PV
02-1764	NORTH, Brett	0.47	PV	PV
02-4176	PETERSON, Mike	0.47	OD	E1
02-4825	RIVERA, Ross	0.47	PV	PV
Total Staff: 6				

Code	Hours	Count
OD	0.47	1
PV	1.41	3
RE	0.47	1
RS	0.47	1
Total of All Codes:		6

Sat May 26, 2018

02:59	FIRE	18-0000200-000	EMS call, excluding vehicle accident with injury	1.95
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Station 1 **Unit R3** 1500 Avenue H AVE

Staff		Hours	Code	Unit
13-3043	HILTON, Burton	0.65	OD	R3
02-1986	MCKNIGHT, Craig	0.65	RS	PV
02-4176	PETERSON, Mike	0.65	OD	R3
Total Staff: 3				

Ely Fire Dept
Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Sat May 26, 2018

Code	Hours	Count
OD	1.30	2
RS	0.65	1
Total of All Codes:		3

8:17	FIRE	18-0000201-000	EMS call, excluding vehicle accident with injury	1.60
Station 1		Unit R3	209 Heritage DR	

Staff	Hours	Code	Unit
11-6982	0.40	RA	R3
02-1986	0.40	RS	PV
02-4684	0.40	OD	R3
14-2162	0.40	MX	PV
Total Staff:	4		

Code	Hours	Count
MX	0.40	1
OD	0.40	1
RA	0.40	1
RS	0.40	1
Total of All Codes:		4

Sun May 27, 2018

6:53	FIRE	18-0000202-000	False alarm or false call, Other	5.84
Station 1		Unit E1	1140 Avenue D AVE	

Staff	Hours	Code	Unit
02-5977	0.73	PV	PV
02-9804	0.73	PV	PV
11-5220	0.73	PV	PV
02-8308	0.73	PV	PV
11-6982	0.73	RS	PV
02-1986	0.73	RS	PV
02-1764	0.73	PV	PV
02-4176	0.73	OD	E1

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Sun May 27, 2018

Total Staff: 8

Code	Hours	Count
OD	0.73	1
PV	3.65	5
RS	1.46	2
Total of All Codes:		8

23:14	FIRE	18-0000203-000	Jail Check @ WPSO Public Safety Bldg	0.18
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Station 1	Unit NA	1785 Great Basin BLVD
Staff		
02-4176	PETERSON, Mike	0.18 OD NA

Total Staff: 1

Code	Hours	Count
OD	0.18	1
Total of All Codes:		1

Mon May 28, 2018

15:39	FIRE	18-0000204-000	EMS call, excluding vehicle accident with injury	2.34
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Station 1	Unit R3	701 15th ST E
Staff		
11-6982	MANGUM-MCARDLE, Misty	0.78 OD R3
10-7774	O'DONNEL, Marian	0.78 RS PV
02-4176	PETERSON, Mike	0.78 OD R3
Total Staff:	3	

Code	Hours	Count
OD	1.56	2
RS	0.78	1
Total of All Codes:		3

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Mon May 28, 2018				

17:07	FIRE	18-0000205-000	Motor Vehicle Accident with no injuries	7.70
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Station 1	Unit R1	U.S. 6 MM36.5
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Staff	Hours	Code	Unit
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10-2375	BATH, April	0.77	PV	PV
13-5604	GARCIA, Chris	0.77	RC	R4
02-9804	KAAMASEE, Chris	0.77	PV	PV
02-8308	MANGUM, Pete	0.77	RS	PV
11-6982	MANGUM-MCARDLE, Misty	0.77	OD	R3
02-1764	NORTH, Brett	0.77	PV	PV
10-7774	O'DONNEL, Marian	0.77	RS	PV
02-4176	PETERSON, Mike	0.77	OD	R1
02-4825	RIVERA, Ross	0.77	RC	R4
17-9443	STEINER, Derek	0.77	RC	R4
Total Staff: 10				

Code	Hours	Count
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OD	1.54	2
PV	2.31	3
RC	2.31	3
RS	1.54	2
Total of All Codes:		10

19:18	FIRE	18-0000206-000	EMS call, excluding vehicle accident with injury	2.34
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Station 1	Unit R3	1500 Avenue H AVE
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Staff	Hours	Code	Unit
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11-6982	MANGUM-MCARDLE, Misty	0.78	OD	R3
02-1986	MCKNIGHT, Craig	0.78	RS	PV
02-4176	PETERSON, Mike	0.78	OD	R3
Total Staff: 3				

Code	Hours	Count
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OD	1.56	2
RS	0.78	1
Total of All Codes:		3

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Tue May 29, 2018				
04:29	FIRE	18-0000207-000	EMS call, excluding vehicle accident with injury	1.71
Station 1		UnitR3	660 16th ST E/# 7	
Staff			Hours Code	Unit

10-2375	BATH, April		0.57 OD	R3
02-4176	PETERSON, Mike		0.57 OD	R3
02-4825	RIVERA, Ross		0.57 RS	PV
Total Staff:	3			
Code		Hours	Count	

OD		1.14	2	
RS		0.57	1	
Total of All Codes:			3	
15:50	FIRE	18-0000208-000	Dispatched & cancelled en route	3.60
Station 1		UnitR3	us 6/50 mile marker 88WP	
Staff			Hours Code	Unit

13-3043	HILTON, Burton		0.60 RS	PV
02-9804	KAAMASEE, Chris		0.60 RS	PV
11-6982	MANGUM-MCARDLE, Misty		0.60 RA	R3
10-7774	O'DONNEL, Marian		0.60 RS	PV
02-4825	RIVERA, Ross		0.60 RS	PV
02-4684	STORK, Pat		0.60 OD	R3
Total Staff:	6			
Code		Hours	Count	

OD		0.60	1	
RA		0.60	1	
RS		2.40	4	
Total of All Codes:			6	
16:29	FIRE	18-0000209-000	EMS call, excluding vehicle accident with injury	5.39
Station 1		UnitR3		

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Tue May 29, 2018

232 Belfort AVE

Staff		Hours	Code	Unit
13-3043	HILTON, Burton	0.77	MX	PV
02-9804	KAAMASEE, Chris	0.77	MX	PV
17-9500	KAAMASEE, Steph	0.77	MX	PV
11-6982	MANGUM-MCARDLE, Misty	0.77	RA	R3
10-7774	O'DONNELL, Marian	0.77	RS	PV
02-4825	RIVERA, Ross	0.77	MX	PV
02-4684	STORK, Pat	0.77	OD	R3
Total Staff:	7			

Code	Hours	Count
MX	3.08	4
OD	0.77	1
RA	0.77	1
RS	0.77	1
Total of All Codes:		7

Thu May 31, 2018

06:57	FIRE	18-0000210-000	EMS call, excluding vehicle accident with injury	1.59
	Station 1	Unit R3	701 E Aultman ST	

Staff		Hours	Code	Unit
14-1538	BOTELHO, Bill	0.53	RA	R3
02-4825	RIVERA, Ross	0.53	RS	PV
02-4684	STORK, Pat	0.53	RA	R3
Total Staff:	3			

Code	Hours	Count
RA	1.06	2
RS	0.53	1
Total of All Codes:		3

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Fri Jun 1, 2018

13:43	FIRE	18-0000211-000	EMS call, excluding vehicle accident with injury	6.03
	Station 1	Unit R3	794 Ely ST	

Staff		Hours	Code	Unit
10-2375	BATH, April	0.67	RA	R3
14-1538	BOTELHO, Bill	0.67	MX	PV
13-3043	HILTON, Burton	0.67	MX	PV
02-8308	MANGUM, Pete	0.67	MX	PV
10-7774	O'DONNELL, Marian	0.67	RS	PV
02-4825	RIVERA, Ross	0.67	MX	PV
17-9443	STEINER, Derek	0.67	MX	PV
02-4684	STORK, Pat	0.67	OD	R3
16-6764	SWENSON, Matt	0.67	RA	R3
Total Staff:		9		

Code	Hours	Count
MX	3.35	5
OD	0.67	1
RA	1.34	2
RS	0.67	1
Total of All Codes:		9

14:22	FIRE	18-0000212-000	Jail Check @ WPSO Public Safety Bldg	0.96
	Station 1		1785 Great Basin BLVD	

