

AMENDED RESOLUTION No. 2017-15

RESOLUTION FROM THE CITY OF ELY ADOPTING THE FEDERAL SOCIAL SECURITY COST OF LIVING INCREASE TO BE APPLIED TO ALL BUSINESS LICENSE RATES EFFECTIVE FEBRUARY 1, 2018 AND BILLED IN MARCH 2018

WHEREAS, N.R.S. 266.105 empowers the Ely City Council to pass resolutions necessary or proper for the municipal government and the management of the affairs of the city, for execution of all powers vested in the City; and

WHEREAS, City Code 3-1-5 provides that the City Council may adjust the point rate for general business licenses by Resolution of the City Council; and

WHEREAS, the point rate for general business licenses has not been adjusted since 2008 and is not keeping up with inflation or the cost to provide these services; and

WHEREAS, in order to keep up with inflation, salaries, and costs of operation, the City Council finds that it is in the best interest of these funds to effect a rate increased based upon the Annual Cost of Living for Social Security as established by the Federal Social Security System as published in October 2017 which can be located at <https://www.ssa.gov/OACT/COLA/colasummary.html>; and

WHEREAS, it is the finding of the City Council that by utilizing the Annual Cost of Living for Social Security recipients, the annual increase should have a negligible effect on businesses within the City of Ely and provides a method to reasonably adjust rates to match inflation.

NOW THEREFORE BE IT RESOLVED:

The City Council of the City of Ely, Nevada does pursuant to City Code 4-2-10 increase the business license unit of point value by 2.0%, the annual cost of living as published by the Social Security Administration to be effective February 1, 2018 and billed in March 2018 for all accounts.

Approved on this \_\_\_\_ day of January, 2018.

VOTES

AYES	___	ABSENT	___
NAYS	___	ABSTAIN	___

\_\_\_\_\_  
MAYOR MELODY VAN CAMP

ATTEST

\_\_\_\_\_  
ROBERT SWITZER, CITY ADMINISTRATOR



# CITY OF ELY

501 Mill Street, Ely, Nevada 89301  
City Hall (775) 289-2430 - Fax (775) 289-1463

## BUSINESS IMPACT SURVEY

January 3, 2018

The City of Ely is seeking comment on increasing business license, water, sewer, and landfill fees. The Ely City Council is proposing to enact an initial rate increase of 2% (.02) for the first year which is applied to current rates, then annually according to the Social Security Cost-of-Living Index published each year by the federal government. Subsequent annual increases must be approved by the City Council.

According to Nevada Revised Statute (NRS) 237.080 (1)(a)(b), the city must notify businesses who will be impacted by the changes. The City must determine if the proposed changes will:

- (a) Impose a direct and significant economic burden upon a business; or
- (b) Directly restrict the formation, operation or expansion of a business.

Comments may be made by letter either mailed or submitted in person to City Hall at the address listed above, or emailed to [rswitzer@elycity.com](mailto:rswitzer@elycity.com). The comment period will end on **January 19, 2018**.

The proposed increases are indicated below:

<u>Business License Fee Annually:</u>	\$2.06
(Example: Average Fee of \$102.86 plus increase)	
<u>Commercial Water Rate Monthly:</u>	\$1.90 (\$22.80/year)
(Example: Average Fee of \$94.94 plus increase)	
(Includes water usage and capital improvement fees)	
<u>Commercial Sewer Rate Monthly:</u>	\$2.69 (\$32.28/year)
(Example: Average Fee of \$134.64 plus increase)	
(Includes sewer usage and capital improvement fees)	
<u>Commercial Landfill Rate Monthly:</u>	\$1.24 (14.88/year)
(Example: Average Fee of \$61.86 plus increase)	

**The above examples are an average of commercial fees representing a cross-section of businesses. Your actual fees will vary due to usage, number of employees, etc.**

Sincerely,

Robert Switzer  
City Administrator

**BILL NO. 2018-03**  
**ORDINANCE NO. 710**

**An Ordinance Amending City Code Title 3, Chapter 1, Section 4 General Business Licenses, to change the due date of all business licenses to July 1 of each year, to allow for the pro-rating of business licenses for businesses starting on a date other than July 1 of each year.**

**WHEREAS**, N.R.S. 266.105 empowers the Ely City Council to pass ordinances necessary for the municipal government and the management of the affairs of the City, for execution of all powers vested in the City, and for making effective the provisions of Chapter 266 of the Nevada Revised Statutes; and

**WHEREAS**, N.R.S. 268.095et seq. authorizes the City Council “fix, impose and collect for revenues or for regulation, or both, a license tax on all character of lawful trades, callings, industries, occupations, professions and businesses conducted within its corporate limits”; and

**WHEREAS**, pursuant to the express power to fix, impose and collect a business license fee, the City is amending Title 3, Chapter 1, Section 4 to require all business licenses to be renewed on July 1 of each year; and

**WHEREAS**, the City Council, pursuant to its express power is affirmatively deciding to allow for the issuance of business licenses and prorating the business licenses so that all renewals are due on July 1 of each year.

**NOW, THEREFORE, the City Council of the City of Ely DOES AMEND ELY CITY CODE TITLE 3, CHAPTER 1, SECTION 4, AS FOLLOWS:**

**SECTION 1: ORDINANCE ENACTMENT**

**3-1-4: FEES:**

A. License Fees: License fees shall be payable annually, in advance, on July 1 of each year. ; ~~for any existing business licensee. Any business obtaining an initial business license on or after July 1, 2015, shall have an annual renewal date of one year from the date the initial license was obtained. The business license fee will not be prorated. (Ord. 688, 10-8-2015).~~

1. Any business obtaining an initial business license after July 1 shall be entitled to have their business license fee prorated for the number of months remaining between the opening of the business and the next July 1 renewal date.

2. Effective July 1, 2018, any business that does not have a renewal date of July 1 shall be moved to July 1 and their business license fees shall be prorated accordingly. No refunds shall be issued.

All other provisions of Section 3-1-4 not specifically amended herein shall remain unchanged.

**Section 2. Effective Date.** This ordinance shall become effective twenty (20) days after its passage, approval and publication according to law.

**Section 3. Proposing Parties.** The foregoing ordinance was proposed by Councilmember Jolene Gardner, at the regularly scheduled meeting of the Ely City Council on \_\_\_\_\_, read by title and referred to the City Council of the City of Ely, as a committee of the whole.

**Section 4. Notice.** Notice of filing of such ordinance was duly given by publication as required by law.

**Section 5. Reading.** It was read in full at the regular meeting on \_\_\_\_\_ and adopted by the following vote:

**VOTE:** **AYES:** \_\_\_\_\_

**NAYES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018**

\_\_\_\_\_  
**MELODY VAN CAMP, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ROBERT SWITZER, CITY ADMINISTRATOR**

**Approved as to form and content**

\_\_\_\_\_  
Charles H. Odgers, Esq. City Attorney

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
37	WESTERN ENVIRONMENTAL T	101498	NV-0038	12/31/2017	143.76	.00	
37	WESTERN ENVIRONMENTAL T	101527	NV-0038	12/31/2017	211.20	.00	
37	WESTERN ENVIRONMENTAL T	101529	NV-0038	12/31/2017	131.00	.00	
Total 37:					485.96	.00	
40	AHLVERS PLUMBING HEATING	15803	ORSON AVE	12/26/2017	150.00	.00	
Total 40:					150.00	.00	
42	AIRGAS	9070838089	2817069	12/15/2017	121.17	.00	
Total 42:					121.17	.00	
43	NARANJO RAUL	57	SERVICE	01/02/2018	500.00	.00	
43	NARANJO RAUL	57	SERVICE	01/02/2018	400.00	.00	
43	NARANJO RAUL	57	SERVICE	01/02/2018	135.52	.00	
Total 43:					1,035.52	.00	
105	GALLS INC	008991142	3449061	12/21/2017	41.26	.00	
Total 105:					41.26	.00	
150	AMERICAN FAMILY LIFE ASSU	630072	0Q711	12/25/2017	850.56	.00	
Total 150:					850.56	.00	
175	SAHARA MOTORS ELY LLC	6028089/1	CITY002	12/18/2017	347.56	.00	
175	SAHARA MOTORS ELY LLC	6028089/1	CITY002	12/18/2017	347.56	.00	
Total 175:					695.12	.00	
350	AT&T	12 28 17	77528948380207	12/28/2017	136.85	.00	
350	AT&T	12 28 2017	77528924304973	12/28/2017	50.19	.00	
350	AT&T	12 28 2017	UTILITIES	12/28/2017	50.18	.00	
350	AT&T	12 28 2017	UTILITIES	12/28/2017	50.18	.00	
350	AT&T	12 28 2017	UTILITIES	12/28/2017	50.18	.00	
350	AT&T	12 2817	77528946023868	12/28/2017	13.41	.00	
350	AT&T	12/28/17	77528982259457	12/28/2017	142.30	.00	
350	AT&T	1228 17	77528966335935	12/28/2017	49.85	.00	
350	AT&T	12-28 17	77528961031471	12/28/2017	3.36	.00	
350	AT&T	12-28 17	UTILITIES	12/28/2017	3.35	.00	
350	AT&T	12-28 17	UTILITIES	12/28/2017	3.35	.00	
350	AT&T	12-28 17	UTILITIES	12/28/2017	3.35	.00	
350	AT&T	12-28-17	775289423455933	12/28/2017	23.62	.00	
350	AT&T	12282017	77528921506851	12/28/2017	106.82	.00	
350	AT&T	DEC 28 17	77528965005703	12/28/2017	13.41	.00	
350	AT&T	DEC 28 2017	77528967815117	12/28/2017	32.73	.00	
350	AT&T	DEC 28 2017	UTILITIES	12/28/2017	32.72	.00	
350	AT&T	DEC 28 2017	UTILITIES	12/28/2017	32.72	.00	
350	AT&T	DEC 28 2017	UTILITIES	12/28/2017	32.72	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 350:					831.29	.00	
370	AT&T LONG DISTANCE	1167855490	1001-238-0936	01/01/2018	1.26	.00	
370	AT&T LONG DISTANCE	1267434900	1001-237-9326	01/01/2018	2.17	.00	
370	AT&T LONG DISTANCE	1267434900	1001-237-9326	01/01/2018	2.18	.00	
370	AT&T LONG DISTANCE	1267434900	1001-237-9326	01/01/2018	2.18	.00	
370	AT&T LONG DISTANCE	1267434900	1001-237-9326	01/01/2018	2.18	.00	
370	AT&T LONG DISTANCE	1267434919	1001-238-0381	01/01/2018	1.90	.00	
370	AT&T LONG DISTANCE	1267434928	1001-238-0944	01/01/2018	.11	.00	
370	AT&T LONG DISTANCE	2067391974	1001-238-0399	01/01/2018	1.00	.00	
Total 370:					12.98	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	11.99	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	5,363.65	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	89.99	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	33.57	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	90.47	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	14.11	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	66.07	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	228.86	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	109.79	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	58.05	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	38.04	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	94.24	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	51.20	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	126.01	.00	
440	BATH LUMBER	DECEMBER 2	15737	12/28/2017	4.49	.00	
Total 440:					6,380.53	.00	
615	DIRECTV	33230345269	028159234	01/05/2018	124.53	.00	
Total 615:					124.53	.00	
650	EDWARDS & CROMWELL MFT I	19896	ELY FIRE DEPT	12/26/2017	44.65	.00	
Total 650:					44.65	.00	
655	NEVADA DISTRICT ATTN ASS	2018 DUES	DUES 2018	12/07/2017	15.00	.00	
Total 655:					15.00	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	21.96	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	38.74	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	137.68	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	62.98	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	17.35	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	63.01	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	134.12	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	15.38	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	14.48	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	23.11	.00	
750	C & B AUTO	DECEMBER 2	3350	12/30/2017	23.12	.00	
Total 750:					551.93	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
842	WHITE PINE COUNTY RECORD	010918	LIENS	01/09/2018	175.00	.00	
Total 842:					175.00	.00	
1120	NEVADA DEPT OF PUBLIC SAF	45650	CUSTOMER NO 880164	01/02/2018	211.50	.00	
Total 1120:					211.50	.00	
1750	GALE OIL	190	REPAIRS	12/05/2017	27.00	.00	
Total 1750:					27.00	.00	
3330	NEVADA STATE CONTROLLER	DEC 2017	Assessment Fees	12/31/2017	1,899.14	.00	
3330	NEVADA STATE CONTROLLER	DEC 2017	Assessment Fees	12/31/2017	492.00	.00	
Total 3330:					2,391.14	.00	
3590	O'FLAHERTY PLUMBING & HEA	1712301	BELL AVE	12/01/2017	147.10	.00	
3590	O'FLAHERTY PLUMBING & HEA	WP-2017-194 (	WP-2017-194	12/31/2017	181,764.00	.00	
Total 3590:					181,911.10	.00	
3940	PUBLIC EMPLOYEES RETIREM	DEC 2017	AGENCY 606	12/31/2017	40,577.41	.00	
Total 3940:					40,577.41	.00	
3980	RECK BROTHERS LLC	010318	SUPPLIES	01/03/2018	3,250.28	.00	
Total 3980:					3,250.28	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	93.71	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	219.55	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	132.99	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	132.98	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	156.86	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	156.85	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	135.34	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	105.62	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	158.63	.00	
4000	REED INC	DEC 31 2017	ACCT # 1-000017	12/31/2017	74.83	.00	
Total 4000:					1,367.36	.00	
4570	STERLING CODIFIERS	20214	EL0652	01/01/2018	125.00	.00	
4570	STERLING CODIFIERS	20214	EL0652	01/01/2018	125.00	.00	
4570	STERLING CODIFIERS	20214	EL0652	01/01/2018	125.00	.00	
4570	STERLING CODIFIERS	20214	EL0652	01/01/2018	125.00	.00	
Total 4570:					500.00	.00	
4790	BATTLE BORN MEDIA	E17-0104889	Legal Ads	01/04/2018	52.00	.00	
4790	BATTLE BORN MEDIA	E17-1214975	SUPPLIES	12/14/2017	7.25	.00	
4790	BATTLE BORN MEDIA	E17-1214975	SUPPLIES	12/14/2017	7.25	.00	
4790	BATTLE BORN MEDIA	E17-1214975	SUPPLUES	12/14/2017	7.25	.00	
4790	BATTLE BORN MEDIA	E17-1214975	SUPPLIES	12/14/2017	7.25	.00	
4790	BATTLE BORN MEDIA	E17-1219803	Legal Ads	12/19/2017	42.00	.00	
4790	BATTLE BORN MEDIA	E17-1219804	Legal Ads	12/19/2017	16.00	.00	
4790	BATTLE BORN MEDIA	E17-1219804	Legal Ads	12/19/2017	16.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4790	BATTLE BORN MEDIA	E17-1219804	Legal Ads	12/19/2017	16.00	.00	
4790	BATTLE BORN MEDIA	E17-1219804	Legal Ads	12/19/2017	16.00	.00	
4790	BATTLE BORN MEDIA	E17-1222899	Legal Ads	12/22/2017	48.00	.00	
4790	BATTLE BORN MEDIA	E17-1229810	Legal Ads	12/26/2017	20.50	.00	
4790	BATTLE BORN MEDIA	E17-1229810	Legal Ads	12/26/2017	20.50	.00	
4790	BATTLE BORN MEDIA	E17-1229810	Legal Ads	12/26/2017	20.50	.00	
4790	BATTLE BORN MEDIA	E17-1229810	Legal Ads	12/26/2017	20.50	.00	
Total 4790:					317.00	.00	
4900	US BANK	122717	4833490020006506	12/27/2017	23.91	.00	
4900	US BANK	DEC 27 17	4798 5312 1728 1262	12/27/2017	574.40	.00	
4900	US BANK	DEC 27 17	4798 5312 1728 1262	12/27/2017	207.89	.00	
4900	US BANK	DEC 27 17	4798 5312 1728 1262	12/27/2017	51.98	.00	
4900	US BANK	DEC 27 17	4798 5312 1728 1262	12/27/2017	51.97	.00	
4900	US BANK	DEC 27 17	4798 5312 1728 1262	12/27/2017	51.97	.00	
4900	US BANK	DEC 27 17	4798 5312 1728 1262	12/27/2017	51.97	.00	
4900	US BANK	DEC 27 17	4798 5312 1728 1262	12/27/2017	99.00	.00	
Total 4900:					1,113.09	.00	
5020	VALIC	7332472	DEFERRED COMPENSATION P/	01/10/2018	400.00	.00	
Total 5020:					400.00	.00	
5120	WHITE PINE COUNTY SHERIFF	010518	FORENSIC FEE	01/05/2018	600.00	.00	
Total 5120:					600.00	.00	
5121	WHITE PINE COUNTY SHERIFF'	PR 1/5/18	17-CV-00051-7K	01/05/2018	363.05	.00	
Total 5121:					363.05	.00	
5230	WESTERN NEVADA SUPPLY	27265411	55525	12/28/2017	539.96	.00	
5230	WESTERN NEVADA SUPPLY	27279660	55525	12/29/2017	1,044.28	.00	
Total 5230:					1,584.24	.00	
5400	WILLIAM BEE RIRIE HOSPITAL	40278185-HAY	SERVICES	12/26/2017	937.00	.00	
5400	WILLIAM BEE RIRIE HOSPITAL	DEC 2017	AMBULANCE SUPPLIES	12/31/2017	182.48	.00	
Total 5400:					1,119.48	.00	
5460	XEROX CORPORATION	091803384	712276351	01/01/2018	102.91	.00	
5460	XEROX CORPORATION	091803384	712276351	01/01/2018	102.93	.00	
5460	XEROX CORPORATION	091803384	712276351	01/01/2018	102.93	.00	
5460	XEROX CORPORATION	091803384	712276351	01/01/2018	102.93	.00	
Total 5460:					411.70	.00	
6590	LIFE-ASSIST INC	833566	89301FD NV-1262	12/28/2017	9.65	.00	
Total 6590:					9.65	.00	
7160	ADPI INTERMEDIX	INVADPI12494	BILLING SERVICE	10/31/2017	966.45	.00	
7160	ADPI INTERMEDIX	INVADPI24868	BILLING SERVICE	11/30/2017	1,208.68	.00	
7160	ADPI INTERMEDIX	INVADPI24950	BILLING SERVICE	12/31/2017	518.53	.00	



