

2018
OPERATING PLAN
for
COOPERATIVE FIRE PROTECTION AGREEMENT
between the

ELY FIRE DEPARTMENT

and
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST

and
USDI, BUREAU OF LAND MANAGEMENT
ELY DISTRICT

This Operating Plan (OP) is entered into by and between Ely Fire Department hereinafter referred to as the EFD; United States Department of Agriculture, Forest Service (USFS), Humboldt-Toiyabe National Forest, hereinafter referred to as the Forest Service; and the USDI, Bureau of Land Management, Ely District, hereinafter referred to as the BLM. Forest Service and BLM jointly will be referred to as the Federal Agencies. Collectively, all will be referred to as Parties. This OP becomes attached to and made part of the cooperative fire protection agreements listed above.

The Parties agree to the following:

A. PURPOSE:

The purpose of this OP is to define operating procedures and responsibilities within the framework of the above referenced Cooperative Fire Protection Agreement.

B. GENERAL PROVISIONS:

The EFD is primarily responsible for all hazard response, prevention, structure suppression and wildland fire suppression occurring to property within their jurisdictional boundaries. These structures and lands protected by the EFD are intermingled or adjacent to lands protected by the Federal Agencies.

Local fire department personnel responding to incidents on BLM lands must:

- be 18 years of age or older;
- have and use the required personal protective equipment (PPE) found in the *Interagency Standards for Fire and Fire Aviation Operations* (“Red Book” Ch. 7); and

- have a basic level of wildland fire training. The National Wildfire Coordinating Group (NWCG) course S-190 and S-130 are recommended, both courses can be modified to fit local needs.

The Federal Agencies have the responsibility for prevention, protection and suppression, including direct and indirect perimeter control, of wildland fires on federally administered lands, and on adjacent or intermingled State and private forested/range lands as identified through written agreement in the Cooperative Fire Protection Agreement between signatory agencies dated 05/25/2016. The Federal Agencies will not assume responsibility for structure fire suppression and/or protection that is the legal jurisdictional of another entity (State, County, Local, Tribal or property holder). The Federal Agencies are not responsible for fighting structure fires. However, the Federal Agencies may assist in providing structure protection, but not structure suppression. Such activities will be limited to the exterior of structures, and only when such actions can be accomplished safely and in accordance with established wildland fire operations standards.

The mission and intent of this agreement is to provide for cooperation by the Parties in the wildland fire management (prevention, detection and suppression of wildland fires) and in all-hazard emergency events, conduct support function activities as requested by other Parties, to the extent the provision of such support is properly authorized.

1. The mutual aid period for the purposes of this OP shall be up to 24 hours unless specified otherwise (i.e., cost share agreement).
2. All assistance beyond the 24 hours shall be assistance-by-hire and will be billed retroactively for the full period from the time of initial dispatch.
3. For the purpose of this OP, fire engines (all types), water tenders (all types) and initial attack overhead are understood by the Parties to be mutual aid resources. All other resources, personnel and equipment are assistance by hire including personnel assigned to recognized incident management teams. Aircraft and hand crews and their associated support costs are considered assistance by hire.
4. On multi-jurisdictional incidents a cost share agreement shall be developed, documented and signed. Incidents within the mutual aid period not utilizing assistance by hire resources do not require a cost share. See Exhibit G for cost share agreement template.
5. No Party to this agreement will be required to deplete its own fire protection resources, services and facilities to the detriment of its fire protection responsibilities.
6. Participation of EFD resources is encouraged on local, geographic and national incident management teams, as well as single resource assignments. Payments of personnel will be in accordance with Exhibit E rates.

All resources provided by EFD for suppression activities on the federal jurisdiction fires during the “off season” will be considered assistance-by-hire. This period is October 1 to May 1 each year.

For any “off season” federal fires to be considered for assistance-by-hire reimbursement, the EFD must:

- Contact the Ely Interagency Communications Center immediately, and provide a verbal size-up of the incident upon arrival of the initial attack Incident Commander (IC).
- Furnish the Protecting Party a written incident report within ten (10) days. A sample fire report is included as Exhibit F.
- Ordering of resources beyond the initial response will be coordinated with the federal duty officer.

All billings for fire assistance during this period of time will be billed directly to the appropriate federal agency.

C. AGENCY CROSS NOTIFICATION OF FIRES:

Fires will be reported as follows:

Fires occurring on or threatening lands inside the boundaries of the EFD will be reported immediately to agency of jurisdiction dispatch center.

Fires occurring on or threatening lands of federal ownership will be reported immediately to the Ely Interagency Communications Center (EICC).

Initial size up report will be provided to the appropriate dispatch center as soon as possible.

The initial fire report shall include, if available, the following information:

1. Location (lat & long or street address with cross street)
2. Present size (in acres)
3. Type of fuel
4. Rate of spread

D. ANNUAL COORDINATION MEETING:

A coordination meeting between the EFD and the Federal Agencies will be held as needed annually by May 1. This meeting will review the past year of cooperative assistance and revise the OP, as needed. All exhibits will be reviewed, updated as needed, and attached to the OP as part of the annual review. Parties to this agreement will communicate preseason to identify critical resources areas (i.e., critical wildlife habitat, etc.).

Maps which identify each of the Parties’ jurisdictional boundaries will be exchanged and updated annually and provided during the coordination meeting. This is critical in establishing an understanding of responsibilities, unprotected areas, overlap areas, and mutual aid areas. Exhibits A and B identify each of the Parties’ jurisdictional boundaries and shall become part of this OP. It is preferred that maps be produced in a GIS format.

E. COMMUNICATIONS/FREQUENCIES:

Each Party to this agreement agrees to maintain up-to-date list of telephone numbers for each principal emergency contacts.

Each agency that is signatory to this Operating Plan is permitted to use each other's frequencies during the emergency activities or training to contact resources of the cooperators in conjunction with the communications plan for the incident. The communications plan may be a formal document, as in the case of an incident command team deployment or it may be an informal verbal agreement made on the ground by the Incident Commander(s) and/or Agency Representative. Use of frequencies is permitted in "narrowband" and VHF mode only. Federal Communications Commission procedures will be followed when operating radio(s) on any Party's frequency.

When multi-agency or a rapidly expanding incident occurs, the use of VFIRE frequencies for the tactical channel is mandatory to ensure common communications on the fire ground. Weather warnings, emergency broadcasts, tactical changes etc. will be transmitted over the command frequency to all units on the scene.

Pre-identified incident communication protocols will be established and followed (e.g., frequencies plans, points of contacts, and interoperable radio hardware).

See Exhibit D for a current list of frequencies and repeater locations.

F. OPERATIONS:

Rapid dispatching of personnel and equipment to fires is primary to both Parties. It is critical that dispatch organizations have clear direction and understanding of procedures. It is equally important that initial attack resources understand their roles and responsibilities, and those of the other agencies. It is highly recommended that all Parties to this document attend annual Computer Aided Dispatch (CAD) or similar reviews. Personnel shall be familiar with the following:

1. When one Party requests assistance for purposes other than mutual aid or initial attack from the other, reimbursement may be provided. Standards for qualifications, training, and physical fitness as set in the National Wildfire Coordinating Group (NWCG) PMS 310-1 "*Wildland Fire Qualification System Guide*" or National Incident Management System (NIMS) Certification Standards are required. At the time of the request, the Supporting Party will identify the person in charge of responding resources.
 - a. During initial action, all agencies (federal, state, local and tribal) accept each other's standards. Once jurisdiction is clearly established, then the standards of the agency(s) with jurisdiction prevail.

- b. Prior to the fire season, federal agencies should meet with their state, local and tribal agency partners and jointly review the qualification/certification standards and Personal Protective Equipment (PPE) that will apply to the use of local, non-federal firefighters during initial attack on fires on lands under the jurisdiction of a federal agency. Each Party will advise the other of applicable cross training opportunities for personnel.
2. Personal Protective Equipment: All fire personnel assigned to fire line suppression duties on an uncontrolled wildfire incident will wear NWCG approved or equivalent appropriate PPE.

Additional PPE as identified by local conditions, material safety data sheet (MSDS) or Job Hazard Analysis/Risk Assessment (JHA/RA) (i.e. specialized leg protection/chaps during chain saw use) may be required.

3. Before fire suppression efforts begin all fire fighters will be briefed.
4. The Parties agree to operate under the concept defined in the National Incident Management System (NIMS) including the Incident Command System (ICS). Unified command should be used whenever multiple jurisdictions are involved, unless extraordinary circumstances dictate otherwise.
5. The Incident Commander (IC) or unified command shall establish a command structure communications plan and incident objectives, identify and make hazards known, and name the incident (if necessary). All resources on scene and arriving will have the incident name provided to them. The Incident Commander will be identified as "Incident Command or IC". The IC shall inform the servicing dispatch center with the incident name, and provide to dispatch their name and agency position title (i.e., Elko Battalion 35).
6. The IC or designee will order and track all resources through a single point. Once unified command is established, the interagency dispatch center will become the single point of ordering.
7. It shall be the policy of all Parties to release a Supporting Party's personnel and equipment from emergency duties as soon as practical and mutually agreed upon between the IC and the Supporting Party.
8. Each Party will make available and familiarize their officers with the contents of this OP.
9. Ely Interagency Communications Center will coordinate the use of aircraft resources. The EFD may order air tanker, helicopter, or observation flights through the interagency dispatch center, but the operational phase will remain under the direction of the incident

IC. The EFD will provide mission objectives, geographic coordination, and hazards in the area (power lines, houses, etc.). Any aircraft not ordered by the Parties to this agreement is limited to operations on private lands, and incident personnel will not have any operational control. It is imperative that EFD who has non-federal aircraft responding inform the interagency dispatch center. A review of aerial coordination procedures (e.g., frequencies, Fire Traffic Area (FTA)) will be part of the annual coordination meeting agenda. The Federal Agencies will not pay for aircraft that are not approved for federal use. All aviation resources and associated support ordered will be considered assistance-by-hire, and therefore always billable.

- a. Air Operations: Wildland fire aviation includes a variety of aircraft and operations. Helicopters are used to drop water, transport crews, reconnaissance, infrared, and deliver resources to the fire line. Fixed-wing aircraft include smokejumper aircraft, air tactical platforms, Single Engine Airtankers (SEATs), large airtankers (LAT), and very large airtankers (VLAT). These aircraft play a critical role in supporting firefighters on the ground.
- b. Pilot and Aircraft Approval: All pilots and aircraft involved with aviation suppression operations over Federal Lands will be approved and/or carded for their specific mission(s) by Office of Aircraft Services (OAS) or United States Forest Service (USFS).
- c. Boundary Issues: The requirement for increased management and coordination is due to the possibility of two or more agencies/cooperators conducting simultaneous, uncoordinated aviation operations within those areas which would unknowingly put the responding aerial resources within close proximity to one another, placing aircraft and crews at risk. Airspace boundary plans should be employed in areas where this occurs. Any agency conducting aerial operations within a “neutral air” corridor or zone (ten mile width) will immediately notify the adjoining agency/cooperator of such operations. This is accomplished to and from dispatch offices prior to the commencement of operations and when operations cease. Agency aircraft will establish contact on the assigned air-to-air frequency. Should contact not be made, the contact air-to-air frequency will be “Air Guard” 168.625 MHz (TX tone 110.9). Examples of aviation operations include fire reconnaissance, fire suppression missions, special aviation projects, resource management flights, helicopter logging, etc.
- d. Airspace De-confliction: Airspace de-confliction is a term used to describe the process of reducing the risk of a near mid-air collision or TFR intrusion by sharing information regarding flight activity with Department of Defense military units, general aviation and other agency aviation programs. Airspace de-confliction will occur for both emergency and non-emergency aviation activities by contacting the local federal dispatch center.

- e. Temporary Flight Restrictions (TFR): In order to enhance safety during an incident or project, the FAA may be requested to issue a Notice to Airmen (NOTAM) to pilots; these could be either a Temporary Flight Restriction (TFR) or a NOTAM (L) or NOTAM (D).
 - f. Fire Traffic Area (FTA): The Incident Commander or designee will monitor the assigned Air to Ground frequency assigned to the incident.
 - g. At no less than twelve nautical miles from the incident, all aircraft will establish radio communication with the incident before entering the Fire Traffic Area. If positive radio communication is not established, aircraft must hold at seven nautical miles.
10. All Parties will coordinate fire restrictions or closures due to weather or fire severity where practical.
11. General Cooperative Activities: All protection units will, to the extent possible, provide fire prevention programs, inspections, and enforcement as necessary to adequately address fire issues in their Direct Protection Areas/jurisdiction. In addition, units are encouraged to undertake joint prevention activities in areas of mutual interest whenever practical.
12. Information and Education:
- a. Joint Press Releases: Parties should develop joint press releases on cooperative fire protection issues/incidents to ensure that the interests of all affected agencies are adequately addressed.
 - b. Smokey Bear Program: Parties should cooperate in the coordinated delivery of Smokey Bear program in direct protection areas.
 - c. Local Education Program: The use of interagency teams to conduct local educational programs is encouraged to facilitate improved public knowledge of the mission and responsibilities of all the cooperating agencies.
 - d. Fire Prevention Signs: Coordination and placement of fire prevention signs should be used in order to prevent duplication of effort or sending mixed messages. This is especially important for fire danger rating signs.
13. Cause and Origin Investigations:
- a. Each Party will be responsible for cause and origin investigations within the boundaries of their jurisdictional areas. If multiple jurisdictions are affected by the same wildland fire, the jurisdiction in which the suspected origin is located will serve as the lead for the investigation. Any Party may request assistance from Agencies outside the suspected origin jurisdiction.

- b. For multi-jurisdictional incidents the lead Agency must invite all Parties' appropriate fire investigation personnel to work jointly with the lead Agency to determine the fire cause and origin, whether the fire was human caused, and if human caused whether it was the result of negligence or intentionally set.
 - c. Where the cooperating agency is federal, appropriate federal law enforcement and/or fire investigation personnel will assist the lead agency in making those assessments.
 - d. For all fire trespass/arson matters, cooperating agencies will provide fire investigation reports, cost figures and cost documentation to the lead agency.
 - i. Costs include, but are not limited to, fire suppression, natural resource damages, emergency stabilization, and rehabilitation.
 - ii. Cooperating agencies will provide an estimate of these costs to the lead agency within 60 days of the fire being declared out.
14. When one Party to this Agreement takes initial action on a fire in another Agency's jurisdiction, every effort will be made to protect the area containing the origin of the fire and protect evidence that may be pertinent to identifying the fire cause. Information generated from investigation of the origin of the fire and other information concerning incendiary fires, etc. will be shared with all Parties to increase probability of prosecution and/or cost recovery.
15. Wildland Urban Interface – The operational roles of the Federal Agencies as partners in the wildland urban interface are wildland firefighting, cooperative prevention and education. Structural fire suppression is the responsibility of State, Local or Tribal governments.
16. Federal Agency firefighters who encounter structure, vehicle, or landfill fires during normal wildland suppression duties, or who are dispatched to such fires due to significant threat to adjacent agency protected lands/resources, will not engage in direct suppression action. Structure protection (not suppression) activities will be limited to exterior efforts, and only when such actions can be accomplished safely and in accordance with established wildland fire operations standards. For the current Great Basin Community and Structure Fire Protection Guidelines see Exhibit H.
17. Emergency Medical Responses – Federal Agency personnel are not funded, trained or equipped to respond to medical emergencies. Under no circumstances will Federal Agency resources be dispatched for medical emergencies.

G. SHARING FACILITIES:

Administrative/Training: Sharing of facilities for the purpose of training is beneficial for all agencies to this agreement; therefore there will be no charge for the use of Agencies' facilities for training.

Incidents: Agencies to this agreement agree that the use of facilities will be free for the first twenty-four hours (24) for incident support. After 24 hours facilities will be rented to the other agency. Facilities such as fire stations and work centers are not designed to support the large numbers of personnel involved in incidents. Bases and camps need to be established if the incident goes beyond initial attack and/or a large number of personnel is required by the incident.

H. PROTECTION ORGANIZATION & RATES:

See the Agency Rate Tables in Exhibit E.

I. COST SHARE:

Cost share agreements must be easily understood and correspond to agency cost accounting/tracking methods in order to facilitate the billing process. Jurisdictional agencies should implement a method to track costs that occur outside of the cost share period (e.g., assign resources new incident order numbers and establish new agency-specific accounting codes).

A cost share agreement will be developed on the basis of one or a combination of the following four criteria:

1. Initial Attack Agreement (mutual aid)
2. Acres Burned
3. You Order, You Pay (YOYP)
 - a. A unified ordering point is required and agencies agree to who will order which resources.
 - b. On-incident support costs may be split by the percentage of agency requested resources.
 - c. Off-incident support costs are paid for by the ordering unit.
4. Cost Apportionment

Fire cost tracking and accountability (i.e. air tanker and helicopter drop numbers and location) should be established and maintained early during initial attack.

An after-action fiscal review may be conducted at the request of any Party.

Cost Shared Items: The following is a list of items that are typically cost shared in multi-jurisdiction incidents. This list is not all-inclusive. Costs associated with, and incurred by, incident generated resource orders are typically shared.

- a. Aircraft Costs - Aircraft (fixed and rotor wing) and associated retardant and personnel costs.
- b. Equipment Costs - Emergency equipment used to support the incident.
- c. Incident Cache Costs - Cache costs may include refurbish, replacement, resupply, and labor costs.
- d. Incident Rehabilitation Costs - Rehabilitation activities of assigned incident personnel to mitigate further damage to improvements and land occurring from direct suppression activity can be included in cost sharing, e.g., minor fence repair, dozer line, erosion control.
- e. Initial Attack Resource Costs - Initial attack resource costs are included in determining the cost-share percentages and in deriving actual incident costs. In a cost-share incident, the provisions in the Cooperative Agreement associated with this OP for initial attack assistance at no cost do not apply.
- f. Off-Incident Support Sites - Mobilization, demobilization, rest and recuperation sites, etc., usually serve multiple incidents and are typically not ordered for a specific incident. The incident cost share agreement usually will not address cost sharing of these sites. Incident agencies should establish separate cost share agreements for these items.
- g. On-Incident Support Costs - Costs incurred for services supplied within the incident, e.g., shower units, catering units, commissary units, cache supplies and materials.
- h. Personnel Costs - Costs of assigned incident personnel including the IMT, crews, casualties, etc.
- i. Transportation Costs - Costs associated with movement of resources to and from an incident.
- j. Administrative Surcharge (Indirect Charge) - The Parties to this agreement will not charge each other an Administrative Surcharge/Indirect Charge. Resources obtained via external agreements which include an administrative surcharge are allowable.

Non-Cost Shared Items: The following lists items that are typically not cost shared:

- a. Accountable Property - Accountable and/or sensitive property, as defined by each agency, that is purchased by the agency and becomes property of that agency.
- b. Administrative Overhead Costs - Costs of agency personnel, support, and services not directly assigned or ordered by an incident. These include normal operating expenses such as basic utility costs, buildings and facilities rent, administrative support, and personnel. These costs are usually agency-specific, unless addressed in master or cost share agreements.
- c. Claims Costs - Responsibility for tort claims or extraordinary settlement costs will be addressed through a separate agreement between agencies.
- d. Move Up and Cover Costs - Includes additional costs over and above base salary of “backfilling” agency personnel to meet agency-specific staffing requirements.
- e. Post-Incident Rehabilitation Costs - Costs incurred to rehabilitate burned lands, such as seeding, check dam construction, and archaeological mitigation.

Final Cost Determination: Costs will be determined by using agency financial records.

Transfer of Responsibility Procedures: When Incident Management Teams (IMTs) are rotated, the departing team must brief their counterparts on all cost sharing agreements and documentation to date, and provide copies of these documents. If there is a change in the Agency Administrators or representatives the departing Agency Administrators shall brief and provide copies of any existing cost sharing agreements and documentation to the incoming Agency Administrators to ensure the incoming Agency Administrators have a clear understanding of all the decisions and agreements used to develop the final cost share percentages and conditions that will be used to generate the final cost share agreement.

Wildland Fire Protection Program (WFPP). If the EFD is covered under a WFPP agreement with Nevada Division of Forestry (NDF) and the incident falls under that agreement, NDF will be a signatory Party on the cost share. The EFD is required to notify NDF Duty Officer of any wildland fire within their jurisdiction that may require a cost share agreement. NDF will assume an active role in the development of cost share agreements.

J. COMPENSATION FOR SERVICES:

This portion of the OP establishes standard payment rates and billing procedures for equipment and personnel used for the purpose of this agreement.

It is understood that no Party is entering this plan to make a profit from assisting the other, but rather, developing a method of recovering legitimate expenses. Every effort will be made by the Parties to minimize costs.

1. Within Mutual Aid Period: No billing will occur for expenses with the mutual aid period except for the resources identified as assistance-by-hire.
2. Resources working beyond Mutual Aid Period: The Supporting Agency will bill the Protecting Agency for actual costs incurred for assistance provided and identified as reimbursable. Resources exceeding the mutual aid period will be billed retroactively for the full period from the time of initial dispatch.
3. Incident Billing Documentation: Federal, State and Local cooperators should receive an OF-288, Emergency Firefighter Time Report for each resource assigned to the incident. Resources are to ensure that OF-288s are complete and accurate prior to demobilization from the incident. Incident agencies are not to submit OF-288s to the agency payment center on behalf of the federal (excluding Forest Service AD employees), State or Local cooperators. (Note: On smaller local incidents, an SF-261, Crew Time Report, signed by an incident supervisor will suffice in place of an OF-288.)

OF-286, Emergency Equipment Use Invoice, shall not be completed by the incident agency for federal, state and local cooperator vehicles (including rental vehicles) nor

should any type of equipment invoice be submitted to the Protecting Agency payment center on behalf of the federal, State or Local cooperators. Supporting Agencies will bill the Protecting Agency for vehicle use based on work time recorded on the OF-288 using the guidelines below.

It is recommended that EFD resources utilize Exhibit I when checking in with Finance personnel at an incident to avoid confusion regarding which forms are required to be completed for EFD resources.

Non-Billable Items: The following items are NOT considered billable by the Parties:

- a. Agency overhead personnel performing agency specific duties and not assigned to the incident
- b. Non-expendable accountable property
- c. Interest and indemnities payments
- d. Agency specific Burned Area Emergency Rehabilitation (BAER) beyond suppression damage rehab
- e. False Alarms with the exception of assistance by hire resources and their associated supporting costs
- f. Administrative Surcharge/Indirect Charges

INDIRECT COST RATES - COOPERATIVE FIRE PROTECTION. When indirect cost rates are applied to federal reimbursements, the Parties agree to the following:

1. If the payment recipient has never received or does not currently have a negotiated indirect cost rate, they are eligible for a de minimis indirect cost rate up to 10% of Modified Total Direct Costs (MTDC). MTDC is defined as all salaries and wages, fringe benefits, materials and supplies, services, travel, and contracts up to the first \$25,000 of each contract.
2. For rates greater than 10%, the payment recipient shall provide either an applicable negotiated indirect cost rate agreement (NICRA) from a cognizant Federal agency, or an indirect cost rate summary in a format that clearly defines the indirect cost rate and MTDC.
3. The payment recipient must maintain adequate documentation to support the methodology and computation of the indirect cost rate. Documentation must be made available to the Federal agency upon request.
4. Failure to provide adequate documentation supporting the indirect cost rate could result in disallowed costs and repayment to the Federal agency.

Billable and Shareable: Associated Costs Not On Resources Orders – There are associated costs that both State, EFD and Federal Agencies incur in providing resources to an incident. Personnel, equipment, supplies or services provided by a supporting agency and essential to filling the resource order, which are necessary and reasonable, shall be considered as reimbursable as Assistance-by-Hire. While, on the surface, they are not ordered “by and for the incident,” they are necessary to mobilize ordered resources or acquire services for the incident and are valid charges (i.e. mobilization of crews, equipment contractors, etc.). These associated costs that are a result of the incident are considered to be an added cost to the agency. These activities may not be “documented” on a resource order and will be billed using agency specific financial system reports. Examples include, but are not limited, to:

- a. Dispatchers
- b. Airbase Costs - Includes salaries, travel expenses, retardant and supplies associated with the airbase in support of the incident.
- c. Warehouse/Cache - Includes local and regional cache personnel and associated transportation costs when performing activities in support of the incident.
- d. Mobilization Centers - Includes personnel performing activities within a mob center in support of the incident. These mobilization centers are established by agencies to support the incident.
- e. Travel Per Diem/Transportation Costs - Includes mileage and lodging/meals and incidental expenses incurred while enroute to/from the incident or not provided at the incident. These expenses shall not exceed the published General Services Administration (GSA) allowable rates. Exception: Those instances where the GSA lodging rate (excluding room taxes) cannot be obtained shall be documented and copies of the documentation shall be provided with the billing invoice.
- f. Temporary Incident Payment Center Activity - Includes personnel performing activities in support of the incident, which may include salaries, travel expenses, supplies and temporary facility rental.
- g. Agency Support Cost Covered Under Specific Labor Agreements - Includes cost of lodging/per diem and related mileage to and from the incident.
- h. Personnel Backfill - Backfill coverage for shift firefighters assigned to fire stations is billable to the incident. Reimbursement will not be provided for both the “backfill” resource and resources mobilized to an incident for the same time period (i.e., Only one type of resource may be billed per day – either the backfill resource or the incident resource. Occasionally, more than one person may be required to fulfill an agency’s backfill shift requirement. In those cases, no more than 24 hours per day will be billed for the backfill resources.).
- i. Invoice Preparation - Includes actual charges by agency staff for the preparation of incident billing documents/packages.
- j. Correction Officers - All time for State correction officers will be fully reimbursable. Base pay and overtime is reimbursable if there is no back fill. If the Department of Corrections back fills then only overtime for the correctional officer and backfill is reimbursable.

- k. Compensated Days off at End of Incident - It is agreed that employees of the Parties to this Agreement shall at all times be subject only to the laws, regulations, and rules governing their employment, regardless of their employing agency, and shall not be entitled to compensation or other benefits of any kind other than that specifically provided by the terms of their employment.
4. Billing Submission:

On fires where costs are incurred pursuant to the terms of this agreement, the Supporting Agency shall submit a bill or estimate for reimbursement as soon as possible, but not later than 180 days after the fire is declared out. If final costs are not known at that time, an estimated amount will be provided to the Protecting Parties. Contested items will be resolved by the Parties signatory to this Operating Plan. If consensus cannot be reached, those items of concern will be elevated to the next higher level of management for resolution. Payment shall be made to the Supporting Party within 90 days after receipt of the billing invoice.

Billing deadlines set forth herein are intended to encourage prompt billing. Failure to meet these timeframes shall not be construed as a release or waiver of claims for reimbursement against the other Party.

Should additional costs be identified after a "final" billing has been issued, a supplemental bill may be issued if agreeable to applicable Parties.

Federal Agency Billings:

Submit bills to the EFD whenever the EFD is the protecting agency and billing is appropriate. If the EFD is covered under a WFPP agreement with Nevada Division of Forestry (NDF) and the incident falls under that agreement, billings will be submitted to NDF for payment.

Ely Fire Department
Ross Rivera, Fire Chief
1780 Great Basin BLVD
Ely, NV 89301

EFD Billings:

“Off-season” billing reimbursement requests for federal fires will be sent directly to the appropriate federal agency.

- a. BLM/BIA/FWS/NPS Jurisdictional Fires: All billings for both in-state and out-of-state BLM/BIA/FWS/NPS jurisdictional fires will be billed to the BLM District Office.

United States Department of the Interior
Bureau of Land Management
Ely District Office
Attention: Fire Management Officer
702 N. Industrial Way

- b. FS Jurisdictional Fires: All billings for both in-state and out-of-state FS jurisdictional fires will be billed to the Humboldt-Toiyabe National Forest.

United States Forest Service
Humboldt-Toiyabe National Forest
Attention: Incident Business
1200 Franklin Way
Sparks, NV 89431

- c. State Fires (Out of State): Submit all billings for state fires outside the state of Nevada to the Humboldt-Toiyabe National Forest.

5. **Billing Content**: A separate bill will be submitted for each fire. Bills will be identified by fire name, location, jurisdictional unit, and appropriate order number, and will be supported by adequate documentation and broken down by categories if required by a cost share agreement. Billings for fire suppression assistance will not include administrative overhead or other costs not supported by a resource order or other supporting documentation. Documentation in support of the billing will include:

- a. Invoice, including:
 - i. Cooperator name, address, phone number, and agency financial contact.
 - ii. Agreement number.
 - iii. Incident name, incident number and financial accounting code.
 - iv. Dates of the incident covered by the billing.
- b. Summary cost data for the amount being billed. Use costs reports generated by the agency to support the billing whenever possible.
- c. Copies of resource orders and other supporting documentation (i.e., WildCAD). Receipts should be in the form of photocopies.
- d. Copies of applicable cost share agreements.
- e. Cost share split report (if applicable)

6. **Payment Due Dates**: All bills will have a payment due date 90 days after date of issuance.

This OP is valid until replaced.

K. AUTHORIZED REPRESENTATIVES:

By signature below, each Party certifies that the individuals listed in this document as representatives of the individual Parties are authorized to act in their respective areas for matters related to this instrument. In witness whereof, the Parties hereto have executed this instrument as of the last date entered below.

<u>Ross Rivera, Fire Chief Ely Fire Department</u>	<u>Date</u>
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<u>Melody VanCamp, Mayor Ely, NV</u>	<u>Date</u>
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<u>William A. Dunkelburger, Forest Supervisor USDA, Forest Service Humboldt-Toiyabe National Forest</u>	<u>Date</u>
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<u>Peter A. McFadden, Acting District Manager USDI, Bureau of Land Management Ely District</u>	<u>Date</u>
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<u>Tye H. Petersen , District Fire Management Officer USDI, Bureau of Land Management Ely District</u>	<u>Date</u>
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FS Agreement No.	<u>16-FI-11041709-053</u>
BLM Agreement No.	<u>BLM-NV-CFPA-NV044-2016-011</u>
Fire Protection District/Department Agreement No.	<u>XX-XX-XXXXXXXX-XXX</u>

The authority and format of this instrument have been reviewed and approved for signature.