Staff		Hours	Code	Unit
10-7774	O'DONNELL, Marian	0.32	RS	
02-4684	STORK, Pat	0.32	JC	
16-6764	SWENSON, Matt	0.32	JC	
Total Staff:		3		

Code	Hours	Count
JC	0.64	2
RS	0.32	1
Total of All Codes:		3

Ely Fire Dept
Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Sat Jun 2, 2018				
11:27	FIRE	18-0000213-000	Jail Check @ WPSO Public Safety Bldg	1.48
Station 1		Unit R3	1785 S Great Basin Blvd HWY	
Staff			Hours Code Unit	

14-1538		BOTELHO, Bill	0.37 RA	R3
13-5604		GARCIA, Chris	0.37 MX	PV
17-9500		KAAMASEE, Steph	0.37 RA	R3
10-7774		O'DONNEL, Marian	0.37 RS	PV
Total Staff:		4		
Code		Hours	Count	

MX		0.37	1	
RA		0.74	2	
RS		0.37	1	
Total of All Codes:			4	
15:20	FIRE	18-0000214-000	Jail Check @ WPSO Public Safety Bldg	0.28
Station 1		Unit DO	1785 S Great Basin Blvd HWY	
Staff			Hours Code Unit	

14-1538		BOTELHO, Bill	0.28 RC	DO
Total Staff:		1		
Code		Hours	Count	

RC		0.28	1	
Total of All Codes:			1	
19:11	FIRE	18-0000215-000	EMS call, excluding vehicle accident with	3.65
Station 1		Unit R3	injury	
			1200 Avenue H AVE	
Staff			Hours Code Unit	

14-1538		BOTELHO, Bill	0.73 RA	R3
13-3043		HILTON, Burton	0.73 RA	R3
17-9500		KAAMASEE, Steph	0.73 MX	PV
02-1986		MCKNIGHT, Craig	0.73 RS	PV
17-9443		STEINER, Derek	0.73 MX	PV
Total Staff:		5		

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

Sat Jun 2, 2018

Code	Hours	Count
MX	1.46	2
RA	1.46	2
RS	0.73	1
Total of All Codes:		5

Sun Jun 3, 2018

15:47 FIRE 18-0000216-000 Jail Check @ WPSO Public Safety Bldg 0.27

Station 1 Unit DO 1785 S Great Basin Blvd HWY

Staff	Hours	Code	Unit
14-1538 BOTELHO, Bill	0.27	JC	DO
Total Staff: 1			

Code	Hours	Count
JC	0.27	1
Total of All Codes:		1

21:55 FIRE 18-0000217-000 EMS call, excluding vehicle accident with 1.28

Station 1 Unit R3 29 Connors CT

Staff	Hours	Code	Unit
10-2375 BATH, April	0.32	RA	R3
14-1538 BOTELHO, Bill	0.32	RA	R3
13-5604 GARCIA, Chris	0.32	MX	PV
02-1986 MCKNIGHT, Craig	0.32	RS	PV
Total Staff: 4			

Code	Hours	Count
MX	0.32	1
RA	0.64	2
RS	0.32	1
Total of All Codes:		4

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Mon Jun 4, 2018

10:45	FIRE	18-0000218-000	EMS call, excluding vehicle accident with injury	1.60
	Station 1	Unit R3	670 17th ST E/12D	

Staff	Hours	Code	Unit
14-1538	0.40	RA	R3
02-8308	0.40	MX	PV
11-6982	0.40	RA	R3
10-7774	0.40	RS	PV
Total Staff:	4		

Code	Hours	Count
MX	0.40	1
RA	0.80	2
RS	0.40	1
Total of All Codes:		4

10:55	FIRE	18-0000219-000	Person in distress, Other	50.10
	Station 1		1785 S Great Basin Blvd HWY	

Staff	Hours	Code	Unit
10-7774	25.05	OD	NA
02-4825	25.05	OD	NA
Total Staff:	2		

Code	Hours	Count
OD	50.10	2
Total of All Codes:		2

11:02	FIRE	18-0000220-000	EMS call, excluding vehicle accident with injury	3.48
	Station 1	Unit R3	1500 Avenue G AVE	

Staff	Hours	Code	Unit
14-1538	0.87	RA	R3
02-8308	0.87	MX	PV

Ely Fire Dept

Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

Mon Jun 4, 2018

11-6982	MANGUM-MCARDLE, Misty	0.87 RA	R3
10-7774	O'DONNEL, Marian	0.87 RS	PV
Total Staff:	4		

Code	Hours	Count
MX	0.87	1
RA	1.74	2
RS	0.87	1
Total of All Codes:		4

14:38	FIRE	18-0000221-000	Motor Vehicle Accident with no injuries	3.50
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Station 1 Unit R1 12th E Aultman ST

Units: R1, R3, R4

Staff	Hours	Code	Unit
02-0157	ALWORTH, Jim	0.35 MX	PV
14-1538	BOTELHO, Bill	0.35 MVC	R1
13-5604	GARCIA, Chris	0.35 MX	PV
02-9804	KAAMASEE, Chris	0.35 MX	PV
11-5220	LESTER, Mike	0.35 MX	PV
02-8308	MANGUM, Pete	0.35 MX	PV
11-6982	MANGUM-MCARDLE, Misty	0.35 RA	R3
10-7774	O'DONNEL, Marian	0.35 RS	PV
02-4825	RIVERA, Ross	0.35 RA	R3
02-4684	STORK, Pat	0.35 MVC	R4
Total Staff:	10		

Code	Hours	Count
MVC	0.70	2
MX	1.75	5
RA	0.70	2
RS	0.35	1
Total of All Codes:		10

22:11	FIRE	18-0000222-000	EMS call, excluding vehicle accident with	2.52
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Station 1 Unit R3 injury

Ely Fire Dept
Department Journal

05/18/2018 to 06/07/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Mon Jun 4, 2018

475 Parker AVE

Staff		Hours	Code	Unit
10-2375	BATH, April	0.63	RA	R3
14-1538	BOTELHO, Bill	0.63	RA	R3
11-5220	LESTER, Mike	0.63	MX	PV
02-1986	MCKNIGHT, Craig	0.63	RS	PV
Total Staff:	4			

Code	Hours	Count
MX	0.63	1
RA	1.26	2
RS	0.63	1
Total of All Codes:		4

Wed Jun 6, 2018

09:36	FIRE	18-0000223-000	EMS call, excluding vehicle accident with injury	9.42
Station 1		Unit R3	1501 15th ST E	

Staff		Hours	Code	Unit
11-5220	LESTER, Mike	1.57	PV	PV
02-8308	MANGUM, Pete	1.57	PV	PV
11-6982	MANGUM-MCARDLE, Misty	1.57	OD	R3
10-7774	O'DONNELL, Marian	1.57	RS	PV
02-4176	PETERSON, Mike	1.57	OD	R3
02-4825	RIVERA, Ross	1.57	OD	CC
Total Staff:	6			

Code	Hours	Count
OD	4.71	3
PV	3.14	2
RS	1.57	1
Total of All Codes:		6

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "Agreement"), made and entered into on this ____ day of _____, 2018 by and between City of Ely, Volunteer Fire Department ("Lessor") and the City of Ely, a municipal corporation, by and through the Mayor and the City Council ("Lessee") collectively referred to as "the parties".

RECITALS

1. **WHEREAS**, the Lessor is the owner of that certain property generally known as 499 Mill Street, Ely, NV.
2. **WHEREAS**, the Lessor seeks to lease the Volunteer Fire Hall to conduct City Council meetings, Utility Board Meetings, Planning Commission Meetings and other City related activities.
3. **WHEREAS**, this matter went before the City Council for approval in its regular meeting scheduled on May 24, 2018 and was approved by the City Council at that meeting.

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

1. **PREMISES.** In consideration of the rent to be paid per this Agreement and the covenants and obligations to be observed by the Lessee, Lessor does hereby lease to the Lessee and the Lessee does, on the dates identified herein, hereby lease and take from the Lessor the property located at 499 Mill Street, Ely, NV, together with all improvements located thereon (the "Premises").

2. **TERM.** The term of this Lease shall commence on the 1st day of July, 2018 and shall continue for a term of three (3) years.