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 7160:					2,693.66	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	43.05	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	43.04	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	18.38	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	41.03	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	5.08	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	22.63	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	22.63	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	22.63	.00	
7430	VERIZON WIRELESS	9798181761	942041460-00001	01/10/2018	22.63	.00	
Total 7430:					241.10	.00	
7660	NATIONAL AUTO PARTS WARE	PR1/5/18	1389160	01/05/2018	75.00	.00	
Total 7660:					75.00	.00	
8570	NORTHERN NEVADA ASSOCIA	010818	SERVICES	01/08/2018	110.00	.00	
Total 8570:					110.00	.00	
8700	THOMAS PETROLEUM LLC	1982230-IN	20-0013026	01/03/2018	972.67	.00	
Total 8700:					972.67	.00	
9140	NATIONAL BUSINESS FACTOR	123117	COEFD6024C 4	12/31/2017	1.10	.00	
Total 9140:					1.10	.00	
9720	ULINE SHIPPING SUPPLIES	93337336	5028679	12/19/2017	865.00	.00	
9720	ULINE SHIPPING SUPPLIES	93337336	5028679	12/19/2017	82.00	.00	
9720	ULINE SHIPPING SUPPLIES	93337336	5028679	12/19/2017	250.00	.00	
9720	ULINE SHIPPING SUPPLIES	93337336	5028679	12/19/2017	250.00	.00	
Total 9720:					1,447.00	.00	
10150	CEDAR GROVE PET	61928	SUPPLIES	12/26/2017	24.00	.00	
Total 10150:					24.00	.00	
10380	WHITE PINE FIRE EXTINGUISH	7127	SERVICE	11/15/2017	24.50	.00	
Total 10380:					24.50	.00	
10742	ELY DRUG TESTING	12	TESTING	01/02/2018	45.00	.00	
Total 10742:					45.00	.00	
11240	AT&T U-VERSE	121917	135646666	12/19/2017	18.97	.00	
11240	AT&T U-VERSE	121917	135646666	12/19/2017	18.97	.00	
11240	AT&T U-VERSE	121917	135646666	12/19/2017	18.97	.00	
11240	AT&T U-VERSE	121917	135646666	12/19/2017	18.97	.00	
Total 11240:					75.88	.00	
11249	FIRST CREEK ELECTRIC, INC	1054	REPAIRS	12/23/2017	600.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 11249:					600.00	.00	
11415	RIDLEY'S	JACCOB AHM	RESTITUTION	12/29/2017	.80	.00	
Total 11415:					.80	.00	
11805	SMITH DAVE	DEC 2017	RESTITUTION	12/29/2017	70.00	.00	
Total 11805:					70.00	.00	
11848	SANITARY SEPTIC SERVICE	48096	SERVICES	11/09/2017	450.00	.00	
11848	SANITARY SEPTIC SERVICE	48097	SEVICES	11/16/2017	300.00	.00	
11848	SANITARY SEPTIC SERVICE	48200	SERVICES	12/04/2017	2,100.00	.00	
11848	SANITARY SEPTIC SERVICE	48201	SERVICES	12/05/2017	1,000.00	.00	
11848	SANITARY SEPTIC SERVICE	48202	SERVICES	12/03/2017	4,000.00	.00	
Total 11848:					7,850.00	.00	
12842	J W ELECTRIC	1991	REPAIRS	12/19/2017	385.26	.00	
Total 12842:					385.26	.00	
12967	FREEDOM MAILING SERVICES,	12710	ELY POSTCARD BILLS	01/22/2017	190.50	.00	
12967	FREEDOM MAILING SERVICES,	12710	ELY POSTCARD BILLS	01/22/2017	190.50	.00	
12967	FREEDOM MAILING SERVICES,	12710	ELY POSTCARD BILLS	01/22/2017	190.50	.00	
12967	FREEDOM MAILING SERVICES,	32755	ELY POSTCARD BILLS	01/05/2018	488.98	.00	
12967	FREEDOM MAILING SERVICES,	32755	ELY POSTCARD BILLS	01/05/2018	488.98	.00	
12967	FREEDOM MAILING SERVICES,	32755	ELY POSTCARD BILLS	01/05/2018	488.98	.00	
Total 12967:					2,038.44	.00	
14362	EMPIRE WEST	38575	ELY NEVADA	12/29/2017	135.76	.00	
Total 14362:					135.76	.00	
14170	WASHINGTON NATIONAL INSU	DEC 2017	EMPLOYEE CONTRIBUTED INS	12/31/2017	183.10	.00	
Total 141701:					183.10	.00	
14176	SOUTH FORK HARDWARE-ELY	20017	CUST NO 6	12/14/2017	11.18	.00	
Total 141761:					11.18	.00	
14199	KEDDINGTON & CHRISTENSEN	2941	FINAL AUDIT BILLING FY17	12/21/2017	1,845.00	.00	
14199	KEDDINGTON & CHRISTENSEN	2941	FINAL AUDIT BILLING FY17	12/21/2017	1,845.00	.00	
14199	KEDDINGTON & CHRISTENSEN	2941	FINAL AUDIT BILLING FY17	12/21/2017	1,845.00	.00	
14199	KEDDINGTON & CHRISTENSEN	2941	FINAL AUDIT BILLING FY18	12/21/2017	1,845.00	.00	
14199	KEDDINGTON & CHRISTENSEN	2941	WPHRF AUDIT DEC 2016	12/21/2017	5,590.00	.00	
Total 141991:					12,970.00	.00	
14252	EMPLOYMENT SECURITY DIVIS	2017 4TH QTR	008404500	12/31/2017	1,282.16	.00	
14252	EMPLOYMENT SECURITY DIVIS	2017 4TH QTR	QUARTERLY BOND CONTRIBU	12/31/2017	22.76	.00	
14252	EMPLOYMENT SECURITY DIVIS	2017 4TH QTR	QUARTERLY BOND CONTRIBU	12/31/2017	22.77	.00	
14252	EMPLOYMENT SECURITY DIVIS	2017 4TH QTR	QUARTERLY BOND CONTRIBU	12/31/2017	22.77	.00	
14252	EMPLOYMENT SECURITY DIVIS	2017 4TH QTR	QUARTERLY BOND CONTRIBU	12/31/2017	22.77	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 142521:					1,373.23	.00	
Grand Totals:					278,997.18	.00	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

City Clerk: \_\_\_\_\_

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



# CITY OF ELY

501 Mill Street Ely, Nevada 89301  
City Hall (775) 289-2430 - Fax (775) 289-1463

## ELY CITY COUNCIL REGULAR MEETING AGENDA

**PLEASE NOTE: THE COUNCIL MEMBERS MAY ADDRESS AGENDA ITEMS OUT OF SEQUENCE, COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, REMOVE AN ITEM OR DELAY DISCUSSION AT ANY TIME TO ACCOMMODATE PERSONS APPEARING BEFORE THE COUNCIL OR TO AID IN THE EFFICIENCY AND EFFECTIVENESS OF THE MEETINGS.**

**January 25, 2018 5:00 p.m. – Ely Volunteer Fire Hall - 499 Mill Street-Ely, Nevada.**

### 1. OPENING ACTIVITIES:

MEETING CALLED TO ORDER  
PLEDGE OF ALLEGIANCE  
INVOCATION  
ROLL CALL

**2. PUBLIC COMMENT:** Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05 of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

**3. Mayor – Discussion/For Possible Action – Approval of Agenda, including removal of agenda items.**

### 4. CITY DEPARTMENT REPORTS

- [FIRE CHIEF](#)
- POLICE CHIEF
- [MUNICIPAL COURT JUDGE](#)
- CITY ADMINISTRATOR
- [CITY TREASURER](#)
- CITY ATTORNEY
- CITY WATER/SEWER LEADMAN
- CITY ENGINEER
- CITY BUILDING OFFICIAL

### 5. REPORTS

CITY COUNCIL  
[MAYOR](#)

**6. THE CITY COUNCIL WILL RECESS THE REGULAR CITY COUNCIL MEETING FOR A PUBLIC HEARING AT 5:30 P.M. ON THE FOLLOWING TOPICS.**

1. Chairman Peeler – Public Hearing – [Discussion Only](#) – Consideration of two Applications for Variances. The applicants, Wayne and Jana McElroy, wish to construct a Duplex on each of the properties. The locations are 593 Ogden Avenue (APN 001-041-12), AND 595 Ogden Avenue (APN 001-041-11), Ely, NV.

**7. DISCUSSION/POSSIBLE ACTION ITEMS PERTAINING TO THE PUBLIC HEARING.**

1. Chairman Peeler – [Discussion/For Possible Action](#) – Consideration of two Applications for Variances. The applicants, Wayne and Jana McElroy, wish to construct a Duplex on each of the properties. The locations are 593 Ogden Avenue (APN 001-041-12), AND 595 Ogden Avenue (APN 001-041-11), Ely, NV.

**8. ITEMS FOR DISCUSSION/POSSIBLE ACTION OF THE ELY CITY COUNCIL AS RECOMMENDED BY THE CITY PLANNING COMMISSION.**

1. Councilman Hanson – [Discussion/For Possible Action](#) – Approval of First Reading of Ordinance 709, Bill No. 2018-02 amending City Code Title 12, Chapter 14, Section 1 titled Home Occupations, to remove the annual home occupancy permit fee and amend the one-time home occupation permit application fee and remove the ability of the City Council to amend these fees by resolution.

**9. ITEMS FOR DISCUSSION/POSSIBLE ACTION ONLY OF THE ELY CITY COUNCIL.**

**A. CONSENT AGENDA** (These items may be approved in one motion by the Council as its first action of business under For Discussion/Possible Action items.) Approval of the Consent Agenda approves each of these items. Council Members may remove any item from the Consent Agenda by notifying the Mayor or Mayor pro tem.

**MOTION:** Move to approve the Consent Agenda items 9A-1 Minutes & 9A-2 Bills.

Moved by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

1. Discussion/For Possible Action –Minutes.
  - [October 13, 2017](#)
  - [November 8, 2017](#)
  - [November 9, 2017](#)
2. Discussion/For Possible Action –Bills.
  - [January 12, 2018](#)

**B. NEW BUSINESS**

1. Councilman Hanson – [Discussion/For Possible Action](#) – Re-Consideration of a Petition for a partial Vacation or Abandonment of Road or Easement. The proposed property abandonment is the section of roadway abutting Belfort Avenue and South Avenue, Ely, NV, APN 001-127-01. The Petitioner is Andre H. Bouchard.