_____, Grants and Agreements Specialist
USDA, Forest Service
Southwest Idaho/Nevada Group

Date

DAVID APPOLD, Supervisory Procurement Analyst
USDI, Bureau of Land Management
Nevada State Office

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

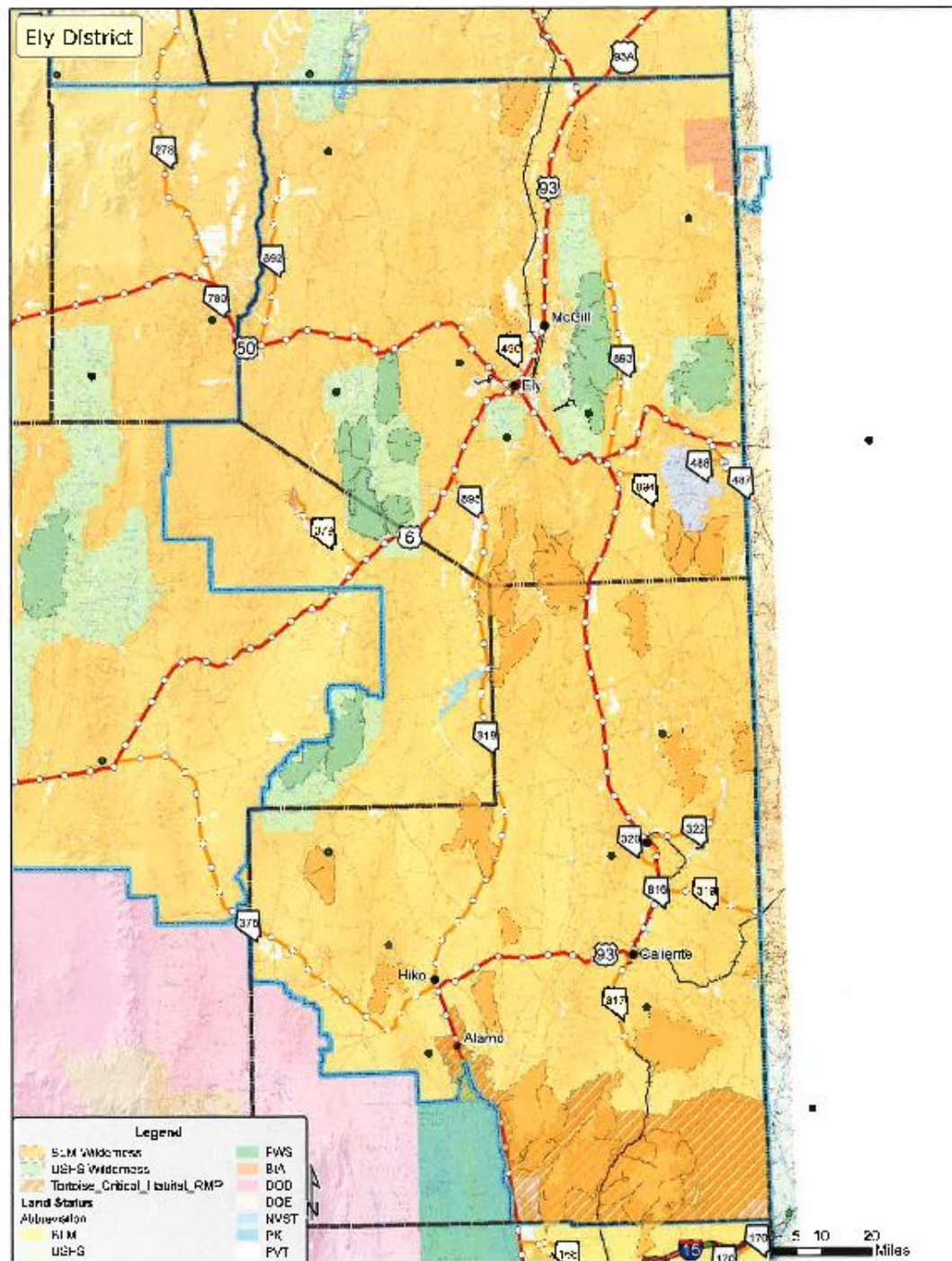
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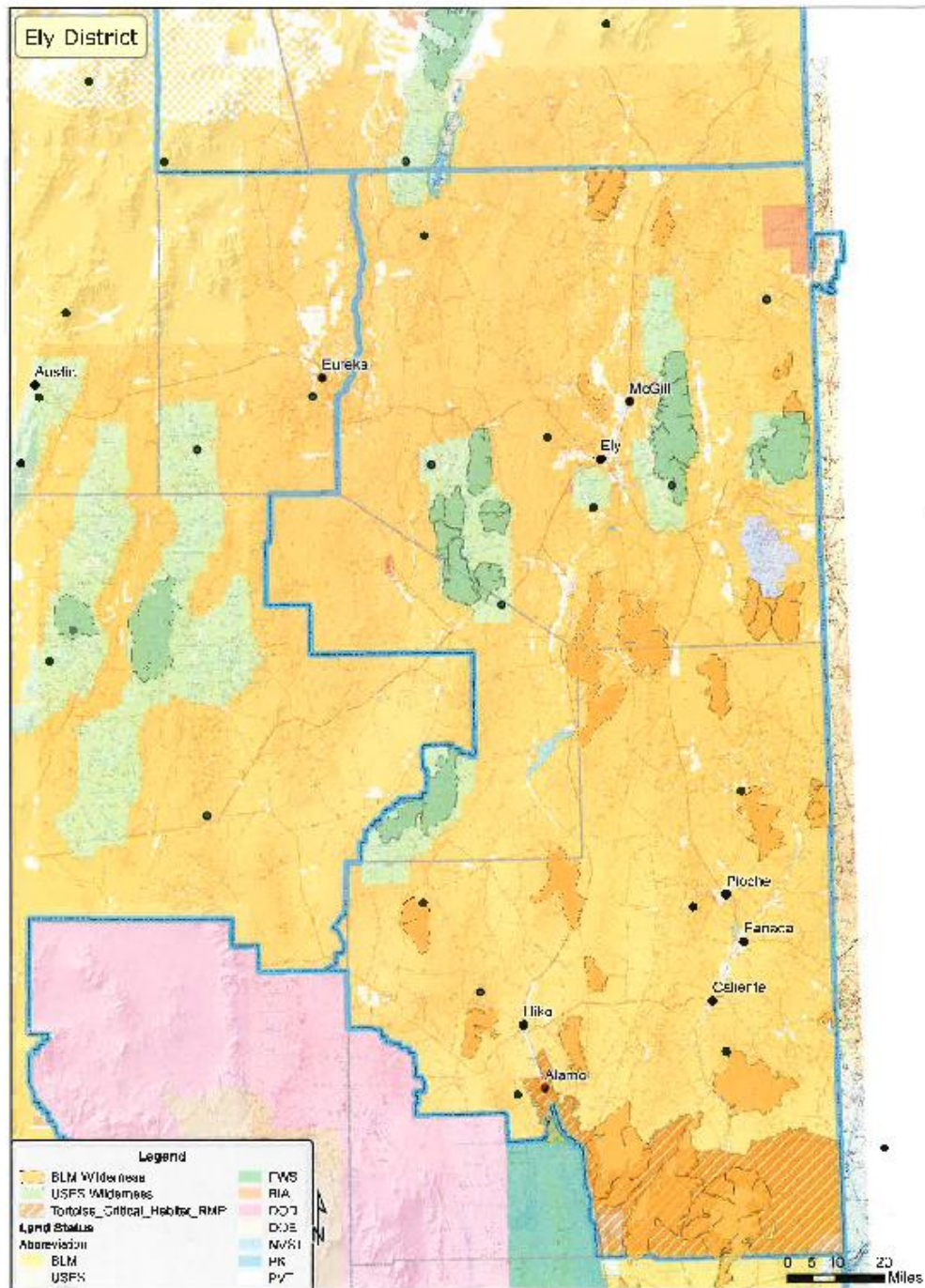
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FS Agreement No.	<u>16-FI-11041709-053</u>
BLM Agreement No.	<u>BLM-NV-CFPA-NV044-2016-011</u>
Fire Protection District/Department Agreement No.	<u>XX-XX-XXXXXXXX-XXX</u>

EXHIBIT A
MAP
WILDLAND FIRE PROTECTION RESPONSIBILITY FOR URBAN AREAS

EXHIBIT B
MAP
WILDLAND FIRE PROTECTION RESPONSIBILITY FOR FEDERAL LANDS





**EXHIBIT C
LIST
EMERGENCY CONTACT PERSONNEL**

Ely Fire Department

Name	Title	Office	Cell	Fax
Ross Rivera	Chief	775-289-6633	775-296-0109	775-289-3122
Dave Steiner	Assistant Chief	775-289-6633	775-293-5847	775-289-3122
Pat Stork	Assistant Chief	775-289-6633		775-289-3122
Mike Peterson	Assistant Chief	775-289-6633		775-289-3122
William Botelho	Assistant Chief	775-289-6633		775-289-3122

Ely Interagency Communications Center

Name	Title	Office	Cell	Fax
EICC		775-289-1925	775-289-9395	775-289-1930
Mary Anderson	Center Manager	775-289-1915	775-289-9313	775-289-1930
Vacant	Asst. Center Mgr.	775-289-1925		775-289-1930
After Hrs.	Duty Dispatcher		775-289-9395	

USFS, Ely Ranger District

Name	Title	Office	Cell	Fax
William Panagopoulos	Central Zone FMO	775-289-3031	775-293-3012	775-289-2132
Jose Noriega	District Ranger	775-289-3031	775-289-0176	775-289-2132

BLM, Ely District

Name	Title	Office	Cell	Fax
Tye Petersen	FMO	775-289-1835	775-293-0243	775-289-1930
Raymond Maestes	AFMO	775-289-1923	775-296-0374	775-289-1913
Jon Holmes	FOS	775-289-1921	775-296-2201	775-289-1930
Robert Washburn	FOS	775-724-3181	775-293-3882	775-724-3182
Kip Goff	FOS	775-726-8112	775-293-3970	775-726-8146
Juan Torrealday	Helicopter Mgr.	775-728-4204	775-293-3065	775-728-4203
Peter A. McFadden	Acting District Manager	775-289-1847	775-293-1792	775-289-1918
	Duty Officer Line		775-289-1984	

EXHIBIT D COMMUNICATION

ELY DISTRICT - BLM	AGENCY	RX	TX	TONE RX / TX
ELY NORTH/SIMPLEX (COMMAND)	BLM	169.775	169.7750	123.0/123.0
BALD REPEATER (COMMAND)	BLM	169.775	162.1625	123.0/110.9
N IRISH REPEATER (COMMAND)	BLM	169.775	162.1625	123.0/123.0
PROSPECT REPEATER (COMMAND)	BLM	169.775	162.1625	123.0/131.8
KERNS REPEATER (COMMAND)	BLM	169.775	162.1625	123.0/136.5
WARD REPEATER (COMMAND)	BLM	169.775	162.1625	123.0/146.2
ELY SOUTH/SIMPLEX (COMMAND)	BLM	170.025	170.0250	123.0/123.0
ELLA REPEATER (COMMAND)	BLM	170.025	166.3750	123.0/110.9
S WILSON REPEATER (COMMAND)	BLM	170.025	166.3750	123.0/123.0
S IRISH REPEATER (COMMAND)	BLM	170.025	166.3750	123.0/131.8
WEST MOUNTAIN REPEATER	BLM	170.025	166.3750	123.0/136.5
MT HOME REPEATER (COMMAND)	BLM	170.025	166.3750	123.0/146.2
ELY EXTENDER (COMMAND)	BLM	168.225	168.225	110.9/110.9
Ely BLM SOA (TACTICAL)	BLM	171.675	171.675	114.8/114.8
NV TAC1	BLM	169.4375 Digital NAC	169.4375 Digital NAC	\$47C /\$47C
NV TAC2	NV TAC2	164.4750 Analog Tone	164.4750 Analog Tone	114.8/114.8
NV TAC3	NV TAC3	172.7500 Analog Tone	172.7500 Analog Tone	114.8/114.8
COMMON USE 1 (TACTICAL)	BLM	163.100	163.100	
COMMON USE 2 (TACTICAL)	BLM	168.350	168.350	
VFIRE 21 (TACTICAL)		154.280	154.280	
VFIRE22 (TACTICAL)		154.265	154.265	
VFIRE23 (TACTICAL)		154.295	154.295	
PRIMARY AIR TO GROUND (43)	BLM	167.600	167.600	
SECONDARY AIR TO GROUND (06)	BLM	166.800	166.800	
HUMBOLDT-TOIYABE NF – USFS	AGENCY	RX	TX	TONE
HNF LOCAL	USFS	171.475	171.475	
HNF #3 CAVE	USFS	171.475	172.225	131.8 TX
HNF #4 SPRUCE	USFS	171.475	172.225	136.5 TX
HNF #5 JOHNS HILL	USFS	171.475	172.225	146.2 TX
HNF #6 HAMILTON	USFS	171.475	172.225	156.7 TX
HNF #7 WORTHINGTON	USFS	171.475	172.225	167.9 TX
HNF #8 BALD	USFS	171.475	172.225	103.5 TX
Ely Volunteer Fire Department	Agency	RX	TX	
Ely VFD Main	ELY VFD	154.400	154.400	

EXHIBIT D cont REPEATER SITE MAP

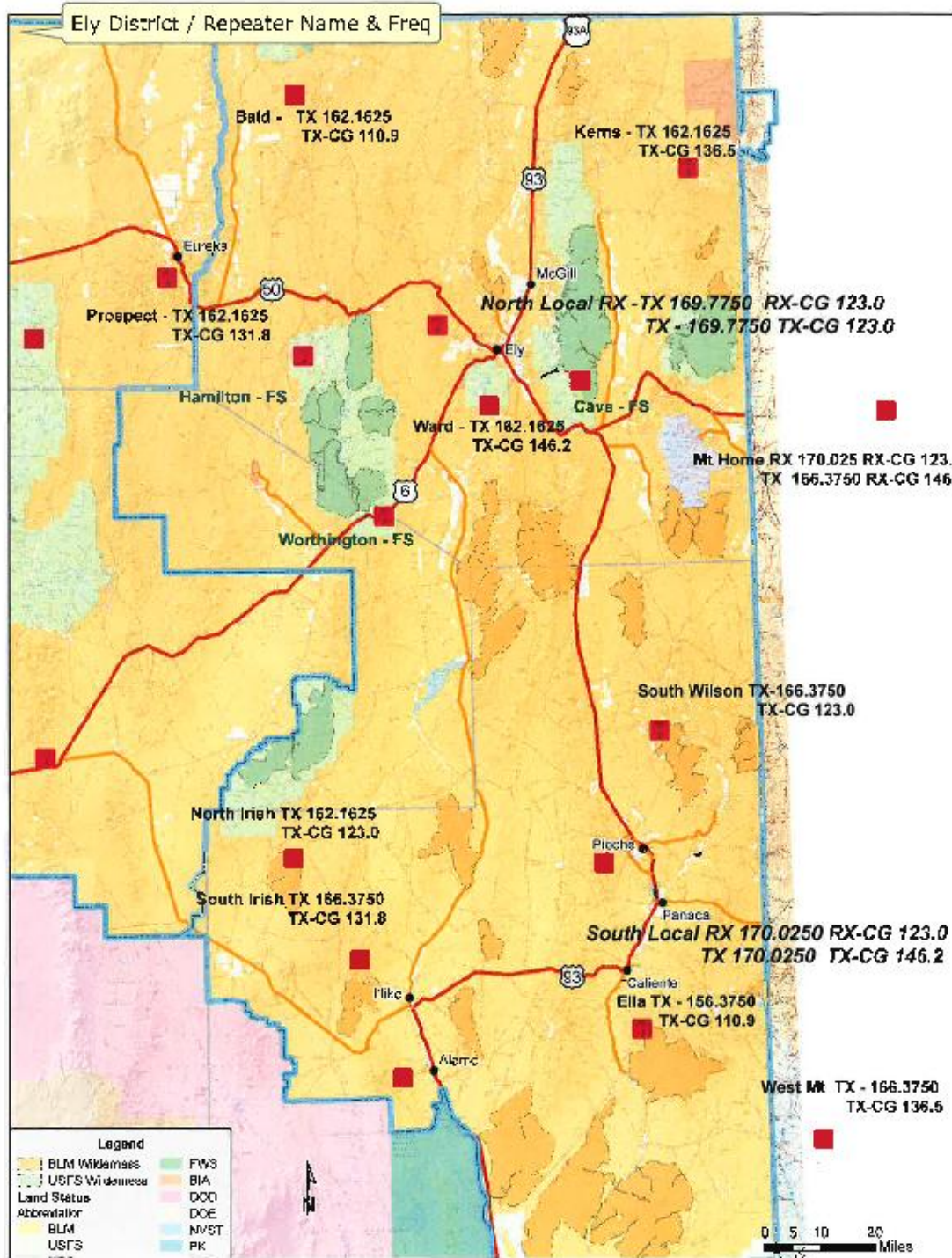


EXHIBIT E AGENCY RATE TABLES

Rates will be billed based on actual costs and may be different than the rate quoted in this document.

Upon demobilization from an incident, personnel shall be provided an approved and signed Emergency Firefighter Time Report (OF-288). On smaller incidents, a Crew Time Report (SF-261), signed by the incident supervisor shall suffice. No equipment invoice should be provided at the incident. See Exhibit I. Exhibit I should be presented to the incident upon check in.

Vehicles and equipment obtained under the Federal Excess Property Program (FEPP) will only be reimbursed for maintenance and operating costs.

Portal to portal pay provisions will be acceptable when District/Department personnel have been designated entitlement to portal to portal pay by their home agency.

Equipment is not included in portal to portal pay provisions. Equipment paid on an hourly basis per the rate schedule will be reimbursed for actual hours of work performed by the operator. Mileage will be reimbursed per the rate schedule where applicable. Federal, State and local agency equipment rates listed in the rate schedule are considered “wet” and operating costs (such as fuel) should be factored into the rate schedule. Fuel, oil and other operating supplies provided at the incident are billable by the incident agency. Operating supplies for rental vehicles are reimbursable and may be billed to the incident agency.

DISTRICT/DEPARTMENT RATES

Equipment Rates were based on the 90% of the lowest bid on the 2016 EICC Dispatch priority List determined in the 2016 VIPR Equipment Solicitation and other actual rates that have been established with local cooperators

EQUIPMENT RATES

**All Apparatus/Equipment Rates listed below include assigned personnel **

Engine, Type 1 or 2	3 Personnel minimum	\$ 250.00	Hourly Rate
Engine, Type 3 or 4	3 Personnel minimum	\$ 2,520.00	Daily Rate
Engine, Type 6 or 7	2 Personnel minimum	\$ 1800.00	Daily Rate
Water Tender Type 1 or 2(Tactical)	2 Personnel minimum	\$2146.50	Daily Rate
Water Tender Type 1 or 2 (Support)	1 Personnel minimum	\$1,192.50	Daily Rate
Ambulance (BLS)	2 EMTs- 2 EMTB	\$1760.00	Daily Rate
Ambulance (ILS)	2 EMTs- 1EMTA + 1EMTB	\$1960.00	Daily Rate

All Apparatus/Equipment Rates listed below do not include assigned personnel

Command/Support vehicle	Without personnel	\$50.00	Hourly Rate
-------------------------	-------------------	---------	-------------

PERSONNEL RATES

Chief Officer	\$52.48	Hourly	
Assistant Chief	\$41.01	Hourly	
Pump Driver Officer	\$41.01	Hourly	
Firefighter/EMT	\$41.01	Hourly	
EMT-Basic	\$25.64	Hourly	
EMT-Advanced	\$28.72	Hourly	
Investigator/Inspector	\$52.48	Hourly	
Volunteer Firefighter	\$18.21	Hourly	

***Billed rates will be at actual costs and may be different than the rates quoted in this document**

FEDERAL PERSONNEL & EQUIPMENT RATES

***Billed rates will be based on actual cost to government and may be different than the rates (FY 17 AND FY18) quoted in this document..**

Personnel FY 17

Firefighters	GS-3 through GS-5	\$21.30 - \$26.76*
Engine Operators	GS-5 through GS-6	\$26.76 - \$29.82*
Engine Captains	GS-7	\$33.14*
Battalion Chiefs ICT3	GS-8 through GS-9	\$36.71 - \$40.53*
Fire Staff	GS-11 through GS-12	\$49.05 - \$58.79*
Ramp Managers	GS-5	\$26.76*
Tanker Base Managers	GS-7 through GS-9	\$33.14 - \$40.53*
Air Attack Manager	GS-9	\$40.53*

* Overtime rates are paid at time and half

Equipment FY 18

Type 3 or 4 Wildland	Hourly Rate	\$133.84/hour
Type 6 Light	Hourly Rate	\$77.78/hour
Command Vehicle	Mileage Rate	\$1.17/mile
Helitack Crew Support	Mileage Rate	\$2.92/mile
Support Truck	Mileage Rate	\$.57/mile
Utility Vehicle	Mileage Rate	\$.74/mile

Aviation FY17

Type I Helicopter	\$7,500.00 and up per flight hour depending on model
Type II Helicopter	\$1,750.00 - \$3,500.00/hour (depending upon model)
Type III Helicopter	\$750.00 - \$2,500.00/hour (depending upon model)
Support Vehicles	\$3.00/service miles
Single Engine Air Tanker	\$2,650.00 to \$3,500.00/hour (depending on call when needed contract)
Heavy Air Tanker	\$4,500.00 to \$9,500.00/flight hour
Heavy Air Tanker (Next Generation)	\$10,000.00 to \$11,000.00/flight hour
CalFire Air Tanker	\$3,000.00 to \$3,500.00/flight hour
Air Attack	\$750.00 to 1,500.00/flight hour
Aerial Supervision Module	\$750.00 to \$1,500.00/flight hour
Retardant	\$3.50/gallon
Single Engine Attack	800 gallon load - \$2,800.00
P2V	2,400 gallon load - \$8,400.00
B3	3,000 gallon load - \$10,500.00

Cost per gallon of retardant will drop after 100,000 gallon; 200,000 gallon; 300,000.

EXHIBIT F SAMPLE FIRE REPORT

FINAL FIRE INFORMATION

If unknown, to be filled out by dispatch or authorized signatory

Fire Code: _____ ***FIRE TYPE:** 1-1 1-2 1-3 1-5 1-6 2-1 2-6 3-7

CAUSE (Circle One):

1) Lightning	2) Camp Fire	3) Smoking	4) Debris Burning	5) Arson
6) Equipment Use	7) Railroads	8) Children	9) Other	

*Reimbursable? ☐ Yes ☐ No

*ACRES BURNED BY OWNERSHIP:

1) BLM	2) BIA	3) NPS	4) FWS
5) USFS	6) Private	7) State/County	8) Other

Ownership at Point of Origin: ☐ BLM ☐ BIA ☐ NPS ☐ FWS ☐ USFS ☐ Private ☐ State ☐ County/City ☐ Other

Point of Origin Latitude and Longitude in NAD 83

Latitude: Deg. _____ Min. _____ Sec. _____ Longitude: Deg. _____ Min. _____ Sec. _____

Was fire 10 acres or more? ☐ Yes ☐ No Was fire Mapped and put into GIS? ☐ Yes ☐ No

*IA RESOURCES DISPATCHED:

Date: _____ Time: _____ Acres: _____

CONTAINMENT:

Date: _____ Time: _____ Acres: _____

CONTROL:

Date: _____ Time: _____ Acres: _____

OUT:

Date: _____ Time: _____

TOPOGRAPHY (Point of Origin):

- | | | |
|--------------------|------------------------|------------------|
| 1) Ridgetop | 4) Upper 1/3 of slope | 7) Valley Bottom |
| 2) Saddle | 5) Middle 1/3 of slope | 8) Mesa/Plateau |
| 3) Flat or Rolling | 6) Lower 1/3 of slope | 9) Canyon Bottom |

ASPECT (Point of Origin):

- | | | | | |
|----------|---------|----------|---------|-------------|
| 0) Flat | 2) NE | 4) SE | 6) SW | 8) NW |
| 1) North | 3) East | 5) South | 7) West | 9) Ridgetop |

SLOPE (Point of Origin):

- | | | | | |
|-------------|--------------|--------------|--------------|-----------|
| 1) 0 - 25 % | 2) 26 - 40 % | 3) 41 - 55 % | 4) 56 - 75 % | 5) 76 + % |
|-------------|--------------|--------------|--------------|-----------|

ELEVATION (Point of Origin):

- | | | | | |
|----------------|-----------------|-----------------|-----------------|-----------------|
| 0) 0 - 500' | 2) 1501 - 2500' | 4) 3501 - 4500' | 6) 5501 - 6500' | 8) 7501 - 8500' |
| 1) 501 - 1500' | 3) 2501 - 3500' | 5) 4501 - 5500' | 7) 6501 - 7500' | 9) 8501 + |

PREDOMINANT FUEL MODEL (Circle one):

- | | | |
|-------------------------------|-------------------------------|----------------------------|
| 1) Grass | 5) Brush | 9) Hardwood (Aspen/Poplar) |
| 2) Timber w/ Grass Understory | 8) Pinion/Juniper (PJ)/Timber | 12) Logging Slash |

Wildland ☐ Wildland/Urban Interface ☐ Structures Burned or Destroyed: _____

Did the fire intersect a fuels treatment? YES ☐ NO ☐ MAYBE ☐

If Yes or Maybe, Has the local district Fuels Specialist been notified? Yes ☐ NO ☐

IC PRINTED NAME: _____

SIGNATURE: _____

DATE: _____

AUTHORIZED BY: _____

DATE: _____

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BLM Agreement No.	<u>BLM-NV-CFPA-NV044-2016-011</u>
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EXHIBIT F

SAMPLE FIRE REPORT

FIRE REPORT NARRATIVE:

Give a brief description of the suppression efforts. Include **Strategy, Tactics, and Concerns / Problems**. Document any major **decisions/observations/problems**. Include if effectiveness details of fuel treatments if applicable. Specify if any T&E species (ex. Sage Grouse) habitat was threatened and include **strategies/tactics used for protection**. Attach a map if requested.

EXHIBIT G COST SHARE AGREEMENT

SUPPLEMENTAL FIRE SUPPRESSION AND COST SHARE AGREEMENT

The purpose of this agreement is to provide for a coordinated cooperative fire suppression operation on this fire and to describe the cost divisions. This agreement is a supplement to the Master Cooperative Wildland Fire Management Agreement or Local Agreement between the Agencies listed. #

1. Fire Name: Origin Date Time

2. Origin: Township Range Section
Latitude Longitude (Deg. Min. Sec)

3. Estimated Size(Acres) at the time of this agreement.

4. Agency Fire # Accounting Code

5. Agency Fire # Accounting Code

6. Agency Fire # Accounting Code

7. Agency Fire # Accounting Code

8. Agency Fire # Accounting Code

9. This agreement becomes effective on: at and remains in effect until amended or terminated.

10. Overall direction of this incident will be by **Unified**, or by **Single** Command structure.

POSITION	NAME(s)	AGENCY
Incident Commander	<input type="text"/>	<input type="text"/>
Agency Administrator Representative	<input type="text"/>	<input type="text"/>
Liaison	<input type="text"/>	<input type="text"/>
Finance	<input type="text"/>	<input type="text"/>
Operations	<input type="text"/>	<input type="text"/>

11. Suppression action will be subject to the following special conditions and land management considerations:

12. Geographic responsibility (if appropriate) by Agency is defined as follows:

Agency	<input type="text"/>	Geographic Responsibility	<input type="text"/>
Agency	<input type="text"/>	Geographic Responsibility	<input type="text"/>
Agency	<input type="text"/>	Geographic Responsibility	<input type="text"/>
Agency	<input type="text"/>	Geographic Responsibility	<input type="text"/>

13. The Agency responsible for structural protection will be:
(normally local, State, Tribal Agency)

14. Special operational conditions agreed to (include as appropriate Air operations, base camp, food service, fire investigation, security, etc.) List cost share information in Item #11:

FS Agreement No. 16-FI-11041709-053
 BLM Agreement No. BLM-NV-CFPA-NV044-2016-011
 Fire Protection District/Department Agreement No. XX-XX-XXXXXXXX-XXX

15. Fire Suppression COSTS will be divided between Agencies as described:

Cost Centers:	Agency:	Agency:	Agency:

16. Other conditions relative to this agreement (Notifications, incident information, etc.):

Cooperator _____ does _____ does not have a WFPP agreement in place with NDF. If a WFPP is in place, NDF will be the payment agency on behalf of the cooperator.

Agency	Agency	Agency	NDF (WFPP Concurrence)
Signature	Signature	Signature	Signature
Title/Date	Title/Date	Title/Date	Title/Date

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Fire Protection District/Department Agreement No.	<u>XX-XX-XXXXXXXX-XXX</u>

List of Attachments (if any):

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EXHIBIT H



COMMUNITY AND STRUCTURE FIRE PROTECTION Guidelines for the Great Basin 2014

Background

Protection of structures and communities is a shared partnership between the home and landowners and their fire agencies. Structure and community protection is high risk and a large cost center for all fire agencies. Clarification on what, how and where we will accomplish our structure protection roles and responsibilities must be identified. There needs to be a common expectation among all agencies and the public on how structure protection will be handled within the Great Basin.

With the increased growth in the wildland urban interface, fire agencies do not have the capability to protect all structures. The goal is to support communities and structures that can survive the effects of a wildland fire without intervention.

All fire agencies have primary responsibility for fire suppression within their respective protection areas. A strong initial attack commensurate with risk is the primary objective on all wildfires managed for suppression objectives. Fire agencies have a responsibility to attempt to prevent a wildland fire from spreading into areas where there are structures, and to assist local fire agencies in protecting communities and structures from the advancing wildland fire.

Leaders Intent

Our first and foremost intent is to keep our firefighters and the public safe. Secondly, once that safety can be ensured, then we will aggressively work toward keeping the wildland fire away from structures and communities. Our strategies and tactics will be based on that intent. Protecting structures from fire will not be possible in every situation. Risk to firefighters, fire behavior and availability of resources will dictate the strategies that will be used.

When there is a need to engage in structure protection, we will ensure that we are taking safe, appropriate, and reasonable tactical actions for which we are trained and equipped. Those

actions will be cost effective. State and federal agencies will limit the use of tactics such as gelling, wrapping, and extensive hazardous fuels modification.

Unified Efforts

Fire agencies may have a shared responsibility for wildland fire and structure protection within the scope of their state laws, agreements and operating plans. Agency Administrators will discuss with their partners roles and responsibilities, what capabilities each party has, how the parties will interface with each other, and how responsibilities for costs will be addressed. Agency Administrators will provide leaders intent for structure fire protection. Incident management organizations will engage local government agencies (fire District/Departments, law enforcement, disaster services, etc.) in the planning of strategies and tactics for community and structure protection.

There are areas in the Great Basin where there is no local fire agency. Through established agreements and authorities, the wildland fire protection agencies may have the responsibility to protect structures from wildland fire. Landowners have the responsibility to determine whether there is a local fire agency that provides structure fire protection.

It is important for GBCG members to:

- **Partner** with communities, home and landowners to identify what actions can be taken to mitigate potential wildland urban interface losses, and identify financial and technical assistance opportunities.
- **Identify** how the parties will work together when the wildland fire impacts another's protection or jurisdictional responsibility.
- **Establish** agreements and/or local operating plans to identify roles and responsibilities prior to the wildland fire.

Capabilities

Wildland fire agencies have no capability or responsibility to do structure fire suppression. Some local fire agencies may have limited capability within their own areas of jurisdiction to respond to a wildland fire. It is important to understand what capability they do have and if they have options to reach out to others such as mutual aid, to enhance that capability.

Definitions

The following are defined:

Wildland Fire Protection: Protecting natural resources and municipal watersheds from damage from any fire that occurs in the wildland. State, tribal and federal forestry or land management and some local government agencies normally provide wildland fire protection.

Structure Protection: Protecting a structure from the threat of damage from an advancing wildland fire. This involves the use of standard wildland protection tactics, control methods, and equipment, including fire control lines and the extinguishment of spot fires near or on

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the structure. The protection can be provided by both the rural and/or local government fire District/Department and wildland fire protection agencies.

Structure Fire Suppression: Interior or exterior actions taken to suppress and extinguish a burning structure or improvement associated with standard fire protection equipment and training. This is the responsibility of local government entities; however there are areas where there is no structural fire agency in place.

This supersedes any prior Community and Structure Fire Protection guidelines developed by NRCG or GBCG.

EXHIBIT I

NOTICE TO INCIDENT FINANCE PERSONNEL

BILLING DOCUMENTATION REQUIREMENTS FOR NEVADA COOPERATOR PERSONNEL/EQUIPMENT

The EFD has an existing Agreement and Operating Plan with the Humboldt-Toiyabe NF and Ely District (BLM). Per those documents cooperators are only required to report hours of work for personnel. Equipment costs will be reimbursed to the cooperator based on the hours/days worked by the operators.

COOPERATOR PERSONNEL

Personnel will provide to Finance approved Crew Time Reports. Please process CTRs per normal business rules. Provide the personnel with completed and signed OF-288s upon their demobilization from your incident.

COOPERATOR EQUIPMENT

DO NOT complete or process OF-286s for cooperator equipment. Past issuance of OF-286s has resulted in duplicate payments for the cooperator.

DO NOT submit any cooperator documentation directly to an agency payment center.

If you have any questions regarding this information, please contact:

COOPERATOR

Ely Fire Department
ATTN: Ross Rivera
1780 Great Basin BLVD.
Ely, NV 89301
rrivera1906@att.net
775-289-6633; FAX: 775-289-3122

FOREST SERVICE

Humboldt-Toiyabe NF
Irene Burkholder, Incident Business Specialist
imburkholder@fs.fed.us
775-355-5364 (work); 775-421-2211 (cell)