3. **RENT.** Beginning July 1, 2018 and continuing through June 30, 2019, Lessee shall pay the sum of \$450.00 per month for use of the facility. Beginning July 1, 2019 and continuing through June 30, 2021, Lessee shall pay the sum of \$500.00 per month for use of the facility. The monthly payment shall be due and payable on the first day of each calendar month at 499 Mill Street, Ely, NV 89301 or at such other place designated by written notice from Lessor to Lessee.

A. Any rent payment not made by the fifteenth day of the month shall be considered overdue.

B. Lessee shall have exclusive possession of the Premises on the second and fourth Thursday of each month for City Council, Utility Board, Planning Commission and Animal Control Advisory Board meetings, unless dates are changed by federal or state law or local ordinance. In addition Lessee shall be allowed two additional meetings for the Utility Board and the Planning Commission and up to six (6) additional meetings per year for the agreed upon Rent.

C. In the event Lessee is required to utilize the facility for any additional meetings, Lessee shall notify the Lessor at least three (3) business days in advance of the need to utilize the Premises for the additional meeting. For the additional meetings, Lessee shall pay to the Lessor \$100.00 per meeting paid with the next month's rent.

4. UTILITIES. Lessor shall be solely responsible for all utility, landfill fees and building maintenance of the Leased Premises. In the winter, snow removal shall be responsibility of Lessor.

5. MAINTENANCE. Lessor shall be responsible for maintenance of the building, all building systems, including, but not limited to heating and cooling systems, building envelope including but not limited to the roof system and wall systems, any mechanical equipment, and the sidewalks and parking areas of the Leased Premises.

6. SIGNS. Lessee shall not place any permanent signs upon the Premises.

7. ALTERATIONS AND IMPROVEMENTS. Lessee may not redecorate the Premises or make any non-structural alterations, including erecting walls and installing doors, and other changes except to provide a screening device for use during all public meetings to screen the bar area from observation by the public during the meeting.

8. USE. Lessee shall use the premises for all legal purposes except Lessee shall not use the Premises for the purposes of storing, manufacturing or selling any explosives, flammables or other inherently dangerous substance, chemical, thing or device.

9. QUIET POSSESSION. Lessor covenants and warrants that upon performance by Lessee of its obligations hereunder, Lessor will keep and maintain Lessee in exclusive, quiet, peaceable and undisturbed and uninterrupted possession of the Leased Premises as identified herein during the term of this Lease.

10. ENTRY. Lessor shall have the right to enter upon the Premises at reasonable hours to inspect the same, provided Lessor shall not thereby unreasonably interfere with Lessee's business on the Premises.

11. REPAIRS. Lessor shall at its sole expenses make all necessary repairs to the Premises.

12. TERMINATION. Lessee reserves the right to terminate this Agreement without cause by giving ninety (90) days written notice to the Lessor. Upon the expiration or earlier termination of this Agreement, Lessee shall return the Premises to Lessor in good repair, condition and working order, ordinary wear and tear resulting from proper use thereof alone excepted.

13. INSURANCE. For the term of this Agreement, Lessee shall maintain public liability insurance with limits of not less than one million dollars for injury or death from one accident and \$500,000.00 property damage insurance, insuring Lessor and Lessee against injury to

persons or damage to property on or about the Leased Premises. Lessor shall be named as an additional insured for that portion of the Leased premises within which the Lessee has exclusive control pursuant to the terms of this Agreement. Lessee shall have no liability for injury or damage to property occasioned by Lessor's failure to maintain those areas exclusively within the Lessors obligations under this agreement. Lessor shall defend and hold Lessee harmless against any and all such claims arising out of those areas required to be maintained by the Lessee.

14. DAMAGE AND DESTRUCTION. In the event the Premises or any part thereof is damaged by fire, casualty, natural disaster or structural defects that the same cannot be used for Lessee's purposes, then Lessee shall have the right within ninety (90) calendar days following damage to elect by notice to Lessor to terminate this Lease. In the event such damage does not render the Leased Premises unusable for Lessee's purposes, Lessor shall promptly repair such damage at the cost of the Lessor. Lessee shall be relieved from paying rent and other charges during any portion of the Lease term that the Leased Premises are inoperable or unfit for occupancy, or use, in whole or in part, for Lessee's purposes.

15. INDEMNITY. Lessee shall indemnify Lessor against, and hold Lessor harmless from, any and all claims, actions, suits, proceedings, costs, expenses, damages and liabilities, including reasonable attorney's fees and costs, arising out of, connected with, or resulting from Lessee's use of the Premises, including without limitation the possession, use, operation, or return of the Leased Premises.

16. ASSIGNMENT AND SUBLETTING. Lessee shall not sublet the premises or assign this Agreement without the prior written consent of the Lessor. Any such attempt to sublet or assignment by Lessee shall be a breach of this Agreement and cause for immediate termination.

17. NOTICES. Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party if personally served, or if deposited in the United States mail, certified or registered, postage prepaid, return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail, such notice shall be conclusively deemed given five (5) days after deposit thereof in the United States mail addressed to the party to whom such notice, demand or other communication is to be given as follows:

Lessee

City of Ely
501 Mill Street
Ely, NV 89301

Lessor

Ely Volunteer Fire Department
499 Mill Street
Ely, NV 89301

18. SUCCESSORS AND ASSIGNS. All of the provisions of this Agreement shall be binding upon and insure to the benefit of the parties hereto and their respective heirs, if any, successors, and permitted assigns.

19. SEVERABILITY. If any provision of this Agreement is held by a Court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

20. AMENDMENT. This Agreement may only be amended or otherwise modified by a written agreement duly executed by both of the parties hereto.

21. GOVERNING LAW AND JURISDICTION. The laws of the State of Nevada shall govern, construe and enforce all of the rights and duties of the parties arising from or relating in any way to the subject matter of this agreement. Further the parties agree that any dispute arising out of or related in any way to the terms and conditions of this agreement shall be resolved in the Seventh Judicial District Court, White Pine County, State of Nevada.

22. ATTORNEY'S FEES. In the event it is necessary to litigate to enforce any provision of this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, costs and expenses.

23. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties, and supersedes any earlier statement or understanding. No changes or additions to the terms of the Agreement shall be valid unless in writing and signed by both parties.

AGREED TO this ____ day of _____, in _____, by:

LESSOR

LESSEE

ELY VOLUNTEER FIRE DEPARTMENT
PRESIDENT

MAYOR, CITY OF ELY

MEMBER OF FINANCE COMMITTEE

CITY ADMINISTRATOR

MEMBER OF HOUSE COMMITTEE

June 14, 2018

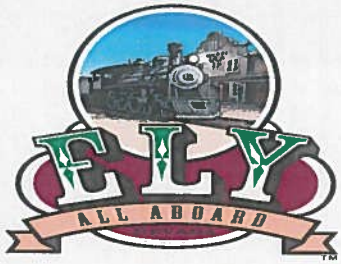
MAYOR'S REPORT

1. I approved a 24-Hour Liquor License to:

- WP Chamber of Commerce, sponsored by Ely Elks Lodge, for Wine & Beer Bar at Broadbent Park June 14-16, 2018.

2. I approved Special Event Liquor licenses to these Caterer License Holders:

- *Jailhouse Motel & Casino* for Fears, Tears & Beers Mountain Bike Enduro race events at Broadbent Park June 9, 2018.
- *Racks Bar & Grill* for NRA banquet at Convention Center on June 16, 2018.



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

MEMO

June 8, 2018

To: Mayor Van Camp and Council Members

Re: Reorganization of Staff and New Position

Mayor Van Camp and Council Members,

It has been five weeks since we began recruiting for a City Treasurer. Recruitment ads were placed in the *Las Vegas-Journal*, *Reno Gazette*, and Job Connect which reaches locally and state-wide. Additionally, I placed an ad with Indeed.com two weeks ago. To date we have received three applications, all of which did not meet the minimum requirements per City Code 1-6B-6(C) in either education and/or experience. The agenda item on reorganization and reclassification of specific City staff is a suggested course of action and has several elements:

1. The City Administrator position would be reclassified to City Clerk/Treasurer per 1-6-5(A).
2. *Hinton, Burdick, CPA* would be retained in their current capacity.
3. The position of Public Works Manager would be created and funded from the FY2019 budgeted facility worker position at the landfill and utilize the remaining enterprise funds for additional monies if needed. The position would have direct supervisory oversight of the parks/cemetery/recycling, streets, water and sewer distribution, waste water treatment, and landfill functions and report to the clerk/treasurer.
4. Current department leads would retain pay and job function.
5. Recruitment and hiring of an account/utility clerk for payroll, accounts payable, and other clerical functions as assigned.