2. Council Members – City Attorney Odgers – [Discussion/For Possible Action](#) – Consideration and possible approval of City Planning Commission’s January 26, 2017 decision to ‘grandfather’ in the six or seven recreational vehicles in place at the *Apeceche Trailer Park* on January 26, 2017, as per Judge Maddox’s December 22, 2017 Order in Case No. CV-1707087 requiring that the City Council re-consider this matter.
3. Councilman Carson – City Treasurer Trask – [Discussion/For Possible Action](#) – Approval to issue back pay for duties performed by City of Ely paid Firefighters responding as volunteers on emergency calls and/or participating in required EMT re-certification training directly related to their job classification and/or as training officers conducting Fire/EMS training courses over the last two years, pursuant to the Fair Labor Standards Act.
4. Councilman Carson – City Fire Chief Rivera – [Discussion/For Possible Action](#) – Approval to allow City of Ely paid Firefighters to respond to incidents as directed by the City of Ely Fire Chief, to insure public fire protection and/or life safety, and to receive overtime compensation, pursuant to the Fair Labor Standards Act.
5. Councilman Carson – City Treasurer Trask – [Discussion/For Possible Action](#) – Approval for Ely Volunteers to respond on City of Ely Emergency Medical calls as Emergency Medical Technicians (EMT's) performing as paid intermittent employees, pursuant to the Fair Labor Standards Act.
6. Councilwoman Gardner – City Administrator Switzer – [Discussion/For Possible Action](#) – Review of Business Impact Study regarding adopting the federal Social Security Cost of Living Increase to be applied to Water and Sewer rates, and/or Landfill rates and/or Business License rates, all of which would become effective February 1, 2018 and billed in March 2018, and possible determination by City Council that said rate increases will have a negligible effect upon local businesses pursuant to NRS 237.080(1)(a)(b).
7. Councilwoman Gardner – City Administrator Switzer – [Discussion/For Possible Action](#) – Approval of Amended Resolution 2017-13 to adopt the federal Social Security Cost of Living Increase to be applied to Water and Sewer Rates, which would become effective February 1, 2018 and billed in March 2018; a public hearing was held regarding Resolution 2017-13 on 12-14-17.
8. Councilwoman Gardner – City Administrator Switzer – [Discussion/For Possible Action](#) – Approval of Amended Resolution 2017-14 to adopt the federal Social Security Cost of Living Increase to be applied to Landfill Rates, which would become effective February 1, 2018 and billed in March 2018; a public hearing was held regarding Resolution 2017-14 on 12-14-17.

9. Councilwoman Gardner – City Administrator Switzer – [Discussion/For Possible Action](#) – Approval of Amended Resolution 2017-15 to adopt the federal Social Security Cost of Living Increase to be applied to Business License Rates, which would become effective February 1, 2018 and billed in March 2018; a public hearing was held regarding Resolution 2017-15 on 12-14-17.
10. Councilwoman Gardner – [Discussion/For Possible Action](#) – Approval of First Reading of Ordinance 710, Bill No. 2018-03, an Ordinance amending City Code Title 3, Chapter 1, Section 4 General Business Licenses, to change the due date of all business licenses to July 1 of each year, to allow for the pro-rating of business licenses for businesses starting on a date other than July 1 of each year.
11. Councilwoman Gardner – City Administrator Switzer – [Discussion/For Possible Action](#) – Approval of First Reading of Ordinance No. 708, Bill No. 2018-01, an ordinance amending City Code Title 1, Chapter 8 Elections by replacing the current version of Title 1, Chapter 8 based upon the Inter-Local Agreement for Elections with White Pine County, with a completely new version of Title 1, Chapter 8 Elections and to provide for the removal of the new version and reinstatement of the original version upon termination of the Inter-Local Agreement.
12. Councilman Hanson – City Administrator Switzer – Discussion/For Possible Action – Pursuant to City Code 1-5-5 (A), Approval of Resolution 2018-01 to Change the Day and Time of the Ely City Council regular meetings to 8:30 a.m. on the second and fourth Fridays every month.
13. Council Members – City Administrator Switzer – Discussion/For Possible Action – Direction to City Attorney to amend Title 2, Chapter 2 Utilities Board to grant decision-making authority to the Ely Municipal Utilities Board.
14. Council Members – City Administrator Switzer – Discussion/For Possible Action – Direction to City Attorney to amend Title 2, Chapter 1 City Planning Commission to grant decision-making authority to the City Planning Commission.
15. Councilman Hanson – City Administrator Switzer – Discussion/For Possible Action – Pursuant to Title 3, Chapter 3, Section 5 (D)(4) and (5) direction to City Treasurer to receipt the City's portion of the room tax, into the General Fund.
16. Council Members – Judge Coster – [Discussion/For Possible Action](#) – Selection and approval of a contract with *Valley Collection Service, LLC* for the collection of fines and fees ordered by the Court, but which have gone to bench warrant.

17. Council Members – City Administrator Switzer – Discussion/For Possible Action – Pursuant to NRS 237.080(1)(a)(b), direction to City Attorney to conduct business impact study regarding increasing house of prostitution quarterly licensing fees, as provided in Title 3 Chapter 6, Section 10 (A).
18. Councilman DeFelice – Discussion/For Possible Action – Discussion pursuant to NRS 281A.420 disclosing the relationship between Councilman DeFelice, Jane Ebberhardy, Esq. and Richard Sears, Esq. who represented the *Prospector Hotel* at the December 14, 2017 meeting of the City Council and whether that relationship affected his decision on whether to participate in the matters before the City Council affecting the *Prospector Hotel*.
19. Councilman Flangas – Discussion/For Possible Action – Action pursuant to NRS 281A.420 disclosing the prior relationship between Councilman Flangas and Bert Woywood, owner of the *Prospector Hotel*, and whether that prior relationship affected his decision on whether to participate in the matters before the City Council and the Planning Commission affecting the *Prospector Hotel* on December 14, 2017.

## 10. OPEN PERSONNEL SESSION

1. Councilman Carson - [Discussion/For Possible Action](#) – Consideration of character, alleged misconduct, professional competence, or physical or mental health of City Administrator Robert Switzer. Possible action includes, but is not limited to, termination, suspension, demotion, reduction in pay, reprimand, promotion, endorsement, engagement, retention, or “no action.”

**11. PUBLIC COMMENT:** Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda. “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

## 12. ADJOURNMENT: THE MEETING MAY BE ADJOURNED BY APPROPRIATE MOTION OF THE CITY COUNCIL.

\* Open session – Action/Discussion – Personnel\*\*

The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under N.R.S. 241.031 and 241.033, (1) nothing contained in this chapter prevents a public body from holding a closed meeting to consider the character, alleged misconduct, professional competence or physical or mental health of a person/employee. (2) A public body may close a meeting upon a motion, which specifies the nature of the business to be considered. (3) This chapter does not: (a) Apply to judicial proceedings. (b) Prevent the removal of any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical. (c) Prevent the exclusion of witnesses from a public or private meeting during the examination of another witness. (d) Require that any meeting be closed to the public. (e) Permit a closed meeting for the discussion of the appointment of any person to public office or as a member of a public body. (4) The exception provided by this section, and electronic communication, must not be used to circumvent the spirit or letter of this chapter in order to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory powers.


In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in



languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <http://www.ascr.usda.gov/complaintfilingcust.html> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; Fax: (202) 690-7442; or Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

For access to the public packet, contact the City Administrator at 501 Mill Street, Ely, Nevada 89301 or call (775) 289-2430; all packet material is posted in the agenda's hyperlinks or under "Minutes" / "Other" on the City's website at <http://www.elycity.com/>

I, Jennifer Lee, Deputy City Clerk, did cause to be posted on **January 22, 2018** at 8:30 a.m. five (5) notices of the Ely City Council Agenda in said City of Ely to wit: Posted at the doors or bulletin boards of City Hall located at 501 Mill Street, White Pine County Library located at 950 Campton Street, White Pine County Courthouse located at 801 Clark Street, the U.S. Post Office located at 2600 Bristlecone Avenue and the White Pine County Sheriff's Office located at 1785 Great Basin Boulevard. The meeting notice is also posted on the City of Ely's website at <http://www.elycity.com> and the State of Nevada Public Notices website at <http://notice.nv.gov>.

 \_\_\_\_\_

CITY OF ELY  
BALANCE SHEET  
JUNE 30, 2014

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	750,476.14	
10-10600	PETTY CASH	300.00	
10-10610	PETTY CASH - COURT	150.00	
10-10620	SECURITY DEPOSIT-INSURANCE	1,200.00	
10-11500	ACCOUNTS RECEIVABLE	4,617.40	
10-11501	ACCOUNTS RECEIVABLE CEMETERY	4,650.30	
10-11504	ACCTS RECEIVABLE-NSF	( 162.51)	
10-11505	DUE FROM OTHER GOVT	241,919.50	
10-11507	ACCTS RECEIVABLE-MISCELLANEOUS	10,899.75	
10-11550	DUE FROM OTHER FUNDS	70,064.18	
10-14400	PREPAID EXPENSES	23,989.99	
10-15800	SUSPENSE - TO BE DETERMINED	( 277.17)	
TOTAL ASSETS			1,107,827.58

LIABILITIES AND EQUITY

LIABILITIES

10-20200	ACCOUNTS PAYABLE	140,676.90	
10-21000	DEFERRED REVENUE/CEMETERY	864.90	
10-21500	SALARIES & WAGES PAYABLE	13,114.72	
10-22210	FICA PAYABLE	8,183.80	
10-22220	FEDERAL WITHHOLDING PAYABLE	9,313.05	
10-22240	STATE UNEMPLOYMENT PAYABLE	2,696.65	
10-22245	WORKERS COMPENSATION PAYABLE	20,101.93	
10-22250	RETIREMENT PAYABLE	68,250.08	
10-22252	AMERITAS DENTAL AND VISION INS	( 7,954.30)	
10-22253	THE STANDARD LIFE & AD&D INS	( 280.34)	
10-22261	AFLAC HEALTH INSURANCE PAYABLE	( 2,464.83)	
10-22282	CITY HEALTH INSURANCE PAYABLE	219.88	
10-22271	AFLAC INSURANCE PAYABLE	2,449.79	
10-22272	MONEY LIFE INSURANCE PAYABLE	101.64	
10-22274	NEW YORK LIFE PAYABLE	( 56.24)	
10-22285	UNION DUES PAYABLE	201.50	
10-22291	WATER BILL DED. PAYABLE	2,880.60	
10-22295	GARNISHMENT PAYABLE	35.00	
10-22305	DOMESTIC VIOLENCE FEE PAYABLE	175.00	
10-22306	RESTITUTION - MUNI CT	1,434.58	
TOTAL LIABILITIES			259,944.31

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-25300	FUND BALANCE - BEGINNING OF YR	827,730.70	
	REVENUE OVER EXPENDITURES - YTD	20,152.57	
BALANCE - CURRENT DATE			847,883.27
TOTAL FUND EQUITY			847,883.27

CITY OF ELY  
BALANCE SHEET  
JUNE 30, 2014

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

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1,107,827.58

CITY OF ELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES &amp; ASSESSMENTS</u>					
10-31-240 FRANCHISE FEE - ELECTRICAL	6,391.27	46,234.93	45,000.00	( 1,234.93)	102.7
10-31-250 FRANCHISE FEE - TELECOMM	7,781.92	34,897.14	37,000.00	2,102.86	94.3
10-31-500 FAIR SHARE	.00	1.80	.00	( 1.80)	.0
TOTAL TAXES & ASSESSMENTS	14,173.19	81,133.87	82,000.00	866.13	98.9
<u>LICENSES AND PERMITS</u>					
10-32-100 GENERAL BUSINESS LICENSES	( 69,080.34)	203,782.68	142,000.00	( 61,782.68)	143.5
10-32-200 GENERAL LIQUOR LICENSES	.00	300.00	.00	( 300.00)	.0
10-32-400 SPECIAL LIQUOR LICENSES	.00	35.00	.00	( 35.00)	.0
10-32-600 ANIMAL LICENSES	.00	10,514.84	800.00	( 9,714.84)	1314.4
10-32-700 EXCAVATION PERMITS	.00	890.00	1,050.00	160.00	84.8
10-32-701 BUILDING PERMITS	.00	48,138.75	37,000.00	( 11,138.75)	130.1
10-32-702 BUILDING - CPC	.00	2,064.00	4,000.00	1,936.00	51.6
TOTAL LICENSES AND PERMITS	( 69,080.34)	265,725.27	184,850.00	( 80,875.27)	143.8
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-130 CONSOLIDATED TAX REVENUE	200,434.75	1,202,831.53	1,235,368.00	32,536.47	97.4
10-33-250 COUNTY GAMING TAXES	( 9,522.70)	37,912.50	34,000.00	( 3,912.50)	111.5
10-33-500 COUNTY CO-OP FIRE	143,122.00	143,122.00	143,122.00	.00	100.0
10-33-505 SHOSHONE TRIBE 1ST RESPONDER	.00	6,000.00	6,000.00	.00	100.0
10-33-636 WPC FAIR & REC GRANT - PARK	.00	25,077.95	.00	( 25,077.95)	.0
10-33-700 COUNTY CO-OP ANIMAL CONTROL	22,817.00	22,817.00	22,817.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	356,851.05	1,437,760.98	1,441,307.00	3,546.02	99.8
<u>CHARGES FOR SERVICES</u>					
10-34-100 CEMETERY CHARGES	.00	38,249.16	20,000.00	( 18,249.16)	191.3
10-34-150 WORK CARDS	.00	4,790.00	6,000.00	1,210.00	79.8
10-34-160 FIRE-CLAIMS REVENUE	.00	3,112.49	.00	( 3,112.49)	.0
10-34-170 FIRE-AMBULANCE SERVICE REVENUE	.00	111,800.49	120,000.00	8,199.51	93.2
10-34-180 ADMINISTRATION FEE	.00 ( 437.90)	.00	.00	437.90	.0
10-34-200 MISCELLANEOUS CHARGES	.00	9,749.00	2,000.00	( 7,749.00)	487.5
TOTAL CHARGES FOR SERVICES	.00	167,263.24	148,000.00	( 19,263.24)	113.0