BLM

NV State Office
Brenda DeBerg, State Incident Business Specialist
bdeberg@blm.gov
775-861-6574; 775-722-7055 (cell)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
37	WESTERN ENVIRONMENTAL T	102725	NV-0038	02/22/2018	193.36	.00	
Total 37:					193.36	.00	
42	AIRGAS	9073158802	2817069	02/23/2018	119.38	.00	
42	AIRGAS	9951915410	2817069	02/28/2018	14.41	.00	
42	AIRGAS	9951915411	2817069	02/28/2018	180.53	.00	
Total 42:					314.32	.00	
67	BUSINESS CONTINUITY TECHN	408832	CITY OF ELY	03/01/2018	275.00	.00	
67	BUSINESS CONTINUITY TECHN	408832	CITY OF ELY	03/01/2018	275.00	.00	
67	BUSINESS CONTINUITY TECHN	408832	CITY OF ELY	03/01/2018	275.00	.00	
67	BUSINESS CONTINUITY TECHN	408832	CITY OF ELY	03/01/2018	275.00	.00	
Total 67:					1,100.00	.00	
90	GARCIA, CHRIS	2017-TR-464	SUBPOENA	03/06/2018	25.00	.00	
Total 90:					25.00	.00	
225	CANYON CONSTRUCTION CO	17086-04	ELY AVE - W 15TH ST PROJECT	12/31/2017	32,340.46	.00	
Total 225:					32,340.46	.00	
350	AT&T	0228 2018	77528961031471	02/28/2018	3.37	.00	
350	AT&T	0228 2018	77528961031471	02/28/2018	3.36	.00	
350	AT&T	0228 2018	77528961031471	02/28/2018	3.36	.00	
350	AT&T	0228 2018	77528961031471	02/28/2018	3.36	.00	
350	AT&T	022818	7728923455933	02/28/2018	23.66	.00	
350	AT&T	2 28 2018	77528948380207	02/28/2018	136.97	.00	
350	AT&T	2 282018	77528967815117	02/28/2018	32.76	.00	
350	AT&T	2 282018	77528967815117	02/28/2018	32.75	.00	
350	AT&T	2 282018	77528967815117	02/28/2018	32.75	.00	
350	AT&T	2 282018	77528967815117	02/28/2018	32.75	.00	
350	AT&T	228 18	77528965005703	02/28/2018	13.45	.00	
350	AT&T	22818	7728921506851	02/28/2018	106.90	.00	
350	AT&T	FEB 28 18	77528982259457	02/28/2018	142.31	.00	
350	AT&T	FEB 28 2018	77528966335935	02/28/2018	49.97	.00	
350	AT&T	FEB 282018	77528924304973	02/28/2018	50.26	.00	
350	AT&T	FEB 282018	77528924304973	02/28/2018	50.28	.00	
350	AT&T	FEB 282018	77528924304973	02/28/2018	50.28	.00	
350	AT&T	FEB 282018	77528924304973	02/28/2018	50.28	.00	
350	AT&T	FEB2818	77528946023668	02/28/2018	13.45	.00	
Total 350:					832.27	.00	
370	AT&T LONG DISTANCE	1168194271	1001-238-0936	03/01/2018	1.29	.00	
370	AT&T LONG DISTANCE	1267769732	1001-237-9326	03/01/2018	1.86	.00	
370	AT&T LONG DISTANCE	1267769732	1001-237-9326	03/01/2018	1.86	.00	
370	AT&T LONG DISTANCE	1267769732	1001-237-9326	03/01/2018	1.86	.00	
370	AT&T LONG DISTANCE	1267769732	1001-237-9326	03/01/2018	1.85	.00	
370	AT&T LONG DISTANCE	1267769741	1001-238-0381	03/01/2018	2.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
370	AT&T LONG DISTANCE	1267769750	1001-238-0944	03/01/2018	1.01	.00	
370	AT&T LONG DISTANCE	2067730265	1001-238-0399	03/01/2018	.96	.00	
370	AT&T LONG DISTANCE	2167244176	1001-238-0357	03/01/2018	.05	.00	
370	AT&T LONG DISTANCE	2167244185	1001-238-0407	03/01/2018	.05	.00	
Total 370:					13.19	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	4.04	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	10.80	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	54.99	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	120.07	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	46.84	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	4.15	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	114.11	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	345.23	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	69.74	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	7.98	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	271.37	.00	
440	BATH LUMBER	FEB 2018	15737	02/28/2018	10.79	.00	
Total 440:					1,060.11	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	27.95	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	30.96	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	19.74	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	19.73	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	40.15	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	111.70	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	23.49	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	63.98	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	92.49	.00	
750	C & B AUTO	FEB 2018	3350	02/28/2018	85.91	.00	
Total 750:					331.12	.00	
850	CASELLE INC	86351	1368	03/01/2018	364.00	.00	
850	CASELLE INC	86351	1368	03/01/2018	364.00	.00	
850	CASELLE INC	86351	1368	03/01/2018	364.00	.00	
850	CASELLE INC	86351	1368	03/01/2018	364.00	.00	
Total 850:					1,456.00	.00	
860	CASH	MARCH 2018	SUPPLIES	03/09/2018	45.74	.00	
860	CASH	MARCH 2018	SUPPLIES	03/09/2018	8.75	.00	
860	CASH	MARCH 2018	SUPPLIES	03/09/2018	2.68	.00	
860	CASH	MARCH 2018	SUPPLIES	03/09/2018	49.25	.00	
860	CASH	MARCH 2018	SUPPLIES	03/09/2018	21.70	.00	
860	CASH	MARCH 2018	SUPPLIES	03/09/2018	13.00	.00	
860	CASH	MARCH 2018	SUPPLIES	03/09/2018	13.00	.00	
860	CASH	MARCH 2018	SUPPLIES	03/09/2018	8.34	.00	
Total 860:					162.46	.00	
900	CWS MANAGEMENT	2.3433.3	REFUND CREDIT	03/10/2018	364.59	.00	
Total 900:					364.59	.00	
905	SWITZER, ROBERT	PAYROLL 201	REFUND PREMIUMS	03/02/2018	76.30	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
905	SWITZER, ROBERT	PAYROLL 201	REFUND PREMIUMS	03/02/2018	144.70	.00	
	Total 905:				221.00	.00	
910	SKINNER, DONALD	2017-TR-464	SUBPOENA	03/08/2018	25.00	.00	
	Total 910:				25.00	.00	
960	CHRIS' SERVICE	FEB 2018	1090	02/28/2018	5,073.05	.00	
	Total 960:				5,073.05	.00	
965	WOLF, RIFKIN, SHAPIRO, SCHU	406177	RN0056-002	01/31/2018	1,215.00	.00	
	Total 965:				1,215.00	.00	
1120	NEVADA DEPT OF PUBLIC SAF	46201	CUSTOMER NO 880164	03/01/2018	258.50	.00	
	Total 1120:				258.50	.00	
1750	GALE OIL	1381	SERVICES	02/20/2018	90.00	.00	
	Total 1750:				90.00	.00	
2678	CATE RENTAL & SALES LLC	Z21231	05060	02/16/2018	3,259.58	.00	
	Total 2678:				3,259.58	.00	
2860	MICHAEL A CLARK TRUCKING I	368224	FREIGHT	02/14/2018	425.00	.00	
	Total 2860:				425.00	.00	
3330	NEVADA STATE CONTROLLER	FEB 2018	ADM FEE	02/28/2018	2,499.00	.00	
3330	NEVADA STATE CONTROLLER	FEB 2018	ADM FEE	02/28/2018	258.00	.00	
	Total 3330:				2,757.00	.00	
3590	O'FLAHERTY PLUMBING & HEA	1802329	SERVICE	02/14/2018	135.00	.00	
3590	O'FLAHERTY PLUMBING & HEA	1802332	SERVICE	02/01/2018	85.00	.00	
	Total 3590:				220.00	.00	
3930	PUBLIC EMPLOYEES' BENEFIT	MAR 2018	715	03/01/2018	415.32	.00	
3930	PUBLIC EMPLOYEES' BENEFIT	MAR 2018	715	03/01/2018	262.53	.00	
3930	PUBLIC EMPLOYEES' BENEFIT	MAR 2018	715	03/01/2018	252.22	.00	
3930	PUBLIC EMPLOYEES' BENEFIT	MAR 2018	715	03/01/2018	240.83	.00	
3930	PUBLIC EMPLOYEES' BENEFIT	MAR 2018	715	03/01/2018	240.00	.00	
3930	PUBLIC EMPLOYEES' BENEFIT	MAR 2018	715	03/01/2018	120.83	.00	
	Total 3930:				1,531.73	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	179.02	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	157.17	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	130.51	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	130.50	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	178.15	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	44.54	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	64.77	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	70.27	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	101.86	.00	
4000	REED INC	02-28-18	ACCT # 1-000017	02/28/2018	56.62	.00	
Total 4000:					1,113.41	.00	
4400	SIERRA ELECTRONICS	228750	CITELY	02/22/2018	2,167.00	.00	
Total 4400:					2,167.00	.00	
4670	SUBURBAN PROPANE	81591	12013	03/02/2018	7.26	.00	
Total 4670:					7.26	.00	
4790	BATTLE BORN MEDIA	E18-0223398	LEGAL AD	02/23/2018	46.00	.00	
4790	BATTLE BORN MEDIA	E18-0302855	LEGAL AD	03/02/2018	54.00	.00	
4790	BATTLE BORN MEDIA	E18-0302975	LEGAL AD	03/02/2018	48.00	.00	
Total 4790:					148.00	.00	
4900	US BANK	22618	4798 5312 1728 1262	02/26/2018	36.25	.00	
4900	US BANK	22618	4798 5312 1728 1262	02/26/2018	515.00	.00	
Total 4900:					551.25	.00	
5020	VALIC	7390417	DEFERRED COMPENSATION P/	03/07/2018	400.00	.00	
Total 5020:					400.00	.00	
5121	WHITE PINE COUNTY SHERIFF	PR END 3/2/18	17-CV-00051-7K	03/07/2018	363.05	.00	
Total 5121:					363.05	.00	
5460	XEROX CORPORATION	092449925	722115813	03/01/2018	116.25	.00	
5460	XEROX CORPORATION	092449925	722115813	03/01/2018	116.24	.00	
5460	XEROX CORPORATION	092449925	722115813	03/01/2018	116.24	.00	
5460	XEROX CORPORATION	092449925	722115813	03/01/2018	116.24	.00	
5460	XEROX CORPORATION	092449929	712276351	03/01/2018	146.03	.00	
Total 5460:					611.00	.00	
8920	BELL, EDWARD	2018 NRWA	TRAVEL & TRAINING	03/01/2018	393.22	.00	
Total 8920:					393.22	.00	
9140	NATIONAL BUSINESS FACTOR	PR END 3/2/18	1389160	03/02/2018	75.00	.00	
Total 9140:					75.00	.00	
9740	BASIN ENGINEERING CORPOR	1208057-66	ENGINEERING	02/09/2018	527.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-66	ENGINEERING	02/09/2018	407.00	.00	
9740	BASIN ENGINEERING CORPOR	1208057-66	ENGINEERING	02/09/2018	1,024.00	.00	
9740	BASIN ENGINEERING CORPOR	1208057-66	ENGINEERING	02/09/2018	919.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-66	ENGINEERING	02/09/2018	1,325.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-66	ENGINEERING	02/09/2018	796.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-67	ENGINEERING	02/20/2018	826.50	.00	
9740	BASIN ENGINEERING CORPOR	1208057-67	ENGINEERING	02/20/2018	699.00	.00	
9740	BASIN ENGINEERING CORPOR	1208057-67	ENGINEERING	02/20/2018	678.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9740	BASIN ENGINEERING CORPOR	1208057-67	ENGINEERING	02/20/2018	254.00	.00	
9740	BASIN ENGINEERING CORPOR	1208057-67	ENGINEERING	02/20/2018	2,034.00	.00	
9740	BASIN ENGINEERING CORPOR	1208057-67	ENGINEERING	02/20/2018	508.50	.00	
Total 9740:					10,000.00	.00	
10130	NEVADA FIRE CHIEFS ASSOCI	2018	RENEWAL MEMBERSHIP FEES	02/20/2018	100.00	.00	
Total 10130:					100.00	.00	
11143	LOU'S GLOVES	021912	EWV289	02/26/2018	174.00	.00	
Total 11143:					174.00	.00	
11801	PRAXAIR DISTRIBUTION	81538642	72639310	02/21/2018	22.96	.00	
11801	PRAXAIR DISTRIBUTION	81538642	72639310	02/21/2018	22.96	.00	
11801	PRAXAIR DISTRIBUTION	81538642	72639310	02/21/2018	22.96	.00	
11801	PRAXAIR DISTRIBUTION	81538642	72639310	02/21/2018	22.96	.00	
Total 11801:					91.84	.00	
12967	FREEDOM MAILING SERVICES,	12924	ELY POSTCARD BILLS	03/01/2018	190.50	.00	
12967	FREEDOM MAILING SERVICES,	12924	ELY POSTCARD BILLS	03/01/2018	190.50	.00	
12967	FREEDOM MAILING SERVICES,	12924	ELY POSTCARD BILLS	03/01/2018	190.50	.00	
12967	FREEDOM MAILING SERVICES,	33099	ELY POSTCARD BILLS	03/02/2018	497.47	.00	
12967	FREEDOM MAILING SERVICES,	33099	ELY POSTCARD BILLS	03/02/2018	497.47	.00	
12967	FREEDOM MAILING SERVICES,	33099	ELY POSTCARD BILLS	03/02/2018	497.48	.00	
Total 12967:					2,063.92	.00	
11471	RELX INC DBA LEXISNEXIS	3091351511	ACCT 322368XJP	02/28/2018	111.39	.00	
Total 114712:					111.39	.00	
14176	SOUTH FORK HARDWARE-ELY	21746	CUST NO 6	02/22/2018	29.98	.00	
14176	SOUTH FORK HARDWARE-ELY	21753	CUST NO 6	02/22/2018	29.98	.00	
14176	SOUTH FORK HARDWARE-ELY	21754	CUST NO 6	02/22/2018	59.96	.00	
14176	SOUTH FORK HARDWARE-ELY	22080	CUST NO 6	03/08/2018	1.18	.00	
Total 141761:					1.18	.00	
Grand Totals:					71,640.26	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Clerk: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

ELY CITY COUNCIL REGULAR MEETING AGENDA

PLEASE NOTE: THE COUNCIL MEMBERS MAY ADDRESS AGENDA ITEMS OUT OF SEQUENCE, COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, REMOVE AN ITEM OR DELAY DISCUSSION AT ANY TIME TO ACCOMMODATE PERSONS APPEARING BEFORE THE COUNCIL OR TO AID IN THE EFFICIENCY AND EFFECTIVENESS OF THE MEETINGS.

March 22, 2018 5:00 p.m. – Ely Volunteer Fire Hall - 499 Mill Street-Ely, Nevada.

1. OPENING ACTIVITIES:

MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL

2. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05 of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

3. Mayor – Discussion/For Possible Action – Approval of Agenda, including removal of agenda items.

4. CITY DEPARTMENT REPORTS

- [FIRE CHIEF](#)
- POLICE CHIEF
- [MUNICIPAL COURT JUDGE](#)
- CITY ADMINISTRATOR
- [CITY TREASURER](#)
- CITY ATTORNEY
- CITY WATER/SEWER LEADMAN
- CITY ENGINEER
- CITY BUILDING OFFICIAL

5. REPORTS

CITY COUNCIL
MAYOR

6. THE CITY COUNCIL WILL RECESS THE REGULAR CITY COUNCIL MEETING FOR A PUBLIC HEARING AT 5:30 P.M. ON THE FOLLOWING TOPICS.

1. Chairman Peeler – Public Hearing – [Discussion Only](#) – Consideration of an Application for a Variance. The applicant, Kaye A. Kirkeby Family Trust, by and through Kaye A. Kirkeby, Trustee, wishes to use the location for business purposes, which is not supported by the current zoning of R-2-50. The location is 1234 High Street, Ely, NV (APN 001-202-07) .
2. Chairman Peeler – Public Hearing – [Discussion Only](#) – Consideration of an application for Reclassification of Property Zoning, as well as an application for a Conditional Special Use Permit. The applicant wishes to re-zone the property from the current R-1-75 Zone (Residential District) to a C-2 Zone (General Commercial District). The desire is to use the location for a Cannabis Cultivation Facility. The property address is 16 Shoshone Circle, Ely, NV. The Assessor Parcel number is 001-501-16. The applicant is the Ely Shoshone Tribe.

7. DISCUSSION/POSSIBLE ACTION ITEMS PERTAINING TO THE PUBLIC HEARING.

1. Chairman Peeler – [Discussion /For Possible Action](#) – Consideration of an Application for a Variance. The applicant, Kaye A. Kirkeby Family Trust, by and through Kaye A. Kirkeby, Trustee, wishes to use the location for business purposes, which is not supported by the current zoning of R-2-50. The location is 1234 High Street, Ely, NV (APN 001-202-07).
2. Chairman Peeler – [Discussion/For Possible Action](#) – Consideration of an application for Reclassification of Property Zoning, as well as an application for a Conditional Special Use Permit. The applicant wishes to re-zone the property from the current R-1-75 Zone (Residential District) to a C-2 Zone (General Commercial District). The desire is to use the location for a Cannabis Cultivation Facility. The property address is 16 Shoshone Circle, Ely, NV. The Assessor Parcel number is 001-501-16. The applicant is the Ely Shoshone Tribe.

8. ITEMS FOR DISCUSSION/POSSIBLE ACTION ONLY OF THE ELY CITY COUNCIL.

A. CONSENT AGENDA (These items may be approved in one motion by the Council as its first action of business under For Discussion/Possible Action items.) Approval of the Consent Agenda approves each of these items. Council Members may remove any item from the Consent Agenda by notifying the Mayor or Mayor pro tem.

MOTION: Move to approve the Consent Agenda items 8A-1 Minutes & 8A-2 Bills.

Moved by: _____ Second by: _____ Vote: _____

1. Discussion/For Possible Action –Minutes.
 - February 8, 2018
 - February 22, 2018
2. Discussion/For Possible Action –Bills.
 - [February 6, 2018](#)
 - [February 13, 2018](#)
 - [March 10, 2018](#)

B. NEW BUSINESS

1. Mayor Van Camp – Cozette Eldridge, RSVP White Pine County Field Representative – [Discussion/For Possible Action](#) – Approval of Proclamation declaring April 3, 2018 National Service Recognition Day in the City of Ely.
2. Mayor Van Camp – Terry Metcalf of High Desert Trail Blazers – Discussion/For Possible Action – Approval to direct City Attorney to prepare an ordinance designating access routes within the City of Ely as OHV trails and setting the speed limit on said routes at 15 MPH, and other requirements, including, but not limited to requiring a person who is less than 16 years of age and who is operating the off-highway vehicle on a designated highway to be under the direct visual supervision of a person who is at least 18 years of age pursuant to NRS 490.100; and setting forth the requirements provided in NRS 490.130 which includes obeying all traffic laws, required registration of the OHV and requirement to wear a helmet.
3. Councilman Hanson – [Discussion/For Possible Action](#) – Approval to amend the Development Agreement paragraph 3, (b), (ii), to pay all or a portion of the annual audit of the Nevada Northern Railway Foundation and/or amend the Development Agreement adding a new paragraph 3, (a), (vii), requiring the Nevada Northern Railway Foundation to pay all or a portion of the annual audit.
4. Councilman DeFelice – [Discussion/For Possible Action](#) – Approval of First Reading of Ordinance 711, Bill No. 2018-04, an ordinance amending City Code Title 3, Chapter 9, Section 4 Temporary Business Licenses, Fees by changing the fees paid for spaces by Nonprofit Organizations from \$10.00 per space to \$2.00 per space.
5. Council Members – City Fire Chief Rivera – [Discussion/For Possible Action](#) – Approval of 2018 Operating Plan for Cooperative Fire Protection Agreement between the Ely Fire Department and USDA, Forest Service Humboldt-Toiyabe National Forest and USDI, Bureau of Land Management Ely District.
6. Councilman Carson – [Discussion/For Possible Action](#) – Approval of **First Reading** of Ordinance 708, Bill No. 2018-01, an ordinance amending City Code Title 1, Chapter 8 Elections by replacing the current version of Title 1, Chapter 8 based upon the Inter-Local Agreement for Elections with White Pine County, with a completely new version of Title 1, Chapter 8 Elections to remain in effect so long as there exists an Inter-local Agreement for Elections and to provide for the removal of the new version and reinstatement of the original version upon termination of the Inter-Local Agreement. **If enacted, Ordinance 708 will extend the terms of City Council Seats 2 and 4 and Mayor elected in 2019; and the terms of City Council Seats 1, 3 and 5, elected in 2021. The first City of Ely election held in conjunction with White Pine County elections would take place in 2024.**

7. Councilman Carson – [Discussion/For Possible Action](#) – Approval to direct City Staff to seek confirmation from White Pine County that if Ordinance 708 is enacted, White Pine County will comply with the Cooperative Agreement for Election Services between White Pine County and the City of Ely, with the first City of Ely election held in conjunction with White Pine County elections to take place in 2024.
8. Councilman Flangas – Discussion/For Possible Action – Approval to direct City Attorney to prepare an ordinance requiring vaults for all internments in the Ely City Cemetery effective upon the passing of the ordinance; AND/OR requiring a minimum four inch (4”) wide concrete border around the base of all headstones, not to exceed the width of the grave site or the length of the grave site, installed in the Ely City Cemetery upon passing of the ordinance, and requiring all grave decorations be confined to the headstone area.
9. Councilman Flangas – Discussion/For Possible Action – Approval to direct City Attorney to prepare a resolution establishing a \$500.00 fee for all burials performed on a holiday in the Ely City Cemetery.
10. Mayor Van Camp – Discussion/For Possible Action – Approval to direct the City Attorney and the City Treasurer to initiate negotiations with White Pine County regarding the establishment of an Interlocal Agreement for City of Ely Cemetery services.
11. Council Members – City Treasurer Trask – [Discussion/For Possible Action](#) – Approval to transfer Fiscal Year 2018 budget appropriations within the General Fund **from:** Animal Control in the amount of \$11,500.00; Cemetery in the amount of \$8,000.00; and Parks in the amount of \$56,000.00 **to** Administration in the amount of \$29,200.00; Finance in the amount of \$6,500.00; Fire Department in the amount of \$17,000.00; Building Department in the amount of \$20,500.00; and Public Works in the amount of \$2,300.00, **for a total amount of \$75,500.00**, pursuant to NRS 354.598005(5).

9. PUBLIC COMMENT: Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

10. ADJOURNMENT: THE MEETING MAY BE ADJOURNED BY APPROPRIATE MOTION OF THE CITY COUNCIL.

* Open session – Action/Discussion – Personnel**

The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under N.R.S. 241.031 and 241.033, (1) nothing contained in this chapter prevents a public body from holding a closed meeting to consider the character, alleged misconduct, professional competence or physical or mental health of a person/employee. (2) A public body may close a meeting upon a motion, which specifies the nature of the business to be considered. (3) This chapter does not: (a) Apply to judicial proceedings. (b) Prevent the removal of any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical. (c) Prevent the exclusion of witnesses from a public or private meeting during the examination of another witness. (d) Require that any meeting be closed to the public. (e) Permit a closed meeting for the discussion of the appointment of any person to public office or as a member of a public body. (4) The exception provided by this section, and electronic communication, must not be used to circumvent the spirit or letter of this chapter in order to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory powers.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <http://www.ascr.usda.gov/complaintfilingcust.html> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov.

For access to the public packet, contact the City Administrator at 501 Mill Street, Ely, Nevada 89301 or call (775) 289-2430; all packet material is posted in the agenda's hyperlinks or under "Minutes" /"Other" on the City's website at <http://www.elycity.com/>

I, Jennifer Lee, Deputy City Clerk, did cause to be posted on **March 19, 2018** at 8:00 a.m. five (5) notices of the Ely City Council Agenda in said City of Ely to wit: Posted at the doors or bulletin boards of City Hall located at 501 Mill Street, White Pine County Library located at 950 Campton Street, White Pine County Courthouse located at 801 Clark Street, the U.S. Post Office located at 2600 Bristlecone Avenue and the White Pine County Sheriff's Office located at 1785 Great Basin Boulevard. The meeting notice is also posted on the City of Ely's website at <http://www.elycity.com> and the State of Nevada Public Notices website at <http://notice.nv.gov>.

 _____

PLEASE PRINT YOUR NAME

Please print your FIRST & LAST name clearly for the

Ely City Council attendance list.

3-22-18

Robert VanCamp

Mandy Valdez

Chad Munn

Toni Edmo

Pat Robison

James Sweetie

Mark Bassett

Sean Pitts

TK Wade

Jill Peeler

M LOSTER

Hank Dumont

Dan Freeman

Kay McMurphy

Trent Griffiths

Diana Ducken

Sam McIntosh

Lozelle Eldridge

Walt Bunker

Larry Phillips

Phil Korman

Debra K

George Chachas

HIGH DESERT TRAIL BLAZERS

High Desert Trail Blazers

Scott and Darcy Evers
125 J.V. Walker St.
Ely, NV. 89301
(775) 296-3709
makinflames@hotmail.com

Tony DeFelice
1407 Ave. K
Ely, NV. 89301

Dear Councilman DeFelice,

We are writing to express our concerns over the proposed marijuana grow facility directly across from our home of 18 years.

1. Water. Water is White Pine County's most precious resource. It takes a lot of water to grow cannabis. According to research done by Casey O'Neill, the average water usage will be 1 gallon of water per pound of processed flower. Most plants average between 2-4 lbs. but can reach 10lbs. Doing the math at 2 gallons per day x 240 days x 50 plants or 480 gallons of water per plant (if the plant is 2lbs. and this equation does NOT account for waste or poor management. It is an average from California which has a moister climate than we have here. Please consider the enclosed article.

In our neighborhood, we are regularly placed on water restriction during the hot, dry summer months. Where is the water for these plants coming from? How will that affect the entire city of Ely?

When the mine draws down the water in the summer, many city corral wells dry up. Do we have the water to consider allowing this operation? Who will oversee the usage of water?

2. City Water and Sewer System. Our city pipes are old and in some places in need of replacement. Concentrated chemicals like pesticides and fertilizers are needed to grow cannabis plants. How much of this will end up going down the drain and into our water system? How much of this will end up leaking into our soil and contaminating our water table? Who is responsible for the clean up costs when this occurs?
3. Air Quality. We LOVE the fact that our air here is so pure and clean. Many places near cannabis grow farms experience a "skunk like stench." We all know how windy Ely is, so we are sure this stench will not be contained to just our neighborhood. We are an active family and we enjoy being outside several months of the year. We do not have air conditioning and during the summer we open our windows in the evening to cool our home. What can be done to contain the stench? What kind of ventilation system will this building have?

The chemicals creating the stench also have been documented to cause headaches, respiratory difficulties (it is recommended that first responders going into these facilities wear respirators and the employees should wear them as well) and increased problems with asthma.

The chemicals are also HUGE fire hazards; a potential explosion begging to happen. How will they be stored? How will they be disposed of?

4. Crime. Most statistics I have read have come to the conclusion that violent crime does not go up near a cannabis grow facilities. However, property crime tends to rise sharply. Is the city willing to hire more police officers to protect the citizens and their property? Who is guarding the facility? Will they be armed? What kind of training will they have? What happens if they fire a gun and it goes through our living room window, or worse, strikes an innocent child playing outside?

5. Electrical Hazards. Who is overseeing the wiring of the building? Cannabis plants take a LOT of electricity. Will local residents be expected to suffer outages because of the grow facility? What inspection standards will this building be held to? Who will oversee this?
6. Personal Concerns. What about our property value? We have lived in our home almost 19 years. What if the noise, smell, additional traffic, safety, and lights affect our quality of life? Will we be able to sell the home we raised our children in for what it is worth?

What is the message we are sending our children? We used to play in that gym. Many people have rented it for family functions. There has been a daycare and church held in that gym; all gone now. If a grow facility takes over the gym, even the beautiful green park directly across the street from it will have to be removed as it would not be right (legal?) to have children playing outside a cannabis facility.

FINALLY, it is really still ILLEGAL on a Federal level. Who is investing in this? A Federally insured bank would be unable to invest in a marijuana grow operation. Where is the money coming from? Who is invested? Upstanding, average citizens generally do not have the cash to fund such a costly operation. What will the city lose if the Federal government chooses to come and close the facility?

Just for the record, we are not against people growing cannabis. We are also not against people using marijuana, as we personally know people who use it successfully for pain management. We are just against having a grow facility in town where it affects everyone and benefits only a handful of people. The proper place for a cannabis farm is outside of the city limits with its own well.

Thank you for reading this letter and considering our concerns.

Sincerely,

Scott & Darcy Evers

**BILL NO. 2018-01
ORDINANCE NO. 708**

An Ordinance Amending City Code Title 1, Chapter 8 Elections by replacing the current version of Title 1, Chapter 8 based upon the Inter-Local Agreement for Elections with White Pine County, with a completely new version of Title 1, Chapter 8 Elections to remain in effect so long as there exists an Inter-local Agreement for Elections and to provide for the removal of the new version and reinstatement of the original version upon termination of the Inter-Local Agreement.

WHEREAS, N.R.S. 266.105 empowers the Ely City Council to pass ordinances necessary for the municipal government and the management of the affairs of the City, for execution of all powers vested in the City, and for making effective the provisions of Chapter 266 of the Nevada Revised Statutes, not repugnant to the Constitution of the United State, the Constitution of the State of Nevada or Nevada Revised Statutes; and

WHEREAS, the City has the legal authority to enter into Inter-Local Agreements with other governmental agencies for the provision of governmental services (see NRS 277.045 and/or NRS 277.180); and

WHEREAS, on or about _____ the City Council and the White Pine County Commission entered into an Inter-Local Agreement for Elections, on file with both the City Clerk and the County Clerk, wherein the County Clerk would conduct all City elections pursuant to NRS 293C.115; and

WHEREAS, pursuant to NRS 293C.115, the City is required to adopt, by ordinance, primary and general election dates compliant with the dates set forth in NRS 293.12755, in subsections 2 to 5, inclusive, of NRS 293.165, and in NRS 293.175, 293.177, 293.345 and 293.368 for purposes of conducting primary city elections and general city elections of the city; and

WHEREAS, NRS 193C.115(3) also allows for the one time extension of the terms of offices of the incumbents in order to change the election cycle from odd-numbered years to even numbered years.

NOW, THEREFORE, the City Council of the City of Ely DOES ENACT THIS AMENDMENT TO ELY CITY CODE TITLE 1, CHAPTER 8, AS FOLLOWS:

SECTION 1: ORDINANCE ENACTMENT

The provisions contained herein shall become immediate effective if and when the City Council or the Board of County Commissioners decide to terminate the Inter-Local Agreement for elections entered into by the parties on or about _____.

**Chapter 8
ELECTIONS**

1-8-1: CITY COUNCIL ELECTED AT LARGE:

1-8-2: VOTING AT LARGE:
1-8-3: DESIGNATION OF POLLING PLACES:
1-8-4: PRIMARY ELECTION:
1-8-5: GENERAL ELECTION:
1-8-6: POPULAR ELECTION:
1-8-7: AFFIDAVIT OF CANDIDACY; FILING FEES:
1-8-8: PLACEMENT ON GENERAL ELECTION BALLOT:
1-8-9: REGISTRY AGENT; REGISTRATION; PUBLICATION OF LIST:
1-8-10: NOTICE OF REGISTRATION PERIOD:
1-8-11: ELIGIBILITY TO VOTE:
1-8-12: ABSENTEE VOTING:
1-8-13: ELECTION BOARDS:

1-8-1: CITY COUNCIL ELECTED AT LARGE:

Any person desiring to serve in the capacity of city councilman shall, if qualified for office pursuant to the provisions of state law, be entitled to run for office, regardless of where such person may live within the city limits. (Ord. 509, 3-29-1996)

1-8-2: VOTING AT LARGE:

All councilmen of the city shall be elected by the voters of the city at large. (Ord. 509, 3-29-1996)

1-8-3: DESIGNATION OF POLLING PLACES:

A. City Clerk To Designate: The city clerk may designate any building, public or otherwise, or any portion of such building as the site for any polling place for the precincts in the city.

B. Two Or More Polling Places In Same Building: If, in the opinion of the city clerk, the convenience and comfort of the voters and election officials will be best served by putting two (2) or more polling places in any building, or if, in the opinion of the city clerk, the expense to the city for polling places can be diminished by putting two (2) or more polling places in any such building, he may so provide.

C. Renting Of Locations: In precincts where there are no public buildings or other appropriate locations owned by the state, county, township or city, privately owned locations shall be rented at a rate not to exceed fifty dollars (\$50.00) for each location for each election. (Prior code § 7-7; amd. 2001 Code)

1-8-4: PRIMARY ELECTION:

A primary election shall be held on the first Tuesday after the first Monday in April 2007, and every two (2) years thereafter on the same date. On the first Tuesday after the first Monday, commencing in May 1981, and every four (4) years thereafter, there shall be nominated three (3) candidates for the office of councilman for a term of four (4) years. (Prior code § 7-8; amd. 2001 Code; Ord. 616, 3-8-2007)

On the first Tuesday after the first Monday in May 1979, and every four (4) years thereafter, there shall be nominated candidates for the offices of mayor and two (2) councilman for a term of four (4) years. (Prior code § 7-8; amd. 2001 Code)

1-8-5: GENERAL ELECTION:

A general city election shall be held on the first Tuesday after the first Monday in June 1979, and every two (2) years thereafter on the same date. On the first Tuesday after the first Monday in June 1981, and every four (4) years thereafter, there shall be elected three (3) candidates for the office of councilman for a term of four (4) years.

On the first Tuesday after the first Monday in June 1979, and every four (4) years thereafter, there shall be elected candidates for the offices of mayor and two (2) councilmen for a term of four (4) years. (Prior code § 7-9; amd. 2001 Code)

1-8-6: POPULAR ELECTION:

All candidates for mayor and councilmen at the general city election shall be voted upon by the electors of the city at large. (Prior code § 7-10; amd. 2001 Code)

1-8-7: AFFIDAVIT OF CANDIDACY; FILING FEES:

A. Deadline For Filing: Candidates for the offices of mayor and councilmen to be voted for at the primary election shall file a declaration of candidacy with the city clerk not less than sixty (60) nor more than seventy (70) days before the day of primary election.

B. Filing Fee: The city clerk shall charge and collect from each candidate, and each candidate shall pay to the city clerk at the time of filing the declaration of candidacy, a filing fee.

1. Mayor: For the office of mayor the fee shall be twenty five dollars (\$25.00);
2. Councilman: For the office of councilman, the fee shall also be twenty five dollars (\$25.00).

All filing fees so collected by the city clerk shall be deposited to the credit of the general fund of the city. (Prior Code § 7-11; amd. 2001 Code)

1-8-8: PLACEMENT ON GENERAL ELECTION BALLOT:

A. If more than twice the number of candidates to be elected have filed for nomination for an office, the names of the candidates must appear on the ballot for a primary city election. Except as otherwise provided in subsection 4 of Nevada Revised Statutes section 293C.175, those candidates who receive the highest number of votes at that election, not to exceed twice the number to be elected, must be declared nominees for the office.

B. If at five o'clock (5:00) P.M. on the last day for filing a declaration of candidacy, there is only one candidate who has filed for nomination for an office, that candidate must be declared elected and no election may be held for that office.

C. Except as otherwise provided in subsection B of this section, if not more than twice the number of candidates to be elected have filed for nomination for an office, the names of those candidates must be omitted from all ballots for a primary city election and placed on all ballots for a general city election. (2001 Code).

1-8-9: REGISTRY AGENT; REGISTRATION; PUBLICATION OF LIST:

A. Registry Agent: The county clerk is hereby made ex officio registry agent.

B. Registration: The registration office shall be open regularly from nine o'clock (9:00) A.M. to five o'clock (5:00) P.M., and from seven o'clock (7:00) A.M. to nine o'clock (9:00) P.M., including Saturdays, during the last three (3) days before registration closes, to register the names of all persons applying to the registry agent for registration whose names are not already on the general registry, provided he is satisfied from personal knowledge or from testimony of the applicant for registration under oath (which oath he may administer) that the applicant is entitled to have his or her name registered. The registry entries to be made by the registry agent at the time of registering the names of qualified electors shall be the same as are required under Nevada Revised Statutes sections 293.485 through 293.567, except that reference to the political affiliation of the applicant shall not be required upon the registry card nor upon the sworn statement embodied thereon.

C. Official Registry: Not later than three (3) days before the day on which any regular or special city election is held, the registry agent shall deliver to the city clerk, the official register for the city. (Prior Code § 7-13; amd. Ord. 455, 2-25-1991; 2001 Code)

1-8-10: NOTICE OF REGISTRATION PERIOD:

Except for a special election held pursuant to chapter 306 or 350 of Nevada Revised Statutes:

A. The city clerk of each city shall cause a notice signed by him to be published in a newspaper having a general circulation in the city indicating the day that registration will be closed. If no newspaper is of general circulation in the city, the publication may be made in a newspaper of general circulation in the nearest city in this state.

B. The notice must be published once each week for four (4) consecutive weeks next preceding the close of registration for any election. (2001 Code)

1-8-11: ELIGIBILITY TO VOTE:

Each person who resides within the boundaries of the city at the time of the holding of any city election, and whose name appears upon the official register of voters for the city, is entitled to vote at each special election, primary city election and general city election, and for all officers

to be voted for and on all questions submitted to the people at those elections except as otherwise provided in chapter 266 of Nevada Revised Statutes. (2001 Code)

1-8-12: ABSENTEE VOTING:

Voting by absent electors shall be governed by the provisions of the general election law of the state, as set forth in Nevada Revised Statutes sections 293C.305 through 293C.340, except that application for absent voter's ballots shall be made to the city clerk instead of the county clerk, at any time before five o'clock (5:00) P.M. on the Tuesday preceding the election in which such absentee ballot is to be voted. (Prior Code § 7-17; amd. 2001 Code)

1-8-13: ELECTION BOARDS:

The provisions of sections 293C.220 through 293C.250 Nevada Revised Statutes, governing election boards are hereby adopted by reference as though set forth in full and at length. (2001 Code)

The following provisions shall apply to primary elections and general elections for City Offices beginning in 2024 and to remain in effect so long as there exists an Inter-Local Agreement for Elections between the City of Ely and the White Pine County Commissioners.

Chapter 8 ELECTIONS

1-8-1: PRIMARY AND GENERAL CITY ELECTIONS:

1-8-2: OFFICERS TO BE ELECTED:

1-8-3: POPULAR ELECTION OF MAYOR AND CITY COUNCIL:

1-8-4: ELECTION OF MAYOR AND COUNCIL MEMBERS:

1-8-5: CANDIDATES MUST FILE AFFIDAVIT OF CANDIDACY; FILING FEES:

1-8-6: REGISTRY AGENT; TIMES AND PROCEDURE FOR REGISTRATION; PUBLISHING OF VOTER LISTS:

1-8-7: APPLICABILITY OF STATE ELECTION LAWS; ELECTIONS UNDER COUNCIL CONTROL:

1-8-8: QUALIFICATION, REGISTRATION OF VOTERS:

1-8-9: CITY CLERK DUTIES IN REFERENCE TO BALLOTS:

1-8-10: ABSENTEE VOTING:

1-8-11: ELECTION BOARDS:

1-8-12: ELECTION RETURNS:

1-8-13: CONTEST OF ELECTION:

1-8-14: REGISTRAR OF VOTERS DESIGNATED TO CONDUCT CITY ELECTIONS:

1-8-15: QUALIFICATIONS FOR CANDIDACY FOR MAYOR, CITY COUNCIL MEMBER:

1-8-1: PRIMARY AND GENERAL CITY ELECTIONS:

A. 2023 - An election cycle resulting in a general election will not take place in 2023.

B. 2024 General City Election and thereafter: Commencing in 2024, primary and general city elections shall be held in each even numbered year.

C. City primary or general elections shall comply with the notice requirements of Nevada Revised Statutes section 293C.175(2), as amended from time to time.

1. City primary elections shall be held on the second Tuesday in June before the general election in each even numbered year pursuant to Nevada Revised Statutes section 293.175, as amended from time to time.

2. City general elections shall be held on the first Tuesday after the first Monday of November in each even numbered year pursuant to Nevada Revised Statutes section 293.12755, as amended from time to time.

1-8-2: OFFICERS TO BE ELECTED:

A. Pursuant to NRS 293C.115, beginning with the 2024 General City Election and thereafter:

1. In November 2024, and every four (4) years thereafter, the following officers shall stand for election to serve for a term of four (4) years: the mayor; and the two (2) city council members whose current four (4) year terms end in June 2023, Seat 2 and Seat 4, subject to the provisions of subsection B of this section.

2. In November 2026, and every four (4) years thereafter, the following officers shall stand for election to serve for a term of four (4) years: the three (3) city council members whose current four (4) year terms end in June 2025, Seat 1, Seat 3 and Seat 5, subject to the provisions of subsection B of this section.

B. Expiration of terms of Office; onetime Extensions to terms of Office:

1. Extensions of terms of office for City Council Members and the Mayor with terms expiring in June 2023: The term of all elected officials expiring in June 2023, shall be extended to the last regularly scheduled meeting of the City Council in November 2024.

2. Extensions of terms of office for City Council Members with terms expiring in June 2025: The term of all elected officers expiring on June 30, 2025, shall be extended to the last regularly scheduled meeting of the City Council in November 2026.

1-8-3: POPULAR ELECTION OF MAYOR AND CITY COUNCIL:

A. All candidates for mayor shall be voted upon by the electors of the city at large.

B. All candidates for city council shall be voted upon by the electors of the city at large.

1-8-4: ELECTION OF MAYOR AND COUNCIL MEMBERS:

Qualified electors of the city may vote in any municipal election for mayor or city council member.

1-8-5: CANDIDATES MUST FILE AFFIDAVIT OF CANDIDACY; FILING FEES:

A. Deadline for Filing: Candidates for the offices of mayor and councilmen to be voted for at the primary election shall file a declaration of candidacy with the city clerk no earlier than the first Monday in March of the year in which the election is to be held, but no later than 5 p.m. on the second Friday after the first Monday in March.