The fiscal impact of the above items by number:

Numbers 1 & 2, no change in fiscal impact.

Number 3, an additional \$35,000/year in salary cost above a facility worker.

Number 4, no change in fiscal impact.

Number 5, a savings of \$20,000/year in reduced wages versus the city treasurer.

Sincerely,

Robert Switzer
City Administrator

Nevada Trial Courts

Criminal Statistics Reporting Disposition Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date: May-2018
MMM YYYY

Justice (cont'd)/Municipal Court Case Types - Misdemeanors (Dictionary p. 1-6)

Criminal Case Dispositions (Dictionary p. 13-16)

	Crimes Against Persons	Domestic Violence	Elder Abuse	Protection Order Violations	Crimes Against Property	Drugs	Weapons	Public Order	Other Non-Traffic Misdemeanors	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Traffic	Parking
0	0	0	0	0	1	0	0	0	0	0	0	16	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0

Non-Trial Dispositions

Bail Forfeitures
Nolle Prosequi (before trial)
Dismissed (before prelim.)
Guilty Pleas with Sentence (before prelim.)
Waiver of Preliminary hearing
Preliminary Hearing
Dismissed (during prelim.)
Guilty Pleas with Sentence (during prelim.)
Bindover

0	0	0	0	0	1	0	0	0	0	0	0	16	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0

Dismissed (after diversion)
Dismissed (before trial)
Guilty Plea with Sentence (before trial)
Transferred (before/during trial)
TOTAL NON-TRIAL DISPOSITIONS
Trial Dispositions

0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	1	0	0	0	0	0	0	6	0
0	1	0	0	0	5	0	0	11	0	1	0	9	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	1	0	0	0	7	0	0	11	0	1	0	31	0

Bench Trial

Dismissed (during trial)
Acquittal
Guilty Plea with Sentence (during trial)
Conviction

TOTAL BENCH TRIALS

0	0	0	0	0	0	1	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	1	0	0	0	0	0	0	0	0
0	0	0	0	0	1	1	0	0	0	0	0	0	0

Jury Trials

Dismissed (during trial)
Acquittal
Guilty Plea with Sentence (during trial)
Conviction

TOTAL JURY TRIALS

0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0

Other Manner of Disposition

GRAND TOTAL DISPOSITIONS

0	0	0	0	0	0	8	1	0	11	0	1	0	0
0	1	0	0	0	8	1	0	11	0	1	0	31	0

Nevada Trial Courts

Criminal Statistics Reporting Caseload Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date: May-2018

MMM YYYY

Justice (cont'd)/Municipal Court Case Types - Misdemeanors (Dictionary p. 1-6)

Criminal Caseload (Dictionary p. 10-11)		Crimes Against Persons	Domestic Violence	Elder Abuse	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Other Non- Traffic Misdemeanors	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Traffic	Parking
1. Begin Pending														
a. Active														
b. Inactive														
2. New Filings														
a. Charges		1	0	0	0	7	0	0	10	0	1	0	34	4
3. Reopened		1	0	0	0	8	0	0	10	0	1	0	42	4
4. Reactivated		0	0	0	0	0	0	0	0	0	0	0	0	0
5. Dispositions (Entry of Judgment)		0	0	0	0	0	0	0	0	0	0	0	0	0
a. Original		0	1	0	0	8	1	0	11	0	1	0	31	0
b. Reopened		0	0	0	0	0	0	0	0	0	0	0	0	0
6. Placed on Inactive Status		0	0	0	0	0	0	0	0	0	0	0	0	0
7. End Pending														
a. Active														
b. Inactive														

Nevada Trial Courts

Criminal Statistics Reporting Caseload Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date: May-2018

MMM YYYY

Additional Criminal Caseload Statistics (p. 6)

Remanded Cases	0
Aggressive Driving Charges	2
Graffiti Charges	0
Bench Trials	2
Jury Trials	0

Death Penalty (Rule 250) Statistics

NOI to Seek Death Penalty Filed	0
NOI Withdrawn	0
Death Penalty Imposed	0

Additional Criminal Proceedings (p. 7-9)

Extraordinary Writ	0
Search Warrants Requests	0
Probable Cause Findings/Hearings	0
Extradition Hearings	0
Coroner's Inquest Hearings	0
72-Hour Hearings	3
Arraignment Hearings	19
Preliminary Hearings	0
Sentencing Hearings	17
Grand Jury Proceedings	0
Post-Adjudication case Activity	
Request for Modification of Sentence	0
Revocation Hearing	0
Post Conviction Relief	0

Preliminary Hearing Continuances

Court Need	0
Prosecution Request	0
Defendant Request (<i>pro per</i>)	0
Defense Attorney Request	0
Other	0
Total Prelim Hearing Continuances	0

Trial Continuances

Court Need	0
Prosecution Request	0
Defendant Request (<i>pro per</i>)	0
Defense Attorney Request	0
Other	0
Total Trial Continuances	0

Prepared by: Linnea Prengel

Approved by: Michael Coster
Chief Judge

NEW BUSINESS

MONTH & YEAR

May-18

HOME

[illegible]

NEVADA NORTHERN RAILWAY

A NATIONAL HISTORIC LANDMARK



Nevada Northern Railway Foundation

Depot: 1100 Avenue A, Ely, Nevada 89301

Mailing Address: PO Box 150040, Ely, Nevada 89315

Voice: (775) 289-2085 • Web: www.nnry.com • E-mail: info@nnry.com

Monthly Operations Report for May 2018

1. Locomotive Status – Updated
 - a. Locomotives in service: #40, #93, #105, #109, #204, #310, Wrecking Crane A & Rotary B.
 - b. Locomotives out of service needing moderate repairs: #45 – We have started repairs on this locomotive.
 - c. Locomotives waiting funding for restoration: Steptoe Valley Smelting and Mining #309 and Rotary Snowplow B (for boiler overhaul.)
 - d. Locomotives out of service needing heavy repairs #801, #802, #81, #80 and the military locomotives.
 - e. Locomotive 81 has been moved into the Machine Shop to begin removing her tubes.
2. Rolling Stock Status – No change
 - a. Passenger equipment in service: #07, #08, #09, Flatcar #23, Coach #5, Baggage Car/RPO #20, Outfit Car #06.
 - b. Passenger equipment out of service: #10, #2 and #05 needing heavy repairs.
 - c. Cabooses in service: #3, #6 and #22 are operational.
 - d. Cabooses out service: #5
3. Track Status – No change
 - a. Keystone Branch is open
 - b. Adverse Branch is open.
 - d. The Foundation received a \$347,670.22 grant to replace the signals at the US 93 crossing. The parts for the crossing have finally shown up. We will do the construction in the summer.