CITY OF ELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-100 COURT FINES	.00	102,314.80	100,000.00	( 2,314.80)	102.3
10-35-105 NOTICE FEE	.00	340.00	400.00	60.00	85.0
10-35-115 VICTIMS OF CRIME FEES	.00	210.00	.00	( 210.00)	.0
10-35-300 MISC COURT	.00	4,266.44	1,500.00	( 2,766.44)	284.4
10-35-305 EVIDENTUARY FEE	.00	3,106.00	2,500.00	( 606.00)	124.2
10-35-310 PUBLIC DEFENDER FEE	.00	1,494.65	500.00	( 994.65)	298.9
TOTAL FINES AND FORFEITURES	.00	111,731.89	104,900.00	( 6,831.89)	106.5
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNED	.00	2,413.39	3,000.00	586.61	80.5
10-36-110 RECYCLING REVENUE	.00	33,884.62	20,000.00	( 13,884.62)	169.4
10-36-115 NSF FEES	.00	1,583.69	.00	( 1,583.69)	.0
10-36-200 RENTS & CORRAL LEASES	.00	8,546.60	13,500.00	4,953.40	63.3
10-36-210 CREDIT CARD FEE	.00	761.49	500.00	( 261.49)	152.3
10-36-300 MISCELLANEOUS REVENUE	350.00	81,551.72	10,000.00	( 71,551.72)	815.5
10-36-310 ENG/PLANS REVENUE	.00	300.00	240.00	( 60.00)	125.0
10-36-375 ANIMAL CONTROL GRANT	.00	7,000.00	.00	( 7,000.00)	.0
10-36-380 PENNINGTON GRANT - TERRACE PAR	.00	26,315.00	.00	( 26,315.00)	.0
TOTAL MISCELLANEOUS REVENUE	350.00	162,356.51	47,240.00	( 115,116.51)	343.7
TOTAL FUND REVENUE	302,293.90	2,225,971.76	2,008,297.00	( 217,674.76)	110.8

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXECUTIVE OFFICES</u>					
10-41-110 SALARIES AND WAGES	.00	9,958.87	9,300.00	( 658.87)	107.1
10-41-200 EMPLOYEE BENEFITS	44.51	4,909.92	9,447.00	4,537.08	52.0
10-41-300 SERVICES & SUPPLIES	.00	675.17	.00	( 675.17)	.0
10-41-310 SERVICES	.00	1,679.84	2,550.00	870.16	65.9
10-41-330 TRAINING & TRAVEL	.00	618.19	1,000.00	381.81	61.8
10-41-345 DONATIONS/CONTRIBUTIONS	.00	250.00	250.00	.00	100.0
<b>TOTAL EXECUTIVE OFFICES</b>	<b>44.51</b>	<b>18,091.99</b>	<b>22,547.00</b>	<b>4,455.01</b>	<b>80.2</b>
<u>MUNICIPAL COURT</u>					
10-42-110 SALARIES AND WAGES	.00	73,121.36	69,869.00	( 3,252.36)	104.7
10-42-200 EMPLOYEE BENEFITS	326.82	18,578.14	18,395.00	( 183.14)	101.0
10-42-300 SERVICES & SUPPLIES	.00	2,092.58	2,350.00	257.42	89.1
10-42-310 SERVICES	.00	59,218.02	61,350.00	2,131.98	96.5
10-42-330 TRAINING & TRAVEL	.00	51.42	.00	( 51.42)	.0
10-42-350 EVIDENTUARY FEE	.00	.00	1,950.00	1,950.00	.0
10-42-355 PUBLIC DEFENDER	.00	17,167.23	18,000.00	832.77	95.4
10-42-410 UTILITIES	.00	2,457.79	2,450.00	( 7.79)	100.3
<b>TOTAL MUNICIPAL COURT</b>	<b>326.82</b>	<b>172,686.54</b>	<b>174,364.00</b>	<b>1,677.46</b>	<b>99.0</b>
<u>CLERK &amp; ADMINISTRATION</u>					
10-44-110 SALARIES AND WAGES	.00	40,578.73	40,441.00	( 137.73)	100.3
10-44-200 EMPLOYEE BENEFITS	181.37	29,309.01	34,553.00	5,243.99	84.8
10-44-300 SERVICES & SUPPLIES	29.00	5,682.75	5,735.00	52.25	99.1
10-44-310 SERVICES	5,500.00	18,665.37	15,950.00	( 2,715.37)	117.0
10-44-330 TRAINING & TRAVEL	.00	744.04	1,000.00	255.96	74.4
10-44-335 INSURANCE EXPENSE	.00	12,917.31	14,900.00	1,982.69	86.7
10-44-340 LICENSES/FEES/DUES	.00	2,904.83	2,000.00	( 904.83)	145.2
10-44-365 ELECTION EXPENSE	350.00	.00	250.00	250.00	.0
10-44-410 UTILITIES	57.01	2,797.79	4,000.00	1,202.21	69.9
10-44-450 MAINTENANCE & REPAIRS	.00	199.04	400.00	200.96	49.8
<b>TOTAL CLERK &amp; ADMINISTRATION</b>	<b>6,117.38</b>	<b>113,798.87</b>	<b>119,229.00</b>	<b>5,430.13</b>	<b>95.5</b>
<u>FINANCE</u>					
10-45-110 SALARIES AND WAGES	.00	18,103.87	19,600.00	1,496.13	92.4
10-45-200 EMPLOYEE BENEFITS	80.92	6,124.70	7,322.00	1,197.30	83.7
10-45-300 SERVICES & SUPPLIES	.00	546.43	700.00	153.57	78.1
10-45-310 SERVICES	.00	13,799.22	18,950.00	5,150.78	72.8
10-45-330 TRAINING & TRAVEL	.00	130.41	500.00	369.59	26.1
10-45-340 LICENSES/FEES/DUES	.00	.00	50.00	50.00	.0
<b>TOTAL FINANCE</b>	<b>80.92</b>	<b>38,704.63</b>	<b>47,122.00</b>	<b>8,417.37</b>	<b>82.1</b>

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY</u>						
10-46-110	SALARIES AND WAGES	.00	14,206.23	15,263.00	1,056.77	93.1
10-46-200	EMPLOYEE BENEFITS	63.49	5,698.51	5,642.00	( 56.51)	101.0
10-46-300	SERVICES & SUPPLIES	.00	457.10	850.00	392.90	53.8
10-46-360	SUBPOENA	.00	1,800.00	2,400.00	600.00	75.0
TOTAL CITY ATTORNEY		63.49	22,161.84	24,155.00	1,993.16	91.8
<u>INTERLOCAL/RCDC HUD/GRANT</u>						
10-47-324	TREE BOARD-SOUTH ENTRY	.00	.00	250.00	250.00	.0
TOTAL INTERLOCAL/RCDC HUD/GRANT		.00	.00	250.00	250.00	.0
<u>LAW ENFORCEMENT</u>						
10-54-300	SERVICES & SUPPLIES	260,939.00	545,939.00	545,939.00	.00	100.0
TOTAL LAW ENFORCEMENT		260,939.00	545,939.00	545,939.00	.00	100.0
<u>FIRE DEPARTMENT</u>						
10-55-110	SALARIES AND WAGES	.00	426,827.29	416,895.00	( 9,932.29)	102.4
10-55-200	EMPLOYEE BENEFITS	1,907.70	228,236.44	267,686.00	39,449.56	85.3
10-55-300	SERVICES & SUPPLIES	.00	43,223.94	47,549.00	4,325.06	90.9
10-55-320	AMBULANCE EXPENSES	.00	20,815.83	27,700.00	6,884.17	75.2
10-55-330	TRAINING & TRAVEL	.00	1,263.73	1,495.00	231.27	84.5
10-55-335	INSURANCE EXPENSE	.00	15,944.80	18,600.00	2,655.20	85.7
10-55-375	FIRE PREVENTION WEEK	.00	1,000.00	1,000.00	.00	100.0
10-55-410	UTILITIES	182.90	14,116.51	14,150.00	33.49	99.8
10-55-450	MAINTENANCE & REPAIRS	.00	3,205.48	5,000.00	1,794.52	64.1
TOTAL FIRE DEPARTMENT		2,090.60	754,634.02	800,075.00	45,440.98	94.3
<u>PUBLIC WORKS</u>						
10-60-300	SERVICES & SUPPLIES	.00	120.00	( 5,000.00)	( 5,120.00)	2.4
10-60-310	SERVICES	.00	3,188.43	.00	( 3,188.43)	.0
10-60-320	ENGINEER SERVICES	.00	.00	6,000.00	6,000.00	.0
10-60-335	INSURANCE EXPENSE	.00	124.20	155.00	30.80	80.1
10-60-420	STREET LIGHT EXPENSE	2,684.18	38,858.96	40,000.00	1,141.04	97.2
TOTAL PUBLIC WORKS		2,684.18	42,291.59	41,155.00	( 1,136.59)	102.8

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING DEPT</u>					
10-61-110 SALARIES AND WAGES	.00	51,521.60	53,177.00	1,655.40	96.9
10-61-200 EMPLOYEE BENEFITS	230.28	24,961.01	27,372.00	2,410.99	91.2
10-61-300 SERVICES & SUPPLIES	.00	1,552.55	1,850.00	297.45	83.9
10-61-310 SERVICES	.00	687.02	2,590.00	1,902.98	26.5
10-61-335 INSURANCE EXPENSE	.00	263.94	325.00	61.06	81.2
10-61-340 LICENSES/FEES/DUES	.00	125.00	250.00	125.00	50.0
10-61-410 UTILITIES	.00	73.46	.00	( 73.46)	.0
10-61-450 MAINTENANCE & REPAIRS	.00	.00	500.00	500.00	.0
TOTAL BUILDING DEPT	230.28	79,184.58	86,064.00	6,879.42	92.0
<u>ANIMAL CONTROL</u>					
10-62-110 SALARIES AND WAGES	.00	43,796.16	50,290.00	6,493.84	87.1
10-62-200 EMPLOYEE BENEFITS	195.75	17,737.49	25,077.00	7,339.51	70.7
10-62-300 SERVICES & SUPPLIES	.00	4,733.90	8,100.00	3,366.10	58.4
10-62-310 SERVICES	.00	495.37	1,350.00	854.63	36.7
10-62-330 TRAINING & TRAVEL	.00	2,253.71	2,300.00	46.29	98.0
10-62-335 INSURANCE EXPENSE	.00	589.97	725.00	135.03	81.4
10-62-350 GRANT - ANIMAL CONTROL	.00	1,543.45	.00	( 1,543.45)	.0
10-62-410 UTILITIES	36.89	2,231.55	1,870.00	( 361.55)	119.3
10-62-450 MAINTENANCE & REPAIRS	.00	1,547.92	2,000.00	452.08	77.4
TOTAL ANIMAL CONTROL	232.64	74,929.52	91,712.00	16,782.48	81.7
<u>CEMETERY</u>					
10-63-110 SALARIES AND WAGES	.00	93,864.55	94,595.00	730.45	99.2
10-63-200 EMPLOYEE BENEFITS	419.53	35,317.59	43,050.00	7,732.41	82.0
10-63-300 SERVICES & SUPPLIES	.00	12,303.68	15,327.00	3,023.32	80.3
10-63-310 SERVICES	.00	287.63	350.00	62.37	82.2
10-63-335 INSURANCE EXPENSE	.00	853.91	1,050.00	196.09	81.3
10-63-410 UTILITIES	47.61	1,528.96	2,000.00	471.04	76.5
10-63-450 MAINTENANCE & REPAIRS	.00	2,458.12	2,700.00	241.88	91.0
TOTAL CEMETERY	467.14	146,614.44	159,072.00	12,457.56	92.2



CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK DEPARTMENT</u>					
10-64-110 SALARIES AND WAGES	.00	69,238.76	70,726.00	1,487.24	97.9
10-64-200 EMPLOYEE BENEFITS	309.46	38,703.28	42,595.00	3,891.72	90.9
10-64-300 SERVICES & SUPPLIES	.00	9,756.67	9,770.00	13.33	99.9
10-64-310 SERVICES	.00	213.35	200.00	( 13.35)	106.7
10-64-330 TRAINING & TRAVEL	.00	.00	100.00	100.00	.0
10-64-335 INSURANCE EXPENSE	.00	2,400.00	2,400.00	.00	100.0
10-64-410 UTILITIES	109.88	1,603.52	1,700.00	96.48	94.3
10-64-450 MAINTENANCE & REPAIRS	.00	4,516.61	4,700.00	183.39	96.1
TOTAL PARK DEPARTMENT	419.34	126,432.19	132,191.00	5,758.81	95.6
<u>COMMUNITY SUPPORT</u>					
10-68-841 WPC FAIR & REC - PARK	.00	25,349.98	.00	( 25,349.98)	.0
TOTAL COMMUNITY SUPPORT	.00	25,349.98	.00	( 25,349.98)	.0
<u>OPERATING TRANSFERS OUT</u>					
10-69-920 STREETS & HIGHWAYS	45,000.00	45,000.00	45,000.00	.00	100.0
10-69-970 CONTINGENCY	.00	.00	30,000.00	30,000.00	.0
TOTAL OPERATING TRANSFERS OUT	45,000.00	45,000.00	75,000.00	30,000.00	60.0
TOTAL FUND EXPENDITURES	318,696.30	2,205,819.19	2,318,875.00	113,055.81	95.1
NET REVENUE OVER EXPENDITURES	( 16,402.40)	20,152.57	( 310,578.00)	( 330,730.57)	6.5

CITY OF ELY  
BALANCE SHEET  
JUNE 30, 2015

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	319,658.22	
10-10600	PETTY CASH	300.00	
10-10610	PETTY CASH - COURT	150.00	
10-10620	SECURITY DEPOSIT-INSURANCE	1,200.00	
10-11500	ACCOUNTS RECEIVABLE	3,210.21	
10-11501	ACCOUNTS RECEIVABLE CEMETERY	2,640.38	
10-11504	ACCTS RECEIVABLE-NSF	( 721.44)	
10-11505	DUE FROM OTHER GOVT	217,028.90	
10-11507	ACCTS RECEIVABLE-MISCELLANEOUS	14,446.10	
10-11509	ACCTS RECEIVABLE-WORKCARDS	265.74	
10-11510	ACCTS REC - BUSINESS LICENSES	26,591.51	
10-11550	DUE FROM OTHER FUNDS	51,828.81	
10-14400	PREPAID EXPENSES	29,214.73	
TOTAL ASSETS			665,813.16