B. Filing Fee: The city clerk shall charge and collect from each candidate, and each candidate shall pay to the city clerk at the time of filing the declaration of candidacy, a filing fee.

1. Mayor: For the office of mayor the filing fee shall be twenty five dollars (\$25.00);

2. Councilman: For the office of councilman, the filing fee shall also be twenty five dollars (\$25.00).

All filing fees so collected by the city clerk shall be deposited to the credit of the general fund of the city.

1-8-6: REGISTRY AGENT; TIMES AND PROCEDURE FOR REGISTRATION; PUBLISHING OF VOTER LISTS:

The White Pine County Clerk is the registrar of voters and is hereby designated ex officio registry agent for the city. The registry entries to be made by the registrar of voters at the time of registering the names of qualified electors shall be the same as are required under Nevada Revised Statutes sections 293C.520 through 293C.545. Not later than three (3) days before the day on which any regular or special city election is held, the registrar of voters shall deliver to the city clerk, a copy of the official register for the city. The city clerk's office will be open for registration of voters as required by NRS 293C.527 as it now exists and as it may change from time to time.

1-8-7: APPLICABILITY OF STATE ELECTION LAWS; ELECTIONS UNDER COUNCIL CONTROL:

All elections held by the city shall be governed by the provisions of the election laws of this state. The conduct and carrying on of all city elections shall be under the control of the city council, and they have opted to contract with the White Pine County for conducting city elections under the direction of the City Clerk and the County Clerk, and to do all other or further things required to carry the same into effect.

1-8-8: QUALIFICATION, REGISTRATION OF VOTERS:

Every person who resides within the exterior boundaries of the city at the time of holding any city election, and whose name appears upon the official register of voters in and for the city, shall have the right to vote at each city election, whether special or general, and for all officers to be voted for and on all questions that may be submitted to the people at any such general or special city elections, except as otherwise provided, and nothing herein shall be so construed as to deny or abridge the power of the city council to provide for a supplemental registration.

1-8-9: CITY CLERK DUTIES IN REFERENCE TO BALLOTS:

A. It shall be the duty of the city clerk to provide the registrar of voters for every election held under this chapter, a certified list of candidates for each seat open for election during that election cycle by 5 pm on the day following the last day to withdraw from the election. The registrar of voters shall be responsible for placing those names on the ballot in compliance with applicable provisions of law.

B. If more than twice the number of candidates to be elected have filed for nomination for an office, the names of the candidates must appear on the ballot for a primary city election. Except as otherwise provided in NRS 293C.175 (4), those candidates who receive the highest number of votes at that election, not to exceed twice the number to be elected, must be declared nominees for the office.

C. If at five o'clock (5:00) P.M. on the last day for filing a declaration of candidacy, there is only one candidate who has filed for nomination for an office, that candidate must be declared elected and no election may be held for that office.

D. Except as otherwise provided in subsection C of this section, if not more than twice the number of candidates to be elected have filed for nomination for an office, the names of those candidates must be omitted from all ballots for a primary city election and placed on all ballots for a general city election.

1-8-10: ABSENTEE VOTING:

Voting by absent electors shall be governed by the provisions of the general election laws of the state, as set forth in Nevada Revised Statutes sections 293C.305 through 293C.340, except that application for absent voter's ballots shall be made to the County Clerk, at any time before five o'clock (5:00) P.M. on the Tuesday preceding the election in which such absentee ballot is to be voted.

1-8-11: ELECTION BOARDS:

A. Appointment; Publication of Location, Hours and Election Board of Each Polling Place: The registrar of voters shall designate one or more suitable places within the city as a polling place or places and approve appointment of an election board for all polling places. The number of election boards and poll workers will be determined by the registrar of voters. The City Clerk is responsible to ensure an election notice is published in all newspapers of general circulation in the city setting forth the day on which the city election will be held, the hours when the polls will be open, which are hereby fixed from seven o'clock (7:00) A.M. to seven o'clock (7:00) P.M., and the location of each polling place. This notice shall be published in each newspaper at least once a week for two (2) weeks immediately preceding the day of any city election, and a copy of such notice shall be posted in at least three (3) conspicuous places in the city by the City Clerk.

B. Powers; Compensation for Services: Election boards shall have authority to resolve all challenges in the manner now provided by the general election laws of the state, as set forth in Nevada Revised Statutes section 293C.292, and may administer oaths for that purpose. The

election boards shall receive such compensation for their services as determined by White Pine County.

1-8-12: ELECTION RETURNS:

A. The election returns from any primary, special or general city election shall be filed with the registrar of voters, who shall immediately place the same in a safe or vault, and no person shall be permitted to handle, inspect or in any manner interfere with the same until canvassed by the mayor and city council.

B. The mayor and city council shall meet within five (5) days after any election and canvass the returns and declare the result. The election returns shall then be sealed and kept by the registrar of voters pursuant to the then current law, and no person shall have access thereto except on order of a court of competent jurisdiction, or by order of the city council.

C. The registrar of voters, under his/her hand and official seal, shall issue to each person declared to be elected a certificate of election. The officers so elected shall qualify and enter upon the discharge of their respective duties on the first regular meeting in December.

1-8-13: CONTEST OF ELECTION:

A contested election for any city office shall be determined according to the laws of the state regulating proceedings in contested elections in county offices.

1-8-14: REGISTRAR OF VOTERS DESIGNATED TO CONDUCT CITY ELECTIONS:

The White Pine County Clerk is the registrar of voters and shall, by inter-local agreement, conduct the primary, special and general elections for the city.

1-8-15: QUALIFICATIONS FOR CANDIDACY FOR MAYOR, CITY COUNCIL MEMBER:

Candidates for the offices of mayor and city council must possess the following qualifications:

A. Must be an actual and bona fide resident of the city and have been for a period of at least one year preceding the election.

B. Must be a qualified elector, i.e., at least eighteen (18) years of age, a citizen of the United States, a resident of the state for six (6) months prior to the election and have not been denied the right to vote by a court of law or dishonorable discharge from military service, unless the civil rights have been restored.

Section 2. Effective Date. This ordinance shall become effective twenty (20) days after its passage, approval and publication according to law.

Section 3. Proposing Parties. The foregoing ordinance was proposed by Councilmember Kurt Carson, at the regularly scheduled meeting of the Ely City Council on March 22, 2018, read by title and referred to the City Council of the City of Ely, as a committee of the whole.

Section 4. Notice. Notice of filing of such ordinance was duly given by publication as required by law.

Section 5. Reading. It was read in full at the regular meeting on _____ and adopted by the following vote:

VOTE: **AYES:** _____

NAYES: _____

ABSENT: _____

Approved this _____ day of _____, 2018

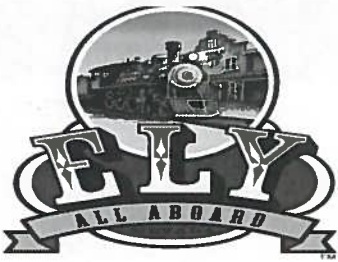
MELODY VAN CAMP, MAYOR

ATTEST:

ROBERT SWITZER, CITY ADMINISTRATOR

Approved as to form and content:

Charles H. Odgers, Esq., City Attorney



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

ELY PLANNING COMMISSION CITY OF ELY, NEVADA

Application Fee: \$500.00
Publication Fee: \$100.00
Certified Mailings: \$10.00 ea.

Application for Reclassification of Property Zoning

Pursuant to Ordinance # 410 a land use ordinance for portions of the City of Ely, Nevada, the undersigned owner of the property hereinafter described hereby presents his/her application requesting that certain property be reclassified from the R-1-75 land use district to a C-2 land use district, as established by said Ordinance # 410 of the City of Ely for the following reason(s) to-wit:

To rezone from Residential to Commercial/Industry
for Cultivation business

Attached hereto and filed herewith is a map showing boundaries of the property proposed to be reclassified, together with a list containing the names and addresses of all owners of property therein and within a distance of three hundred (300) feet outside the outer boundaries of such property, as shown by the latest assessment rolls of White Pine County, Nevada.

The property hereinbefore referred to and in relation to which said changes are hereby applied for is described as follows: to-wit: was previously used for offices,
gym, tribal court,

APN 001-501-16
16 SHOSHONE CIRCLE

I Victor McQueen, Jr. ^{Chairman}, am the owner of the property in this application and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief.

Signed [Signature] ^{Ely Shoshone Tribe} Chairman Date 2-1-2018
Mailing Address 2505 Heritage Drive
E-Mail Address Sandraest89301@yahoo.com
Phone Number 775-289-3013

PD 2/24/18
RCPT# 387607
CAS#

500
100
220

820

654P-300
\$1100



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

300

ELY PLANNING COMMISSION APPLICATION FOR CONDITIONAL SPECIAL USE PERMIT

Application Fee \$300.00
RV Conditional Use \$150.00
Advertising Fee \$100.00
Mailing Fee \$10.00 ea.

> COMBINED WITH
\$220000

PAID _____ Check _____ Cash _____

OWNERS: Ely Shoshone Tribe TELEPHONE 775-289-3013

MAILING ADDRESS: 250B Heritage Drive Ely NV 89301

APPLICANTS: Ely Shoshone Tribe TELEPHONE 775-289-3013

MAILING ADDRESS: 250B Heritage Drive Ely NV 89301

EMAIL ADDRESS: Sandraest89301@yahoo.com

TOWNSHIP: _____ RANGE: _____ SECTION: _____ LOTS: _____

PROPERTY LOCATION: 16 Shoshone Circle Ely NV

ASSESSORS PARCEL NUMBER: 001-501-16

SUBDIVISION: ELY SHOSHONE LOT: 16 BLOCK: _____

SIZE OF PARCEL (total area) 15,371^{COLONY} WIDTH _____ DEPTH _____

CURRENT ZONING: R-1-75

WHAT SECTION OF THE CITY ORDINANCE APPLIES TO THIS REQUEST? 410

PLEASE DESCRIBE THE PROPOSAL: I.E. (THE USE, AND STRUCTURES INVOLVED, NUMBER OF EMPLOYEES, WORK SCHEDULES, PRODUCTS PRODUCED, STORAGE NEEDS, SECURITY NEEDS, ETC.)

Cannabis Cultivation Facility
#16 Shoshone Circle building / lot

SURROUNDING PROPERTY USES:

NORTH: R-M-5 SOUTH: R-1-75
EAST: R-1-75 WEST: R-1-75

A PUBLIC HEARING WILL BE HELD REGARDING YOUR REQUEST ON _____
AT THE HOUR OF _____ P.M., IN THE CITY OF ELY VOLUNTEER FIRE
HALL AT 499 MILL ST., ELY NEVADA. YOU WILL BE MAILED AN AGENDA.
YOU MUST APPEAR AND PRESENT YOUR CASE AT THAT TIME.

THE BURDON OF PROOF IS PLACED UPON THE PETITIONER SEEKING THE SPECIAL
PROVISION. THE PETITION MUST PROVE THAT:

1. THE PROPOSED USE IS IN ACCORDANCE WITH ALL APPLICABLE STANDARDS
OF THE CITY ZONING ORDINANCES AND OTHER APPLICABLE LAWS OR
REGULATIONS.
2. IF IMPACTS WILL RESULT FROM THE PROPOSED USE, WHY ADJOINING
PROPERTY OWNERS SHOULD BEAR THE INCONVIENCE OF A CHANGE IN LAND
USE.
3. THE PROPOSED USE MEETS THE PUBLIC NEED FOR THAT TYPE OF USE AS
IDENTIFIED BY THE CITY OF ELY ZONING ORDINANCES.

DATE SUBMITTED: 1-31-18

OWNER: 

APPLICANT: 

WHITE PINE COUNTY *Nevada*

[Assessor Home](#)[Personal Property](#)[Sales Data](#)[Secured Tax Inquiry](#)[Recorder Search](#)[GIS Map](#)**Parcel Detail for Parcel # 001-501-16****Location**Property Location **16 SHOSHONE CIRCLE**Town **CITY OF ELY**[Add'l Addresses](#)District **1.0 - CITY OF ELY**Subdivision **ELY SHOSHONE COLONY** Lot **16** Block[Legal Description](#)Property Name **COLONY COUNCIL & GYM****Ownership**Assessed Owner Name **ELY SHOSHONE TRIBE**Mailing Address **16 SHOSHONE CIRCLE
ELY, NV 89301**[Ownership History](#)[Document History](#)Legal Owner Name **ELY SHOSHONE TRIBE**Vesting Doc #, Date **00/00/00** Year / Book / Page

Map Document #s

DescriptionTotal Acres **.350**Square Feet **15,371**Ag Acres **.000**W/R Acres **.000****Improvements**Single-family Detached **0**Non-dwelling Units **0**Bedrooms / Baths **0 / .00**Single-family Attached **0**Mobile Home Hookups **0**Stories **1.0**Multiple-family Units **0**Wells **0**Garage Square Ft... **0**Mobile Homes **0**Septic Tanks **0**

Attached / Detached

Total Dwelling Units **0**Buildings Sq Ft **6,392**Residence Sq Ft **0**[Improvement List](#)Basement Sq Ft **2,936**

Basement

Finished Basement SF **2,936**Bedrooms / Baths **0 / .00****Appraisal Classifications**Current Land Use Code **400**[Code Table](#)

Zoning Code(s)

Re-appraisal Group **2**Re-appraisal Year **2017**Original Construction Year **1975**

Weighted Year

Current Exempt Code **15 - Indian****Assessed Valuation**

Assessed Values	2018-19	2017-18	2016-17
Land	13,127	7,478	7,478
Improvements	108,865	112,645	118,044
Personal Property	0	0	0
Ag Land	0	0	0
Exemptions	121,992	120,123	125,522
Net Assessed Value	0	0	0

Increased (New) Values

Land	0	0	0
Improvements	1,238	0	0
Personal Property	0	0	0

Taxable Valuation

Taxable Values	2018-19	2017-18	2016-17
Land	37,506	21,366	21,366
Improvements	311,043	321,843	337,269
Personal Property	0	0	0
Ag Land	0	0	0
Exemptions	348,549	343,209	358,634
Net Taxable Value	0	0	0

Increased (New) Values

Land	0	0	0
Improvements	3,537	0	0
Personal Property	0	0	0

[Back to Search List](#)



BUILDING AND PLANNING DEPARTMENT

APPLICANT: Ely Shoshone Tribe

DATE: March 16, 2018

ACTION REQUESTED: Zoning Change

ASSESSOR'S PARCEL NUMBER(S) APN 001-501-16

STREET ADDRESS & GENERAL LOCATION OF PROPERTY: 16 Shoshone Circle

OWNER: Same as Applicant

NAME: Same as above

MAILING ADDRESS: 2508 Heritage Drive

CITY, STATE: Ely, Nevada 89301

TELEPHONE #: 775-289-3013

EMAIL: sandraest89301@yahoo.com

FINDING OF FACT:

CONCLUSIONS:

1. Compliance with NRS and City Code:	Does not comply with City Zoning R-1-75 (Residential Single Family min. 7500 sq. ft. lot) or R-M-50 (Residential- Multi-Family min. 5000 sq. ft. lot)
2. Notice for Paper & Mailings:	Yes
3. Zoning:	R-1-75 (Residential Single Family min. 7500 sq. ft. lot)
4. Proposed Activity	Re-Zone property to a C-2 (General Commercial)
5. Compatibility with Surrounding Use:	No
6. Access:	Emergency Services should be coordinated with City of Ely Fire Dept., Sheriff's Office and EMS
7. Compliance with Regulations:	No
8. Potential Impact on Neighboring Property (including noise, odor, dangerous materials, et.)	Proposed activity is a marijuana cultivation facility. Which will have dangerous materials consistent with this type of facility possible odor and other noises expected with a facility of this nature. An increase in exterior lighting is to be expected in keeping with the security required

	by Nevada State law.
9. Access/Traffic:	Access from JV Walker. Increase in truck traffic is possible with delivers and outgoing products.
10. Emergency Services:	As prescribed by the Local Jurisdiction.
11: City Attorney:	See attached memo
12. Building Dept.	Strongly request denial of this zoning change. See attachment.
13. City Water Dept.	No Comment
14. Road Dept.	No Comment
15. Fire Department	Question this type of use in Residential Area. Special conditions may be present after plans review (State Fire Marshall). Process of product procedures not clarified.

BUILDING AND PLANNING DEPARTMENT

APPLICANT: Ely Shoshone Tribe

DATE: March 16, 2018

ACTION REQUESTED: Conditional Special Use

ASSESSOR'S PARCEL NUMBER(S) APN 001-501-16

STREET ADDRESS & GENERAL LOCATION OF PROPERTY: 16 Shoshone Circle

OWNER: Same as Applicant

NAME: Same as above

MAILING ADDRESS: 2508 Heritage Drive

CITY, STATE: Ely, Nevada 89301

TELEPHONE #: 775-289-3013

EMAIL: sandraest89301@yahoo.com

FINDING OF FACT:

CONCLUSIONS:

1. Compliance with NRS and City Code:	Does not comply with City Codes for this type of use in the current zoning. R-1-75 (Residential Single Family min. 7500 sq. ft. lot)
2. Notice for Paper & Mailings:	Yes
3. Zoning:	R-1-75 (Residential Single Family min. 7500 sq. ft. lot)
4. Proposed Activity	Special Conditional Use (Marijuana Cultivation Facility)
5. Compatibility with Surrounding Use:	No
6. Access:	Emergency Services should be coordinated with City of Ely Fire Dept., Sheriff's Office and EMS
7. Compliance with Regulations:	No
8. Potential Impact on Neighboring Property (including noise, odor, dangerous materials, et.)	Proposed activity is a marijuana cultivation facility. Which will have dangerous materials consistent with this type of facility possible odor and other noises expected with a facility of this nature. An increase in exterior lighting is to be

	expected in keeping with the security required by Nevada State law.
9. Access/Traffic:	Access from JV Walker. Increase in truck traffic is possible with delivers and outgoing products.
10. Emergency Services:	As prescribed by the Local Jurisdiction.
11: City Attorney:	See attached memo
12. Building Dept.	Strongly request denial of this Special / Conditional Use Permit Application. See attachment.
13. City Water Dept.	No Comment
14. Road Dept.	No Comment
15. Fire Department	Question this type of use in Residential Area. Special conditions may be present after plans review (State Fire Marshall). Process of product procedures not clarified.

**NEVADA REVISED STATUTES AS THEY PERTAIN TO LOCATION OF MARIJUANA
ESTABLISHMENTS**

NRS 453A.056 "Cultivation facility" defined.

"Cultivation facility" means a business that:

1. Is registered with the Division pursuant to [NRS 453A.322](#); and
 2. Acquires, possesses, cultivates, delivers, transfers, transports, supplies or sells marijuana and related supplies to:
 - (a) Medical marijuana dispensaries;
 - (b) Facilities for the production of edible marijuana products or marijuana-infused products;
- or
- (c) Other cultivation facilities.
- (Added to NRS by [2013, 3701](#))

NRS 453A.116 "Medical marijuana establishment" defined.

"Medical marijuana establishment" means:

1. An independent testing laboratory;
 2. A cultivation facility;
 3. A facility for the production of edible marijuana products or marijuana-infused products;
- or
4. A medical marijuana dispensary.
- (Added to NRS by [2013, 3702](#); A [2015, 3092](#))

NRS 453A.322 Registration of establishments: Requirements; expiration and renewal.

1. Each medical marijuana establishment must register with the Division.
2. A person who wishes to operate a medical marijuana establishment must submit to the Division an application on a form prescribed by the Division.
3. Except as otherwise provided in [NRS 453A.324](#), [453A.326](#), [453A.328](#) and [453A.340](#), not later than 90 days after receiving an application to operate a medical marijuana establishment, the Division shall register the medical marijuana establishment and issue a medical marijuana establishment registration certificate and a random 20-digit alphanumeric identification number if:
 - (a) The person who wishes to operate the proposed medical marijuana establishment has submitted to the Division all of the following:
 - (1) The application fee, as set forth in [NRS 453A.344](#);
 - (2) An application, which must include:
 - (I) The legal name of the proposed medical marijuana establishment;
 - (II) The physical address where the proposed **medical marijuana establishment** will be located and the physical address of any co-owned additional or otherwise associated medical marijuana establishments, the locations of which may not be within 1,000 feet of a public or private school that provides formal education traditionally associated with preschool or kindergarten through grade 12 and that existed on the date on which the application for the proposed medical marijuana establishment was submitted to the Division, or **within 300 feet of a community facility that existed on the date on which the application for the proposed medical marijuana establishment was submitted to the Division;**

(III) Evidence that the applicant controls not less than \$250,000 in liquid assets to cover the initial expenses of opening the proposed medical marijuana establishment and complying with the provisions of [NRS 453A.320](#) to [453A.370](#), inclusive;

(IV) Evidence that the applicant owns the property on which the proposed medical marijuana establishment will be located or has the written permission of the property owner to operate the proposed medical marijuana establishment on that property;

(V) For the applicant and each person who is proposed to be an owner, officer or board member of the proposed medical marijuana establishment, a complete set of the person's fingerprints and written permission of the person authorizing the Division to forward the fingerprints to the Central Repository for Nevada Records of Criminal History for submission to the Federal Bureau of Investigation for its report;

(VI) The name, address and date of birth of each person who is proposed to be an owner, officer or board member of the proposed medical marijuana establishment; and

(VII) The name, address and date of birth of each person who is proposed to be employed by or otherwise provide labor at the proposed medical marijuana establishment as a medical marijuana establishment agent;

(3) Operating procedures consistent with rules of the Division for oversight of the proposed medical marijuana establishment, including, without limitation:

(I) Procedures to ensure the use of adequate security measures; and

(II) The use of an electronic verification system and an inventory control system, pursuant to [NRS 453A.354](#) and [453A.356](#);

(4) If the proposed medical marijuana establishment will sell or deliver edible marijuana products or marijuana-infused products, proposed operating procedures for handling such products which must be preapproved by the Division;

(5) If the city, town or county in which the proposed medical marijuana establishment will be located has enacted zoning restrictions, proof of licensure with the applicable local governmental authority or a letter from the applicable local governmental authority certifying that the proposed medical marijuana establishment is in compliance with those restrictions and satisfies all applicable building requirements; and

(6) Such other information as the Division may require by regulation;

(b) None of the persons who are proposed to be owners, officers or board members of the proposed medical marijuana establishment have been convicted of an excluded felony offense;

(c) None of the persons who are proposed to be owners, officers or board members of the proposed medical marijuana establishment have:

(1) Served as an owner, officer or board member for a medical marijuana establishment that has had its medical marijuana establishment registration certificate revoked; or

(2) Previously had a medical marijuana establishment agent registration card revoked; and

(d) None of the persons who are proposed to be owners, officers or board members of the proposed medical marijuana establishment are under 21 years of age.

4. For each person who submits an application pursuant to this section, and each person who is proposed to be an owner, officer or board member of a proposed medical marijuana establishment, the Division shall submit the fingerprints of the person to the Central Repository for Nevada Records of Criminal History for submission to the Federal Bureau of Investigation to determine the criminal history of that person.

5. Except as otherwise provided in subsection 6, if an application for registration as a medical marijuana establishment satisfies the requirements of this section and the establishment is not disqualified from being registered as a medical marijuana establishment pursuant to this section or other applicable law, the Division shall issue to the establishment a medical marijuana establishment registration certificate. A medical marijuana establishment registration certificate expires 1 year after the date of issuance and may be renewed upon:

- (a) Resubmission of the information set forth in this section; and
- (b) Payment of the renewal fee set forth in [NRS 453A.344](#).

6. In determining whether to issue a medical marijuana establishment registration certificate pursuant to this section, the Division shall consider the criteria of merit set forth in [NRS 453A.328](#).

7. As used in this section, "community facility" means:

- (a) A facility that provides day care to children.
- (b) A public park.
- (c) A playground.
- (d) A public swimming pool.
- (e) A center or facility, the primary purpose of which is to provide recreational opportunities or services to children or adolescents.
- (f) A church, synagogue or other building, structure or place used for religious worship or other religious purpose.

WHITE PINE COUNTY *Nevada*

[Assessor Home](#)[Personal Property](#)[Sales Data](#)[Secured Tax Inquiry](#)[Recorder Search](#)[GIS Map](#)

Parcel Detail for Parcel # 001-501-20

Location

Property Location [PARK](#)Town [CITY OF ELY](#)District [1.0 - CITY OF ELY](#)Subdivision [ELY SHOSHONE COLONY](#)

Lot

Block

Property Name

[Add'l Addresses](#)[Legal Description](#)

Ownership

Assessed Owner Name [ELY SHOSHONE](#)
[TRIBE](#)Mailing Address [16 SHOSHONE CIRCLE](#)
[ELY, NV 89301](#)[Ownership History](#)[Document History](#)Legal Owner Name [ELY SHOSHONE](#)
[TRIBE](#)Vesting Doc #, Date [00/00/00](#) Year / Book / Page

Map Document #s

Description

Total Acres [.750](#)Square Feet [32,655](#)Ag Acres [.000](#)W/R Acres [.000](#)

Improvements

Single-family Detached [0](#)Non-dwelling Units [0](#)Bedrooms / Baths [0 / .00](#)Single-family Attached [0](#)Mobile Home Hookups [0](#)Stories [.0](#)Multiple-family Units [0](#)Wells [0](#)Garage Square Ft... [0](#)Mobile Homes [0](#)Septic Tanks [0](#)

Attached / Detached

Total Dwelling Units [0](#)Buildings Sq Ft [0](#)Residence Sq Ft [0](#)[Improvement List](#)Basement Sq Ft [0](#)

Basement

Finished Basement SF [0](#)Bedrooms / Baths [0 / .00](#)

Appraisal Classifications

Current Land Use Code [900](#)[Code Table](#)

Zoning Code(s)

Re-appraisal Group [2](#)Re-appraisal Year [2017](#)Original Construction Year [1993](#)

Weighted Year

Current Exempt Code [15 - Indian](#)

Assessed Valuation

Assessed Values	2018-19	2017-18	2016-17
Land	2,857	15,887	15,887
Improvements	6,648	6,479	7,168
Personal Property	0	0	0
Ag Land	0	0	0
Exemptions	9,505	22,366	23,055
Net Assessed Value	0	0	0

Increased (New) Values

Land	0	0	0
Improvements	329	0	0
Personal Property	0	0	0

Taxable Valuation

Taxable Values	2018-19	2017-18	2016-17
Land	8,163	45,391	45,391
Improvements	18,994	18,511	20,480
Personal Property	0	0	0
Ag Land	0	0	0
Exemptions	27,157	63,903	65,871
Net Taxable Value	0	0	0

Increased (New) Values

Land	0	0	0
Improvements	940	0	0
Personal Property	0	0	0

[Back to Search List](#)

698 - Agricultural Deferred with Multiple Residences**Communication, Transportation, and Utilities**

- 700 - Operating Communication, Transportation, and Utility Property of an Interstate or Intercounty Nature**
- 710 - Communication, Transportation, and Utility Property of a Local Nature**
- 711 - Communication, Transportation, and Utility Property of a Local Nature Under Construction**
- 720 - Communication, Transportation, and Utility Property of an Interstate or Intercounty Nature, Not Used in Operations (Locally Assessed)**
- 731 - Alternative Energy - Solar**
- 732 - Alternative Energy - Wind**
- 733 - Alternative Energy - Biomass**
- 780 - Locally Assessed Utility Use with Minor Improvements**
- 790 - Mixed Use with Locally Assessed Utility as primary use**

Mines

- 800 - Mining Property - Locally Assessed - Pre-development or Abandoned Mine, Improvements not valued by State**
- 810 - Mining Property - Extractive Mineral, Valuation of Improvements by State, Land Valuation by County**
- 820 - Mining Property - Oil and Gas, Valuation of Improvements by State, Land Valuation by County**
- 830 - Mining Property - Geothermal, Valuation of Improvements by State, Land Valuation by County**
- 840 - Aggregates, Quarries, etc. - Locally Assessed**
- 880 - Locally Assessed Mine with Minor Improvements**
- 882 - Locally Assessed Mine with Minor Improvements - No livable structures**
- 890 - Mixed Use with Mine as primary use**

Special Purpose or Use

- 900 - Parks for Public Use**
- 910 - Cemeteries**
- 920 - Hospitals**
- 921 - Hospital or Skilled Nursing Home Under Construction**
- 922 - Skilled Nursing Homes**
- 930 - Special Use - Limited-Market Properties**
- 960 - Special Purpose Auxiliary Area**
- 970 - Special Purpose Common Area**
- 980 - Special Purpose with Minor Improvements**
- 990 - Mixed Use with Special Purpose as primary use**

[Go Back](#)

Improvement List for Parcel # 001-501-20									
	Tax Year	Grp #	Impr #	Description	Year Built	Count/ Size	Replacement Cost	Assessment Date	RCNLD
Open	2018-19	1	1	PICNIC SHELTER (METAL ROOF)	1993	550	4,769	10/04/17	2,981
Open	2018-19	1	2	CFW	1993	144	719	10/04/17	449
Open	2018-19	1	3	SHED T1C2	1993	48	1,139	10/04/17	712
Open	2018-19	1	4	THREE WOOD PARK BENCHES	1998	3	1,248	10/04/17	874
Open	2018-19	1	5	CONC BASKETBALL COURT	1998	1,628	6,512	10/04/17	4,558
Open	2018-19	1	6	TWO BASKETBALL STOPS & HOOPS	1998	2	2,560	10/04/17	1,792
Open	2018-19	1	7	SWING SET	1998	1	416	10/04/17	291
Open	2018-19	1	8	PLAYSTATION	1998	1	7,902	10/04/17	5,531
Open	2018-19	1	9	TWO PORTABLE PICNIC TABLES	1998	2	652	10/04/17	456
Open	2018-19	1	10	BBQ	1998	1	588	10/04/17	412
Open	2018-19	1	11	MERCURY VAPOR LIGHT ON TUFF SHED #3	2013	1	1,015	10/04/17	939
Open	2018-19	1	12	GREENHOUSE T1C2	2013	252	0	10/04/17	0
Open	2018-19	1	13	GREENHOUSE T1C2	2013	252	0	10/04/17	0
RCNLD: Replacement Cost New, Less Depreciation									
									Go Back











City of Ely Fire Department

1780 Great Basin Blvd.
Ely Nv. 89301

Business Phone (775) 289-6633
Fax (775) 289-3122

March 16, 2018

To: Melody Van Camp, Mayor
Ely City Council

Fire Department Call Report: March 1st thru March 16, 2018

12	Medical Transports
3	Non Transports
4	Jail Check
1	Motor Vehicle Accident
20	Total Calls (Reports 18-0089 thru 18-00108)

Ross Rivera

Fire Chief
Ely Fire Department

Ely Fire Dept
Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Thu Mar 1, 2018

21:06	FIRE	18-0000089-000	EMS call, excluding vehicle accident with injury	1.88
	Station 1	Unit R3	675 Ogden AVE	

Staff		Hours	Code	Unit
13-3043	HILTON, Burton	0.47	RA	R3
02-1986	MCKNIGHT, Craig	0.47	RS	PV
02-4684	STORK, Pat	0.47	OD	R3
14-2162	TALLERICO, Ben	0.47	MX	PV
Total Staff:	4			

Code	Hours	Count
MX	0.47	1
OD	0.47	1
RA	0.47	1
RS	0.47	1
Total of All Codes:		4

Fri Mar 2, 2018

10:12	FIRE	18-0000090-000	EMS call, excluding vehicle accident with injury	3.06
	Station 1	Unit R3	1500 Avenue H AVE	

Staff		Hours	Code	Unit
11-6982	MANGUM-MCARDLE, Misty	1.02	OD	R3
02-1986	MCKNIGHT, Craig	1.02	RS	PV
02-4176	PETERSON, Mike	1.02	OD	R3
Total Staff:	3			

Code	Hours	Count
OD	2.04	2
RS	1.02	1
Total of All Codes:		3

Ely Fire Dept

Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Fri Mar 2, 2018

15:23	FIRE	18-0000091-000	Motor Vehicle Accident with no injuries	5.46
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Station 1

Unit R1

10th ST E & E Aultman ST

Staff

Hours Code

Unit

10-2375	BATH, April	0.42	PV	PV
13-8973	CHAMBERS, Taylor Allen	0.42	PV	PV
02-9804	KAAMASEE, Chris	0.42	RE	R1
02-8308	MANGUM, Pete	0.42	PV	PV
11-6982	MANGUM-MCARDLE, Misty	0.42	RA	R3
02-1986	MCKNIGHT, Craig	0.42	RS	PV
02-1764	NORTH, Brett	0.42	PV	PV
02-4176	PETERSON, Mike	0.42	OD	R1
02-4825	RIVERA, Ross	0.42	PV	PV
17-8813	RUESCH, Adam	0.42	PV	PV
17-8055	STARK, Jacob	0.42	PV	PV
16-6764	SWENSON, Matt	0.42	RA	R3
14-2162	TALLERICO, Ben	0.42	PV	PV

Total Staff: 13

Code	Hours	Count
------	-------	-------

OD	0.42	1
PV	3.36	8
RA	0.84	2
RE	0.42	1
RS	0.42	1

Total of All Codes: 13

Sat Mar 3, 2018

02:24	FIRE	18-0000092-000	EMS call, excluding vehicle accident with injury	2.04
-------	------	----------------	--	------

Station 1

Unit R3

845 Murry ST

Staff

Hours Code

Unit

02-1986	MCKNIGHT, Craig	0.68	RS	PV
02-4176	PETERSON, Mike	0.68	OD	R3
16-6764	SWENSON, Matt	0.68	OD	R3

Total Staff: 3

Ely Fire Dept

Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

Sat Mar 3, 2018

Code	Hours	Count
OD	1.36	2
RS	0.68	1
Total of All Codes:		3

21:02	FIRE	18-0000093-000	EMS call, excluding vehicle accident with injury	4.55
	Station 1	Unit R3		

805 S Great Basin Blvd HWY

Staff	Hours	Code	Unit
10-2375			
		BATH, April	0.65 PV PV
13-3043		HILTON, Burton	0.65 PV PV
02-9804		KAAMASEE, Chris	0.65 PV PV
02-1986		MCKNIGHT, Craig	0.65 RS PV
02-4825		RIVERA, Ross	0.65 PV PV
02-1205		STEINER, David	0.65 OD R3
16-6764		SWENSON, Matt	0.65 OD R3
Total Staff:	7		

Code	Hours	Count
OD	1.30	2
PV	2.60	4
RS	0.65	1
Total of All Codes:		7

22:35	FIRE	18-0000094-000	Jail Check @ WPSO Public Safety Bldg	0.10
	Station 1		1785 Great Basin BLVD	

Staff	Hours	Code	Unit
02-1205		STEINER, David	0.10 OD NA
Total Staff:	1		

Code	Hours	Count
OD	0.10	1
Total of All Codes:		1

Ely Fire Dept

Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Sun Mar 4, 2018				
09:24	FIRE	18-0000095-000	EMS call, excluding vehicle accident with injury	2.48
Station 1			116 W Highlands DR	
Staff			Hours Code	Unit

02-1986	MCKNIGHT, Craig		0.62 RS	PV
02-4176	PETERSON, Mike		0.62 OD	
02-4825	RIVERA, Ross		0.62 PV	PV
16-6764	SWENSON, Matt		0.62 RE	R3
Total Staff:		4		
Code		Hours	Count	