Award Winning Destination

Best Tour in Rural Nevada – 2017

Nevada State Treasure – 2013 & 2012

Trip Advisor Certificate of Excellence – 2017, 2016, 2015, 2014

Best Preservation Effort in the West • Attraction of the Year – 2012

Best Museum in Rural Nevada – 2017, 2016, 2014, 2013, 2010, 2009, 2008

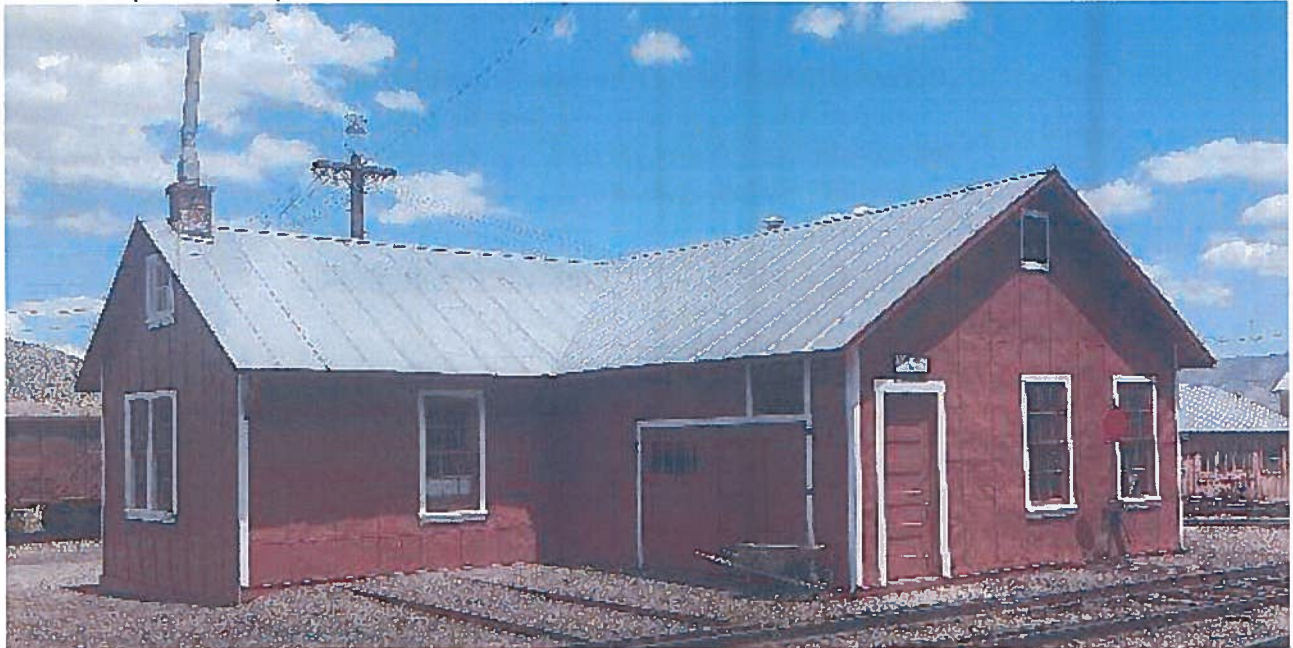
Best Museum - Special Recognition – 2010 • Favorite Nevada Attraction – 2008

Best Event in Rural Nevada – The Polar Express – 2017, 2016, 2015, 2014 & 2013

Best Place to Take the Kids in Rural Nevada – 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007

4. Building Status – Updated

a. The Carpenter Shop is finished!



5. Ridership and Ticket Sales – Updated

- a. In May we carried 1,381 passengers. This is an increase of 84 passengers or 6%.
- b. Our annual ridership stands at 2,501. This is an increase of 225 passengers or 10% over last year. 2017 was the largest year we have ever had, our challenge will be to top it, early indications are that we will.
- c. Since operations began in 1987, we have carried 275,828 passengers.

6. Paint the Railroad Red Week

We had our first paint the railroad red week and we got two buildings painted. We could have done more but the weather did not cooperate at all!



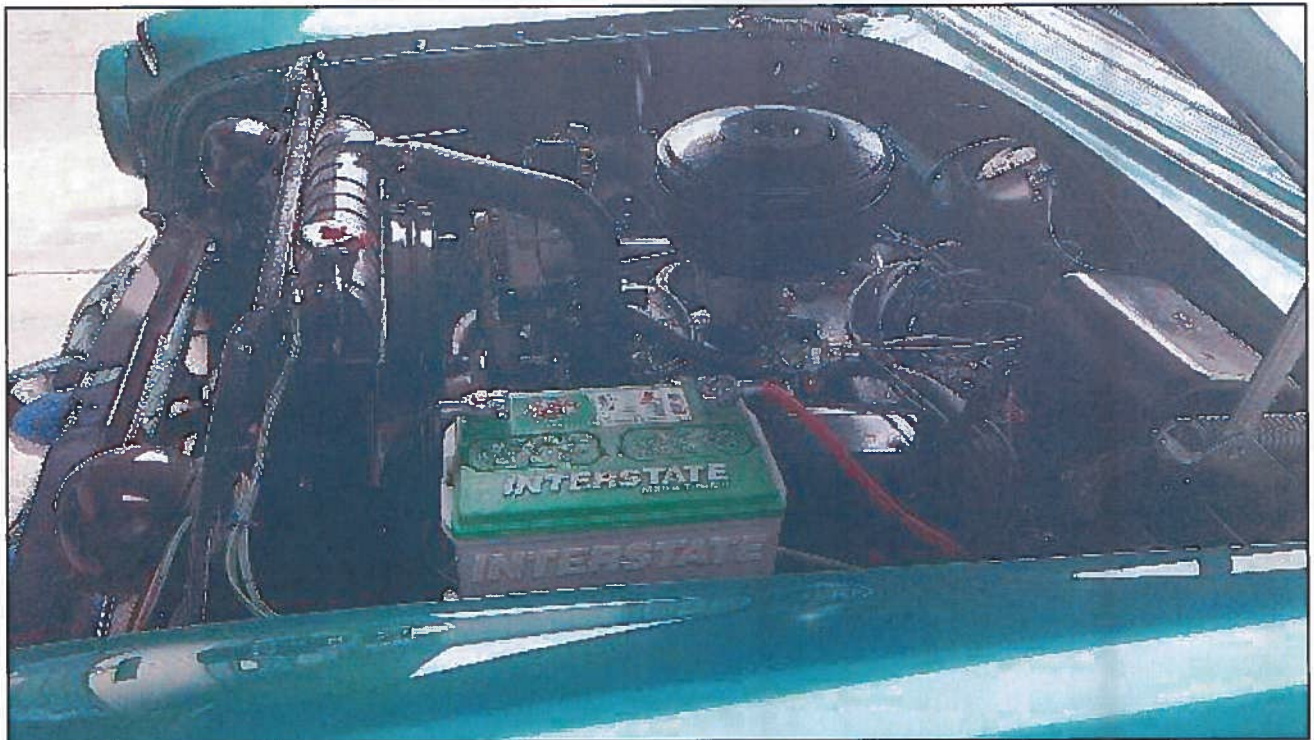
7. Nevada Northern Railway HI-RAIL #18 – The restoration of the car is complete! And they did a fantastic job! The next step is to the HI-RAIL gear. The car is at the vendor getting the gear installed. It's estimated that this will take three months and \$29,000. N.N. Ry. #18 was driven around Oakland and San Francisco. It is a head turner! People stop, stare and reach for their phones! It's a little unnerving because you think you're getting carjacked with all of the people coming up to the driver's door. In fact, in slow traffic, one person rolled down his window, and asked if the car was really from the Nevada Northern Railway. He was assured it was and he told us that he was here in 1964 and rode the Nevada Northern Railway Nevada Centennial Train that the railroad ran.

Once complete, we will be offering the opportunity to actually operate the vehicle for \$325 on the rails. Participants will be able to carry two passengers. If you just want to ride in the car, the cost will be \$174 for a party of three.





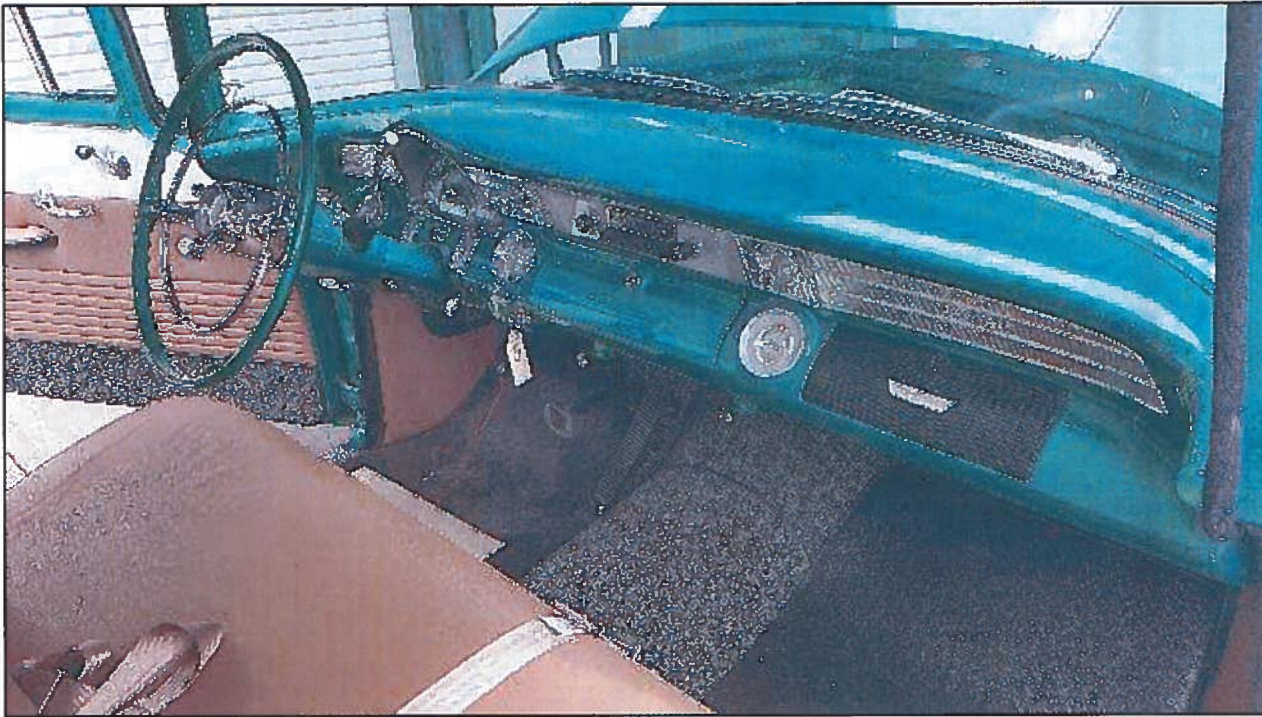
The motor and the transmission were rebuilt too.