LIABILITIES AND EQUITY

LIABILITIES

10-20200	ACCOUNTS PAYABLE	51,373.15	
10-21000	DEFERRED REVENUE/CEMETERY	864.90	
10-21100	DEFERRED REVENUE-MISCELLANEOUS	140.09	
10-21500	SALARIES & WAGES PAYABLE	11,834.47	
10-22210	FICA PAYABLE	9,006.01	
10-22240	STATE UNEMPLOYMENT PAYABLE	7,352.28	
10-22250	RETIREMENT PAYABLE	50,035.14	
10-22252	AMERITAS DENTAL AND VISION INS	4,591.42	
10-22253	THE STANDARD LIFE & AD&D INS	( 270.07)	
10-22257	ANTHEM BC TRI LEVEL PLAN	46.78	
10-22261	AFLAC HEALTH INSURANCE PAYABLE	1,199.52	
10-22262	CITY HEALTH INSURANCE PAYABLE	219.88	
10-22271	AFLAC INSURANCE PAYABLE	7,229.69	
10-22272	MONY LIFE INSURANCE PAYABLE	68.61	
10-22274	NEW YORK LIFE PAYABLE	( 88.00)	
10-22277	VALIC DEFERRED COMPENSATION	50.00	
10-22278	VSP INSURANCE	133.03	
10-22279	METLIFE DENTAL INSURANCE	526.33	
10-22285	UNION DUES PAYABLE	250.50	
10-22295	GARNISHMENT PAYABLE	478.23	
10-22300	CHILD SUPPORT W/H FEE PAYABLE	( 26.00)	
10-22305	DOMESTIC VIOLENCE FEE PAYABLE	255.00	
10-22306	RESTITUTION - MUNI CT	2,034.58	
TOTAL LIABILITIES			147,305.54

FUND EQUITY

CITY OF ELY  
BALANCE SHEET  
JUNE 30, 2015

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:	
10-25300 FUND BALANCE - BEGINNING OF YR	847,883.27
REVENUE OVER EXPENDITURES - YTD	( 329,375.65)
	<hr/>
BALANCE - CURRENT DATE	518,507.62
	<hr/>
TOTAL FUND EQUITY	518,507.62
	<hr/>
TOTAL LIABILITIES AND EQUITY	665,813.16
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CITY OF ELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES &amp; ASSESSMENTS</u>					
10-31-100 AD VALORUM TAXES	.00	1,623.15	.00	( 1,623.15)	.0
10-31-240 FRANCHISE FEE - ELECTRICAL	.00	48,823.13	49,000.00	176.87	99.6
10-31-250 FRANCHISE FEE - TELECOMM	.00	38,712.92	37,000.00	( 1,712.92)	104.6
TOTAL TAXES & ASSESSMENTS	.00	89,159.20	86,000.00	( 3,159.20)	103.7
<u>LICENSES AND PERMITS</u>					
10-32-100 GENERAL BUSINESS LICENSES	.00	191,261.48	139,000.00	( 52,261.48)	137.6
10-32-200 GENERAL LIQUOR LICENSES	.00	.00	400.00	400.00	.0
10-32-600 ANIMAL LICENSES	.00	2,114.00	10,000.00	7,886.00	21.1
10-32-700 EXCAVATION PERMITS	.00	2,630.00	1,000.00	( 1,630.00)	263.0
10-32-701 BUILDING PERMITS	.00	51,000.38	40,000.00	( 11,000.38)	127.5
10-32-702 BUILDING - CPC	.00	1,742.50	4,000.00	2,257.50	43.6
TOTAL LICENSES AND PERMITS	.00	248,748.36	194,400.00	( 54,348.36)	128.0
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-130 CONSOLIDATED TAX REVENUE	.00	1,271,756.41	1,202,218.00	( 69,538.41)	105.8
10-33-250 COUNTY GAMING TAXES	.00	41,936.69	42,000.00	63.31	99.9
10-33-505 SHOSHONE TRIBE 1ST RESPONDER	.00	.00	6,000.00	6,000.00	.0
10-33-575 GRANT - MISC. PROJECTS	.00	.00	14,000.00	14,000.00	.0
10-33-700 COUNTY CO-OP ANIMAL CONTROL	.00	.00	32,817.00	32,817.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	1,313,693.10	1,297,035.00	( 16,658.10)	101.3
<u>CHARGES FOR SERVICES</u>					
10-34-100 CEMETERY CHARGES	.00	29,171.50	35,000.00	5,828.50	83.4
10-34-150 WORK CARDS	.00	6,477.27	7,500.00	1,022.73	86.4
10-34-160 FIRE-CLAIMS REVENUE	.00	1,913.96	5,000.00	3,086.04	38.3
10-34-170 FIRE-AMBULANCE SERVICE REVENUE	.00	102,262.67	120,000.00	17,737.33	85.2
10-34-200 MISCELLANEOUS CHARGES	.00	11,035.00	6,000.00	( 5,035.00)	183.9
TOTAL CHARGES FOR SERVICES	.00	150,860.40	173,500.00	22,639.60	87.0

CITY OF ELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-100 COURT FINES	.00	87,660.00	110,000.00	22,340.00	79.7
10-35-105 NOTICE FEE	.00	280.00	500.00	220.00	56.0
10-35-115 VICTIMS OF CRIME FEES	.00	140.00	.00	( 140.00)	.0
10-35-120 DOMESTIC VIOLENCE FEE	.00	25.00	.00	( 25.00)	.0
10-35-300 MISC COURT	.00	2,829.12	4,000.00	1,170.88	70.7
10-35-305 EVIDENTUARY FEE	.00	2,700.00	3,100.00	400.00	87.1
10-35-310 PUBLIC DEFENDER FEE	.00	270.00	3,100.00	2,830.00	8.7
TOTAL FINES AND FORFEITURES	.00	93,904.12	120,700.00	26,795.88	77.8
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNED	.00	2,952.26	3,500.00	547.74	84.4
10-36-110 RECYCLING REVENUE	.00	716.96	20,000.00	19,283.04	3.6
10-36-115 NSF FEES	.00	29.00	.00	( 29.00)	.0
10-36-200 RENTS & CORRAL LEASES	.00	12,759.00	12,000.00	( 759.00)	106.3
10-36-210 CREDIT CARD FEE	.00	4,085.39	500.00	( 3,585.39)	817.1
10-36-300 MISCELLANEOUS REVENUE	.00	22,108.99	.00	( 22,108.99)	.0
10-36-310 ENG/PLANS REVENUE	.00	.00	240.00	240.00	.0
10-36-350 DONATION TREE BD-NURSERY	.00	774.76	.00	( 774.76)	.0
10-36-375 ANIMAL CONTROL GRANT	.00	3,105.00	.00	( 3,105.00)	.0
10-36-385 PENNINGTON GRANT - FIRE	.00	77,851.38	.00	( 77,851.38)	.0
TOTAL MISCELLANEOUS REVENUE	.00	124,382.74	36,240.00	( 88,142.74)	343.2
TOTAL FUND REVENUE	.00	2,020,747.92	1,907,875.00	( 112,872.92)	105.9

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXECUTIVE OFFICES</u>					
10-41-110 SALARIES AND WAGES	.00	8,647.35	13,699.00	5,051.65	63.1
10-41-200 EMPLOYEE BENEFITS	.00	11,452.19	23,566.00	12,113.81	48.6
10-41-300 SERVICES & SUPPLIES	.00	3,190.02	.00	( 3,190.02)	.0
10-41-310 SERVICES	.00	5,414.70	9,037.00	3,622.30	59.9
10-41-330 TRAINING & TRAVEL	.00	2,870.14	.00	( 2,870.14)	.0
10-41-345 DONATIONS/CONTRIBUTIONS	.00	150.00	250.00	100.00	60.0
TOTAL EXECUTIVE OFFICES	.00	31,724.40	46,552.00	14,827.60	68.2
<u>MUNICIPAL COURT</u>					
10-42-110 SALARIES AND WAGES	.00	84,738.12	73,671.00	( 11,067.12)	115.0
10-42-200 EMPLOYEE BENEFITS	.00	24,245.39	20,483.00	( 3,762.39)	118.4
10-42-300 SERVICES & SUPPLIES	.00	2,176.71	85,695.00	83,518.29	2.5
10-42-310 SERVICES	.00	62,131.05	.00	( 62,131.05)	.0
10-42-350 EVIDENTUARY FEE	.00	.00	4,000.00	4,000.00	.0
10-42-355 PUBLIC DEFENDER	.00	6,566.08	10,000.00	3,433.92	65.7
10-42-410 UTILITIES	.00	2,657.25	2,350.00	( 307.25)	113.1
TOTAL MUNICIPAL COURT	.00	182,514.60	196,199.00	13,684.40	93.0
<u>CLERK &amp; ADMINISTRATION</u>					
10-44-110 SALARIES AND WAGES	.00	71,807.40	43,999.00	( 27,808.40)	163.2
10-44-200 EMPLOYEE BENEFITS	.00	43,303.07	43,629.00	325.93	99.3
10-44-300 SERVICES & SUPPLIES	.00	11,000.51	49,580.00	38,579.49	22.2
10-44-310 SERVICES	.00	76,404.84	.00	( 76,404.84)	.0
10-44-325 PRINTING	.00	216.00	.00	( 216.00)	.0
10-44-330 TRAINING & TRAVEL	.00	305.58	.00	( 305.58)	.0
10-44-335 INSURANCE EXPENSE	.00	11,963.01	15,900.00	3,936.99	75.2
10-44-340 LICENSES/FEES/DUES	.00	849.04	2,000.00	1,150.96	42.5
10-44-365 ELECTION EXPENSE	.00	11,724.35	250.00	( 11,474.35)	4689.7
10-44-370 OTHER ADMIN EXPENSE	.00	694.52	.00	( 694.52)	.0
10-44-410 UTILITIES	.00	3,255.03	4,000.00	744.97	81.4
10-44-450 MAINTENANCE & REPAIRS	.00	315.61	400.00	84.39	78.9
10-44-700 CAPITAL OUTLAY	.00	1,527.69	.00	( 1,527.69)	.0
TOTAL CLERK & ADMINISTRATION	.00	233,366.65	159,758.00	( 73,608.65)	146.1

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-110 SALARIES AND WAGES	.00	14,200.06	15,563.00	1,362.94	91.2
10-45-200 EMPLOYEE BENEFITS	.00	5,671.68	9,208.00	3,536.32	61.6
10-45-300 SERVICES & SUPPLIES	.00	1,655.15	500.00	( 1,155.15)	331.0
10-45-310 SERVICES	.00	34,625.31	18,151.00	( 16,474.31)	190.8
10-45-330 TRAINING & TRAVEL	.00	493.89	.00	( 493.89)	.0
10-45-340 LICENSES/FEES/DUES	.00	.00	50.00	50.00	.0
TOTAL FINANCE	.00	56,646.09	43,472.00	( 13,174.09)	130.3
<u>CITY ATTORNEY</u>					
10-46-300 SERVICES & SUPPLIES	.00	1,589.47	1,400.00	( 189.47)	113.5
10-46-340 LICENSES/FEES/DUES	.00	475.00	.00	( 475.00)	.0
10-46-360 SUBPOENA	.00	1,550.00	2,400.00	850.00	64.6
TOTAL CITY ATTORNEY	.00	3,614.47	3,800.00	185.53	95.1
<u>INTERLOCAL/RCDC HUD/GRANT</u>					
10-47-320 TREE BOARD-ARBOR DAY	.00	234.89	.00	( 234.89)	.0
10-47-324 TREE BOARD-SOUTH ENTRY	.00	.00	250.00	250.00	.0
TOTAL INTERLOCAL/RCDC HUD/GRANT	.00	234.89	250.00	15.11	94.0
<u>LAW ENFORCEMENT</u>					
10-54-300 SERVICES & SUPPLIES	.00	380,000.00	380,000.00	.00	100.0
TOTAL LAW ENFORCEMENT	.00	380,000.00	380,000.00	.00	100.0
<u>FIRE DEPARTMENT</u>					
10-55-110 SALARIES AND WAGES	.00	432,866.60	398,975.00	( 33,891.60)	108.5
10-55-200 EMPLOYEE BENEFITS	.00	227,402.11	267,453.00	40,050.89	85.0
10-55-300 SERVICES & SUPPLIES	.00	40,813.94	96,060.00	55,246.06	42.5
10-55-320 AMBULANCE EXPENSES	.00	19,603.37	27,700.00	8,096.63	70.8
10-55-330 TRAINING & TRAVEL	.00	1,706.62	.00	( 1,706.62)	.0
10-55-335 INSURANCE EXPENSE	.00	14,076.84	19,600.00	5,523.16	71.8
10-55-375 FIRE PREVENTION WEEK	.00	347.50	900.00	552.50	38.6
10-55-410 UTILITIES	.00	11,723.52	11,900.00	176.48	98.5
10-55-450 MAINTENANCE & REPAIRS	.00	9,065.38	5,000.00	( 4,065.38)	181.3
10-55-700 CAPITAL OUTLAY	.00	4,423.22	.00	( 4,423.22)	.0
TOTAL FIRE DEPARTMENT	.00	762,029.10	827,588.00	65,558.90	92.1