OD		0.62	1	
PV		0.62	1	
RE		0.62	1	
RS		0.62	1	
Total of All Codes:			4	
19:17	FIRE	18-0000096-000	EMS call, excluding vehicle accident with injury	4.06
Station 1		Unit R3	307 Stevens AVE	
Staff			Hours Code	Unit

10-2375	BATH, April		0.58 PV	PV
13-3043	HILTON, Burton		0.58 PV	PV
02-1986	MCKNIGHT, Craig		0.58 RS	PV
02-4176	PETERSON, Mike		0.58 OD	R3
17-8814	RUESCH, Alex		0.58 PV	PV
17-9443	STEINER, Derek		0.58 PV	PV
16-6764	SWENSON, Matt		0.58 OD	R3
Total Staff:		7		
Code		Hours	Count	

OD		1.16	2	
PV		2.32	4	
RS		0.58	1	
Total of All Codes:			7	

Ely Fire Dept
Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Mon Mar 5, 2018

19:37	FIRE	18-0000097-000	Jail Check @ WPSO Public Safety Bldg	0.08
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Station 1

1785 Great Basin BLVD

Staff	Hours	Code	Unit
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02-1205	STEINER, David	0.08	OD
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Total Staff: 1

Code	Hours	Count
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OD	0.08	1
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Total of All Codes: 1

Tue Mar 6, 2018

12:21	FIRE	18-0000098-000	Medical assist, assist EMS crew	1.89
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Station 1

Unit R3

1500 Avenue G AVE

Staff	Hours	Code	Unit
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11-6982	MANGUM-MCARDLE, Misty	0.63	OD R3
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10-7774	O'DONNEL, Marian	0.63	RS PV
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02-4176	PETERSON, Mike	0.63	OD R3
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Total Staff: 3

Code	Hours	Count
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OD	1.26	2
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RS	0.63	1
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Total of All Codes: 3

Thu Mar 8, 2018

17:18	FIRE	18-0000099-000	Jail Check @ WPSO Public Safety Bldg	0.10
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Station 1

Unit NA

1785 Great Basin BLVD

Staff	Hours	Code	Unit
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02-4176	PETERSON, Mike	0.10	OD NA
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Ely Fire Dept

Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Thu Mar 8, 2018

Total Staff: 1

Code	Hours	Count
OD	0.10	1
Total of All Codes:		1

Sat Mar 10, 2018

06:18	FIRE	18-0000100-000	EMS call, excluding vehicle accident with injury	2.19
Station 1		Unit R3	16 Connors CT	

Staff	Hours	Code	Unit
02-1764	0.73	RS	PV
02-1205	0.73	OD	R3
16-6764	0.73	RA	R3
Total Staff:	3		

Code	Hours	Count
OD	0.73	1
RA	0.73	1
RS	0.73	1
Total of All Codes:		3

08:19	FIRE	18-0000101-000	EMS call, excluding vehicle accident with injury	4.69
Station 1		Unit R3	1500 Avenue H AVE	

Staff	Hours	Code	Unit
02-5977	0.67	RS	PV
13-3043	0.67	RS	PV
02-1764	0.67	RA	R3
02-1205	0.67	OD	R3
17-3212	0.67	RS	PV
17-0899	0.67	RS	PV
16-6764	0.67	RS	PV
Total Staff:	7		

Ely Fire Dept
Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Sat Mar 10, 2018

Code	Hours	Count
OD	0.67	1
RA	0.67	1
RS	3.35	5
Total of All Codes:		7

23:56	FIRE	18-0000102-000	EMS call, excluding vehicle accident with injury	2.25
	Station 1	Unit R3	650 Orson AVE /space 1	

Staff	Hours	Code	Unit
02-1764	0.75	RS	PV
02-1205	0.75	OD	R3
16-6764	0.75	RA	R3
Total Staff:	3		

Code	Hours	Count
OD	0.75	1
RA	0.75	1
RS	0.75	1
Total of All Codes:		3

Sun Mar 11, 2018

18:29	FIRE	18-0000103-000	Jail Check @ WPSO Public Safety Bldg	0.13
	Station 1		1785 Great Basin BLVD	

Staff	Hours	Code	Unit
02-4684	0.13	OD	
Total Staff:	1		

Code	Hours	Count
OD	0.13	1
Total of All Codes:		1

Ely Fire Dept
Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Mon Mar 12, 2018				
03:01	FIRE	18-0000104-000	EMS call, excluding vehicle accident with injury	1.46
	Station 1	Unit R3	116 W Highlands DR /apt #30	
	Staff		Hours Code Unit	
	10-2375	BATH, April	0.73 RA	R3
	02-4684	STORK, Pat	0.73 OD	R3
	Total Staff:	2		
	Code	Hours	Count	
	OD	0.73	1	
	RA	0.73	1	
	Total of All Codes:		2	
08:02	FIRE	18-0000105-000	EMS call, excluding vehicle accident with injury	3.25
	Station 1	Unit R3	1005 Lyons AVE	
	Staff		Hours Code Unit	
	11-6982	MANGUM-MCARDLE, Misty	0.65 OD	R3
	10-7774	O'DONNEL, Marian	0.65 RS	PV
	02-4176	PETERSON, Mike	0.65 OD	R3
	02-4825	RIVERA, Ross	0.65 RCC	CC
	17-0899	SUMRALL, Caleb	0.65 RC	PV
	Total Staff:	5		
	Code	Hours	Count	
	OD	1.30	2	
	RC	0.65	1	
	RCC	0.65	1	
	RS	0.65	1	
	Total of All Codes:		5	
14:49	FIRE	18-0000106-000	EMS call, excluding vehicle accident with injury	2.20
	Station 1	Unit R3	1689 Great Basin BLVD	
	Staff		Hours Code Unit	

Ely Fire Dept
Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Mon Mar 12, 2018

10-7774	O'DONNELL, Marian	0.55 RS	PV
02-4176	PETERSON, Mike	0.55 OD	R3
02-4825	RIVERA, Ross	0.55 OD	R3
17-0899	SUMRALL, Caleb	0.55 RC	PV
Total Staff:	4		

Code	Hours	Count
OD	1.10	2
RC	0.55	1
RS	0.55	1
Total of All Codes:		4

23:43	FIRE	18-0000107-000	EMS call, excluding vehicle accident with injury	1.80
Station 1		Unit R3	6th ST & Lyons AVE	

Staff	Hours	Code	Unit
10-2375	0.45	OD	R3
17-9500	0.45	RA	R3
11-6982	0.45	MX	PV
02-4176	0.45	OD	R3
Total Staff:	4		

Code	Hours	Count
MX	0.45	1
OD	0.90	2
RA	0.45	1
Total of All Codes:		4

Wed Mar 14, 2018

08:22	FIRE	18-0000108-000	EMS call, excluding vehicle accident with injury	0.96
Station 1		Unit R3	116 W Highlands DR /Silver Rid. Ap0	

Staff	Hours	Code	Unit
11-6982	0.32	OD	R3

Ely Fire Dept
Department Journal

03/01/2018 to 03/15/2018

07:00 to 23:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Wed Mar 14, 2018

10-7774	O'DONNEL, Marian	0.32 RS	PV
02-4176	PETERSON, Mike	0.32 OD	R3
Total Staff:	3		

Code	Hours	Count
OD	0.64	2
RS	0.32	1
Total of All Codes:		3

Total Entries: 20

Total Staff Hrs: 44.63



CITY OF ELY

480 Campton Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

Date: March 13, 2018

For: Council Packet

From: Janette Trask, City Treasurer

RE: FY18 Budget Appropriation

Pursuant to NRS 354.598005(5) I am requesting permission to transfer budget appropriations between functions within the General Fund in the amount of seventy five thousand five hundred dollars (\$75,500.00).

This transfer, if approved, will not change the approved budget, only the amounts within the departments in the General Fund.

FY18 Appropriation #1

From Department	GL Accounts	Amounts	To Department	To Accounts	Amounts
Animal Control	1062110	5,000.00	Administration	1044310	17,000.00
Animal Control	1062200	6,500.00	Administration	1044335	12,200.00
Cemetery	1063300	8,000.00	Finance	1045310	6,500.00
Parks	1064110	31,000.00	Fire Dept	1055110	17,000.00
Parks	1064200	20,000.00	Building	1060420	20,500.00
	1064300	5,000.00	Public Works	1061300	2,300.00
	Total	75,500.00		Total	75,500.00

COPY

COOPERATIVE AGREEMENT FOR ELECTION SERVICES
BETWEEN WHITE PINE COUNTY AND THE CITY OF ELY

THIS AGREEMENT, made and entered into this 24 day of January, 2018 by and between the CITY of Ely, a municipal corporation of the State of Nevada (hereinafter referred to as "CITY"), and COUNTY of White Pine, a political subdivision of the State of Nevada (hereinafter referred to as "COUNTY"), pursuant to the provisions of the Nevada Revised Statutes (NRS) 277.045 and/or 277.180.

WITNESSETH:

WHEREAS, CITY is required to conduct primary, general, and special elections pursuant to NRS 293 and NRS 293C; and

WHEREAS, CITY and COUNTY both have Clerks required by state law to perform prescribed election duties; and

WHEREAS, a unified and simplified election process is in the best interest of both CITY and COUNTY residents; and

WHEREAS, it makes economic sense for CITY to enter into a cooperative agreement with the County for the provision of election services than to maintain a separate election department with staff and equipment to conduct and supervise its elections; and

WHEREAS, COUNTY provides and performs certain election related functions pursuant to the provisions of Chapter 293 of the Nevada Revised Statutes and has an elected County Clerk and Registrar of Voters pursuant to NRS 246.010 who is presently required, under Chapter 293 of the Nevada Revised Statutes, to provide certain election services, and City, in the interest of economy and efficiency, desires to utilize the services of the County in connection with City elections, and County is willing to provide such services based upon the terms and conditions set forth below; and

WHEREAS, NRS 277.180 provides for the cooperative sharing of staff and resources between governmental entities performing any government service.

NOW, THEREFORE, in consideration of the mutual provisions, covenants and conditions set forth, the parties hereto agree as follows:

ARTICLE I
PURPOSE

The parties enter into this Cooperative Agreement to retain the services of COUNTY election department for the municipal elections to be held in conjunction with COUNTY primary and general elections in each even numbered year and any special elections directed by CITY Council.

COPY

COUNTY designates its Clerk and Registrar of Voters, hereinafter referred to as COUNTY CLERK, and CITY designates its City Administrator functioning as CITY CLERK, hereinafter referred to as CITY CLERK, as their respective agents, to administer the terms of this Agreement, and to be responsible for the performance of their respective obligations set forth herein.

Any notice required of one party hereto to another shall be made in writing to the agent for the other party and hand delivered, or sent via United States Mail, postage prepaid, addressed to:

COUNTY: White Pine County Clerk, 801 Clark Street, Suite 4, Ely, NV 89301
CITY: City Clerk, City of Ely, 501 Mill Street, Ely, NV 89301

ARTICLE II OBLIGATION OF COUNTY

The parties understand and recognize that CITY elections will be conducted at the same time as, and as part of, the primary and general elections pursuant to Chapter 293 of the Nevada Revised Statutes. The COUNTY CLERK shall be responsible for the performance of all acts and functions necessary to conduct efficient elections. With respect to the services provided by the COUNTY CLERK to the CITY, these acts and functions shall include, but not be limited to:

- A. Voter registration.
- B. Designation of precincts and voting districts, excluding wards.
- C. Designation and procurement of polling places.
- D. Preparation and printing of all ballots, including sample ballots.
- E. Mailing of sample ballots and notices to voters.
- F. Publishing the legal notices for early voting and the close of registration.
- G. Recruiting, training, and employing sufficiently qualified election workers.
- H. Preparation, delivery and maintenance of all voting equipment, supplies and reports required at the polling places and during early voting.
- I. Acceptance and processing of absentee ballot voting.
- J. Acceptance and processing a mail-in precinct voting.
- K. Conduct early voting during the times specified by the Secretary of State.
- L. Election Day tabulation activities, including appointment of members to serve on all election boards required by law or deemed necessary by the COUNTY CLERK.
- M. Provide a list of registered voters in Wards.
- N. Canvassing of returns.
- O. Reporting of election results to the Secretary of State.
- P. Verification of signatures for any recall, referendum or initiative petition circulated within the City of Ely.
- Q. Upon completion of the canvass, COUNTY CLERK shall issue Certificates of Election to each individual certified as a winner in each CITY office as provided by State and CITY election laws.
- R. All voted ballots, rejected ballots, spoiled ballots, unused ballots, tally lists, poll

books, challenge lists and stubs of the ballots used, enclosed and sealed, must, after the canvass of the votes be deposited in the storage of the COUNTY CLERK and preserved for the retention period established in NRS 293C.390 and NRS 293.391.

- S. Other duties concerning the handling of elections prescribed under NRS Chapter 293, 293B and 293C, and not expressly stated to be performed by CITY CLERK under the terms of this AGREEMENT unless notified in writing by the CITY CLERK not to perform the duty.

ARTICLE III OBLIGATIONS OF CITY

CITY CLERK shall be responsible for, but not limited to, performing the following functions necessary to conduct CITY elections:

- A. Submission of Ballot Questions/Declarations of Candidacy for City offices: In accordance with State and CITY election laws, CITY CLERK shall accept submission of ballot questions and Declarations of Candidacy for CITY elective offices. CITY CLERK shall furnish the COUNTY CLERK with a copy of any questions submitted to appear on the ballot, including explanation of and arguments for and against the question, not later than three (3) working days after receipt of the question by CITY CLERK pursuant to NRS 293.481(d). CITY CLERK shall furnish the COUNTY CLERK with a certified list of the candidates for each CITY office by 5:00 P.M. on the day following the last day permitted for withdrawal of candidacy. CITY CLERK will be responsible for determining that candidates meet filing requirements. Any costs resulting from misinformation provided by or errors made by the CITY will be paid for by the CITY.
- B. The CITY CLERK shall distribute forms and receive reports pursuant to the provisions of Chapter 294A of the Nevada Revised Statutes.
- C. Inspection of Ballots: CITY CLERK, or designee, shall be available beginning the morning following the close of candidate filing to proofread the sample ballots and digital ballot faces until such time that all ballots have been proofread and approved as to final form.
- D. Publication/Posting of Notices: CITY CLERK shall be responsible for publishing the Notice of Election for City Offices.
- E. Testing of Election Equipment and Programs: The COUNTY CLERK shall make available to CITY CLERK and his staff the opportunity to serve as members of the Accuracy Certification Board. Inspection and approval shall occur at the time of the logic and accuracy certification testing, prior to the delivery of the machines to the polling places. Tabulation shall proceed as prescribed by NRS and the rules and regulations adopted by the Secretary of State.
- F. Canvassing of Returns: Prior to the formal canvassing of returns, CITY CLERK and/or the COUNTY CLERK may release to the Public the unofficial, preliminary results of the vote tabulation in a CITY election.
- G. The CITY CLERK and his/her staff will assist as necessary in Election Day duties

- at the main polling place.
- H. COUNTY CLERK will prepare abstracts of the City election results and submit the abstracts to the CITY CLERK. CITY CLERK shall certify the results before the City Council.

ARTICLE IV ELECTION RECOUNTS

Any recounting arising out of a CITY ELECTION shall be the responsibility of COUNTY. CITY shall reimburse COUNTY for any expenses incurred in the provision of such services.

ARTICLE V COST OF SERVICES AND REIMBURSEMENT TO COUNTY

For the administration of each co-occurring election, CITY shall pay the COUNTY \$0.15 per registered City voter for each separate Primary and General Election in each election cycle. Payment to COUNTY shall be made by check payable and mailed to White Pine County Treasurer within thirty (30) days from presentation by COUNTY of an invoice from each Primary and General Election. The expenses incurred by COUNTY shall be governed, where appropriate, by the provisions of NRS 293 and NRS Chapter 293C. For the administration of a CITY election that does not occur at the same time as, and as part of, the Primary and General election, such as a Special election, CITY shall reimburse COUNTY for any expenses incurred in the provision of such election. Payment shall be made in the manner proscribed by this Article.

ARTICLE VI TERM OF AGREEMENT

The term of this Agreement shall be from the day and year first written above, and will continue until either party notifies the other in writing ninety (90) days prior to November 30th of an even numbered year of their intent to terminate this agreement. This will allow the CITY to make changes required to comply with the terms of NRS 293C for holding elections in odd-numbered years, unless consolidated with the COUNTY as prescribed by this Agreement. Moreover, this will allow the COUNTY to make any changes it needs to make in its election processes to remove the CITY from their election processes without affecting a pending election.

ARTICLE VII GENERAL PROVISIONS

This Agreement shall be considered under and in accordance with the laws of the State of Nevada, and all obligations of the parties created hereunder are performable in White Pine County, Nevada. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Agreement

shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein. No amendment, modification or alteration of the term herein shall be binding unless made in writing and duly executed by both parties and approved by the respective governing boards pursuant to NRS Chapter 241.

ARTICLE VIII INDEMNIFICATION

In the event that a liability claim arising out of the duties described in this agreement is filed against either the City or County, there shall be a meeting between the COUNTY CLERK and CITY CLERK to discuss how to address the claim. In the event that a law suit is filed against either agency, there shall be a meeting between the COUNTY CLERK and CITY CLERK, the District Attorney and the City Attorney representing the agencies to discuss how best to defend the lawsuit. Within the limitations of Chapter 41 of the Nevada Revised Statutes, the agencies agree to hold harmless, indemnify and defend each other, their respective officers, agents, employees, and volunteers from any loss or liability resulting from any claim, suit, or action caused by the act either direct or passive, the omission, failure to act or negligence on the part of the respective agency, its employees, agents, representatives arising out of performance of work under this agreement.

ARTICLE IX PERSONNEL

COUNTY shall act as an independent contractor. COUNTY is associated with the CITY only for the purposes of and to the extent specified in this AGREEMENT, and with respect to performance of the contracted services pursuant to this AGREEMENT. COUNTY, as an independent contractor and, subject only to the terms of this AGREEMENT, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its general duties under this AGREEMENT. Nothing contained in this AGREEMENT shall be deemed or construed to create a partnership, joint venture, or create a new public agency, to create relationships of an employer-employee or principal-agent, or to otherwise create **any** liability for COUNTY whatsoever with respect to the indebtedness, liabilities, and obligations of CITY or any other party. COUNTY shall be solely responsible for COUNTY employees, and CITY shall have no obligation with respect to: (1) withholding of income taxes, FICA or any other taxes or fees; (2) industrial insurance coverage; (3) participation in any group insurance plans available to employees of the COUNTY; (4) participation or contributions by COUNTY to the Public Employees Retirement System; (5) accumulation of vacation leave or sick leave; or (6) unemployment compensation coverage provided by the COUNTY. Neither COUNTY, nor its employees, agents, or representatives shall be considered employees, agents, or representatives of the CITY. COUNTY and CITY shall evaluate the nature of services and terms negotiated in order to determine "independent contractor" status and shall monitor the work relationship throughout the term of the Agreement to ensure that the independent contractor relationship remains as such.

ARTICLE X
STATUTORY DUTIES OF CLERKS

Nothing in this agreement shall be construed as a delegation of duties prescribed by law from the COUNTY CLERK or CITY CLERK to the governing board of either political subdivision. Nor shall this agreement be construed as a delegation of legal duties by the CITY CLERK to the COUNTY CLERK or COUNTY CLERK to the CITY CLERK.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day, month and year first written above.

1/24/18
Date

1/24/18
Date

1-11-18
Date

1-12-18
Date


White Pine County Commission Chairman


White Pine County Clerk


Mayor of the City of Ely


City of Ely CITY CLERK



150
100
380

\$630
2/23/18
RCPT# 387605

CITY OF ELY

501 Mill Street, Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

CITY OF ELY APPLICATION FOR VARIANCE

NOTE: APPLICATION MUST BE COMPLETED BY APPLICANT

☐ FEE - \$150.00 Application Fee + \$100.00 Advertising/\$10.00 Mailing Fee

OWNER(S) Kaye A. Kirkeby Family Trust TELEPHONE (775) 289-2827

MAILING ADDRESS 229 - 2nd Avenue, Ely, NV 89301

APPLICANT(S) Kaye A. Kirkeby Family Trust

MAILING ADDRESS 229 - 2nd Avenue, Ely, NV 89301

EMAIL ADDRESS springvalleyk@hotmail.com

LEGAL: TOWNSHIP 16 RANGE SECTION LOT(S)

PROPERTY LOCATION 1234 High Street, Ely, NV APN-001-02-07

SUBDIVISION LOT 1-6 BLOCK South 1/2 Block 51

SIZE OF PARCEL 250' WIDTH 100' DEPTH

CURRENT ZONING R-2-50

WHAT SECTION (S) OF THE ORDINANCE CAUSES A HARDSHIP?

ORDINANCE 410 SECTION

WHY?

CURRENT ZONING DOES NOT SUPPORT
FX BUSINESS ACTIVITY

ADOPTED ORDINANCES STATE THAT NO VARIANCE SHALL BE GRANTED UNLESS ALL OF THE FOLLOWING CONDITIONS EXIST:

1. Exceptional or extraordinary conditions apply to the property that do not apply generally to other properties in the same district or vicinity, which conditions are a result of lot size or shape, topography or other circumstances over which the applicant has no control.
2. The variance is necessary for the preservation of a property right of the applicant substantially the same as is possessed by owners of other property in the same district or vicinity.

3. The authorization of the variance shall not be materially detrimental to the purposes of this ordinance, be injurious to property in the district or vicinity in which the property is located or be otherwise detrimental to the objective of any city development plan or policy.
4. The variance requested is the minimum variance from the provisions and standards of this ordinance which will alleviate the hardship.
5. Evidence of the ability and the intention of the applicant to proceed with the construction work in accordance with the approved plans within six (6) months after the effective date of the variance. City Ord. (410, 8-25-1986)

Initials K/K Date 2-23-18

6. **TERM:** Any variance approved by the board of adjustment shall be conditional upon the privileges being utilized within six (6) months after the effective date of the variance. In the event some construction is involved, it must actually commence within the stated period and must be diligently prosecuted to completion; otherwise, the variance is automatically voided. A lapse of work for a period of three (3) months will be sufficient to cause the invalidity of the variance. City Ord. (410, 8-25-1986)

Initials K/K Date 2-23-18

PLEASE ANSWER THE FOLLOWING QUESTIONS, EXPLAINING HOW THE REQUEST MEETS
ALL OF THE ABOVE REQUIREMENTS

SEE ATTACHMENT 1

- 1) WHAT ARE THE EXCEPTIONAL OR EXTRAORDINARY CONDITIONS WHICH APPLY TO THE AFFECTED PROPERTY THAT DO NOT GENERALLY APPLY TO OTHER PROPERTIES IN THE VICINITY OR PROPERTIES WITH A SIMILAR ZONING CLASSIFICATION? ARE THESE CONDITIONS A RESULT OF LOT SIZE OR SHAPE, TOPOGRAPHY OR OTHER CIRCUMSTANCES OVER WHICH YOU HAVE NO CONTROL?

- 2) IS THIS REQUIRED VARIANCE NECESSARY FOR THE PRESERVATION OF A PROPERTY RIGHT WHICH IS POSSESSED BY NEIGHBORING PROPERTIES? IF SO, WHAT IS THAT PROPERTY RIGHT?

- 3) WILL THIS REQUESTED VARIANCE BE INJURIOUS TO NEIGHBORING PROPERTIES? IF YES, HOW?

- 4) WHAT IMPACTS WILL RESULT FROM THIS VARIANCE TO NEIGHBORING PROPERTIES OF THE AREA ZONING PATTERN?

- 5) WILL THE PROPOSED VARIANCE BE MATERIALLY DETRIMENTAL TO THE PURPOSE OF ADOPTED LOCAL ORDINANCES?

- 6) IS THE REQUESTED VARIANCE THE MINIMUM VARIANCE REQUIRED TO RELIEVE THE HARDSHIP? ☐ YES, WHY?

- 7) WHAT ALTERNATIVES ARE AVAILABLE IN LIEU OF A VARIANCE REQUEST?

8) WHY ARE THE ALTERNATIVES NOT FEASIBLE?

9) OTHER INFORMATION WHICH THE COMMISSION SHOULD CONSIDER _____

10) A SITE PLAN MUST BE SUBMITTED WITH THIS APPLICATION. THE SITE PLAN SHALL SHOW THE FOLLOWING:

1. Compass Direction (North Arrow)
2. Location of all buildings and structures, both existing and proposed.
3. Indication of the proposed use of buildings shown on the site.
4. Indications of the approximated height of buildings and structures.
5. Location and layout of sewage disposal and domestic water systems.
6. Location of adjacent roads, entry and exit for motor vehicles, and internal circulation pattern.
7. Location and layout of off-street parking and loading facilities.
8. Location of proposed landscaping.
9. Location of walls and fences, indication of their height, and material of their construction.
10. Indications of exterior lighting standards and devices.
11. Location and size of exterior signs and outdoor advertising, if any.
12. Grading and slopes where they affect relationship of the buildings, and drainage.
13. Other such architectural or engineering data, as appropriate.
14. Access for handicapped, as appropriate.
15. Location of walkways and bike paths, as appropriate.
16. Adjoining land uses including distances to adjacent structures, as appropriate.
17. Security considerations, as appropriate.

THE LOCAL CITIZENS ADVISORY COMMITTEE MAY HOLD A PRELIMINARY MEETING FOR NEIGHBORHOOD DISCUSSION OF YOUR REQUEST. YOU SHOULD ATTEND THIS MEETING. YOU WILL BE NOTIFIED BY MAIL OF THE TIME, DATE AND PLACE OF THIS MEETING.

A PUBLIC HEARING WILL BE HELD ON YOUR REQUEST ON A _____ EVENING. YOU WILL BE NOTIFIED BY MAIL OF THE TIME, DATE, AND PLACE OF THE HEARING. YOU MUST APPEAR AND PRESENT YOUR CASE AT THAT TIME.

DATE SUBMITTED 2/12/18

Kaye A. Kishely, Trustee
OWNER'S SIGNATURE

Kaye A. Kishely, Trustee
APPLICANT'S SIGNATURE

ATTACHMENT 1

1. The business was closed due to unforeseen health reasons. My Wife was diagnosed with bone cancer and Kaye Kirkeby was her primary care taker. During her battle with cancer, Kaye Kirkeby had a heart attack which prevented Kaye and his Wife from running the business. This was the reason the business was closed and over which we had no control.

This was a business started by John Gallager in 1908 and operated as a feed store and livery stable. Owned by Mary Manzonie until March, 1966, when it was purchased by Kaye & Gordon Kirkeby.

High Street was the former business district and main street of Ely. The business district later moved to Aultman Street.

Over a span of forty-plus years, Kirkeby made numerous property improvements:

- A. Shop and Warehouse
- B. Beside Main Building
- C. Storage in rear (Open Front)

The residential homes were built after White Pine Feed was started.

A letter of intent by Robin Eldridge, veterinarian to open a feed store with dog grooming, sewing and saddle repair.

2. N/A
3. No, this business will not be injurious to neighboring properties. This business has operated for over one-hundred years and never was a problem.
4. There will be no impacts that will result from this variance to neighboring properties of the area zoning pattern. Prior use was of a historical use and there will be no change regarding use.
5. No, the proposed variance will not be materially detrimental to the purpose of the adopted local ordinances.
6. Yes, the requested variance is the minimum variance required to relieve the hardship because it is a reinstatement of the prior use and historical use.
7. None. If the variance is not allowed, then it will be just another unused vacant property, with the normal, minimal upkeep in Ely.
8. The alternatives are not feasible because we do not want another vacant property in Ely!!!

9. Other information which the Commission should consider is:

- A. The historical value of the existing property.
- B. No proposed new structures at this time.

N ↑



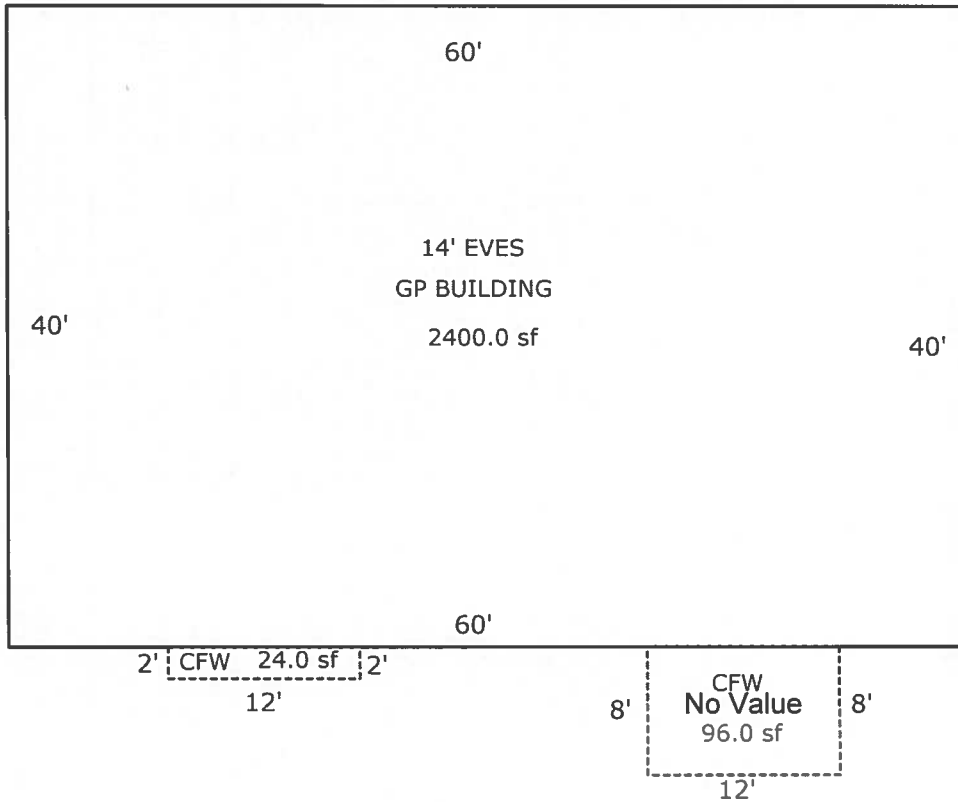
SKETCH/AREA TABLE ADDENDUM

SUBJECT INFO

File No.: Parcel No.: 001-202-07
 Property Address: 1234 HIGH STREET BLDG #2
 City: ELY County: State: NV ZipCode: 89301
 Owner:
 Client: Client Address:
 Appraiser Name: Inspection Date:

SKETCH

BLDG #2



Sketch by Apex Sketch

AREA CALCULATIONS SUMMARY

Code	Description	Factor	Net Size	Perimeter	Net Totals
=GP BL	GP BUILDING	1.0	2400.0	200.0	2400.0
cfw	CFW	1.0	24.0	28.0	
	CFW	1.0	96.0	40.0	120.0

COMMENT TABLE 1

COMMENT TABLE 2

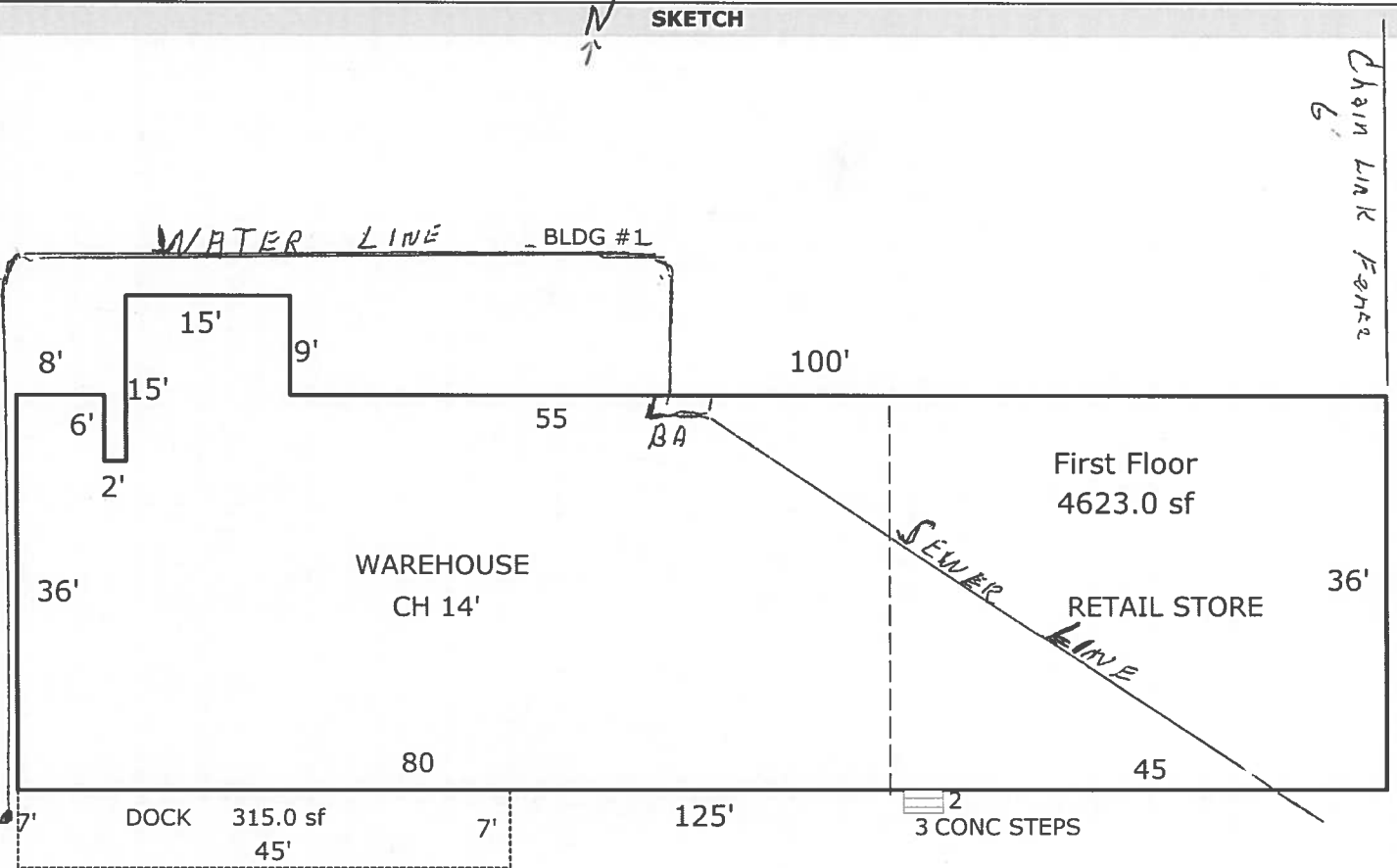
COMMENT TABLE 3

SKETCH/AREA TABLE ADDENDUM

SUBJECT INFO

File No.: Parcel No.: 001-202-07
 Property Address: 1234 HIGH STREET BLDG #1
 City: ELY County: State: NV ZipCode: 89301
 Owner: KAYE KIRKEBY
 Client: Client Address:
 Appraiser Name: Inspection Date:

SKETCH



Sketch by Apex Sketch

AREA CALCULATIONS SUMMARY

Code	Description	Factor	Net Size	Perimeter	Net Totals
GLA1	First Floor	1.0	4623.0	352.0	4623.0
DOCK	DOCK	1.0	315.0	104.0	315.0