The rear of the car.





Above the rear seat.

N VADA NORTHERN RAILWAY COMPANY

ORDER FOR BETTERMENT, RENEWAL AND REPAIR WORK

EAST ELY, NEVADA

DEAR SIR:

AUTHORITY FOR THE FOLLOWING WORK IS HEREBY GIVEN

DATE & SIGNATURE Mar. 28, 1956 NPS FORM NO. 6387

WORK TO BE DONE UNDER DIRECTION OF Mr. Armstrong

LOCATION East Ely, Nevada ESTIMATED COST \$7,880.28

DESCRIPTION

1956 Budget Item for purchasing one Fairmont A-34 1/2 Rail Motor Car to replace the 1939 Cadillac and 1941 Ford track cars.

1 - A-34 Series A 1/2 Rail Motor Car consisting of 1956 Pontiac 4-door Station Wagon, dark green color, with V-8, 205 H.P. Engine, oil bath air cleaner, oil filter, hydraulic transmission, 7.00 x 15 4-ply nylon cord plycure sealing tubeless tires, 10 gallon or greater capacity fuel tank, undersat heater and defroster, directional signals, outside rear view mirror, power steering, power brakes, deluxe steering wheel, under-seating, no-spin differential, load bearing type rail equipment with wheels raised and lowered by hydraulic power with external mechanical lock, electric driven hydraulic pump, control valves and push button at each end of vehicle, manual steering lock, as specified in Fairmont Bulletin 707 \$6,750.00