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
10-60-300 SERVICES & SUPPLIES	.00	3,561.27	29,550.00	25,988.73	12.1
10-60-310 SERVICES	.00	134.50	.00	( 134.50)	.0
10-60-320 ENGINEER SERVICES	.00	.00	6,000.00	6,000.00	.0
10-60-335 INSURANCE EXPENSE	.00	115.04	155.00	39.96	74.2
10-60-420 STREET LIGHT EXPENSE	.00	30,288.77	43,000.00	12,711.23	70.4
TOTAL PUBLIC WORKS	.00	34,099.58	78,705.00	44,605.42	43.3
<u>BUILDING DEPT</u>					
10-61-110 SALARIES AND WAGES	.00	59,217.33	52,159.00	( 7,058.33)	113.5
10-61-200 EMPLOYEE BENEFITS	.00	31,399.40	30,512.00	( 887.40)	102.9
10-61-300 SERVICES & SUPPLIES	.00	3,409.02	3,206.00	( 203.02)	106.3
10-61-310 SERVICES	.00	707.02	.00	( 707.02)	.0
10-61-330 TRAINING & TRAVEL	.00	150.00	.00	( 150.00)	.0
10-61-335 INSURANCE EXPENSE	.00	244.44	325.00	80.56	75.2
10-61-340 LICENSES/FEES/DUES	.00	125.00	250.00	125.00	50.0
10-61-410 UTILITIES	.00	73.56	.00	( 73.56)	.0
10-61-450 MAINTENANCE & REPAIRS	.00	294.92	500.00	205.08	59.0
TOTAL BUILDING DEPT	.00	95,620.69	86,952.00	( 8,668.69)	110.0
<u>ANIMAL CONTROL</u>					
10-62-110 SALARIES AND WAGES	.00	33,847.06	36,554.00	2,706.94	92.6
10-62-200 EMPLOYEE BENEFITS	.00	17,655.69	17,337.00	( 318.69)	101.8
10-62-300 SERVICES & SUPPLIES	.00	4,287.25	13,520.00	9,232.75	31.7
10-62-310 SERVICES	.00	1,368.50	300.00	( 1,068.50)	456.2
10-62-335 INSURANCE EXPENSE	.00	546.39	725.00	178.61	75.4
10-62-340 LICENSES/FEES/DUES	.00	34.25	.00	( 34.25)	.0
10-62-350 GRANT - ANIMAL CONTROL	.00	4,128.11	.00	( 4,128.11)	.0
10-62-410 UTILITIES	.00	1,591.17	1,870.00	278.83	85.1
10-62-450 MAINTENANCE & REPAIRS	.00	144.44	2,000.00	1,855.56	7.2
TOTAL ANIMAL CONTROL	.00	63,602.86	72,306.00	8,703.14	88.0



CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>					
10-63-110 SALARIES AND WAGES	.00	109,435.30	95,347.00	( 14,088.30)	114.8
10-63-200 EMPLOYEE BENEFITS	.00	47,289.63	58,143.00	10,853.37	81.3
10-63-300 SERVICES & SUPPLIES	.00	12,462.18	18,420.00	5,957.82	67.7
10-63-310 SERVICES	.00	2,030.77	100.00	( 1,930.77)	2030.8
10-63-330 TRAINING & TRAVEL	.00	20.00	.00	( 20.00)	.0
10-63-335 INSURANCE EXPENSE	.00	790.82	1,050.00	259.18	75.3
10-63-410 UTILITIES	.00	1,398.14	2,000.00	601.86	69.9
10-63-450 MAINTENANCE & REPAIRS	.00	2,449.73	2,200.00	( 249.73)	111.4
10-63-500 BAD DEBT - CEMETERY	.00	657.70	.00	( 657.70)	.0
TOTAL CEMETERY	.00	176,534.27	177,260.00	725.73	99.6
<u>PARK DEPARTMENT</u>					
10-64-110 SALARIES AND WAGES	.00	74,613.25	61,587.00	( 13,026.25)	121.2
10-64-200 EMPLOYEE BENEFITS	.00	42,578.39	45,815.00	3,236.61	92.9
10-64-300 SERVICES & SUPPLIES	.00	12,486.52	16,538.00	4,051.48	75.5
10-64-310 SERVICES	.00	2,133.22	.00	( 2,133.22)	.0
10-64-330 TRAINING & TRAVEL	.00	20.00	.00	( 20.00)	.0
10-64-335 INSURANCE EXPENSE	.00	1,811.71	2,400.00	588.29	75.5
10-64-350 CORRAL ASSOCIATION	.00	2,805.77	2,500.00	( 305.77)	112.2
10-64-410 UTILITIES	.00	1,258.08	1,700.00	441.92	74.0
10-64-450 MAINTENANCE & REPAIRS	.00	2,332.23	2,200.00	( 132.23)	106.0
TOTAL PARK DEPARTMENT	.00	140,039.17	132,740.00	( 7,299.17)	105.5
<u>COMMUNITY SUPPORT</u>					
10-68-841 WPC FAIR & REC - PARK	.00	26,110.97	43,000.00	16,889.03	60.7
10-68-843 PENNINGTON GRANT	.00	27,049.18	.00	( 27,049.18)	.0
10-68-925 MISCELLANEOUS	.00	41.28	.00	( 41.28)	.0
TOTAL COMMUNITY SUPPORT	.00	53,201.43	43,000.00	( 10,201.43)	123.7
<u>OPERATING TRANSFERS OUT</u>					
10-69-920 STREETS & HIGHWAYS	.00	136,895.37	.00	( 136,895.37)	.0
TOTAL OPERATING TRANSFERS OUT	.00	136,895.37	.00	( 136,895.37)	.0
TOTAL FUND EXPENDITURES	.00	2,350,123.57	2,248,582.00	( 101,541.57)	104.5
NET REVENUE OVER EXPENDITURES	.00	( 329,375.65)	( 340,707.00)	( 11,331.35)	( 96.7)

CITY OF ELY  
BALANCE SHEET  
JUNE 30, 2016

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	95,359.93	
10-10300	CASH - BOND TRUST ACCT NB&T	( 3.00)	
10-10600	PETTY CASH	300.00	
10-10610	PETTY CASH - COURT	150.00	
10-10620	SECURITY DEPOSIT-INSURANCE	1,200.00	
10-11500	ACCOUNTS RECEIVABLE	( 496.74)	
10-11501	ACCOUNTS RECEIVABLE CEMETERY	435.38	
10-11504	ACCTS RECEIVABLE-NSF	( 1,634.04)	
10-11505	DUE FROM OTHER GOVT	209,443.89	
10-11507	ACCTS RECEIVABLE-MISCELLANEOUS	9,480.89	
10-11509	ACCTS RECEIVABLE-WORKCARDS	10.72	
10-11510	ACCTS REC - BUSINESS LICENSES	43,468.68	
10-11550	DUE FROM OTHER FUNDS	115,712.81	
10-14400	PREPAID EXPENSES	6,016.49	
TOTAL ASSETS			479,445.01

LIABILITIES AND EQUITY

LIABILITIES

10-20200	ACCOUNTS PAYABLE	91,267.80	
10-21000	DEFERRED REVENUE/CEMETERY	864.90	
10-21100	DEFERRED REVENUE-MISCELLANEOUS	140.09	
10-21500	SALARIES & WAGES PAYABLE	16,106.75	
10-22220	FEDERAL WITHHOLDING PAYABLE	7,281.95	
10-22240	STATE UNEMPLOYMENT PAYABLE	( 681.29)	
10-22245	WORKERS COMPENSATION PAYABLE	43,103.28	
10-22250	RETIREMENT PAYABLE	81,349.38	
10-22253	THE STANDARD LIFE & AD&D INS	( 431.31)	
10-22257	ANTHEM BC TRI LEVEL PLAN	46.78	
10-22261	AFLAC HEALTH INSURANCE PAYABLE	( 1,908.93)	
10-22262	CITY HEALTH INSURANCE PAYABLE	219.88	
10-22271	AFLAC INSURANCE PAYABLE	6,760.93	
10-22272	MONEY LIFE INSURANCE PAYABLE	61.01	
10-22274	NEW YORK LIFE PAYABLE	( 87.88)	
10-22277	VALIC DEFERRED COMPENSATION	375.00	
10-22278	VSP INSURANCE	2,903.41	
10-22279	METLIFE DENTAL INSURANCE	526.33	
10-22285	UNION DUES PAYABLE	427.00	
10-22295	GARNISHMENT PAYABLE	240.00	
10-22300	CHILD SUPPORT W/H FEE PAYABLE	( 26.00)	
10-22305	DOMESTIC VIOLENCE FEE PAYABLE	255.00	
10-22306	RESTITUTION - MUNI CT	1,150.93	
TOTAL LIABILITIES			249,945.01

FUND EQUITY

CITY OF ELY  
BALANCE SHEET  
JUNE 30, 2016

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
10-25300	FUND BALANCE - BEGINNING OF YR	504,554.62	
	REVENUE OVER EXPENDITURES - YTD	( 275,054.62)	
	BALANCE - CURRENT DATE	229,500.00	
	TOTAL FUND EQUITY		229,500.00
	TOTAL LIABILITIES AND EQUITY		479,445.01

CITY OF ELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES &amp; ASSESSMENTS</u>					
10-31-100 AD VALORUM TAXES	.00	2,063.80	.00	( 2,063.80)	.0
10-31-240 FRANCHISE FEE - ELECTRICAL	.00	45,288.91	75,000.00	29,711.09	60.4
10-31-250 FRANCHISE FEE - TELECOMM	.00	30,861.09	38,000.00	7,138.91	81.2
TOTAL TAXES & ASSESSMENTS	.00	78,213.80	113,000.00	34,786.20	69.2
<u>LICENSES AND PERMITS</u>					
10-32-100 GENERAL BUSINESS LICENSES	.00	134,206.78	145,000.00	10,793.22	92.6
10-32-200 GENERAL LIQUOR LICENSES	.00	13,050.00	12,400.00	( 650.00)	105.2
10-32-600 ANIMAL LICENSES	.00	2,595.00	4,500.00	1,905.00	57.7
10-32-700 EXCAVATION PERMITS	.00	3,430.00	2,500.00	( 930.00)	137.2
10-32-701 BUILDING PERMITS	.00	49,398.53	44,000.00	( 5,398.53)	112.3
10-32-702 BUILDING - CPC	.00	809.15	2,500.00	1,690.85	32.4
TOTAL LICENSES AND PERMITS	.00	203,489.46	210,900.00	7,410.54	96.5
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-130 CONSOLIDATED TAX REVENUE	.00	1,257,879.15	1,255,118.00	( 2,761.15)	100.2
10-33-250 COUNTY GAMING TAXES	.00	30,888.00	50,000.00	19,112.00	61.8
10-33-500 COUNTY CO-OP FIRE	.00	30,000.00	20,000.00	( 10,000.00)	150.0
10-33-505 SHOSHONE TRIBE 1ST RESPONDER	.00	12,000.00	9,000.00	( 3,000.00)	133.3
10-33-510 COUNTY CO-OP BLDG/PLANNING DEP	.00	39,666.66	33,996.00	( 5,670.66)	116.7
10-33-636 WPC FAIR & REC GRANT - PARK	.00	18,375.41	30,000.00	11,624.59	61.3
10-33-700 COUNTY CO-OP ANIMAL CONTROL	.00	30,000.00	30,000.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	1,418,809.22	1,428,114.00	9,304.78	99.4
<u>CHARGES FOR SERVICES</u>					
10-34-100 CEMETERY CHARGES	.00	25,386.49	40,000.00	14,613.51	63.5
10-34-150 WORK CARDS	.00	8,734.19	5,500.00	( 3,234.19)	158.8
10-34-160 FIRE-CLAIMS REVENUE	.00	586.96	3,500.00	2,913.04	16.8
10-34-170 FIRE-AMBULANCE SERVICE REVENUE	.00	131,638.26	127,000.00	( 4,638.26)	103.7
10-34-200 MISCELLANEOUS CHARGES	.00	13,120.62	11,000.00	( 2,120.62)	119.3
TOTAL CHARGES FOR SERVICES	.00	179,466.52	187,000.00	7,533.48	96.0

CITY OF ELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-100 COURT FINES	.00	87,580.45	105,000.00	17,419.55	83.4
10-35-105 NOTICE FEE	.00	420.00	400.00	( 20.00)	105.0
10-35-300 MISC COURT	.00	10,304.44	4,500.00	( 5,804.44)	229.0
10-35-305 EVIDENTUARY FEE	.00	1,508.00	3,500.00	1,992.00	43.1
10-35-310 PUBLIC DEFENDER FEE	.00	150.00	2,500.00	2,350.00	6.0
10-35-315 SMALL CLAIMS FILING FEE REIMBU	.00	.00	500.00	500.00	.0
10-35-320 ABATEMENT/CONDEMNATION FEES	.00	500.00	25,000.00	24,500.00	2.0
TOTAL FINES AND FORFEITURES	.00	100,462.89	141,400.00	40,937.11	71.1
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNED	.00	2,366.30	2,600.00	233.70	91.0
10-36-110 RECYCLING REVENUE	.00	23,626.70	39,000.00	15,373.30	60.6
10-36-115 NSF FEES	.00	.00	2,000.00	2,000.00	.0
10-36-200 RENTS & CORRAL LEASES	.00	11,575.00	8,700.00	( 2,875.00)	133.1
10-36-210 CREDIT CARD FEE	.00	3,090.15	1,000.00	( 2,090.15)	309.0
10-36-300 MISCELLANEOUS REVENUE	.00	20,413.27	83,000.00	62,586.73	24.6
10-36-310 ENG/PLANS REVENUE	.00	.00	2,500.00	2,500.00	.0
10-36-375 ANIMAL CONTROL GRANT	.00	2,500.00	10,000.00	7,500.00	25.0
10-36-380 PENNINGTON GRANT - TERRACE PAR	.00	.00	27,000.00	27,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	63,571.42	175,800.00	112,228.58	36.2
TOTAL FUND REVENUE	.00	2,044,013.31	2,256,214.00	212,200.69	90.6