COMMENT TABLE 1

COMMENT TABLE 2

COMMENT TABLE 3

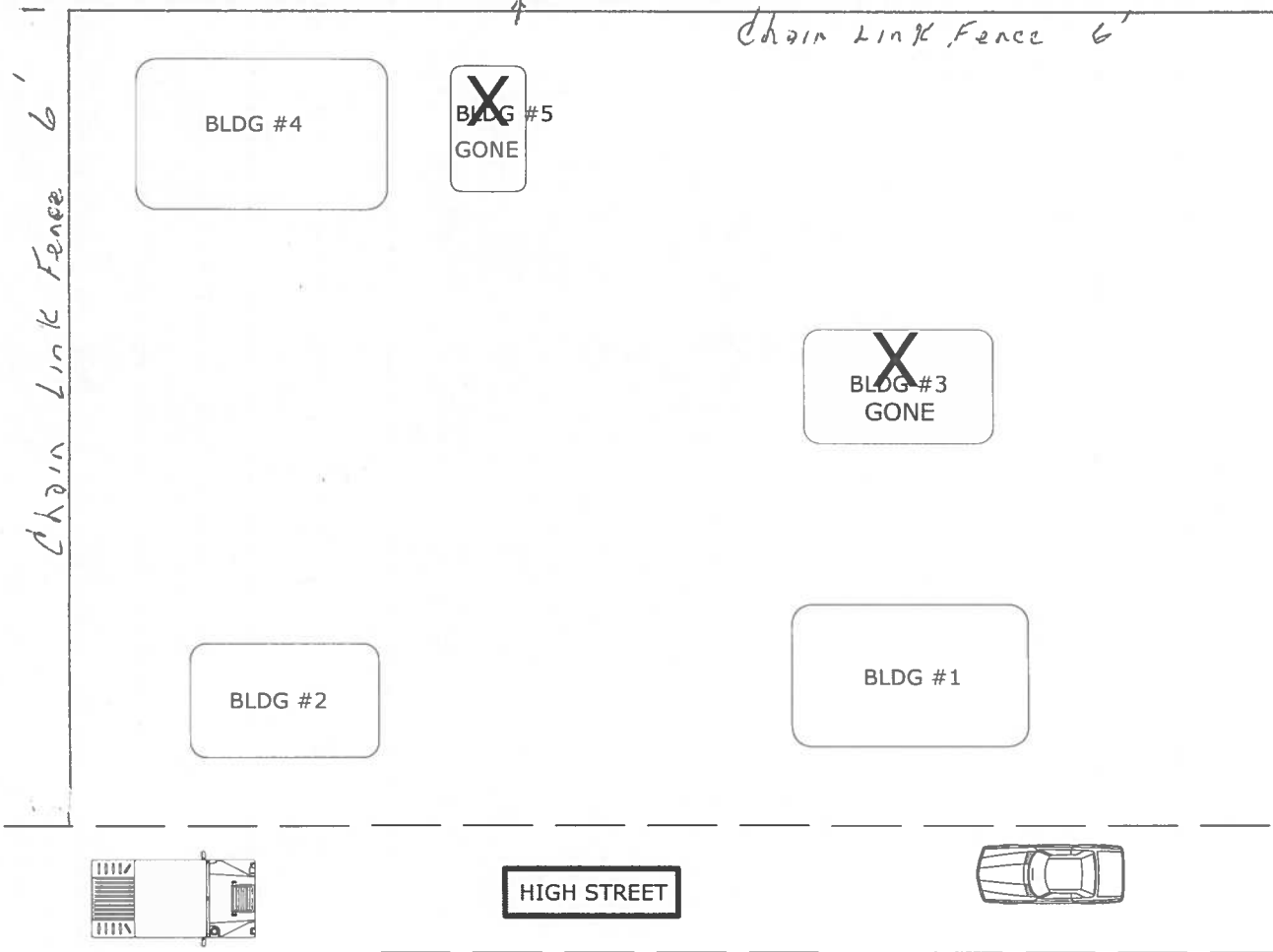
Net LIVABLE (rounded) 4,623

SKETCH/AREA TABLE ADDENDUM

SUBJECT INFO

File No.: Parcel No.: 001-202-07
 Property Address: 1234 HIGH STREET
 City: ELY County: State: NV ZipCode: 89301
 Owner:
 Client: Client Address:
 Appraiser Name: Inspection Date:

SKETCH



Sketch by Apex Sketch

AREA CALCULATIONS SUMMARY

Code	Description	Factor	Net Size	Perimeter	Net Totals
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COMMENT TABLE 1

COMMENT TABLE 2

COMMENT TABLE 3

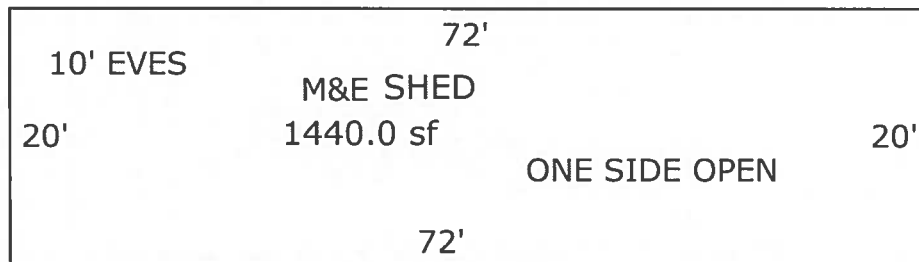
SKETCH/AREA TABLE ADDENDUM

SUBJECT INFO

File No.: Parcel No.: 001-202-07
 Property Address: 1234 HIGH STREET BLDG #4
 City: ELY County: State: NV ZipCode: 89301
 Owner:
 Client: Client Address:
 Appraiser Name: Inspection Date:

SKETCH

BLDG #4



Sketch by Apex Sketch

AREA CALCULATIONS SUMMARY

Code	Description	Factor	Net Size	Perimeter	Net Totals
SHD	SHED	1.0	1440.0	184.0	1440.0

COMMENT TABLE 1

COMMENT TABLE 2

COMMENT TABLE 3

BUILDING AND PLANNING DEPARTMENT

APPLICANT: Kaye A Kirkeby Family Trust

DATE: March 14, 2018

ACTION REQUESTED: Variance

ASSESSOR'S PARCEL NUMBER(S) APN 001-202-07

STREET ADDRESS & GENERAL LOCATION OF PROPERTY: 1234 High Street

OWNER: Same as Applicant

NAME: Same as above

MAILING ADDRESS: 229 2nd Avenue

CITY, STATE: Ely, Nevada 89301

TELEPHONE #: 775-289-2827

EMAIL: springvalley@hotmail.com

FINDING OF FACT:

CONCLUSIONS:

1. Compliance with NRS and City Code:	Does not comply with City Zoning R-M-50
2. Notice for Paper & Mailings:	Yes
3. Zoning:	R-M-50 (Residential- Multi-Family -5000sq. ft. lot)
4. Proposed Activity	Variance to the restrictions of R-M-50 Zone
5. Compatibility with Surrounding Use:	No
6. Access:	Emergency Services should be coordinated with City of Ely Fire Dept., Sheriff's Office and EMS
7. Compliance with Regulations:	No
8. Potential Impact on Neighboring Property (including noise, odor, dangerous materials, et.)	This building has always been used as a feed store and should not cause any negative impact on the surrounding area.
9. Access/Traffic:	Access from High St. , 11th St. or 12th St.
10. Emergency Services:	As prescribed by the Local Jurisdiction.
11: City Attorney:	There does not appear to be any legal impediment to granting the change in zoning or

	<p>the special use permit.</p> <p>See attached memo</p>
12. Building Dept.	<p><u>Recommend Approval</u> with same type of business occupancy.</p> <p>Applicant has notice of intended use.</p> <p>These are extenuating circumstances in that this building and site have been used for this type of business since approx. 1940 and deserves special consideration.</p>
13. City Water Dept.	No Comment
14. Road Dept.	No Comment
15. Fire Department	<p>Recommend Approval</p> <p>This is a continuation of the same type of business.</p>

INTEROFFICE MEMORANDUM

TO: PLANNING COMMISSION, CITY COUNCIL, BUILDING OFFICIAL
FROM: CHARLES H. ODGERS, CITY ATTORNEY
SUBJECT: LEGAL ANALYSIS REGARDING PROPOSED REZONING REQUEST
OF KAYE A. KIRKEBY, FAMILY TRUST
DATE: FEBRUARY 27, 2018

Issue:

Discussion/For Possible Action – Consideration of Application for a Variance. The applicant wishes to use the location for Business purposes, which is not supported by the current Zoning of R-2-50. 1234 High Street, Ely, NV 89301, APN 001-202-07, owned by Kaye A. Kirkeby Family Trust.

Statement of Facts:

Current zoning on property is R-2-50. Applicant wishes to change to C-2 zoning. The buildings surrounding this location are zoned R-2-50 and R-M-50 (both residential zones).

Applicable Statutory Provisions:

NRS 278.02521 Legislative intent.

[...]

4. It is the further intent of the Legislature that when the governing body of a local government adopts a master plan or zoning regulation, the plan or regulation should promote a strategy of maximizing the use of existing facilities and services through redevelopment, interspersion of new housing and businesses in established neighborhoods and other mechanisms for urban revitalization.

NRS 278.570 Building official: Purpose; appointment; compensation; certification and continuing education; employees; expenditures.

1. The governing body of any city or county may provide for the inspection of structures and the enforcement of the zoning regulations and building codes by means of the withholding of building permits. [...]

City Code 12-1-1 provides the following applicable definitions:

NONCONFORMING LOT, STRUCTURE OR USE: A lawful lot, structure, or use, existing at the time this title or any amendment thereto takes effect, which does not conform to the requirements of this title or its amendments.

SITE PLAN: A plan, prepared to scale, showing accurately and with complete dimensioning, all of the uses proposed for a specific parcel of land.

SPOT ZONING: The awarding of a use classification to an isolated parcel of land which is detrimental or incompatible with the uses of the surrounding area, particularly when such an act favors a particular owner. Such zoning has been held to be illegal by the courts on the grounds that it is unreasonable and capricious. **A general plan or special circumstances such as historical value, environmental importance, or scenic value could justify special zoning for a small area.** (emphasis added)

City Code 12-4C-1 defines a R-2-50 as:

To provide appropriate locations where medium to high density residential neighborhoods on lots of not less than five thousand (5,000) square feet may be established, maintained and protected. The regulations also permit the establishment of, with proper controls, the public and semipublic uses, such as churches, schools, libraries, parks and playgrounds, etc., which serve the requirements of families. The regulations are intended to prohibit those uses that would be harmful to medium to high density residential neighborhoods. Lots created prior to August 25, 1986, that are smaller than five thousand (5,000) square feet shall be deemed to be conforming R-2-50 lots for the purposes of this section. (Ord. 410, 8-25-1986; amd. Ord. 668, 6-12-2014)

City Code 12-6-1 (b) defines C-2 as:

C-2 General Commercial District: The purpose of the general commercial district is to provide a commercial district intended primarily for business activities normally associated with sales and distribution of new or used merchandise, service facilities, and business and professional offices.

City Code 12-6-2 provides that a feed lot is permitted in a C-2 Zone, with Special Use Permit. There is nowhere defined where a dog grooming business may be located, however, a pet shop, which is similar to a dog grooming business is permitted in a C-2 Zone. The sewing and saddle portions of the business would likely fall under the permitted use in a C-2 zone under the definition of service business (small).

Title 12, Chapter 16 have the following additional requirements which will need to be met by the Applicant.

12-16-1: USE PERMITS:

A. Application: Application for use permits shall be filed in the office of the commission on forms prescribed by the commission and shall be known as "Application for Use Permit". Use permits may be issued for any of the uses listed in the zoning districts as requiring a use permit.

B. Investigation: Copies of the use permit shall be submitted to any governmental or other agency, when the safeguarding of the public health, safety or welfare requires a study of the use requested by the agency affected.

C. Public Hearing: When deemed necessary and in the public interest, the commission may hold a public hearing upon any application for a use permit and may establish reasonable conditions which shall assure the intent and purpose of this title.

D. Approval/Denial: If it is the opinion of the commission, after consideration of the report of such investigation, that the use as proposed in the application, or under appropriate restrictions or conditions, will not endanger the public health, safety or general welfare, or be inconsistent with the general purposes and intent of this title, the commission shall approve the application, either with or without conditions. If the proposed use will tend, in the opinion of the commission, to endanger in any way the public health, safety or general welfare, or to produce results inconsistent with the general purposes and intent of this title, the commission shall deny the application.

E. Written Decision: All decisions shall be in resolution form and state in detail any conditions or requirements imposed to assure the intent and purpose of this title. Within forty (40) days after the conclusion of the hearing, the commission shall render a decision, in writing, to the applicant. (Ord. 410, 8-25-1986) (emphasis added)

12-16-2: BUILDING PERMITS:

A building permit shall be required for the erection, construction, establishment, moving, alteration, enlargement, repair, or conversion of any building or structure and the use of land subject to the following provisions:

A. Application: Application for a building permit shall be the responsibility of the owner of the subject property or his designated contractor or builder and shall be made on a form furnished by the building inspector and shall, in addition to any plans for buildings or structures, be accompanied by a plot plan, drawn on scale, which shall show the size and location of the lot and existing and proposed buildings or structures on the lot, the dimensions of all yards and open spaces, and such other information as may be necessary.

B. Submittal To Commission: The building permit application, together with plans to descriptions of same, shall be submitted to the commission for approval or disapproval. The commission may designate the building inspector as its agent to receive and inspect, consider and approve or disapprove said plans on behalf of such commission.

C. Variance Or Use Permit Issued: In all cases where a variance or use permit has been authorized, the building inspector may issue a building permit to allow such building or work to be done in accordance with the provisions of the variance or use permit; provided, that no permit shall be issued pursuant to any decision until the time for rehearing or appeal therefrom shall have expired, and then only in the event that no appeal or application for rehearing shall have been filed within such time.

D. Conformance Required: No building permit shall be issued by the building inspector unless the application for such permit shall conform to all of the applicable regulations of this title and is to be occupied for a use in conformity with the provisions of this title. Any permit issued in conflict with this title shall be null and void. (Ord. 410, 8-25-1986)

LEGAL ANALYSIS:

The Planning Commission and City Council need to analyze the requested rezoning and special use by applying the requirements of City Code 12-16-1 (D) to determine if the proposed use will **“endanger the public health, safety or general welfare, or be inconsistent with the general purposes and intent of”** Title 12. If after any investigation of the proposed use, the Commission and Council find the proposed use will not endanger the public or is inconsistent with the general purpose of the master plan and Title 12 of City Codes, the Commission and Council may approve the requests.

The Commission and Council have the right to require the applicant to bring the building up to code as it has not been occupied for more than 365 days. Included in this consideration is the need to install a backflow prevention device pursuant to City Code Title 10, Chapter 5, especially in light of the fact that there will be a dog grooming service at this location. In addition, there may be a need to place some type of screen to prevent

animal hair from entering the sewer system. These issues would need to be addressed by the Building Official, potentially the City Engineer and the Sewer Leadman.

Factors weighing in favor of the rezoning and special use include the fact that the buildings at this location have been around for a number of years; the location appears to have always been a business location and this application, if approved, would remove an empty building from the inventory of empty buildings in Ely. In addition, it appears this location takes up an entire block between 12th and 13th Streets, with ample, on-site parking, so there are no abutting neighbors who are not separated from this location by a street. There appears to be ample access for fire and police services if needed.

Factors weighing against the rezoning and special use may include, the age of the building, needing to bring the building up to current building codes, changing occupancy, increased traffic in the general area, and the need to install a backflow prevention device and other items to prevent the introduction of animal hair into the sewer system.

CONCLUSION:

There does not appear to be any legal impediment to granting the change in zoning or the special use permit.

INTEROFFICE MEMORANDUM

TO: PLANNING COMMISSION, CITY COUNCIL, BUILDING OFFICIAL
FROM: CHARLES H. ODGERS, CITY ATTORNEY
SUBJECT: LEGAL ANALYSIS REGARDING PROPOSED REZONING REQUEST
OF ELY SHOSHONE TRIBE FOR 16 SHOSHONE CIRCLE
DATE: FEBRUARY 28, 2018

Issue:

Discussion/For Possible Action – Consideration of Application for Rezoning and Conditional Special Use. The applicant wishes to rezone the property from the current R-1-75 Zone (Residential District) to a C-2 Zone (General Commercial). They also wish to obtain a Conditional Special Use Permit to be allowed to use the property as a Cannabis Cultivation Facility. 16 Shoshone Circle, Ely, NV 89301, APN 001-501-16, owned by the Ely Shoshone Tribe.

Statement of Facts:

Current zoning on property is R-1-75 (Residential). Applicant wishes to change to C-2 zoning. The buildings surrounding this location are zoned residential.

The Ely Shoshone Tribe and the City of Ely have entered into a Compact which would allow the Tribe to operate a greenhouse in a residential zone. In order to operate the greenhouse, they are required by City Code and Nevada Revised Statutes to operate in a commercial zone.

The Commission and Council will recall that in November 2017 the City issued a cease and desist order to the Tribe as 16 Shoshone Circle is held as fee land by the Tribe. Since that time the Tribe has continued to work to being compliant with State and local laws and regulations. In order for the Tribe to go through the expense of having a building professional (Architect or Engineer) provide drawings to bring the building into compliance with various state and local laws for this type of business, they must first obtain the rezoning and special use permit. If not approved, there would be no need for the Tribe to retain a design professional to provide building plans which will bring the building into compliance for its new designated occupancy or occupancies.

Further, to prevent loss of product due to the misunderstanding of the City and the Tribe on the status of 16 Shoshone Circle, the City has issued a temporary business license, not to exceed 120 days, to allow the Tribe to work through the City's processes to bring this building and location into compliance with State and local regulations.

To date, upon information and belief, the Tribe has installed a backflow prevention device, has installed a commercial water meter, has provided the first draft of their waste protocols for City Staff's review and has met with the Building Official, Fire Chief and had discussions regarding the State Fire Regulations. The Tribe has been provided copies of all applicable building codes and regulations as adopted by the City in order to proceed with the design functions, if the rezoning and special use permits are approved.

Applicable Statutory Provisions:

NRS 278.02521 Legislative intent.

[...]

4. It is the further intent of the Legislature that when the governing body of a local government adopts a master plan or zoning regulation, the plan or regulation should promote a strategy of maximizing the use of existing facilities and services through redevelopment, interspersing of new housing and businesses in established neighborhoods and other mechanisms for urban revitalization.

NRS 278.570 Building official: Purpose; appointment; compensation; certification and continuing education; employees; expenditures.

1. The governing body of any city or county may provide for the inspection of structures and the enforcement of the zoning regulations and building codes by means of the withholding of building permits. [...]

NRS 453A.116 "Medical marijuana establishment" defined. "Medical marijuana establishment" means:

[...]

2. A cultivation facility;

3. A facility for the production of edible marijuana products or marijuana-infused products; or

[...].

NRS 453A.350 Location, land use, appearance and signage; change of location.

1. Each medical marijuana establishment must:

(a) Be located in a separate building or facility that is located in a commercial or industrial zone or overlay;

(b) Comply with all local ordinances and rules pertaining to zoning, land use and signage;

[...]

City Code 12-4B-1 defines a R-1-75 as:

To provide appropriate locations where low density residential neighborhoods may be established, maintained and protected. The regulations also permit the establishment, with proper controls of public and semipublic uses, such as churches, schools, libraries, parks and playgrounds, which serve the requirements of families. The regulations are intended to prohibit those uses that would be harmful to a single-family neighborhood. (Ord. 410, 8-25-1986)

City Code 12-6-1 (b) defines C-2 as:

C-2 General Commercial District: The purpose of the general commercial district is to provide a commercial district intended primarily for business activities normally associated with sales and distribution of new or used merchandise, service facilities, and business and professional offices.

City Code 12-6-2 provides that a greenhouse/nursery is permitted in a C-2 Zone, with Special Use Permit.

Title 12, Chapter 16 have the following additional requirements which will need to be met by the Applicant.

12-16-1: USE PERMITS:

A. Application: Application for use permits shall be filed in the office of the commission on forms prescribed by the commission and shall be known as "Application for Use Permit". Use permits may be issued for any of the uses listed in the zoning districts as requiring a use permit.

B. Investigation: Copies of the use permit shall be submitted to any governmental or other agency, when the safeguarding of the public health, safety or welfare requires a study of the use requested by the agency affected.

C. **Public Hearing:** When deemed necessary and in the public interest, the commission may hold a public hearing upon any application for a use permit and may establish reasonable conditions which shall assure the intent and purpose of this title.

D. **Approval/Denial:** If it is the opinion of the commission, after consideration of the report of such investigation, that the use as proposed in the application, or under appropriate restrictions or conditions, will not endanger the public health, safety or general welfare, or be inconsistent with the general purposes and intent of this title, the commission shall approve the application, either with or without conditions. If the proposed use will tend, in the opinion of the commission, to endanger in any way the public health, safety or general welfare, or to produce results inconsistent with the general purposes and intent of this title, the commission shall deny the application.

E. **Written Decision:** All decisions shall be in resolution form and state in detail any conditions or requirements imposed to assure the intent and purpose of this title. Within forty (40) days after the conclusion of the hearing, the commission shall render a decision, in writing, to the applicant. (Ord. 410, 8-25-1986) (emphasis added)

12-16-2: BUILDING PERMITS:

A building permit shall be required for the erection, construction, establishment, moving, alteration, enlargement, repair, or conversion of any building or structure and the use of land subject to the following provisions:

A. **Application:** Application for a building permit shall be the responsibility of the owner of the subject property or his designated contractor or builder and shall be made on a form furnished by the building inspector and shall, in addition to any plans for buildings or structures, be accompanied by a plot plan, drawn on scale, which shall show the size and location of the lot and existing and proposed buildings or structures on the lot, the dimensions of all yards and open spaces, and such other information as may be necessary.

B. **Submittal To Commission:** The building permit application, together with plans to descriptions of same, shall be submitted to the commission for approval or disapproval. The commission may designate the building inspector as its agent to receive and inspect, consider and approve or disapprove said plans on behalf of such commission.

C. Variance Or Use Permit Issued: In all cases where a variance or use permit has been authorized, the building inspector may issue a building permit to allow such building or work to be done in accordance with the provisions of the variance or use permit; provided, that no permit shall be issued pursuant to any decision until the time for rehearing or appeal therefrom shall have expired, and then only in the event that no appeal or application for rehearing shall have been filed within such time.

D. Conformance Required: No building permit shall be issued by the building inspector unless the application for such permit shall conform to all of the applicable regulations of this title and is to be occupied for a use in conformity with the provisions of this title. Any permit issued in conflict with this title shall be null and void. (Ord. 410, 8-25-1986)

LEGAL ANALYSIS:

The Planning Commission and City Council need to analyze the requested rezoning and special use by applying the requirements of City Code 12-16-1 (D) to determine if the proposed use will **“endanger the public health, safety or general welfare, or be inconsistent with the general purposes and intent of”** Title 12. If after any investigation of the proposed use, the Commission and Council find the proposed use will not endanger the public or is inconsistent with the general purpose of the master plan and Title 12 of City Codes, the Commission and Council may approve the requests.

The Commission and Council should not look at what is being grown in this greenhouse, but rather look at it as a greenhouse. A greenhouse that grows carrots would have similar requirements under our ordinances as a cannabis cultivation facility. While there are other regulations applicable to the regulation of the cannabis industry, what must be kept in mind for purposes of the zoning and special use, is the facility is a greenhouse.

In addition, the application only requests the rezoning for “cultivation” purposes. There is no indication in the application that the owners wish to conduct extraction of oils or any other processes. It would appear that their only desire is to grow a product at this location.

The decision to grant the zoning and special use permit is a political decision to be made by each board.

CONCLUSION:

There does not appear to be any legal impediment to granting the change in zoning or the special use permit.

March 22, 2018

MAYOR'S REPORT

1. I approved a Special Event license to:

- Jordan Michelle Herrick for a wedding at the Convention Center on May 5, 2018.

Nevada Trial Courts

Criminal Statistics Reporting Disposition Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date: Feb-2018

MMM YYYY

Justice (cont'd)/Municipal Court Case Types - Misdemeanors (Dictionary p. 1-6)

Criminal Case Dispositions (Dictionary p. 13-16)

	Crimes Against Persons	Domestic Violence	Elder Abuse	Protection Order Violations	Crimes Against Property	Drugs	Weapons	Public Order	Other Non-Traffic Misdemeanors	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Traffic	Parking
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Non-Trial Dispositions

Bail Forfeitures	1	0	0	0	0	0	0	0	0	0	0	17	0
Nolle Prosequi (before trial)	0	1	0	0	0	0	0	0	0	0	0	0	0
Dismissed (before prelim.)													
Guilty Pleas with Sentence (before prelim.)													
Waiver of Preliminary hearing													

Preliminary Hearing

Dismissed (during prelim.)													
Guilty Pleas with Sentence (during prelim.)													
Bindover													
Dismissed (after diversion)	0	0	0	0	0	0	0	1	0	0	0	0	0
Dismissed (before trial)	0	0	0	0	0	0	0	0	0	0	0	11	0
Guilty Plea with Sentence (before trial)	0	2	0	0	2	0	0	0	0	2	0	12	0
Transferred (before/during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL NON-TRIAL DISPOSITIONS	1	3	0	0	2	0	0	1	0	2	0	40	0

Trial Dispositions

Bench Trial													
Dismissed (during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Acquittal	0	0	0	0	0	0	0	0	0	0	0	0	0
Guilty Plea with Sentence (during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Conviction	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL BENCH TRIALS	0	0	0	0	0	0	0	0	0	0	0	0	0

Jury Trials

Dismissed (during trial)	0	0	0	0	0	0	0	0	0	0	0		
Acquittal	0	0	0	0	0	0	0	0	0	0	0		
Guilty Plea with Sentence (during trial)	0	0	0	0	0	0	0	0	0	0	0		
Conviction	0	0	0	0	0	0	0	0	0	0	0		
TOTAL JURY TRIALS	0	0	0	0	0	0	0	0	0	0	0		

Other Manner of Disposition

GRAND TOTAL DISPOSITIONS

0	0	0	0	0	0	0	0	0	0	0	0	0	0
1	3	0	0	0	2	0	0	1	0	2	0	40	0

Nevada Trial Courts

Criminal Statistics Reporting Caseload Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date: Feb-2018

MMM YYYY

Justice (cont'd)/Municipal Court Case Types - Misdemeanors (Dictionary p. 1-6)

Criminal Caseload (Dictionary p. 10-11)

	Crimes Against Persons	Domestic Violence	Elder Abuse	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Other Non-Traffic Misdemeanors	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Traffic	Parking
1. Begin Pending													
a. Active													
b. Inactive													
2. New Filings													
a. Charges	3	0	0	0	6	0	0	7	0	0	0	34	0
b. Reopened	4	0	0	0	6	0	0	8	0	0	0	37	0
3. Reactivated	0	0	0	0	0	0	0	0	0	0	0	0	0
4. Dispositions (Entry of Judgment)													
a. Original	1	3	0	0	2	0	0	1	0	2	0	40	0
b. Reopened	0	0	0	0	0	0	0	0	0	0	0	0	0
6. Placed on Inactive Status	0	0	0	0	0	0	0	0	0	0	0	0	0
7. End Pending													
a. Active													
b. Inactive													

Nevada Trial Courts

Criminal Statistics Reporting Caseload Worksheet

Page 1 of 1

Court: Ely Municipal Court

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Date: Feb-2018
MMM YYYY

Additional Criminal Caseload Statistics (p. 6)

Remanded Cases	0
Aggressive Driving Charges	0
Graffiti Charges	0
Bench Trials	0
Jury Trials	0

Death Penalty (Rule 250) Statistics

NOI to Seek Death Penalty Filed	0
NOI Withdrawn	0
Death Penalty Imposed	0

Additional Criminal Proceedings (p. 7-9)

Extraordinary Writs	0
Search Warrants Requests	0
Probable Cause Findings/Hearings	0
Extradition Hearings	0
Coroner's Inquest Hearings	0
72-Hour Hearings	3
Arraignment Hearings	13
Preliminary Hearings	0
Sentencing Hearings	21
Grand Jury Proceedings	0
Post-Adjudication case Activity	
Request for Modification of Sentence	0
Revocation Hearing	0
Post Conviction Relief	0

Preliminary Hearing Continuances

Court Need	0
Prosecution Request	0
Defendant Request (<i>pro per</i>)	0
Defense Attorney Request	0
Other	0
Total Prelim Hearing Continuances	0

Trial Continuances

Court Need	0
Prosecution Request	0
Defendant Request (<i>pro per</i>)	0
Defense Attorney Request	2
Other	0
Total Trial Continuances	2

Prepared by: Linnea Prengel

Approved by: Michael Coster
Chief Judge

National Service Recognition Day

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's [counties/cities] are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, the 34 organizations and clubs that volunteer money, hours of time and dedication to many different projects make the City of Ely a better place to live.

WHEREAS, RSVP falls under the umbrella of Senior Corps, one of the largest volunteer networks in the nation for people 55 and over, and RSVP's active presence in the City of Ely helps seniors in our community maintain their independence and remain in their own homes with dignity.

THEREFORE, BE IT RESOLVED that I, *Melody Van Camp, Mayor of the City of Ely* do hereby proclaim April 3, 2018, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our city; to thank those who serve; and to find ways to give back to their communities.

Agreement (each jointly owned or jointly used asset, individually, a "Joint Asset" and collectively, the "Joint Assets"), which are incorporated herein by reference. Unless the parties to this Agreement mutually agree otherwise, the provisions contained in this Agreement shall not change the ownership interests of the parties in any Joint Asset or other asset. During the term of this Agreement, the parties agree that **Exhibit A** and **Exhibit B** are to be amended from time to time to reflect any Joint Assets that are (i) transferred, sold, gifted or otherwise disposed of by the parties hereto, or (ii) purchased or acquired by the parties hereto.

3. Rights and Obligations of the Parties. The intent of this section and in general this Agreement is to specifically delineate the parties' obligations and rights with respect to the Joint Assets. To the extent any obligation or right is not specifically afforded to the City per the terms of this Agreement, that obligation or right is reserved to the Foundation. The parties will each have the following rights and obligations:

a. Foundation.

i. The Foundation, through its President or appointed designee, shall report at least monthly to the City on the Foundation's monthly operations. This report shall be done, to the extent possible, at the first public meeting of the City for each calendar month.

ii. The Foundation shall not encumber, sell, convey, gift, or otherwise transfer any Joint Asset without first obtaining the prior approval of the City. The parties hereto agree that any sale, conveyance, gift, or other transfer of the City's ownership interest in a Joint Asset, and any approvals of the City relating thereto, will be made only after compliance with applicable law, including, without limitation, Chapter 268 of the Nevada Revised Statutes, as determined by the City in the City's sole and absolute discretion.

iii. The Foundation shall at no time (a) incur total indebtedness in excess of five-hundred thousand dollars (\$500,000.00), including indebtedness due under the Foundation's line of credit (the "\$500,000 Limitation"), or (b) draw against its existing line of credit if such draw would increase the Foundation's indebtedness thereunder to an amount in excess of one hundred thousand dollars (\$100,000.00) (the "Line of Credit Limitation"), without first obtaining the City's approval. Furthermore, except as provided in the succeeding sentence, the Foundation shall not, in a single occurrence, increase the Foundation's total indebtedness by fifty-thousand dollars (\$50,000.00) without first obtaining the City's approval. However, the Foundation shall have the right to draw against its existing line of credit (including a draw that equals or exceeds fifty thousand dollars (\$50,000.00)), without obtaining the City's prior approval, unless such draw would cause the Foundation's indebtedness under its line of credit to exceed either the Line of Credit Limitation or the \$500,000 Limitation. As used in this Section 3.a, the term "indebtedness" shall not include any indebtedness incurred by the Foundation, if (a) the indebtedness is incurred as a result of the Foundation having received a grant from a third party, (b) the indebtedness is secured by the proceeds of such grant, and (c) the indebtedness does not exceed the proceeds of such grant.

iv. The Foundation shall manage and maintain the Joint Assets as part of the historical railway museum, all in furtherance of and consistent with the Foundation's exempt purposes set forth in its organizational documents.

v. Except as otherwise provided for in this Agreement, or unless the parties agree otherwise, the Foundation shall be liable for all expenses relating to the management and maintenance of the Joint Assets, including, without limitation, expenses pertaining to the normal maintenance and upkeep of the Joint Assets, and any capital expenditures made with respect to the Joint Assets, such as substantial improvements or restorations to the Joint Assets. For the avoidance of doubt, the parties hereto agree that the Foundation shall be solely responsible for all expenses and capital expenditures pertaining to the railway crossings affecting the historical component of the rail line, which are to include, without limitation, those expenditures and capital improvements set forth in the Nevada Department of Transportation report of the Nevada Northern Railway Public Crossing Safety Project, dated November 25, 2015, for that portion of the report discussing the historical component of the rail line, together with sign maintenance and pavement marking maintenance at these railway crossings. Nothing in this Section 3.a.(v) is intended to prohibit the City from making monetary contributions to assist in the maintenance of the Joint Assets.

vi. Except as hereafter provided, the Foundation is to have the right to retain all operating revenues derived from the Joint Assets and the Foundation's operations, and any gifts, contributions, or grants received by the Foundation shall be retained by the Foundation and shall be the sole property of the Foundation. Notwithstanding anything in the preceding sentence to the contrary, the net proceeds received by the Foundation from the sale of a Joint Asset, where such sale has been approved by the parties hereto, is to be distributed to the Foundation and the City in accordance with their respective ownership interests in the Joint Asset being sold; provided, however, that the City or the Foundation, as the case may be, may authorize the other party to retain all or any portion of the net sale proceeds derived from the sale of a Joint Asset.

b. City.

i. The City shall continue to maintain through premium payments a policy of insurance for the Foundation consistent with that previously provided by the City for the Foundation's behalf with similar coverages and provisions as in effect as of the date of this Agreement. As of the date of this Agreement, the City maintains a policy of insurance through Nevada Pool/PACT. The cost of such policy or policies shall be at the sole cost and expense of the City.

ii. The City shall continue to include the Foundation in its annual audit performed by an appropriate auditor chosen by the City. This means that the City shall pay for and perform an annual audit of the Foundation in connection with the annual audit of the City due to the joint ownership of the assets contemplated by this Agreement. This shall be done at no cost to the Foundation. The audit period for the Foundation must be a calendar year. The Foundation has the right to use the audit for any purpose the Foundation desires, including, but not limited to, fundraising.

BILL NO. 2018-04
ORDINANCE NO. 711

An Ordinance Amending City Code Title 3, Chapter 9, Section 4 Temporary Business Licenses, Fees by changing the fees paid for spaces by Nonprofit Organizations from \$10.00 per space to \$2.00 per space.

WHEREAS, N.R.S. 266.105 empowers the Ely City Council to pass ordinances necessary for the municipal government and the management of the affairs of the City, for execution of all powers vested in the City, and for making effective the provisions of Chapter 266 of the Nevada Revised Statutes; and

WHEREAS, N.R.S. 268.095et seq. authorizes the City Council “fix, impose and collect for revenues or for regulation, or both, a license tax on all character of lawful trades, callings, industries, occupations, professions and businesses conducted within its corporate limits”.

NOW, THEREFORE, the City Council of the City of Ely DOES AMEND ELY CITY CODE TITLE 3, CHAPTER 9, SECTION 4, AS FOLLOWS:

SECTION 1: ORDINANCE ENACTMENT

3-9-4: FEES:

[...]