Special equipment to be applied East Ely 227.66

Freight 437.86

Store Expense 885.71

Total \$7,880.28

MADE CARDS 1956 Budget Item
Charge Capital Expense

TO

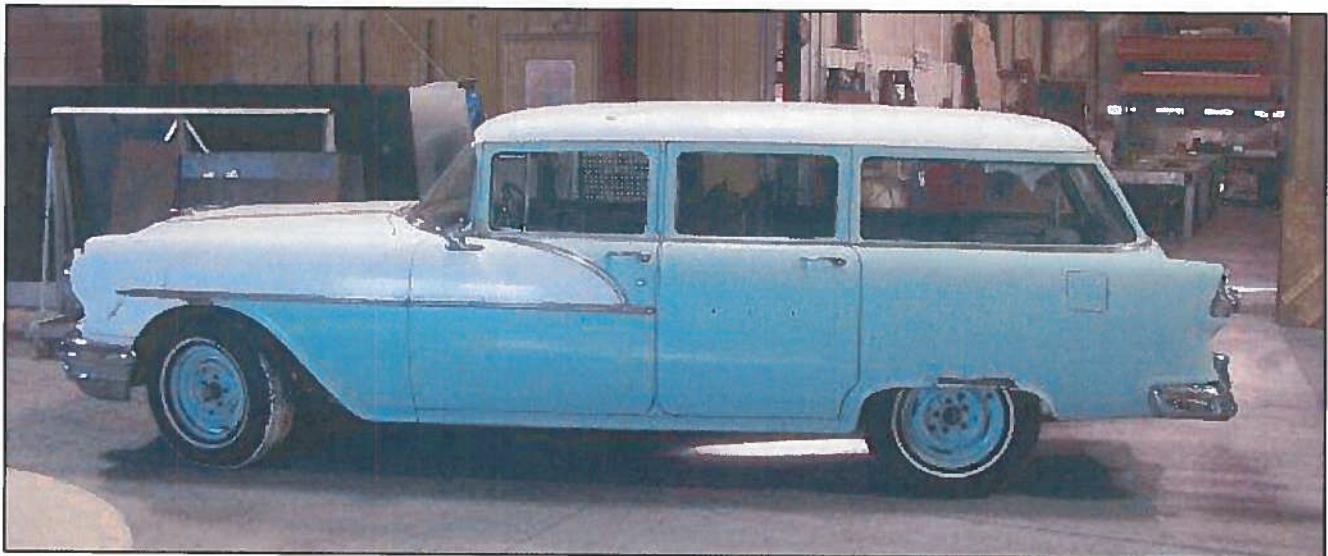
Mr. Fay
Mr. Armstrong
Mr. Lark
Mr. Swan

General Superintendent

Above authorization to order #18

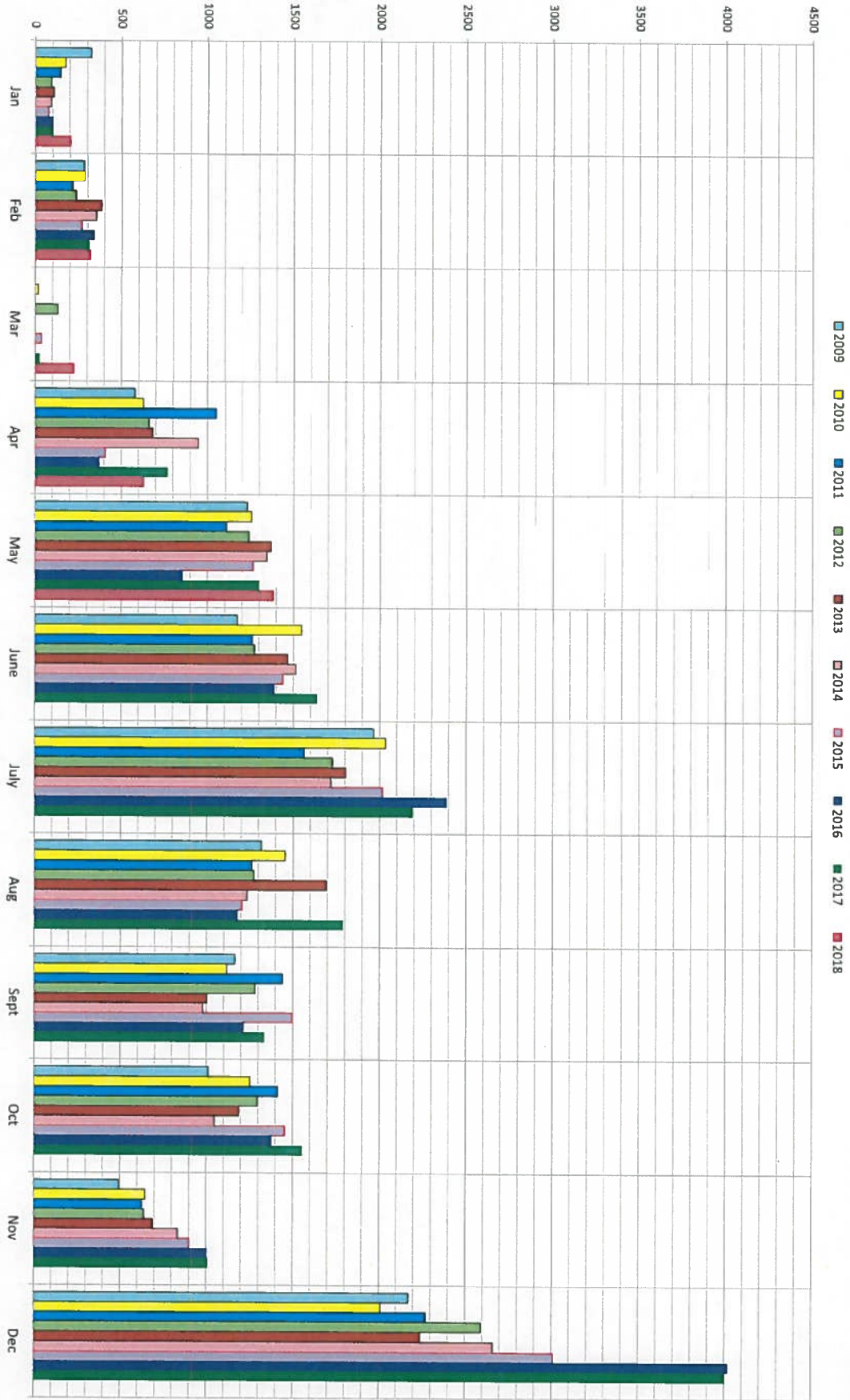


Above is the inspiration for the project, the Nevada Northern Railway ordered this car in 1956.



This is the car that we started with to recreate Nevada Northern Railway HI-RAIL #18



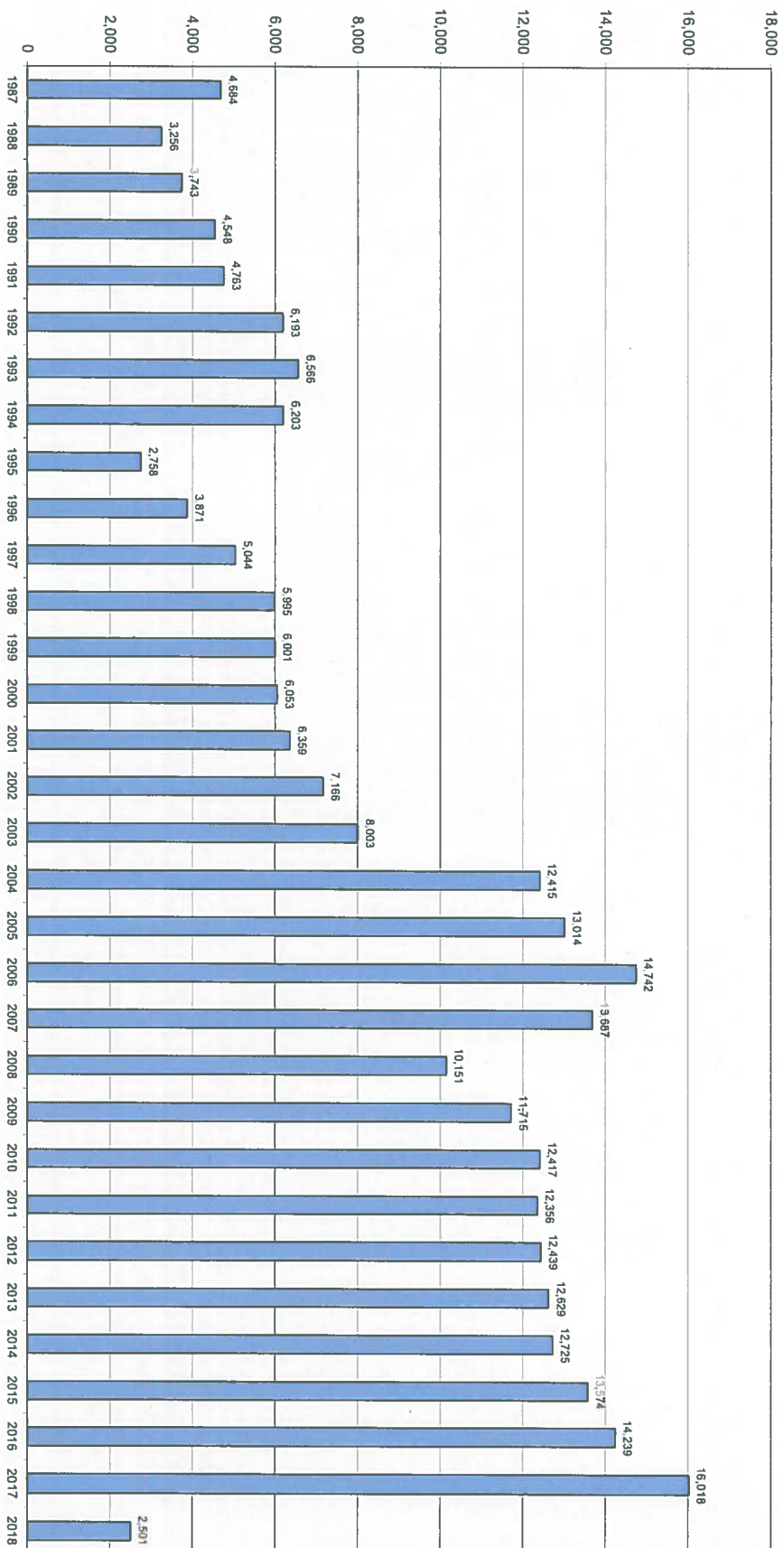
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Total Ridership

1987 - 2018

275,828 Passengers

Through May 31, 2018



**BILL NO. 2018-07
ORDINANCE NO. 714**

An Ordinance creating Title 6, Chapter 12 entitled Off Highway Vehicles, establishing rules for operation within the incorporated City of Ely, routes authorized for use as ingress and egress from the City of Ely to public and private lands where off highway usage is authorized and setting the penalties for violations of this Ordinance.

WHEREAS, N.R.S. 266.105 empowers the Ely City Council to pass ordinances necessary for the municipal government and the management of the affairs of the City, for execution of all powers vested in the City, and for making effective the provisions of Chapter 266 of the Nevada Revised Statutes; and

WHEREAS, NRS 490.100 provides the City with the legal authority to adopt NRS 490 provisions for operation of off highway vehicles and establish routes where off highway vehicles may be authorized; and

WHEREAS, the City wishes to encourage tourism and use of the outdoor spaces within White Pine County and recognizes that visitors to White Pine County routinely lodge in our hotels; and

WHEREAS, to encourage tourism for outdoor enthusiasts, especially those accessing public lands with off highway vehicles to stay in Ely, which will increase room stays and restaurant usage; and

WHEREAS, the City is promulgating this Ordinance in order to comply with the requirements of Nevada Revised Statutes to establish access routes and limit uses of the off highway vehicles for purposes of ingress and egress to public and private lands only.

NOW, THEREFORE, the City Council of the City of Ely DOES CREATE ELY CITY CODE TITLE 6, CHAPTER 12 AS FOLLOWS:

SECTION 1: ORDINANCE ENACTMENT

**Chapter 12
OFF HIGHWAY VEHICLES**

6-12-1: STATE OFF HIGHWAY VEHICLE LAWS ADOPTED

**6-12-2: HIGHWAYS AND ROADS IN THE CITY OF ELY DESIGNATED FOR
PURPOSES OF OHV TRAVEL**

6-12-3: DESIGNATION OF STATE HIGHWAYS

6-12-4: RESTRICTIONS

6-12-5: ENFORCEMENT

6-12-6: PENALTY

6-12-1: STATE OFF HIGHWAY VEHICLE LAWS ADOPTED:

All laws governing and regulating certification and operation of off highway vehicles as set forth in chapter 490 of Nevada Revised Statutes are adopted and hereby incorporated herein.

6-12-2: HIGHWAYS AND ROADS IN THE CITY OF ELY DESIGNATED FOR PURPOSES OF OHV TRAVEL:

A. The following roads and highways within the City of Ely are designated as permissible for the operation of off highway vehicles for the limited purpose of allowing off highway vehicles ingress and egress to private or public areas that are open for the use of off highway vehicles. Off highway vehicles shall not be operated on designated highways or roads for any purpose other than travel to or from (ingress and egress) the private or public area open for the use of off highway vehicles.

1. Mill Street from Highway 6 on the southern portion of Mill Street to Hayes Street, then east across Murry Street and onto Campton Street terminating at Great Basin Boulevard.