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXECUTIVE OFFICES</u>					
10-41-110 SALARIES AND WAGES	.00	13,517.07	19,750.00	6,232.93	68.4
10-41-200 EMPLOYEE BENEFITS	.00	6,798.84	7,000.00	201.16	97.1
10-41-300 SERVICES & SUPPLIES	.00	3,350.68	850.00	( 2,500.68)	394.2
10-41-310 SERVICES	.00	6,685.91	3,800.00	( 2,885.91)	176.0
10-41-330 TRAINING & TRAVEL	.00	1,217.41	1,400.00	182.59	87.0
10-41-470 LEASE EXPENSE	.00	7,406.25	7,875.00	468.75	94.1
TOTAL EXECUTIVE OFFICES	.00	38,976.16	40,675.00	1,698.84	95.8
<u>MUNICIPAL COURT</u>					
10-42-110 SALARIES AND WAGES	.00	84,114.67	79,049.00	( 5,065.67)	106.4
10-42-200 EMPLOYEE BENEFITS	.00	45,600.20	21,116.00	( 24,484.20)	216.0
10-42-300 SERVICES & SUPPLIES	.00	13,669.66	1,400.00	( 12,269.66)	976.4
10-42-310 SERVICES	.00	10,709.64	9,500.00	( 1,209.64)	112.7
10-42-330 TRAINING & TRAVEL	.00	.00	500.00	500.00	.0
10-42-355 PUBLIC DEFENDER	.00	2,619.00	2,000.00	( 619.00)	131.0
10-42-410 UTILITIES	.00	2,604.66	2,500.00	( 104.66)	104.2
TOTAL MUNICIPAL COURT	.00	159,317.83	116,065.00	( 43,252.83)	137.3
<u>CLERK &amp; ADMINISTRATION</u>					
10-44-110 SALARIES AND WAGES	.00	32,356.38	36,302.00	3,945.62	89.1
10-44-200 EMPLOYEE BENEFITS	.00	22,525.82	11,617.00	( 10,908.82)	193.9
10-44-300 SERVICES & SUPPLIES	.00	4,331.22	6,200.00	1,868.78	69.9
10-44-310 SERVICES	.00	( 3,789.37)	10,100.00	13,889.37	( 37.5)
10-44-330 TRAINING & TRAVEL	.00	1,072.98	1,500.00	427.02	71.5
10-44-335 INSURANCE EXPENSE	.00	11,497.33	12,000.00	502.67	95.8
10-44-340 LICENSES/FEES/DUES	.00	84.38	800.00	715.62	10.6
10-44-365 ELECTION EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-44-410 UTILITIES	.00	3,165.07	4,200.00	1,034.93	75.4
10-44-450 MAINTENANCE & REPAIRS	.00	2,188.22	500.00	( 1,688.22)	437.6
TOTAL CLERK & ADMINISTRATION	.00	73,432.03	85,219.00	11,786.97	86.2
<u>FINANCE</u>					
10-45-110 SALARIES AND WAGES	.00	20,021.10	14,123.00	( 5,898.10)	141.8
10-45-200 EMPLOYEE BENEFITS	.00	8,813.05	4,900.00	( 3,913.05)	179.9
10-45-300 SERVICES & SUPPLIES	.00	4,189.26	850.00	( 3,339.26)	492.9
10-45-310 SERVICES	.00	24,579.37	28,186.00	3,606.63	87.2
10-45-330 TRAINING & TRAVEL	.00	.00	1,400.00	1,400.00	.0
10-45-340 LICENSES/FEES/DUES	.00	2,455.75	.00	( 2,455.75)	.0
10-45-410 UTILITIES	.00	48.77	.00	( 48.77)	.0
TOTAL FINANCE	.00	60,107.30	49,459.00	( 10,648.30)	121.5

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY</u>					
10-46-110 SALARIES AND WAGES	.00	32,801.66	32,250.00	( 551.66)	101.7
10-46-200 EMPLOYEE BENEFITS	.00	17,476.39	10,997.00	( 6,479.39)	158.9
10-46-300 SERVICES & SUPPLIES	.00	84,280.72	62,070.00	( 22,210.72)	135.8
10-46-330 TRAINING & TRAVEL	.00	1,234.90	1,500.00	265.10	82.3
10-46-340 LICENSES/FEES/DUES	.00	.00	500.00	500.00	.0
10-46-360 SUBPOENA	.00	1,650.00	.00	( 1,650.00)	.0
10-46-410 UTILITIES	.00	155.46	.00	( 155.46)	.0
10-46-700 CAPITAL OUTLAY	.00	.00	500.00	500.00	.0
TOTAL CITY ATTORNEY	.00	137,599.13	107,817.00	( 29,782.13)	127.6
<u>INTERLOCAL/RCDC HUD/GRANT</u>					
10-47-320 TREE BOARD-ARBOR DAY	.00	( 229.80)	500.00	729.80	( 46.0)
TOTAL INTERLOCAL/RCDC HUD/GRANT	.00	( 229.80)	500.00	729.80	( 46.0)
<u>LAW ENFORCEMENT</u>					
10-54-300 SERVICES & SUPPLIES	.00	489,794.80	484,000.00	( 5,794.80)	101.2
TOTAL LAW ENFORCEMENT	.00	489,794.80	484,000.00	( 5,794.80)	101.2
<u>FIRE DEPARTMENT</u>					
10-55-110 SALARIES AND WAGES	.00	419,118.89	433,754.00	14,635.11	96.6
10-55-200 EMPLOYEE BENEFITS	.00	230,656.45	209,021.00	( 21,635.45)	110.4
10-55-300 SERVICES & SUPPLIES	.00	57,960.55	49,969.00	( 7,991.55)	116.0
10-55-320 AMBULANCE EXPENSES	.00	30,132.03	22,000.00	( 8,132.03)	137.0
10-55-330 TRAINING & TRAVEL	.00	600.55	690.00	89.45	87.0
10-55-335 INSURANCE EXPENSE	.00	14,192.02	15,000.00	807.98	94.6
10-55-375 FIRE PREVENTION WEEK	.00	559.72	1,000.00	440.28	56.0
10-55-410 UTILITIES	.00	7,231.09	15,200.00	7,968.91	47.6
10-55-450 MAINTENANCE & REPAIRS	.00	3,187.66	8,000.00	4,812.34	39.9
10-55-700 CAPITAL OUTLAY	.00	9,785.83	.00	( 9,785.83)	.0
10-55-851 GRANT-PENNINGTON FIRE	.00	77,851.38	.00	( 77,851.38)	.0
TOTAL FIRE DEPARTMENT	.00	851,276.17	754,634.00	( 96,642.17)	112.8

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
10-60-300 SERVICES & SUPPLIES	.00	461.50	500.00	38.50	92.3
10-60-310 SERVICES	.00	.00	1,500.00	1,500.00	.0
10-60-320 ENGINEER SERVICES	.00	3,445.00	7,000.00	3,555.00	49.2
10-60-335 INSURANCE EXPENSE	.00	110.55	155.00	44.45	71.3
10-60-420 STREET LIGHT EXPENSE	.00	38,133.96	29,000.00	( 9,133.96)	131.5
TOTAL PUBLIC WORKS	.00	42,151.01	38,155.00	( 3,996.01)	110.5
<u>BUILDING DEPT</u>					
10-61-110 SALARIES AND WAGES	.00	84,468.76	71,560.00	( 12,908.76)	118.0
10-61-200 EMPLOYEE BENEFITS	.00	43,270.65	32,600.00	( 10,670.65)	132.7
10-61-300 SERVICES & SUPPLIES	.00	2,824.69	2,000.00	( 824.69)	141.2
10-61-310 SERVICES	.00	1,028.55	4,340.00	3,311.45	23.7
10-61-330 TRAINING & TRAVEL	.00	453.62	750.00	296.38	60.5
10-61-335 INSURANCE EXPENSE	.00	234.92	275.00	40.08	85.4
10-61-340 LICENSES/FEES/DUES	.00	174.00	250.00	76.00	69.6
10-61-410 UTILITIES	.00	140.28	100.00	( 40.28)	140.3
10-61-450 MAINTENANCE & REPAIRS	.00	643.30	500.00	( 143.30)	128.7
TOTAL BUILDING DEPT	.00	133,238.77	112,375.00	( 20,863.77)	118.6
<u>ANIMAL CONTROL</u>					
10-62-110 SALARIES AND WAGES	.00	36,497.38	58,000.00	21,502.62	62.9
10-62-200 EMPLOYEE BENEFITS	.00	21,124.30	25,500.00	4,375.70	82.8
10-62-300 SERVICES & SUPPLIES	.00	8,033.60	4,900.00	( 3,133.60)	164.0
10-62-310 SERVICES	.00	3,109.00	2,500.00	( 609.00)	124.4
10-62-330 TRAINING & TRAVEL	.00	371.90	500.00	128.10	74.4
10-62-335 INSURANCE EXPENSE	.00	525.12	600.00	74.88	87.5
10-62-350 GRANT - ANIMAL CONTROL	.00	3,275.03	3,200.00	( 75.03)	102.3
10-62-410 UTILITIES	.00	2,004.60	1,750.00	( 254.60)	114.6
10-62-450 MAINTENANCE & REPAIRS	.00	821.31	2,000.00	1,178.69	41.1
TOTAL ANIMAL CONTROL	.00	75,762.24	98,950.00	23,187.76	76.6
<u>CEMETERY</u>					
10-63-110 SALARIES AND WAGES	.00	63,660.71	109,920.00	46,259.29	57.9
10-63-200 EMPLOYEE BENEFITS	.00	34,498.21	41,620.00	7,121.79	82.9
10-63-300 SERVICES & SUPPLIES	.00	9,612.95	10,000.00	387.05	96.1
10-63-310 SERVICES	.00	192.09	50.00	( 142.09)	384.2
10-63-335 INSURANCE EXPENSE	.00	760.04	900.00	139.96	84.5
10-63-410 UTILITIES	.00	1,733.18	2,000.00	266.82	86.7
10-63-450 MAINTENANCE & REPAIRS	.00	4,205.36	6,850.00	2,644.64	61.4
TOTAL CEMETERY	.00	114,662.54	171,340.00	56,677.46	66.9



CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK DEPARTMENT</u>					
10-64-110 SALARIES AND WAGES	.00	75,205.03	69,434.00	( 5,771.03)	108.3
10-64-200 EMPLOYEE BENEFITS	.00	46,523.68	39,116.00	( 7,407.68)	118.9
10-64-300 SERVICES & SUPPLIES	.00	17,117.36	9,550.00	( 7,567.36)	179.2
10-64-310 SERVICES	.00	4,215.41	375.00	( 3,840.41)	1124.1
10-64-335 INSURANCE EXPENSE	.00	1,741.18	1,900.00	158.82	91.6
10-64-350 CORRAL ASSOCIATION	.00	678.20	2,500.00	1,821.80	27.1
10-64-410 UTILITIES	.00	1,606.85	1,700.00	93.15	94.5
10-64-450 MAINTENANCE & REPAIRS	.00	( 4,107.96)	3,400.00	7,507.96	(120.8)
TOTAL PARK DEPARTMENT	.00	142,979.75	127,975.00	( 15,004.75)	111.7
<u>COMMUNITY SUPPORT</u>					
10-68-841 WPC FAIR & REC - PARK	.00	.00	26,000.00	26,000.00	.0
10-68-843 PENNINGTON GRANT	.00	.00	28,000.00	28,000.00	.0
10-68-925 MISCELLANEOUS	.00	.00	50.00	50.00	.0
TOTAL COMMUNITY SUPPORT	.00	.00	54,050.00	54,050.00	.0
TOTAL FUND EXPENDITURES	.00	2,319,067.93	2,241,214.00	( 77,853.93)	103.5
NET REVENUE OVER EXPENDITURES	.00	( 275,054.62)	15,000.00	290,054.62	(1833.

CITY OF ELY  
BALANCE SHEET  
JUNE 30, 2017

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	(	450.35)	
10-10600	PETTY CASH		300.00	
10-10610	PETTY CASH - COURT		150.00	
10-10620	SECURITY DEPOSIT-INSURANCE		1,200.00	
10-11500	ACCOUNTS RECEIVABLE		15,775.27	
10-11501	ACCOUNTS RECEIVABLE CEMETERY		1,120.45	
10-11504	ACCTS RECEIVABLE-NSF	(	473.52)	
10-11505	DUE FROM OTHER GOVT		254,489.13	
10-11507	ACCTS RECEIVABLE-MISCELLANEOUS		18,716.66	
10-11509	ACCTS RECEIVABLE-WORKCARDS		426.67	
10-11510	ACCTS REC - BUSINESS LICENSES		42,415.07	
TOTAL ASSETS				333,669.38

LIABILITIES AND EQUITY

LIABILITIES

10-20200	ACCOUNTS PAYABLE		19,752.16	
10-21000	DEFERRED REVENUE/CEMETERY		864.90	
10-21100	DEFERRED REVENUE-MISCELLANEOUS		140.09	
10-21500	SALARIES & WAGES PAYABLE		21,788.01	
10-21900	DUE TO OTHER FUNDS		91,530.82	
10-22250	RETIREMENT PAYABLE		33,016.14	
10-22254	SIERRA HEALTH AND LIFE INS	(	30,089.53)	
10-22272	MONEY LIFE INSURANCE PAYABLE	(	23.97)	
10-22274	NEW YORK LIFE PAYABLE	(	119.64)	
10-22306	RESTITUTION - MUNI CT		1,730.40	
TOTAL LIABILITIES				138,589.38

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
10-25300	FUND BALANCE - BEGINNING OF YR		229,500.00	
	REVENUE OVER EXPENDITURES - YTD	(	34,420.00)	
BALANCE - CURRENT DATE			195,080.00	
TOTAL FUND EQUITY				195,080.00
TOTAL LIABILITIES AND EQUITY				333,669.38