B. Space:

1. A fee of ten dollars (\$10.00) per day or portion of a day for each individual booth, activity or separate facility or space where goods, wares or other merchandise are exhibited for immediate or future sale. The applicant shall be responsible for the cumulative fees required by this subsection.

2. A fee of two dollars (\$2.00) per day or portion of a day for each individual booth, activity or separate facility or space where goods, wares or other merchandise are exhibited for immediate or future sale when the applicant is a nonprofit organizations, with proof provided at time of application of status as a fraternal, social, civic or nonprofit organization.

[...]

All other provisions of Section 3-9-4 not specifically amended herein shall remain unchanged.

Section 2. Effective Date. This ordinance shall become effective twenty (20) days after its passage, approval and publication according to law.

Section 3. Proposing Parties. The foregoing ordinance was proposed by Councilmember Tony DeFelice, at the regularly scheduled meeting of the Ely City Council on March 22, 2018, read by title and referred to the City Council of the City of Ely, as a committee of the whole.

Section 4. Notice. Notice of filing of such ordinance was duly given by publication as required by law.

Section 5. Reading. It was read in full at the regular meeting on _____ and adopted by the following vote:

VOTE:

AYES: _____

NAYES: _____

ABSENT: _____

Approved this _____ day of _____, 2018

MELODY VAN CAMP, MAYOR

ATTEST:

ROBERT SWITZER, CITY ADMINISTRATOR

Approved as to form and content

Charles H. Odgers, Esq. City Attorney



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

Date: March 22, 2018

To: Mayor VanCamp
Council Members

From: Janette Trask, City Treasurer

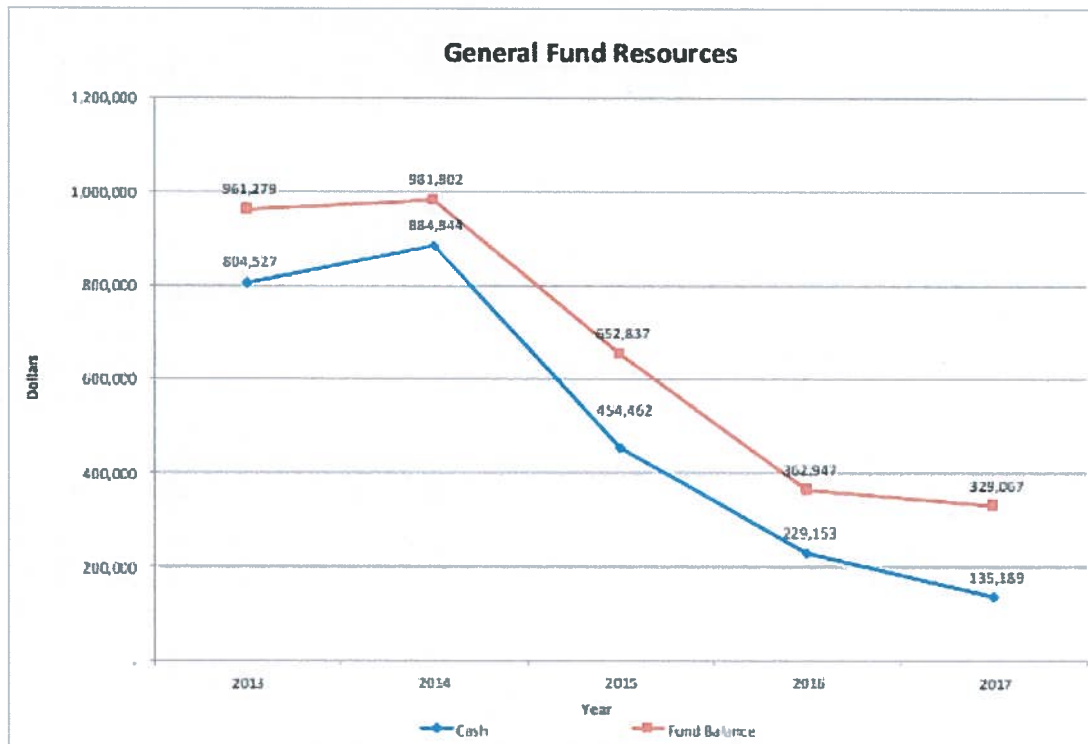
RE: Treasurer's Report

The work on the budget for fiscal year 2019 is progressing slowly. Work on keeping the budgeted expenses under the budgeted revenue is an ongoing challenge. The tentative budget will have to be approved at the first meeting in April as it is due to the state by April 15, 2018. A lot of work from the council and staff still needs to be done to accomplish this goal.

It was brought to my attention that some people in the public think that the City of Ely is going to be in default by the end of this fiscal year. We are a long way from defaulting this fiscal year. To be in default, the City would have to have a General Fund ending fund balance below \$86,500.00. This is calculated by taking the last audited fiscal year, in this case fiscal year 2017, General Fund's actual expenditures multiplied by 4%. The projected fund balance for this fiscal year (FY18) is estimated to be around \$302,000.00. It would be alarming to ever end a fiscal year at that low of balance, as that means you have nothing left for a cushion and you are using your Budget Stabilization Fund (rainy day fund).

The problem is that the City of Ely has reduced the General Fund balance over the last four years by \$632,212.00. Please see the attached graph that was prepared by MaKay Hall, Hinton Burdick. If this trend continues, eventually the City of Ely could be in default.

If there are any questions, please contact me.





CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

Date: March 13, 2018

To: Mayor Van Camp
Council Members
Bob Switzer, Administrator
Department Leads

From: Janette Trask, Treasurer

RE: February 2018 Financial Statement

As of February 2018, 67.0% of the fiscal year has elapsed.

General Fund

Cash flow for the General Fund at the end of January 2018 is a negative balance of \$127,614.18. A continuing issue that will have to be addressed before fiscal year end.

CTX revenue has been collected through December 2017. Electrical Franchise fees have been received for the first and second quarter. Telecommunication Franchise fees are close to budget at 66.5%. County Gaming revenues for the second quarter have been collected and are about 4% under budget. The payment from the County for Animal Control is coming under budget by 6.8% (\$2,312.00). Ambulance revenue is coming in close to budget. Cemetery revenues are under budget by 24.9% (\$6,125.00). Miscellaneous Charges (this is dog pound fees) is under budget by 28.4% (\$4,544.00). Court revenues are under budget by 14.7 % (\$15,229.00). The total General Fund revenues (with CTX revenue being accrued for both January and February 2018) is under by 7.7% (\$165,742.00).

Expenses for the General Fund departments are close to budget with the exception of the Administration, Finance and Public Works all being over budget. Appropriations will be calculated and on the next agenda for the Council's approval. This will adjust the function's budgets that are showing over budget and lower other functions budgets on this financial statement.

Fire Protection/Street Improvement Fund

Electrical Franchise Fees have been collected for the first half the fiscal year. This put the revenue at 40.1% collected. Past trends have been for the third quarter payment to be higher than the first and second quarter payments.

Road Fund

Road taxes have been collected through December 2107. Expenses are under budget.

Capital Improvement Fund

Capital Revenue has been received through January 2018 and is under budget by 15.5% (\$7,595.00). Room Tax Revenue has been collect in the amount of \$94,578.00 through January 2018. Expenses are under budget.

Water Fund

Operating revenues are slightly under budget by 2.4% (\$28,134.00). Operating and Non-operating are close to budget.

Sewer Fund

Operating revenues are close to budget and the non-operating revenues combined are under budget by 46.1% (\$13,945.00). Expenses for the Operating expenses are under budget mostly due to the Capital Improvement project not having been spent. WWTP is over budget by 6.7% (42,992.00) mostly due to the Capital project being completed and some of the account being under budgeted.

Landfill Fund

Operating revenues are under budget by 3.7% (\$40,700.00). Operating expenses are close to budget. The loan from the General Fund, Street Fund and Railroad Fund to the Landfill Fund has been paid back effective March 2018.

If you have any questions or suggestions, please contact me.

CITY OF ELY
COMBINED CASH INVESTMENT
FEBRUARY 28, 2018

COMBINED CASH ACCOUNTS

01-10200	CASH-CHECKING FNB AMBULANCE	613,720.89
01-10240	CASH-CHECKING GENERAL 1ST NATL	2,528,549.33
01-10245	CASH-XPRESS DEPOSIT ACCOUNT	29,843.77
01-10260	CASH- NV ST INVESTMENT POOL	346.82
01-10265	CASH- FIRST NATIONAL BANK	1,677,440.63
01-10750	CASH CLEARING - UTILITIES	5,398.72
01-10755	CASH CLEARING - A/R	(383.00)
01-10760	CASH CLEARING - BUSINESS LICEN	(762.87)
TOTAL COMBINED CASH		4,854,154.29
01-10100	CASH ALLOCATED TO OTHER FUNDS	(4,854,154.29)

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	(127,614.18)
13	ALLOCATION TO REVOLVING LOAN FUND	(4,003.36)
14	ALLOCATION TO FIRE PROTECT/STREET IMPROVEMEN	37,284.32
15	ALLOCATION TO ROAD FUND	81,503.75
16	ALLOCATION TO REDEVELOPMENT FUND	156,483.79
20	ALLOCATION TO COURT ASSESSMENT FUND	27,792.86
21	ALLOCATION TO VICTIM IMPACT PANEL FUND	6,855.63
22	ALLOCATION TO FACILITY FEE FUND	88,642.34
23	ALLOCATION TO COLLECTION FEE FUND	31,263.45
25	ALLOCATION TO BUDGET STABILIZATION FUND	290.40
30	ALLOCATION TO CAPITAL PROJECT FUND	343,324.51
51	ALLOCATION TO WATER FUND	1,793,045.91
52	ALLOCATION TO SEWER FUND	1,033,866.59
54	ALLOCATION TO LANDFILL FUND	1,235,482.46
55	ALLOCATION TO RAILROAD FUND	149,935.82
TOTAL ALLOCATIONS TO OTHER FUNDS		4,854,154.29
ALLOCATION FROM COMBINED CASH FUND - 01-10100		(4,854,154.29)

ZERO PROOF IF ALLOCATIONS BALANCE .00

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	(127,614.18)	
10-10600	PETTY CASH		300.00	
10-10610	PETTY CASH - COURT		150.00	
10-10620	SECURITY DEPOSIT-INSURANCE		1,200.00	
10-11500	ACCOUNTS RECEIVABLE		33,090.86	
10-11501	ACCOUNTS RECEIVABLE CEMETERY		520.45	
10-11504	ACCTS RECEIVABLE-NSF	(12.72)	
10-11505	DUE FROM OTHER GOVT		200,000.00	
10-11507	ACCTS RECEIVABLE-MISCELLANEOUS		27,101.73	
10-11509	ACCTS RECEIVABLE-WORKCARDS		362.39	
10-11510	ACCTS REC - BUSINESS LICENSES		9,433.28	
10-15800	SUSPENSE - TO BE DETERMINED		30,048.31	
TOTAL ASSETS				174,580.12

LIABILITIES AND EQUITY

LIABILITIES

10-20200	ACCOUNTS PAYABLE		231.95	
10-21000	DEFERRED REVENUE/CEMETERY		864.90	
10-21100	DEFERRED REVENUE-MISCELLANEOUS		140.09	
10-21500	SALARIES & WAGES PAYABLE		484.93	
10-21900	DUE TO OTHER FUNDS		91,530.82	
10-22210	FICA PAYABLE		477.18	
10-22240	STATE UNEMPLOYMENT PAYABLE		3,413.29	
10-22245	WORKERS COMPENSATION PAYABLE	(35,800.60)	
10-22250	RETIREMENT PAYABLE		20,116.81	
10-22253	THE STANDARD LIFE & AD&D INS	(220.53)	
10-22254	SIERRA HEALTH AND LIFE INS	(33,066.65)	
10-22255	BEST LIFE AND HEALTH INSURANCE		218.02	
10-22261	AFLAC HEALTH INSURANCE PAYABLE		139.49	
10-22272	MONEY LIFE INSURANCE PAYABLE		76.00	
10-22274	NEW YORK LIFE PAYABLE	(63.76)	
10-22278	VSP INSURANCE		60.24	
10-22282	WASHINGTON NATIONAL INS PAYABL		259.40	
10-22283	HSA CONTRIBUTIONS		1,115.00	
10-22306	RESTITUTION - MUNI CT		1,740.40	
10-22900	DEPOSIT - INVOICES		60.00	
TOTAL LIABILITIES				51,776.98

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
10-25300	FUND BALANCE - BEGINNING OF YR		195,080.00	
	REVENUE OVER EXPENDITURES - YTD	(72,276.86)	
BALANCE - CURRENT DATE			122,803.14	
TOTAL FUND EQUITY				122,803.14

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

174,580.12

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES & ASSESSMENTS</u>					
10-31-100 AD VALORUM TAXES	.00	.00	2,000.00	2,000.00	.0
10-31-240 FRANCHISE FEE - ELECTRICAL	.00	21,657.99	39,000.00	17,342.01	55.5
10-31-250 FRANCHISE FEE - TELECOMM	7,527.49	25,934.30	39,000.00	13,065.70	66.5
TOTAL TAXES & ASSESSMENTS	7,527.49	47,592.29	80,000.00	32,407.71	59.5
<u>LICENSES AND PERMITS</u>					
10-32-100 GENERAL BUSINESS LICENSES	3,657.13	23,936.82	150,000.00	126,063.18	16.0
10-32-200 GENERAL LIQUOR LICENSES	.05	3,320.05	12,000.00	8,679.95	27.7
10-32-400 SPECIAL LIQUOR LICENSES	.00	65.00	.00	(65.00)	.0
10-32-600 ANIMAL LICENSES	90.00	945.98	2,000.00	1,054.02	47.3
10-32-700 EXCAVATION PERMITS	340.00	1,790.00	15,000.00	13,210.00	11.9
10-32-701 BUILDING PERMITS	870.99	18,363.70	65,000.00	46,636.30	28.3
10-32-702 BUILDING - CPC	1,750.00	4,640.00	500.00	(4,140.00)	928.0
TOTAL LICENSES AND PERMITS	6,708.17	53,061.55	244,500.00	191,438.45	21.7
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-130 CONSOLIDATED TAX REVENUE	116,345.26	879,165.13	1,280,883.00	401,717.87	68.6
10-33-250 COUNTY GAMING TAXES	7,773.75	15,682.50	34,000.00	18,317.50	46.1
10-33-505 SHOSHONE TRIBE 1ST RESPONDER	.00	6,000.00	6,000.00	.00	100.0
10-33-510 COUNTY CO-OP BLDG/PLANNING DEP	.00	26,137.50	34,850.00	8,712.50	75.0
10-33-520 BLD DEPT FUEL CHARGE	882.68	1,543.45	.00	(1,543.45)	.0
10-33-636 WPC FAIR & REC GRANT - PARK	.00	6,801.62	10,000.00	3,198.38	68.0
10-33-637 CCHPO GRANT ELY CITY HALL	.00	.00	27,883.00	27,883.00	.0
10-33-638 ROGER BROOKS GRANT	.00	.00	25,000.00	25,000.00	.0
10-33-700 COUNTY CO-OP ANIMAL CONTROL	.00	23,180.07	34,000.00	10,819.93	68.2
TOTAL INTERGOVERNMENTAL REVENUE	125,001.69	958,510.27	1,452,616.00	494,105.73	66.0
<u>CHARGES FOR SERVICES</u>					
10-34-100 CEMETERY CHARGES	1,150.00	10,525.00	25,000.00	14,475.00	42.1
10-34-150 WORK CARDS	1,175.00	5,029.00	8,000.00	2,971.00	62.9
10-34-160 FIRE-CLAIMS REVENUE	.00	19,308.11	500.00	(18,808.11)	3861.6
10-34-170 FIRE-AMBULANCE SERVICE REVENUE	11,835.64	92,347.75	140,000.00	47,652.25	66.0
10-34-200 MISCELLANEOUS CHARGES	581.00	6,181.00	16,000.00	9,819.00	38.6
TOTAL CHARGES FOR SERVICES	14,741.64	133,390.86	189,500.00	56,109.14	70.4

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-100 COURT FINES	5,538.00	49,359.75	85,000.00	35,640.25	58.1
10-35-105 NOTICE FEE	(10.00)	51.75	400.00	348.25	12.9
10-35-115 VICTIMS OF CRIME FEES	.00	587.00	1,800.00	1,213.00	32.6
10-35-300 MISC COURT	316.00	1,141.21	9,000.00	7,858.79	12.7
10-35-305 EVIDENTUARY FEE	57.00	1,420.00	1,400.00	(20.00)	101.4
10-35-310 PUBLIC DEFENDER FEE	405.00	1,650.50	1,000.00	(650.50)	165.1
10-35-320 ABATEMENT/CONDEMNATION FEES	.00	.00	5,000.00	5,000.00	.0
TOTAL FINES AND FORFEITURES	6,306.00	54,210.21	103,600.00	49,389.79	52.3
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNED	338.20	2,932.73	600.00	(2,332.73)	488.8
10-36-110 RECYCLING REVENUE	.00	.00	35,483.00	35,483.00	.0
10-36-115 NSF FEES	.00	93.23	200.00	106.77	46.6
10-36-200 RENTS & CORRAL LEASES	1,305.00	18,255.00	12,000.00	(6,255.00)	152.1
10-36-210 CREDIT CARD FEE	.00	4,160.01	4,000.00	(160.01)	104.0
10-36-300 MISCELLANEOUS REVENUE	3,402.41	4,544.71	30,000.00	25,455.29	15.2
TOTAL MISCELLANEOUS REVENUE	5,045.61	29,985.68	82,283.00	52,297.32	36.4
TOTAL FUND REVENUE	165,330.60	1,276,750.86	2,152,499.00	875,748.14	59.3

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXECUTIVE OFFICES</u>					
10-41-110 SALARIES AND WAGES	775.00	5,812.50	9,300.00	3,487.50	62.5
10-41-200 EMPLOYEE BENEFITS	788.53	7,338.95	10,734.00	3,395.05	68.4
10-41-300 SERVICES & SUPPLIES	.00	570.67	2,000.00	1,429.33	28.5
10-41-310 SERVICES	175.00	1,050.00	700.00	(350.00)	150.0
10-41-330 TRAINING & TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-41-335 INSURANCE EXPENSE	.00	.00	500.00	500.00	.0
10-41-340 LICENSES/FEES/DUES	.00	.00	700.00	700.00	.0
TOTAL EXECUTIVE OFFICES	1,738.53	14,772.12	25,434.00	10,661.88	58.1
<u>MUNICIPAL COURT</u>					
10-42-110 SALARIES AND WAGES	5,783.98	44,320.86	70,891.00	26,570.14	62.5
10-42-200 EMPLOYEE BENEFITS	2,827.40	25,139.29	52,749.00	27,609.71	47.7
10-42-300 SERVICES & SUPPLIES	.00	564.06	700.00	135.94	80.6
10-42-310 SERVICES	416.52	5,223.95	1,000.00	(4,223.95)	522.4
10-42-325 PRINTING	1,236.79	1,887.25	11,000.00	9,112.75	17.2
10-42-350 EVIDENTUARY FEE	.00	2,103.86	.00	(2,103.86)	.0
10-42-355 PUBLIC DEFENDER	.00	5,635.50	.00	(5,635.50)	.0
10-42-410 UTILITIES	286.94	2,274.40	800.00	(1,474.40)	284.3
TOTAL MUNICIPAL COURT	10,551.63	87,149.17	137,140.00	49,990.83	63.6
<u>CLERK & ADMINISTRATION</u>					
10-44-110 SALARIES AND WAGES	3,794.98	33,324.12	52,093.00	18,768.88	64.0
10-44-200 EMPLOYEE BENEFITS	3,048.39	22,132.72	33,658.00	11,525.28	65.8
10-44-300 SERVICES & SUPPLIES	578.14	6,060.54	9,700.00	3,639.46	62.5
10-44-310 SERVICES	1,049.25	15,233.12	1,000.00	(14,233.12)	1523.3
10-44-330 TRAINING & TRAVEL	.00	134.52	.00	(134.52)	.0
10-44-335 INSURANCE EXPENSE	.00	12,146.52	.00	(12,146.52)	.0
10-44-340 LICENSES/FEES/DUES	.00	247.00	1,000.00	753.00	24.7
10-44-410 UTILITIES	434.10	2,278.42	1,800.00	(478.42)	126.6
10-44-700 CAPITAL OUTLAY	.00	1,250.00	.00	(1,250.00)	.0
TOTAL CLERK & ADMINISTRATION	8,904.86	92,806.96	99,251.00	6,444.04	93.5

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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FINANCE

10-45-110 SALARIES AND WAGES	1,057.70	8,323.43	13,750.00	5,426.57	60.5
10-45-200 EMPLOYEE BENEFITS	519.62	4,498.31	6,162.00	1,663.69	73.0
10-45-300 SERVICES & SUPPLIES	10.46	415.41	8,000.00	7,584.59	5.2
10-45-310 SERVICES	755.00	12,234.20	1,000.00	(11,234.20)	1223.4
10-45-330 TRAINING & TRAVEL	.00	528.31	1,200.00	671.69	44.0
10-45-340 LICENSES/FEES/DUES	.00	.00	500.00	500.00	.0
10-45-410 UTILITIES	.00	.00	100.00	100.00	.0

TOTAL FINANCE	2,342.78	25,999.66	30,712.00	4,712.34	84.7
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CITY ATTORNEY

10-46-110 SALARIES AND WAGES	2,982.32	24,273.14	41,272.00	16,998.86	58.8
10-46-200 EMPLOYEE BENEFITS	1,492.61	12,292.06	19,268.00	6,975.94	63.8
10-46-300 SERVICES & SUPPLIES	1,936.98	34,177.69	45,000.00	10,822.31	76.0
10-46-330 TRAINING & TRAVEL	.00	2,125.10	2,000.00	(125.10)	106.3
10-46-335 INSURANCE EXPENSE	.00	.00	500.00	500.00	.0
10-46-340 LICENSES/FEES/DUES	.00	390.00	2,000.00	1,610.00	19.5
10-46-360 SUBPOENA	25.00	475.00	300.00	(175.00)	158.3
10-46-410 UTILITIES	.00	.00	200.00	200.00	.0

TOTAL CITY ATTORNEY	6,436.91	73,732.99	110,540.00	36,807.01	66.7
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INTERLOCAL/RCDC HUD/GRANT

10-47-320 TREE BOARD-ARBOR DAY	.00	36.40	.00	(36.40)	.0
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TOTAL INTERLOCAL/RCDC HUD/GRANT	.00	36.40	.00	(36.40)	.0
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LAW ENFORCEMENT

10-54-300 SERVICES & SUPPLIES	.00	245,320.00	490,640.00	245,320.00	50.0
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TOTAL LAW ENFORCEMENT	.00	245,320.00	490,640.00	245,320.00	50.0
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FIRE DEPARTMENT

10-55-110 SALARIES AND WAGES	34,385.99	297,161.43	393,280.00	96,118.57	75.6
10-55-200 EMPLOYEE BENEFITS	20,469.96	149,865.97	244,196.00	94,330.03	61.4
10-55-300 SERVICES & SUPPLIES	(8,918.64)	.00	15,589.00	15,589.00	.0
10-55-320 AMBULANCE EXPENSES	2,495.88	20,050.17	45,324.00	25,273.83	44.2

TOTAL FIRE DEPARTMENT	48,433.19	467,077.57	698,389.00	231,311.43	66.9
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CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
10-60-300 SERVICES & SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-60-335 INSURANCE EXPENSE	.00	116.79	.00	(116.79)	.0
10-60-420 STREET LIGHT EXPENSE	2,858.41	25,074.59	16,191.00	(8,883.59)	154.9
TOTAL PUBLIC WORKS	2,858.41	25,191.38	17,191.00	(8,000.38)	146.5
<u>BUILDING DEPT</u>					
10-61-110 SALARIES AND WAGES	6,053.14	50,688.40	79,441.00	28,752.60	63.8
10-61-200 EMPLOYEE BENEFITS	3,571.31	27,927.86	38,447.00	10,519.14	72.6
10-61-300 SERVICES & SUPPLIES	211.78	2,627.64	1,000.00	(1,627.64)	262.8
10-61-335 INSURANCE EXPENSE	.00	248.19	.00	(248.19)	.0
10-61-340 LICENSES/FEES/DUES	32.00	167.00	.00	(167.00)	.0
10-61-410 UTILITIES	58.83	238.91	500.00	261.09	47.8
10-61-450 MAINTENANCE & REPAIRS	.00	467.88	500.00	32.12	93.6
TOTAL BUILDING DEPT	9,927.06	82,365.88	119,888.00	37,522.12	68.7
<u>ANIMAL CONTROL</u>					
10-62-110 SALARIES AND WAGES	2,804.88	19,771.94	41,737.00	21,965.06	47.4
10-62-200 EMPLOYEE BENEFITS	1,274.81	8,380.49	26,133.00	17,752.51	32.1
10-62-300 SERVICES & SUPPLIES	585.94	2,800.00	2,000.00	(800.00)	140.0
10-62-310 SERVICES	255.00	2,115.00	1,050.00	(1,065.00)	201.4
10-62-330 TRAINING & TRAVEL	.00	.00	2,000.00	2,000.00	.0
10-62-335 INSURANCE EXPENSE	.00	554.76	.00	(554.76)	.0
10-62-410 UTILITIES	349.48	1,443.48	1,700.00	256.52	84.9
10-62-450 MAINTENANCE & REPAIRS	.00	195.79	.00	(195.79)	.0
TOTAL ANIMAL CONTROL	5,270.11	35,261.46	74,620.00	39,358.54	47.3
<u>CEMETERY</u>					
10-63-110 SALARIES AND WAGES	1,663.44	24,583.98	44,726.00	20,142.02	55.0
10-63-200 EMPLOYEE BENEFITS	1,261.64	11,771.68	19,184.00	7,412.32	61.4
10-63-300 SERVICES & SUPPLIES	425.34	3,428.64	19,696.00	16,267.36	17.4
10-63-310 SERVICES	22.50	22.50	1,000.00	977.50	2.3
10-63-335 INSURANCE EXPENSE	.00	802.96	.00	(802.96)	.0
10-63-410 UTILITIES	181.09	781.96	1,000.00	218.04	78.2
10-63-450 MAINTENANCE & REPAIRS	242.94	2,967.94	2,000.00	(967.94)	148.4
10-63-500 BAD DEBT - CEMETERY	.00	.00	1,000.00	1,000.00	.0
TOTAL CEMETERY	3,796.95	44,359.66	88,606.00	44,246.34	50.1

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK DEPARTMENT</u>					
10-64-110 SALARIES AND WAGES	3,235.35	55,927.92	129,464.00	73,536.08	43.2
10-64-200 EMPLOYEE BENEFITS	3,638.50	28,708.88	70,343.00	41,634.12	40.8
10-64-300 SERVICES & SUPPLIES	480.67	4,629.98	19,148.00	14,518.02	24.2
10-64-310 SERVICES	22.50	118.91	2,000.00	1,881.09	6.0
10-64-335 INSURANCE EXPENSE	.00	1,839.50	.00	(1,839.50)	.0
10-64-410 UTILITIES	162.16	1,250.39	4,000.00	2,749.61	31.3
10-64-450 MAINTENANCE & REPAIRS	216.10	2,794.01	2,500.00	(294.01)	111.8
TOTAL PARK DEPARTMENT	7,755.28	95,269.59	227,455.00	132,185.41	41.9
<u>COMMUNITY SUPPORT</u>					
10-68-841 WPC FAIR & REC - PARK	.00	6,802.11	10,000.00	3,197.89	68.0
10-68-844 CCHOP GRANT - ELY CITY HALL	.00	27,882.77	27,883.00	.23	100.0
10-68-846 ROGER BROOKS GRANT	2,000.00	25,000.00	25,000.00	.00	100.0
TOTAL COMMUNITY SUPPORT	2,000.00	59,684.88	62,883.00	3,198.12	94.9
TOTAL FUND EXPENDITURES	110,015.71	1,349,027.72	2,182,749.00	833,721.28	61.8
NET REVENUE OVER EXPENDITURES	55,314.89	(72,276.86)	(30,250.00)	42,026.86	(238.9)

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

REVOLVING LOAN FUND

ASSETS

13-10100	CASH - COMBINED FUND	(4,003.36)	
13-11503	CASH - REVOLVING LOAN FUND FNB		85,544.22	
	TOTAL ASSETS			81,540.86

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
13-25300	FUND BALANCE - BEGINNING OF YR	81,257.62		
	REVENUE OVER EXPENDITURES - YTD	283.24		
	BALANCE - CURRENT DATE		81,540.86	
	TOTAL FUND EQUITY			81,540.86
	TOTAL LIABILITIES AND EQUITY			81,540.86

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

REVOLVING LOAN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
13-30-200 INTEREST EARNINGS	13.78	283.24	180.00	(103.24)	157.4
TOTAL REVENUE	13.78	283.24	180.00	(103.24)	157.4
TOTAL FUND REVENUE	13.78	283.24	180.00	(103.24)	157.4
NET REVENUE OVER EXPENDITURES	13.78	283.24	180.00	(103.24)	157.4

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

FIRE PROTECT/STREET IMPROVEMEN

ASSETS

14-10100	CASH - COMBINED FUND	37,284.32	
14-10250	CASH - 1ST NATL - MONEY MARKET	<u>13,814.14</u>	
	TOTAL ASSETS		<u>51,098.46</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
14-25300	FUND BALANCE - BEGINNING OF YR	101,031.74	
	REVENUE OVER EXPENDITURES - YTD	<u>(49,933.28)</u>	
	BALANCE - CURRENT DATE	<u>51,098.46</u>	
	TOTAL FUND EQUITY		<u>51,098.46</u>
	TOTAL LIABILITIES AND EQUITY		<u>51,098.46</u>

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

FIRE PROTECT/STREET IMPROVEMEN

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REVENUE</u>					
14-30-100	FRANCHISE FEES - ELECTRICAL	.00	43,701.12	109,000.00	65,298.88	40.1
14-30-200	INTEREST EARNINGS	2.86	24.80	28.00	3.20	88.6
	TOTAL REVENUE	2.86	43,725.92	109,028.00	65,302.08	40.1
	TOTAL FUND REVENUE	2.86	43,725.92	109,028.00	65,302.08	40.1

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

FIRE PROTECT/STREET IMPROVEMEN

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
14-40-300 FIRE PROTECTION EXPENSE	13,148.61	49,892.62	81,955.00	32,062.38	60.9
14-40-500 PRINCIPAL - FD LADDER TRUCK	.00	23,623.86	23,624.00	.14	100.0
14-40-550 INTEREST - FD LADDER TRUCK	.00	9,054.72	9,055.00	.28	100.0
14-40-650 TRANSFERS OUT	.00	.00	47,110.00	47,110.00	.0
14-40-700 PRINCIPAL - UDSA AMBULANCE	1,132.86	9,024.58	14,726.00	5,701.42	61.3
14-40-750 INTEREST - UDSA AMBULANCE	253.14	2,063.42	3,292.00	1,228.58	62.7
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TOTAL EXPENDITURES	14,534.61	93,659.20	179,762.00	86,102.80	52.1
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TOTAL FUND EXPENDITURES	14,534.61	93,659.20	179,762.00	86,102.80	52.1
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NET REVENUE OVER EXPENDITURES	(14,531.75)	(49,933.28)	(70,734.00)	(20,800.72)	(70.6)
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CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

ROAD FUND

ASSETS

15-10100 CASH - COMBINED FUND

81,503.75

TOTAL ASSETS

81,503.75

LIABILITIES AND EQUITY

LIABILITIES

15-21900 DUE TO OTHER FUNDS

45,839.12

15-22900 DEPOSIT - INVOICES

9,562.50

TOTAL LIABILITIES

55,401.62

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

15-25300 FUND BALANCE - BEGINNING OF YR
REVENUE OVER EXPENDITURES - YTD

60,907.28

(34,805.15)

BALANCE - CURRENT DATE

26,102.13

TOTAL FUND EQUITY

26,102.13

TOTAL LIABILITIES AND EQUITY

81,503.75

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

ROAD FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
15-30-150 1 CENT GAS TAX	2,434.10	15,502.16	28,210.00	12,707.84	55.0
15-30-200 MOTOR VEHICLE GAS TAX \$1.75	1,543.68	9,760.52	17,666.00	7,905.48	55.3
15-30-250 GAS TAX \$2.35	10,327.28	61,963.68	154,180.00	92,216.32	40.2
15-30-310 ROAD CONTRIBUTION/COUNTY	.00	22,540.00	.00	(22,540.00)	.0
15-30-320 PUBLIC TRANSIT FUNDING	.00	66,806.27	168,200.00	101,393.73	39.7
15-30-325 RTC FUNDING	.00	.00	615,700.00	615,700.00	.0
15-30-350 COUNTY CO-OP CONTRIBUTION	.00	.00	22,540.00	22,540.00	.0
15-30-800 OPERATING TRANSFERS IN	.00	.00	62,570.00	62,570.00	.0
 TOTAL REVENUE	 14,305.06	 176,572.63	 1,069,066.00	 892,493.37	 16.5
 TOTAL FUND REVENUE	 14,305.06	 176,572.63	 1,069,066.00	 892,493.37	 16.5

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

ROAD FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
15-40-110 SALARIES AND WAGES	16,177.92	96,703.68	181,856.00	85,152.32	53.2
15-40-200 EMPLOYEE BENEFITS	7,059.48	48,172.16	103,310.00	55,137.84	46.6
15-40-320 PUBLIC TRANSIT EXPENSE	3,652.71	66,501.94	168,200.00	101,698.06	39.5
15-40-610 RTC CAPITAL IMPROVEMENT	.00	.00	615,700.00	615,700.00	.0
TOTAL EXPENDITURES	26,890.11	211,377.78	1,069,066.00	857,688.22	19.8
TOTAL FUND EXPENDITURES	26,890.11	211,377.78	1,069,066.00	857,688.22	19.8
NET REVENUE OVER EXPENDITURES	(12,585.05)	(34,805.15)	.00	34,805.15	.0

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

REDEVELOPMENT FUND

ASSETS

16-10100	CASH - COMBINED FUND	156,483.79	
	TOTAL ASSETS		156,483.79

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
16-25300	FUND BALANCE - BEGINNING OF YR	131,713.52	
	REVENUE OVER EXPENDITURES - YTD	24,770.27	
	BALANCE - CURRENT DATE	156,483.79	
	TOTAL FUND EQUITY		156,483.79
	TOTAL LIABILITIES AND EQUITY		156,483.79

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

REDEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
16-30-150 AD VALORUM TAXES	3,839.97	24,770.27	29,500.00	4,729.73	84.0
TOTAL REVENUE	3,839.97	24,770.27	29,500.00	4,729.73	84.0
TOTAL FUND REVENUE	3,839.97	24,770.27	29,500.00	4,729.73	84.0
NET REVENUE OVER EXPENDITURES	3,839.97	24,770.27	29,500.00	4,729.73	84.0

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

COURT ASSESSMENT FUND

ASSETS

20-10100	CASH - COMBINED FUND	27,792.86	
20-10200	CASH-COURT TRUST FNB(HELD BAIL	5,880.00	
TOTAL ASSETS			33,672.86

LIABILITIES AND EQUITY

LIABILITIES

20-22500	COURT BAIL BONDS PAYABLE	5,880.00	
20-22510	ADMIN. ASSESSMENT FEE	2,170.19	
20-22515	SPECIAL COURT PROGRAM FEE	13,955.66	
20-22520	JUVENILE COURT FEES	(584.00)	
TOTAL LIABILITIES			21,421.85