2. Avenue I beginning at Great Basin Boulevard continuing east to 8th Street East, south to Avenue M and north to Avenue H, east on Avenue H, terminating at Fifteenth Street East.

3. Avenue H and Eleventh Street East (now known as Nevada Northern Rail Way) north terminating at Avenue C.

4. Avenue M beginning at 8th Street East continuing east to the end of the paved road.

5. 13th Street East beginning at Avenue H and continuing south to Madison Avenue. Madison Avenue west to Pioche Highway, south to the intersection of Great Basin Boulevard and Highway 6. West on Highway 6 to Pinion Road, less than one half mile.

6. Avenue C beginning at the railroad tracks on the east side of town, continuing west which then changes name to North Street at 7th Street East, terminating at Faye Avenue.

7. Faye Avenue beginning at North Street and terminating at High Street.

8. High Street beginning at Faye Avenue and continuing west to 7th Street, south on Lyons Avenue terminating at 5th Street. South on 5th Street terminating at Campton Street.

9. 11th Street beginning at High Street and continuing south to Campton Street.

10. Courthouse Canyon Road, beginning at Campton Street and continuing south across Highway 6 along the dirt road until the edge of the City limits.

11. JV Walker beginning at Campton Street and continuing south approximately ½ mile to trail leading to Highway 6, crossing over Highway 6 at Bobcat Drive to the dirt track south of high school and north of Great Basin College.

12. Ogden Avenue beginning at North Street, north to Lackawana Road.

6-12-3: DESIGNATION OF STATE HIGHWAYS:

Any highway or road not designated in 6-12-2 as an authorized route, shall not be used for ingress or egress to public or private lands designated for off highway vehicle use. No OHV traffic shall be allowed upon Aultman Street, except to cross over at designated crossings.

6-12-4: RESTRICTIONS:

A. A person who is less than sixteen (16) years of age or any person without a valid driver's license, is prohibited from operating an off highway vehicle on a designated highway unless supervised by a person who is at least eighteen (18) years of age and holds a valid driver's license.

B. *Helmet:* All persons operating an OHV on the designated routes for ingress and egress from public or private lands for purposes of recreation, or from their place of residence or lodging to access designated routes, are required to wear a helmet pursuant to NRS 490.130 (3). The penalty for failing to wear a helmet shall be the same as that of a motor cyclist who fails to wear a helmet.

C. *Comply with all traffic laws:* Irrespective of age, all operators of an off highway vehicle are required to comply with all traffic laws of the City and/or the state of Nevada.

D. *Speed Restriction:* Due to concerns for public safety and the peace and quiet of neighborhoods in which off highway vehicles are allowed to operate for ingress and egress purposes, or from place of residence or lodging, there is established a speed limit of 15 miles per hour for all off highway vehicles, as defined by NRS 490.060, on all designated routes. It is unlawful to travel in excess of 15 miles per hour when operating an off highway vehicle at any time within the City of Ely.

1. The minimum penalty for violation of this speed limit shall be one hundred dollars (\$100.00) for speeding 1-4 miles per hour over the speed limit; and

2. a fifty dollar (\$50.00) increase for every five miles per hour, or portion thereof, over 15 miles per hour.

E. *Registration:* Each off highway vehicle operated on the routes established by this ordinance must be registered and displaying the registration at all times of operation pursuant to NRS 490.130 (2). Failure to have the required registration shall result in a fine consistent with the failure to have a motor vehicle registered.

F. *Operation of off highway vehicle on other than an approved route shall be unlawful.* It shall be unlawful to operate an off highway vehicle on any route, other than an approved route for ingress into and egress from the city. The operator of an off highway vehicle must use the most direct route from their place of lodging or residence, to the nearest approved route for ingress and egress purposes, or for purposes of accessing fuel. The minimum penalty for violation of this provisions shall be two hundred and fifty dollars (\$250.00).

G. *Time restrictions:* excluding UHVs, use of the designated routes for off highway traffic shall be limited to thirty minutes prior to sunrise until thirty minutes after sunset.

6-12-5: ENFORCEMENT:

A. The White Pine County Sheriff's Office and the Nevada Highway Patrol shall enforce the provisions of this ordinance and shall have the authority to issue a traffic citation to the person suspected of a violation of this ordinance. If the person to be cited is a minor, law enforcement shall cite the juvenile into the White Pine County Juvenile Court. All other violations shall be cited into the Ely Municipal Court.

B. All fine amounts are subject to state mandated assessments.

6-12-6: PENALTY:

Any person violating any of the provisions of this chapter shall, for each such offense, be subject to penalty as provided in section 1-4-1 of this code, unless a different penalty is provided herein.

Section 2. Effective Date. This ordinance shall become effective twenty (20) days after its passage, approval and publication according to law.

Section 3. Proposing Parties. The foregoing ordinance was proposed by Mayor Melody Van Camp, at the regularly scheduled meeting of the Ely City Council on May 10, 2018, read by title and referred to the City Council of the City of Ely, as a committee of the whole.

Section 4. Notice. Notice of filing of such ordinance was duly given by publication as required by law.

(remainder of page intentionally left blank)

Section 5. Reading. It was read in full at the regular meeting on _____
and adopted by the following vote:

VOTE:	AYES:	_____
	NAYES:	_____
	ABSENT:	_____
	ABSTAIN:	_____

Approved this _____ day of _____, 2018

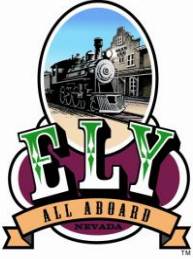
MELODY VAN CAMP, MAYOR

ATTEST:

ROBERT SWITZER, CITY ADMINISTRATOR

Approved as to form and content

Charles H. Odgers, Esq. City Attorney



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

June 6, 2018

TO: MAYOR VAN CAMP AND CITY COUNCIL MEMBERS

**FROM: MIKE CRACRAFT
PARKS, CEMETERY & RECYCLING MAY 2018 REPORT**

PARKS

All parks are being watered and mowed. There are no issues. We've got some big events coming up in Broadbent Park that we are preparing for.

CEMETERY

During May we had four services. The Cemetery Crew did an excellent job preparing for Memorial Day. Everything is back up and running from Memorial Day.

RECYCLING CENTER

As of today, we have 38 bales of cardboard, 5 bales of paper, 3 bales of plastic and 6 bales of aluminum. The baler awning will be ordered right away and installed in June.

AULTMAN ST. & AROUND TOWN

We're repairing street lights.

MAINTENANCE

We continue to maintain vehicles.

If there are any concerns, suggestions, or comments, please call me at any time.

**Mike Cracraft
City Parks/Cemetery/Recycling Leadman**



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

PARKS (775) 289-1457 CELL (775) 293-0834

Application to reserve the City of Ely properties.
Broadbent Park-Picnic Area-Bianchi Park-Terrace Park

☒ Broadbent Park ☐ Picnic Area ☐ Bianchi Park ☐ Terrace Park
Applicant: Stardust Ranch Address 190 High St Ely, NV 89301
Phone: 775-289-5352 Cell 702-481-9529
Organization: Stardust Date of Event: July 20-22, 2018
of People in event: 100-500 Time of Event: 12pm 7/20 to 12pm 7/22
Start Ending

Please advise entire schedule, including set up, so we can adjust our sprinkler system timer accordingly.

Do you wish to close a street? yes If yes, permission must be granted by the City. Will alcohol be sold? yes If yes, you will need to obtain a Special Event Liquor License in ADVANCE from City Hall. Will there be a sound system or live music? yes If yes there will be a time set on length of music according to the City Codes.

Security is the responsibility of the person/group reserving the park. It is the responsibility of the person/group reserving the park to comply with the Policies and Guidelines for use and clean up of the park (copy attached).

Services Requested:

- | | |
|-------------------------------------|---------------------|
| a. Additional Garbage Cans <u>X</u> | b. Barricades _____ |
| b. Electrical Hook-ups <u>X</u> | c. Keys _____ |
| d. Picnic Tables _____ | e. Other _____ |

Applicants Signature: [Signature] Date: 5-21-18
Parks Dept Approval: _____ Date: _____

PLEASE KEEP THIS COPY WITH YOU AT ALL TIMES WHILE USING THE AREA YOU RESERVED!