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-25300	FUND BALANCE - BEGINNING OF YR	9,065.01	
	REVENUE OVER EXPENDITURES - YTD	3,186.00	
BALANCE - CURRENT DATE		12,251.01	
TOTAL FUND EQUITY			12,251.01
TOTAL LIABILITIES AND EQUITY			33,672.86

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

COURT ASSESSMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUE</u>					
20-30-100 ASSESSMENT FEES	(736.88)	3,186.00	3,500.00	314.00	91.0
TOTAL REVENUE	(736.88)	3,186.00	3,500.00	314.00	91.0
TOTAL FUND REVENUE	(736.88)	3,186.00	3,500.00	314.00	91.0

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

COURT ASSESSMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-40-720 ADMIN FEES/COURT IMPROVEMENTS	.00	.00	200.00	200.00	.0
TOTAL EXPENDITURES	.00	.00	200.00	200.00	.0
TOTAL FUND EXPENDITURES	.00	.00	200.00	200.00	.0
NET REVENUE OVER EXPENDITURES	(736.88)	3,186.00	3,300.00	114.00	96.6

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

VICTIM IMPACT PANEL FUND

ASSETS

21-10100	CASH - COMBINED FUND	6,855.63	
	TOTAL ASSETS		6,855.63

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
21-25300	FUND BALANCE - BEGINNING OF YR	6,455.63	
	REVENUE OVER EXPENDITURES - YTD	400.00	
	BALANCE - CURRENT DATE	6,855.63	
	TOTAL FUND EQUITY		6,855.63
	TOTAL LIABILITIES AND EQUITY		6,855.63

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

VICTIM IMPACT PANEL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
21-30-150 VICTIM IMPACT PANEL	.00	400.00	200.00	(200.00)	200.0
TOTAL REVENUE	.00	400.00	200.00	(200.00)	200.0
TOTAL FUND REVENUE	.00	400.00	200.00	(200.00)	200.0
NET REVENUE OVER EXPENDITURES	.00	400.00	200.00	(200.00)	200.0

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

FACILITY FEE FUND

ASSETS

22-10100 CASH - COMBINED FUND

88,642.34

TOTAL ASSETS

88,642.34

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

22-25300 FUND BALANCE - BEGINNING OF YR
REVENUE OVER EXPENDITURES - YTD

85,932.34

2,710.00

BALANCE - CURRENT DATE

88,642.34

TOTAL FUND EQUITY

88,642.34

TOTAL LIABILITIES AND EQUITY

88,642.34

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

FACILITY FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
22-30-150 FACILITY FEE	(833.50)	2,710.00	6,300.00	3,590.00	43.0
TOTAL REVENUE	(833.50)	2,710.00	6,300.00	3,590.00	43.0
 TOTAL FUND REVENUE	(833.50)	2,710.00	6,300.00	3,590.00	43.0
 NET REVENUE OVER EXPENDITURES	(833.50)	2,710.00	6,300.00	3,590.00	43.0

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

COLLECTION FEE FUND

ASSETS

23-10100 CASH - COMBINED FUND

31,263.45

TOTAL ASSETS

31,263.45

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

23-25300 FUND BALANCE - BEGINNING OF YR
REVENUE OVER EXPENDITURES - YTD

30,101.45
1,162.00

BALANCE - CURRENT DATE

31,263.45

TOTAL FUND EQUITY

31,263.45

TOTAL LIABILITIES AND EQUITY

31,263.45

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

COLLECTION FEE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUE</u>					
23-30-150 COLLECTION FEE	(100.00)	1,162.00	4,200.00	3,038.00	27.7
TOTAL REVENUE	(100.00)	1,162.00	4,200.00	3,038.00	27.7
 TOTAL FUND REVENUE	 (100.00)	 1,162.00	 4,200.00	 3,038.00	 27.7

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

COLLECTION FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
23-40-300 SUPPLIES	(896.12)	.00	.00	.00	.0
23-40-310 SERVICES	(125.45)	.00	.00	.00	.0
TOTAL EXPENDITURES	(1,021.57)	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	(1,021.57)	.00	.00	.00	.0
NET REVENUE OVER EXPENDITURES	921.57	1,162.00	4,200.00	3,038.00	27.7

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

BUDGET STABILIZATION FUND

ASSETS

25-10100	CASH - COMBINED FUND	290.40	
25-10250	CASH - 1ST NATL - MONEY MARKET	135,140.64	
	TOTAL ASSETS		135,431.04

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
25-25300	FUND BALANCE - BEGINNING OF YR	135,188.36	
	REVENUE OVER EXPENDITURES - YTD	242.68	
	BALANCE - CURRENT DATE	135,431.04	
	TOTAL FUND EQUITY		135,431.04
	TOTAL LIABILITIES AND EQUITY		135,431.04

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

BUDGET STABILIZATION FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUE</u>					
25-30-200 INTEREST EARNED	27.99	242.68	.00	(242.68)	.0
TOTAL REVENUE	27.99	242.68	.00	(242.68)	.0
TOTAL FUND REVENUE	27.99	242.68	.00	(242.68)	.0
NET REVENUE OVER EXPENDITURES	27.99	242.68	.00	(242.68)	.0

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

BEAUTIFICATION FUND

LIABILITIES AND EQUITY

LIABILITIES

26-21900	DUE TO OTHER FUNDS	46.67	
	TOTAL LIABILITIES		46.67

FUND EQUITY

26-25300	UNAPPROPRIATED FUND BALANCE:		
	FUND BALANCE - BEGINNING OF YR	(46.67)	
	BALANCE - CURRENT DATE	(46.67)	
	TOTAL FUND EQUITY		(46.67)
	TOTAL LIABILITIES AND EQUITY		.00

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

BEAUTIFICATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
26-30-300 BEAUTIFICATION REVENUE	.00	.00	200.00	200.00	.0
TOTAL REVENUE	.00	.00	200.00	200.00	.0
TOTAL FUND REVENUE	.00	.00	200.00	200.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	200.00	200.00	.0

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

FLAG FUND

LIABILITIES AND EQUITY

LIABILITIES

27-21900	DUE TO OTHER FUNDS	1,203.03	
	TOTAL LIABILITIES		1,203.03

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
27-25300	FUND BALANCE - BEGINNING OF YR	(1,203.03)	
	BALANCE - CURRENT DATE	(1,203.03)	
	TOTAL FUND EQUITY		(1,203.03)
	TOTAL LIABILITIES AND EQUITY		.00

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

FLAG FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
27-40-300 SUPPLIES	.00	.00	500.00	500.00	.0
TOTAL EXPENDITURES	.00	.00	500.00	500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500.00	500.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(500.00)	(500.00)	.0

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

CAPITAL PROJECT FUND

ASSETS

30-10100	CASH - COMBINED FUND	343,324.51	
30-10250	CASH-FIRE STATION RES-1ST NATL	29,788.37	
		<hr/>	
	TOTAL ASSETS		373,112.88
			<hr/>

LIABILITIES AND EQUITY

LIABILITIES

30-22200	INTEREST PAYABLE	49.78	
		<hr/>	
	TOTAL LIABILITIES		49.78

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
30-25300	FUND BALANCE - BEGINNING OF YR	276,942.65	
	REVENUE OVER EXPENDITURES - YTD	96,120.45	
		<hr/>	
	BALANCE - CURRENT DATE	373,063.10	
		<hr/>	
	TOTAL FUND EQUITY		373,063.10
			<hr/>
	TOTAL LIABILITIES AND EQUITY		373,112.88
			<hr/>

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
30-30-100 INTERGOV REV-AD VAL CAPITAL	5,574.98	21,313.95	49,000.00	27,686.05	43.5
30-30-200 INTEREST EARNINGS	.00	.00	60.00	60.00	.0
30-30-210 INTEREST-FIRE STATION RESERVE	6.17	52.36	.00	(52.36)	.0
30-30-220 ROOM TAX - INFRASTRUCTURE REV	7,964.73	94,578.14	50,000.00	(44,578.14)	189.2
 TOTAL REVENUE	 13,545.88	 115,944.45	 99,060.00	 (16,884.45)	 117.0
 TOTAL FUND REVENUE	 13,545.88	 115,944.45	 99,060.00	 (16,884.45)	 117.0

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-700 CAPITAL OUTLAY	.00	.00	13,517.00	13,517.00	.0
30-40-850 DEBT SERVICE-PRIN FIRE STATION	1,451.37	11,570.13	17,559.00	5,988.87	65.9
30-40-855 DEBT SERVICE-INT FIRE STATION	1,026.63	8,253.87	12,177.00	3,923.13	67.8
TOTAL EXPENDITURES	2,478.00	19,824.00	43,253.00	23,429.00	45.8
TOTAL FUND EXPENDITURES	2,478.00	19,824.00	43,253.00	23,429.00	45.8
NET REVENUE OVER EXPENDITURES	11,067.88	96,120.45	55,807.00	(40,313.45)	172.2

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

WATER FUND

ASSETS

51-10100	CASH - COMBINED FUND	1,793,045.91	
51-10230	CASH-1996 WTR REV BOND-1ST NAT	77,861.39	
51-10240	CASH - CAP IMPR - 1ST NATL	304,693.98	
51-10330	CASH - WATER DEPREC ST-NV	1,169.10	
51-10360	CASH-WTR DEPREC-1ST NATL-MM	800,318.07	
51-11500	ACCTS REC - CURRENT ACCOUNTS	96,777.93	
51-11502	ACCTS REC - MISCELLANEOUS	(44,570.20)	
51-11520	ACCTS REC - HYD USE	(202.00)	
51-11525	RESERVE FOR UNCOLLECTABLE ACCT	(7,121.17)	
51-14100	INVENTORY OF MAT. & SUPPLIES	20,414.01	
51-14400	PREPAID EXPENSES	1,263.78	
51-16100	LAND	125,646.25	
51-16160	GEORGE TOWN RANCH	50,013.58	
51-16170	AIRPORT WATERLINE & AARF	294,477.00	
51-16180	CAMPTON STREET WATER PROJECT	346,682.52	
51-16200	BUILDINGS	175,445.09	
51-16300	IMPROVEMENTS	12,944,314.33	
51-16400	FURNITURE/SOFTWARE/COMPUTERS	5,531.25	
51-16450	VEHICLES & EQUIPMENT	483,249.50	
51-16500	WORK IN PROGRESS - METER BOXES	39,598.60	
51-16910	DEPRECIATION - BUILDINGS	(117,416.68)	
51-16915	DEPRECIATION - FURN/SOFT/COMPU	(3.03)	
51-16920	DEPRECIATION - OTHER THAN BLDG	(6,495,762.19)	
51-16940	DEPRECIATION - AUTO & EQUIP	(434,443.85)	
51-16950	DEPRECIATION - G T RANCH	(8,213.58)	
51-16955	DEPRECIATION - AIRPORT WTR LIN	(153,958.50)	
51-16960	DEPRECIATION - CAMPTON ST WTR	(157,199.09)	
51-18100	GASB 68 - DEFERRED OUFLOWS	94,600.00	
TOTAL ASSETS			10,236,212.00

LIABILITIES AND EQUITY

LIABILITIES

51-21500	SALARIES & WAGES PAYABLE	(768.00)	
51-22200	INTEREST PAYABLE	3,896.17	
51-22300	ACCRUED COMPENSATED ABSENTS	4,464.47	
51-22400	OPEB LIABILITY	15,324.44	
51-22900	CUSTOMER DEPOSITS	8,800.00	
51-23410	NOTES PAYABLE - SO SIDE	804,569.67	
TOTAL LIABILITIES			836,286.75

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
51-25300	RETAINED EARNINGS	9,371,512.44	
	REVENUE OVER EXPENDITURES - YTD	(232,018.91)	
BALANCE - CURRENT DATE			9,139,493.53

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

WATER FUND

TOTAL FUND EQUITY

9,139,493.53

TOTAL LIABILITIES AND EQUITY

9,975,780.28

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 MONTHLY WATER SALES	52,899.47	447,796.62	684,594.00	236,797.38	65.4
51-37-125 WATER - CAPITAL IMPROVEMENT	23,907.25	209,572.21	320,024.00	110,451.79	65.5
51-37-150 IMPROVEMENT SURCHARGE	722.69	5,963.64	8,206.00	2,242.36	72.7
51-37-200 OUTSIDE WATER SALES	10,630.00	89,724.80	154,737.00	65,012.20	58.0
51-37-300 TURN ON/OFF FEES	530.00	3,775.00	4,689.00	914.00	80.5
TOTAL OPERATING REVENUE	88,689.41	756,832.27	1,172,250.00	415,417.73	64.6
<u>NON-OPERATING REVENUE</u>					
51-38-100 INTEREST EARNINGS	228.83	2,108.00	2,600.00	492.00	81.1
51-38-150 GEORGETOWN RANCH RENT	.00	83.00	4,000.00	3,917.00	2.1
51-38-200 SYSTEM OBLIGATION FEES	.00	3,100.00	10,000.00	6,900.00	31.0
51-38-250 MISC REVENUE	.00	.00	1,300.00	1,300.00	.0
51-38-255 QUADRA MINING REVENUE	53.31	115,972.85	230,000.00	114,027.15	50.4
51-38-325 NSF FEE	87.00	484.66	.00	484.66	.0
51-38-640 CDBG GRANT-ELY AVE/15TH ST	.00	366,300.00	366,000.00	(300.00)	100.1
TOTAL NON-OPERATING REVENUE	369.14	488,048.51	613,900.00	125,851.49	79.5
TOTAL FUND REVENUE	89,058.55	1,244,880.78	1,786,150.00	541,269.22	69.7

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENSES</u>					
51-70-110 SALARIES AND WAGES	18,035.74	163,119.34	266,614.00	103,494.66	61.2
51-70-200 EMPLOYEE BENEFITS	11,284.95	86,198.76	133,938.00	47,739.24	64.4
51-70-300 SERVICES & SUPPLIES	11,352.54	80,879.36	129,600.00	48,720.64	62.4
51-70-310 SERVICES	4,847.76	27,964.03	30,000.00	2,035.97	93.2
51-70-330 TRAINING & TRAVEL	.00	600.27	1,000.00	399.73	60.0
51-70-335 INSURANCE EXPENSE	.00	12,818.08	13,700.00	881.92	93.6
51-70-340 LICENSES/FEES/DUES	120.00	4,057.70	3,000.00	(1,057.70)	135.3
51-70-410 UTILITIES	4,606.58	36,895.53	38,000.00	1,104.47	97.1
51-70-450 MAINTENANCE & REPAIRS	878.00	3,794.30	60,000.00	56,205.70	6.3
51-70-460 ADMINISTRATION FEE	.00	.00	100.00	100.00	.0
51-70-500 ENGINEERING	.00	6,901.74	25,000.00	18,098.26	27.6
51-70-520 ENGINEERING - CAPITAL PROJECTS	.00	.00	15,000.00	15,000.00	.0
51-70-535 CDBG ELY AVE/15TH ST	70,844.02	588,808.99	578,500.00	(10,308.99)	101.8
51-70-550 WATER TESTING	.00	8,047.56	2,000.00	(6,047.56)	402.4
51-70-700 CAPITAL OUTLAY	.00	5,246.50	.00	(5,246.50)	.0
51-70-790 DEPRECIATION - AMORTIZATION	30,000.00	240,000.00	360,000.00	120,000.00	66.7
TOTAL OPERATING EXPENSES	151,969.59	1,265,332.16	1,656,452.00	391,119.84	76.4
<u>NON-OPERATING EXPENSES</u>					
51-75-470 INTEREST EXPENSE	3,423.92	26,817.72	29,051.00	2,233.28	92.3
51-75-500 BAD DEBT EXPENSE	.00	340.91	2,000.00	1,659.09	17.1
51-75-515 CCHPO GRANT EXP-OLD CITY HALL	.00	.00	6,750.00	6,750.00	.0
51-75-520 QUADRA MINING EXPENSES	22,801.85	184,408.90	230,000.00	45,591.10	80.2
TOTAL NON-OPERATING EXPENSES	26,225.77	211,567.53	267,801.00	56,233.47	79.0
TOTAL FUND EXPENDITURES	178,195.36	1,476,899.69	1,924,253.00	447,353.31	76.8
NET REVENUE OVER EXPENDITURES	(89,136.81)	(232,018.91)	(138,103.00)	93,915.91	(168.0)

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

SEWER FUND

ASSETS

52-10100	CASH - COMBINED FUND	1,033,866.59	
52-10230	CASH-2001 BOND RES-1ST NATL	131,636.77	
52-10240	CASH - CAP IMPR - 1ST NATL	164,129.14	
52-10300	CASH - SANITATION DEPRE ST-NV	916.51	
52-10350	CASH-SEWER DEPREC-1ST NATL MM	1,239,765.60	
52-11500	ACCOUNTS RECEIVABLE	97,893.62	
52-11520	ACCTS REC - WATER TESTING	2,394.50	
52-11525	ACCTS REC-SEPTIC DISPOSAL	2,456.50	
52-11530	GRANT RECEIVABLE	(12,367.03)	
52-16150	SEWER SYSTEM	4,112,471.81	
52-16200	SEWER TREATMENT PLANT	3,046,723.79	
52-16250	WASTE WTR TREATMENT PLANT	3,390,556.72	
52-16400	FURNITURE/SOFTWARE/COMPUTERS	15,580.92	
52-16450	VEHICLES & EQUIPMENT	265,979.75	
52-16500	CAPITALIZATION AQUISITION	13,251.25	
52-16910	ACC DEPRECIATION - SEWER SYS	(1,795,357.28)	
52-16915	DEPRECIATION - FURN/SOFT/COMPU	(5,531.25)	
52-16920	ACC DEPRECIATION - SEWER PLANT	(2,300,116.41)	
52-16930	ACC DEPRECIATION - EQUIPMENT	(194,080.35)	
52-16935	ACC DEPRECIATION - WWTP	(1,343,799.34)	
52-18100	GASB 68- DEFERRED OUTFLOWS	63,067.00	
TOTAL ASSETS			7,929,438.81

LIABILITIES AND EQUITY

LIABILITIES

52-22200	INTEREST PAYABLE	6,525.37	
52-22400	OPEB LIABILITY	14,295.87	
52-23420	2000 SERIES REV. BOND	1,497,073.17	
TOTAL LIABILITIES			1,517,894.41

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
52-25300	RETAINED EARNINGS	6,457,099.90	
	REVENUE OVER EXPENDITURES - YTD	(220,519.23)	
BALANCE - CURRENT DATE		6,236,580.67	
TOTAL FUND EQUITY			6,236,580.67
TOTAL LIABILITIES AND EQUITY			7,754,475.08

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 MONTHLY SEWER FEES	73,941.44	593,057.69	891,450.00	298,392.31	66.5
52-37-125 SEWER - CAPITAL IMPROVEMENT	13,039.95	104,877.79	158,550.00	53,672.21	66.2
52-37-200 TESTING REVENUE	773.99	5,101.54	3,000.00	(2,101.54)	170.1
TOTAL OPERATING REVENUE	87,755.38	703,037.02	1,053,000.00	349,962.98	66.8
<u>NON-OPERATING REVENUE</u>					
52-38-100 INTEREST EARNINGS	317.98	2,758.51	3,500.00	741.49	78.8
52-38-300 SEWER OBLIGATION FEES	.00	3,500.00	21,750.00	18,250.00	16.1
52-38-500 MISCELLANEOUS REVENUE	.00	70.00	5,000.00	4,930.00	1.4
TOTAL NON-OPERATING REVENUE	317.98	6,328.51	30,250.00	23,921.49	20.9
TOTAL FUND REVENUE	88,073.36	709,365.53	1,083,250.00	373,884.47	65.5

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENSES</u>					
52-70-110 SALARIES AND WAGES	8,035.30	67,776.79	106,268.00	38,491.21	63.8
52-70-200 EMPLOYEE BENEFITS	5,337.01	42,052.60	63,157.00	21,104.40	66.6
52-70-300 SERVICES & SUPPLIES	2,874.08	12,421.40	30,000.00	17,578.60	41.4
52-70-310 SERVICES	3,175.98	24,501.27	18,500.00	(6,001.27)	132.4
52-70-320 LAB SUPPLIES	.00	.00	500.00	500.00	.0
52-70-330 TRAINING & TRAVEL	.00	496.33	1,000.00	503.67	49.6
52-70-335 INSURANCE EXPENSE	.00	85,741.01	90,000.00	4,258.99	95.3
52-70-340 LICENSES/FEES/DUES	.00	310.75	6,000.00	5,689.25	5.2
52-70-410 UTILITIES	812.72	5,095.19	10,000.00	4,904.81	51.0
52-70-450 MAINTENANCE & REPAIRS	878.00	878.00	5,000.00	4,122.00	17.6
52-70-500 ENGINEERING	.00	6,706.74	12,000.00	5,293.26	55.9
52-70-600 CAPITAL IMPROVEMENT PROJECTS	.00	.00	245,000.00	245,000.00	.0
52-70-640 CCHPO GRANT EXP-OLD CITY HALL	.00	.00	6,750.00	6,750.00	.0
52-70-700 CAPITAL OUTLAY	.00	2,925.00	.00	(2,925.00)	.0
52-70-790 DEPRECIATION - AMORTIZATION	20,000.00	160,000.00	240,000.00	80,000.00	66.7
TOTAL OPERATING EXPENSES	41,113.09	408,905.08	834,175.00	425,269.92	49.0
<u>NON-OPERATING EXPENSES</u>					
52-75-470 INTEREST EXPENSE	.00	.00	71,487.00	71,487.00	.0
52-75-500 BAD DEBT EXPENSE	.00	(150.28)	500.00	650.28	(30.1)
52-75-820 2001 SERIES BOND-INTEREST	6,054.74	48,168.16	.00	(48,168.16)	.0
TOTAL NON-OPERATING EXPENSES	6,054.74	48,017.88	71,987.00	23,969.12	66.7
<u>TREATMENT PLANT</u>					
52-76-110 SALARIES AND WAGES	7,444.04	60,636.95	97,922.00	37,285.05	61.9
52-76-200 EMPLOYEE BENEFITS	4,391.74	29,802.57	63,401.00	33,598.43	47.0
52-76-300 SERVICES & SUPPLIES	259.70	9,827.17	11,650.00	1,822.83	84.4
52-76-310 SERVICES	1,653.84	3,422.72	14,000.00	10,577.28	24.5
52-76-320 LAB SUPPLIES	520.51	2,948.80	4,000.00	1,051.20	73.7
52-76-330 TRAINING & TRAVEL	.00	135.52	1,000.00	864.48	13.6
52-76-340 LICENSES/FEES/DUES	.00	8,184.96	2,000.00	(6,184.96)	409.3
52-76-410 UTILITIES	5,647.94	32,471.07	75,000.00	42,528.93	43.3
52-76-450 MAINTENANCE & REPAIRS	7,420.41	15,873.24	43,000.00	27,126.76	36.9
52-76-500 ENGINEERING	.00	.00	18,000.00	18,000.00	.0
52-76-510 ENGINEERING - CAPTIAL PROJECTS	.00	.00	10,000.00	10,000.00	.0
52-76-550 WATER TESTING	529.36	2,085.95	1,700.00	(385.95)	122.7
52-76-600 CAPITAL IMPROVEMENT PROJECTS	31,573.35	307,572.85	300,000.00	(7,572.85)	102.5
TOTAL TREATMENT PLANT	59,440.89	472,961.80	641,673.00	168,711.20	73.7
TOTAL FUND EXPENDITURES	106,608.72	929,884.76	1,547,835.00	617,950.24	60.1

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(18,535.36)	(220,519.23)	(464,585.00)	(244,065.77)	(47.5)

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

LANDFILL FUND

ASSETS

54-10100	CASH - COMBINED FUND	1,235,482.46	
54-10200	CASH - LF CLOSURE-1ST NATL	950,743.65	
54-10300	CASH - LANDFILL DEPREC ST-NV	1,163.72	
54-10350	CASH-LF DEPREC-1ST NATL MM	618,334.33	
54-10400	CASH - LANDFILL CLOSURE ST NV	129.75	
54-10600	PETTY CASH	50.00	
54-11500	ACCOUNTS RECEIVABLE	421,760.50	
54-11501	ACCTS REC - CONTRACTS	(216.00)	
54-11504	ACCTS RECEIVABLE-BLM PRJ.	12,027.00	
54-11505	ACCTS RECEIVABLE-LF@GATE	620.78	
54-11510	RESERVE FOR UNCOLLECTABLE ACCT	(321,064.60)	
54-11550	DUE FROM OTHER FUNDS	292,314.10	
54-16100	LAND, BLDGS, IMPROVEMENTS	431,583.93	
54-16400	FURNITURE/SOFTWARE/COMPUTER	5,531.25	
54-16450	VEHICLES & EQUIPMENT	1,252,632.31	
54-16910	ACC DEPRECIATION - EQUIPMENT	(1,164,528.70)	
54-18100	GASB 68- DEFERRED OUTFLOWS	189,201.00	
TOTAL ASSETS			3,925,765.48

LIABILITIES AND EQUITY

LIABILITIES

54-21650	DEFERRED REVENUE	600.00	
54-22300	ACCRUED COMPENSATION	26,177.67	
54-22320	ACCRUED LANDFILL CLOSURE	808,591.28	
54-22400	OPEB LIABILITY	24,316.83	
TOTAL LIABILITIES			859,685.78

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
54-25300	RETAINED EARNINGS	2,566,880.80	
	REVENUE OVER EXPENDITURES - YTD	(21,758.63)	
BALANCE - CURRENT DATE		2,545,122.17	
TOTAL FUND EQUITY			2,545,122.17
TOTAL LIABILITIES AND EQUITY			3,404,807.95

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
54-37-100 CHARGE FOR SERVICES	79,898.75	633,272.48	1,019,700.00	386,427.52	62.1
54-37-110 LANDFILL GATE COLLECTIONS	8,686.06	52,517.71	62,700.00	10,182.29	83.8
54-37-120 BLM GREEN-UP PROJECT	801.00	10,007.30	17,600.00	7,592.70	56.9
TOTAL OPERATING REVENUE	89,385.81	695,797.49	1,100,000.00	404,202.51	63.3
<u>NON-OPERATING REVENUE</u>					
54-38-100 INTEREST EARNINGS	324.93	2,817.66	3,600.00	782.34	78.3
54-38-150 SURCHARGE-COUNTY	(24.00)	1,681.82	.00	(1,681.82)	.0
54-38-200 BILLING HANDLING FEE	.00	70.00	.00	(70.00)	.0
54-38-250 RECYCLING REVENUE	.00	6,726.00	.00	(6,726.00)	.0
54-38-300 LATE FEE REVENUE	6,175.34	43,083.24	45,000.00	1,916.76	95.7
54-38-500 MISC REVENUE	.00	675.50	13,250.00	12,574.50	5.1
TOTAL NON-OPERATING REVENUE	6,476.27	55,054.22	61,850.00	6,795.78	89.0
TOTAL FUND REVENUE	95,862.08	750,851.71	1,161,850.00	410,998.29	64.6

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENSES</u>					
54-70-110 SALARIES AND WAGES	30,299.33	270,846.27	449,300.00	178,453.73	60.3
54-70-200 EMPLOYEE BENEFITS	18,306.37	153,879.28	228,009.00	74,129.72	67.5
54-70-300 SERVICES & SUPPLIES	8,267.38	36,179.41	109,200.00	73,020.59	33.1
54-70-310 SERVICES	6,006.81	41,890.23	65,000.00	23,109.77	64.5
54-70-325 RECYCLING EXPENSES	2,185.28	4,639.24	.00	(4,639.24)	.0
54-70-330 TRAINING & TRAVEL	.00	579.30	1,500.00	920.70	38.6
54-70-335 INSURANCE EXPENSE	.00	8,949.30	9,500.00	550.70	94.2
54-70-340 LICENSES/FEES/DUES	180.00	627.75	2,000.00	1,372.25	31.4
54-70-410 UTILITIES	970.62	4,668.42	7,150.00	2,481.58	65.3
54-70-450 MAINTENANCE & REPAIRS	459.04	27,417.45	25,700.00	(1,717.45)	106.7
54-70-500 ENGINEERING	6,500.00	11,736.40	7,800.00	(3,936.40)	150.5
54-70-510 ENGINEERING - CAPITAL PROJECTS	.00	432.00	10,000.00	9,568.00	4.3
54-70-520 CREDIT CARD FEE EXPENSE	444.20	3,790.61	1,500.00	(2,290.61)	252.7
54-70-600 CAPITAL OUTLAY	.00	39,316.11	.00	(39,316.11)	.0
54-70-790 DEPRECIATION - AMORTIZATION	8,167.00	65,336.00	98,000.00	32,664.00	66.7
54-70-800 LANDFILL CLOSURE	.00	90,000.00	135,000.00	45,000.00	66.7
TOTAL OPERATING EXPENSES	81,786.03	760,287.77	1,149,659.00	389,371.23	66.1
<u>NON-OPERATING EXPENSES</u>					
54-75-500 BAD DEBT EXPENSE	324.50	12,322.57	5,000.00	(7,322.57)	246.5
54-75-600 CAPITAL IMPROVEMENT PROJECTS	.00	.00	166,750.00	166,750.00	.0
TOTAL NON-OPERATING EXPENSES	324.50	12,322.57	171,750.00	159,427.43	7.2
TOTAL FUND EXPENDITURES	82,110.53	772,610.34	1,321,409.00	548,798.66	58.5
NET REVENUE OVER EXPENDITURES	13,751.55	(21,758.63)	(159,559.00)	(137,800.37)	(13.6)

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

RAILROAD FUND

ASSETS

55-10100	CASH - COMBINED FUND	149,935.82	
55-16100	LAND, BLDGS, IMPROVEMENTS	<u>1,700,000.30</u>	
	TOTAL ASSETS		<u><u>1,849,936.12</u></u>

LIABILITIES AND EQUITY

LIABILITIES

55-21900	DUE TO OTHER FUNDS	<u>153,695.81</u>	
	TOTAL LIABILITIES		153,695.81

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
55-25300	RETAINED EARNINGS	<u>1,696,240.31</u>	
	BALANCE - CURRENT DATE	<u>1,696,240.31</u>	
	TOTAL FUND EQUITY		<u><u>1,696,240.31</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>1,849,936.12</u></u>

CITY OF ELY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

RAILROAD FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
55-38-120 MISCELLANEOUS REVENUE	.00	.00	10,000.00	10,000.00	.0
TOTAL SOURCE 38	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND REVENUE	.00	.00	10,000.00	10,000.00	.0

CITY OF ELY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

RAILROAD FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
55-70-300 SERVICES & SUPPLIES	.00	.00	250.00	250.00	.0
TOTAL DEPARTMENT 70	.00	.00	250.00	250.00	.0
TOTAL FUND EXPENDITURES	.00	.00	250.00	250.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	9,750.00	9,750.00	.0

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

GENERAL FIXED ASSETS GROUP

ASSETS

91-16100	LAND OWNED BY CITY OF ELY	141,915.03	
91-16121	LAND - FIRE STATION	104,016.00	
91-16150	LAND - PARKING LOTS	30,000.00	
91-16160	STREETS	6,429,902.80	
91-16165	CURB & GUTTERS	93,056.69	
91-16170	FLOODING CONTROL SYSTEMS	1,016,736.16	
91-16200	BUILDINGS, SHEDS, & IMPRVMT	507,763.34	
91-16210	BUILDING - ANIMAL CONTROL	98,310.72	
91-16250	BUILDING - NEW FIRE STATION	1,066,526.98	
91-16300	STREET LIGHTING	446,609.75	
91-16310	NON-BUILDING IMPROVEMENTS	436,159.75	
91-16416	EQUIPMENT/SOFTWARE - FINANCE	5,531.25	
91-16425	EQUIPMENT - FIRE DEPARTMENT	1,783,336.31	
91-16430	EQUIPMENT - CEMETERY	53,864.97	
91-16435	EQUIPMENT - STREET DEPT	1,094,130.93	
91-16440	EQUIPMENT - PARKS DEPT	138,961.81	
91-16461	EQUIPMENT - BUILDING DEPT.	8,886.63	
91-16462	EQUIPMENT-ANIMAL CONTROL DEPT.	29,575.00	
91-16470	EQUIPMENT - CITY ENGINEER	7,352.41	
91-16475	EQUIPMENT - COURT	38,787.50	
91-16480	EQUIPMENT - CAPITAL PROJECT	10,681.82	
91-16486	CIP-FIRE STATION	413,917.00	
	TOTAL ASSETS		13,956,022.85

LIABILITIES AND EQUITY

LIABILITIES

91-20160	ACC. DEPR. - STREETS	5,003,549.90	
91-20165	ACC. DEPR. - GUTTERS	31,382.61	
91-20170	ACC. DEPR. - FLOOD CONTROL SYS	864,156.37	
91-20200	ACC. DEPR. - BUILDINGS/SHED IM	513,865.44	
91-20250	ACC. DEPR. - FIRE STATION	426,708.20	
91-20300	ACC. DEPR. - STREET LIGHTS	212,097.63	
91-20420	ACC. DEPR. - FINANCE DEPT	5,531.26	
91-20425	ACC. DEPR. - FIRE EQUIPMENT	892,145.38	
91-20430	ACC. DEPR. - CEMETERY	44,775.61	
91-20435	ACC. DEPR. - STREET DEPT.	560,164.30	
91-20440	ACC. DEPR. - PARKS DEPT.	133,027.00	
91-20461	ACC. DEPR. BUILDING DEPT.	7,386.63	
91-20462	ACC. DEPR. ANIMAL CONTROL	17,635.00	
91-20470	ACC. DEPR. - CITY ENGINEER	7,352.41	
91-20475	ACC DEPR - COURT	29,133.89	
91-20480	ACC. DEPR. - CAPITAL PROJECTS	10,378.85	
	TOTAL LIABILITIES		8,759,290.48

FUND EQUITY

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

GENERAL FIXED ASSETS GROUP

UNAPPROPRIATED FUND BALANCE:			
91-25300 INVESTMENT IN GEN FIXED ASSETS	5,196,732.37		
BALANCE - CURRENT DATE		5,196,732.37	
TOTAL FUND EQUITY			5,196,732.37
TOTAL LIABILITIES AND EQUITY			13,956,022.85

CITY OF ELY
BALANCE SHEET
FEBRUARY 28, 2018

GENERAL LONG-TERM DEBT GROUP

ASSETS

95-18200	AMOUNT TO BE PROVIDED	797,993.86	
	TOTAL ASSETS		797,993.86

LIABILITIES AND EQUITY

LIABILITIES

95-21000	DEFERRED REVENUE/CEMETERY	(2,574.00)	
95-23300	NOTES PAYABLE- FIRE STATION	302,528.82	
95-23350	NOTES PAYABLE- LADDER TRUCK	175,987.90	
95-23700	NOTE PAYABLE - AMBULANCE	133,385.30	
95-23800	COMPENSATED ABSENCES	149,345.96	
95-23850	OPEB LIABILITY	69,153.96	
	TOTAL LIABILITIES		827,827.94

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
95-25300	FUND BALANCE	(29,834.08)	
	BALANCE - CURRENT DATE	(29,834.08)	
	TOTAL FUND EQUITY		(29,834.08)
	TOTAL LIABILITIES AND EQUITY		797,993.86