CITY OF ELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES &amp; ASSESSMENTS</u>					
10-31-240 FRANCHISE FEE - ELECTRICAL	.00	45,976.17	46,500.00	523.83	98.9
10-31-250 FRANCHISE FEE - TELECOMM	.00	35,924.09	35,500.00	( 424.09)	101.2
TOTAL TAXES & ASSESSMENTS	.00	81,900.26	82,000.00	99.74	99.9
<u>LICENSES AND PERMITS</u>					
10-32-100 GENERAL BUSINESS LICENSES	.00	126,366.94	180,000.00	53,633.06	70.2
10-32-200 GENERAL LIQUOR LICENSES	.00	18,080.00	12,600.00	( 5,480.00)	143.5
10-32-600 ANIMAL LICENSES	.00	2,923.34	3,500.00	576.66	83.5
10-32-700 EXCAVATION PERMITS	.00	35,083.50	2,750.00	( 32,333.50)	1275.8
10-32-701 BUILDING PERMITS	.00	98,448.61	50,000.00	( 48,448.61)	196.9
10-32-702 BUILDING - CPC	.00	1,911.34	1,800.00	( 111.34)	106.2
TOTAL LICENSES AND PERMITS	.00	282,813.73	250,650.00	( 32,163.73)	112.8
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-130 CONSOLIDATED TAX REVENUE	.00	1,304,401.87	1,306,189.00	1,787.13	99.9
10-33-250 COUNTY GAMING TAXES	.00	43,706.25	43,000.00	( 706.25)	101.6
10-33-505 SHOSHONE TRIBE 1ST RESPONDER	.00	6,000.00	6,000.00	.00	100.0
10-33-510 COUNTY CO-OP BLDG/PLANNING DEP	.00	34,000.00	34,000.00	.00	100.0
10-33-520 BLD DEPT FUEL CHARGE	.00	1,058.77	.00	( 1,058.77)	.0
10-33-575 GRANT - MISC. PROJECTS	.00	.00	27,000.00	27,000.00	.0
10-33-612 STRYKER RISK MNGMT GRANT-FD	.00	32,485.50	32,486.00	.50	100.0
10-33-636 WPC FAIR & REC GRANT - PARK	.00	5,588.06	32,000.00	26,411.94	17.5
10-33-637 CCHPO GRANT ELY CITY HALL	.00	14,800.00	50,000.00	35,200.00	29.6
10-33-700 COUNTY CO-OP ANIMAL CONTROL	.00	30,450.00	30,300.00	( 150.00)	100.5
TOTAL INTERGOVERNMENTAL REVENUE	.00	1,472,490.45	1,560,975.00	88,484.55	94.3
<u>CHARGES FOR SERVICES</u>					
10-34-100 CEMETERY CHARGES	.00	19,589.25	38,000.00	18,430.75	51.5
10-34-150 WORK CARDS	.00	8,505.00	8,000.00	( 505.00)	106.3
10-34-160 FIRE-CLAIMS REVENUE	.00	5,391.82	2,000.00	( 3,391.82)	269.6
10-34-170 FIRE-AMBULANCE SERVICE REVENUE	.00	115,502.21	148,500.00	32,997.79	77.8
10-34-200 MISCELLANEOUS CHARGES	.00	13,989.33	11,500.00	( 2,489.33)	121.7
TOTAL CHARGES FOR SERVICES	.00	162,957.61	208,000.00	45,042.39	78.4

CITY OF ELY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-100 COURT FINES	.00	76,492.23	99,500.00	23,007.77	76.9
10-35-105 NOTICE FEE	.00	440.00	450.00	10.00	97.8
10-35-115 VICTIMS OF CRIME FEES	.00	1,675.00	25.00	( 1,650.00)	6700.0
10-35-300 MISC COURT	.00	8,823.19	6,300.00	( 2,523.19)	140.1
10-35-305 EVIDENTUARY FEE	.00	1,315.00	2,000.00	685.00	65.8
10-35-310 PUBLIC DEFENDER FEE	.00	1,852.50	350.00	( 1,502.50)	529.3
10-35-315 SMALL CLAIMS FILING FEE REIMBU	.00	.00	500.00	500.00	.0
10-35-320 ABATEMENT/CONDEMNATION FEES	.00	7,489.45	5,000.00	( 2,489.45)	149.8
TOTAL FINES AND FORFEITURES	.00	98,087.37	114,125.00	16,037.63	86.0
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNED	.00	413.52	2,100.00	1,686.48	19.7
10-36-110 RECYCLING REVENUE	.00	.00	15,000.00	15,000.00	.0
10-36-115 NSF FEES	.00	.00	25.00	25.00	.0
10-36-200 RENTS & CORRAL LEASES	.00	15,980.00	13,500.00	( 2,480.00)	118.4
10-36-210 CREDIT CARD FEE	.00	5,537.49	4,400.00	( 1,137.49)	125.9
10-36-300 MISCELLANEOUS REVENUE	.00	12,770.40	25,000.00	12,229.60	51.1
10-36-370 ELECTION FILING FEES	.00	150.00	.00	( 150.00)	.0
10-36-375 ANIMAL CONTROL GRANT	.00	.00	5,000.00	5,000.00	.0
10-36-380 PENNINGTON GRANT - TERRACE PAR	.00	.00	30,000.00	30,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	34,851.41	95,025.00	60,173.59	36.7
<u>RESOURCES TRANSFERED IN</u>					
10-39-100 OPERATING TRANSFERS IN	.00	.00	106,000.00	106,000.00	.0
TOTAL RESOURCES TRANSFERED IN	.00	.00	106,000.00	106,000.00	.0
TOTAL FUND REVENUE	.00	2,133,100.83	2,416,775.00	283,674.17	88.3

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXECUTIVE OFFICES</u>					
10-41-110 SALARIES AND WAGES	.00	9,405.34	15,000.00	5,594.66	62.7
10-41-200 EMPLOYEE BENEFITS	4.06	8,257.99	4,100.00	( 4,157.99)	201.4
10-41-300 SERVICES & SUPPLIES	.00	4,519.23	15,375.00	10,855.77	29.4
10-41-470 LEASE EXPENSE	.00	2,625.00	.00	( 2,625.00)	.0
TOTAL EXECUTIVE OFFICES	4.06	24,807.56	34,475.00	9,667.44	72.0

MUNICIPAL COURT

10-42-110 SALARIES AND WAGES	.00	79,425.54	86,500.00	7,074.46	91.8
10-42-200 EMPLOYEE BENEFITS	17.14	26,916.60	25,500.00	( 1,416.60)	105.6
10-42-300 SERVICES & SUPPLIES	.00	10,096.23	30,200.00	20,103.77	33.4
10-42-310 SERVICES	.00	1,054.32	.00	( 1,054.32)	.0
10-42-325 PRINTING	.00	158.35	.00	( 158.35)	.0
10-42-350 EVIDENTUARY FEE	.00	840.00	.00	( 840.00)	.0
10-42-355 PUBLIC DEFENDER	.00	12,265.50	.00	( 12,265.50)	.0
10-42-410 UTILITIES	.00	788.69	.00	( 788.69)	.0
TOTAL MUNICIPAL COURT	17.14	131,545.23	142,200.00	10,654.77	92.5

CLERK & ADMINISTRATION

10-44-110 SALARIES AND WAGES	.00	29,426.98	38,000.00	8,573.02	77.4
10-44-200 EMPLOYEE BENEFITS	9.75	20,711.30	19,700.00	( 1,011.30)	105.1
10-44-300 SERVICES & SUPPLIES	.00	55,366.59	67,900.00	12,533.41	81.5
10-44-310 SERVICES	.00	6,802.69	.00	( 6,802.69)	.0
10-44-340 LICENSES/FEEES/DUES	.00	1,015.45	.00	( 1,015.45)	.0
10-44-365 ELECTION EXPENSE	.00	15,469.07	.00	( 15,469.07)	.0
10-44-410 UTILITIES	.00	1,781.50	.00	( 1,781.50)	.0
10-44-700 CAPITAL OUTLAY	.00	383.77	1,400.00	1,016.23	27.4
TOTAL CLERK & ADMINISTRATION	9.75	130,957.35	127,000.00	( 3,957.35)	103.1

FINANCE

10-45-110 SALARIES AND WAGES	.00	23,574.57	19,000.00	( 4,574.57)	124.1
10-45-200 EMPLOYEE BENEFITS	8.05	11,028.79	7,000.00	( 4,028.79)	157.6
10-45-300 SERVICES & SUPPLIES	.00	4,513.73	33,100.00	28,586.27	13.6
10-45-310 SERVICES	.00	5,290.00	.00	( 5,290.00)	.0
10-45-340 LICENSES/FEEES/DUES	.00	1,681.81	.00	( 1,681.81)	.0
10-45-410 UTILITIES	.00	10.87	.00	( 10.87)	.0
TOTAL FINANCE	8.05	46,099.77	59,100.00	13,000.23	78.0

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY</u>					
10-46-110 SALARIES AND WAGES	.00	34,349.94	29,500.00	( 4,849.94)	116.4
10-46-200 EMPLOYEE BENEFITS	8.11	12,884.56	7,900.00	( 4,984.56)	163.1
10-46-300 SERVICES & SUPPLIES	.00	23,021.97	56,550.00	33,528.03	40.7
10-46-330 TRAINING & TRAVEL	.00	473.01	.00	( 473.01)	.0
10-46-360 SUBPOENA	.00	200.00	.00	( 200.00)	.0
10-46-410 UTILITIES	.00	113.14	.00	( 113.14)	.0
TOTAL CITY ATTORNEY	8.11	71,042.62	93,950.00	22,907.38	75.6
<u>INTERLOCAL/RCDC HUD/GRANT</u>					
10-47-320 TREE BOARD-ARBOR DAY	.00	746.22	747.00	.78	99.9
TOTAL INTERLOCAL/RCDC HUD/GRANT	.00	746.22	747.00	.78	99.9
<u>LAW ENFORCEMENT</u>					
10-54-300 SERVICES & SUPPLIES	.00	464,715.00	464,715.00	.00	100.0
TOTAL LAW ENFORCEMENT	.00	464,715.00	464,715.00	.00	100.0
<u>FIRE DEPARTMENT</u>					
10-55-110 SALARIES AND WAGES	.00	442,830.97	435,000.00	( 7,830.97)	101.8
10-55-200 EMPLOYEE BENEFITS	117.04	249,007.86	231,500.00	( 17,507.86)	107.6
10-55-300 SERVICES & SUPPLIES	.00	57,660.59	120,605.00	62,944.41	47.8
10-55-320 AMBULANCE EXPENSES	.00	24,151.13	.00	( 24,151.13)	.0
10-55-330 TRAINING & TRAVEL	.00	80.00	.00	( 80.00)	.0
10-55-410 UTILITIES	.00	9,735.15	.00	( 9,735.15)	.0
10-55-450 MAINTENANCE & REPAIRS	.00	4,245.02	.00	( 4,245.02)	.0
10-55-700 CAPITAL OUTLAY	.00	.00	96,000.00	96,000.00	.0
TOTAL FIRE DEPARTMENT	117.04	787,710.72	883,105.00	95,394.28	89.2
<u>PUBLIC WORKS</u>					
10-60-300 SERVICES & SUPPLIES	.00	4,544.75	35,450.00	30,905.25	12.8
10-60-320 ENGINEER SERVICES	.00	( 1,200.00)	.00	1,200.00	.0
10-60-410 UTILITIES	.00	12.82	.00	( 12.82)	.0
10-60-420 STREET LIGHT EXPENSE	.00	25,693.12	.00	( 25,693.12)	.0
TOTAL PUBLIC WORKS	.00	29,050.69	35,450.00	6,399.31	82.0

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING DEPT</u>					
10-61-110 SALARIES AND WAGES	.00	82,090.97	81,500.00	( 590.97)	100.7
10-61-200 EMPLOYEE BENEFITS	20.35	41,078.38	36,900.00	( 4,178.38)	111.3
10-61-300 SERVICES & SUPPLIES	.00	3,842.37	5,650.00	1,807.63	68.0
10-61-410 UTILITIES	.00	157.50	.00	( 157.50)	.0
10-61-450 MAINTENANCE & REPAIRS	.00	76.92	.00	( 76.92)	.0
TOTAL BUILDING DEPT	20.35	127,246.14	124,050.00	( 3,196.14)	102.6
<u>ANIMAL CONTROL</u>					
10-62-110 SALARIES AND WAGES	.00	25,803.08	36,500.00	10,696.92	70.7
10-62-200 EMPLOYEE BENEFITS	5.04	17,290.46	17,500.00	209.54	98.8
10-62-300 SERVICES & SUPPLIES	.00	4,546.07	16,850.00	12,303.93	27.0
10-62-310 SERVICES	.00	140.00	.00	( 140.00)	.0
10-62-410 UTILITIES	.00	1,518.65	.00	( 1,518.65)	.0
10-62-450 MAINTENANCE & REPAIRS	.00	140.31	.00	( 140.31)	.0
TOTAL ANIMAL CONTROL	5.04	49,438.57	70,850.00	21,411.43	69.8
<u>CEMETERY</u>					
10-63-110 SALARIES AND WAGES	.00	51,288.58	71,522.00	20,233.42	71.7
10-63-200 EMPLOYEE BENEFITS	11.26	29,570.65	32,500.00	2,929.35	91.0
10-63-300 SERVICES & SUPPLIES	.00	9,687.91	18,250.00	8,562.09	53.1
10-63-310 SERVICES	.00	241.71	.00	( 241.71)	.0
10-63-410 UTILITIES	.00	841.47	.00	( 841.47)	.0
10-63-450 MAINTENANCE & REPAIRS	.00	1,439.57	.00	( 1,439.57)	.0
TOTAL CEMETERY	11.26	93,069.89	122,272.00	29,202.11	76.1
<u>PARK DEPARTMENT</u>					
10-64-110 SALARIES AND WAGES	.00	95,679.44	71,522.00	( 24,157.44)	133.8
10-64-200 EMPLOYEE BENEFITS	30.44	41,629.36	32,500.00	( 9,129.36)	128.1
10-64-300 SERVICES & SUPPLIES	.00	16,200.76	34,450.00	18,249.24	47.0
10-64-310 SERVICES	.00	629.50	.00	( 629.50)	.0
10-64-350 CORRAL ASSOCIATION	.00	( 200.00)	.00	200.00	.0
10-64-410 UTILITIES	.00	2,640.42	.00	( 2,640.42)	.0
10-64-450 MAINTENANCE & REPAIRS	.00	1,905.46	.00	( 1,905.46)	.0
10-64-700 CAPITAL OUTLAY	.00	.00	15,000.00	15,000.00	.0
TOTAL PARK DEPARTMENT	30.44	158,484.94	153,472.00	( 5,012.94)	103.3

CITY OF ELY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SUPPORT</u>					
10-68-300 SERVICES & SUPPLIES	.00	93.63	67,676.00	67,582.37	.1
10-68-812 STRYKER RISK MNGT GRANT-FD	.00	32,485.50	32,486.00	.50	100.0
10-68-844 CCHOP GRANT - ELY CITY HALL	.00	14,800.00	.00	( 14,800.00)	.0
TOTAL COMMUNITY SUPPORT	.00	47,379.13	100,162.00	52,782.87	47.3
<u>OPERATING TRANSFERS OUT</u>					
10-69-951 TRANSFER OUT RAILROAD FUND	.00	5,227.00	5,227.00	.00	100.0
TOTAL OPERATING TRANSFERS OUT	.00	5,227.00	5,227.00	.00	100.0
TOTAL FUND EXPENDITURES	231.24	2,167,520.83	2,416,775.00	249,254.17	89.7
NET REVENUE OVER EXPENDITURES	( 231.24)	( 34,420.00)	.00	34,420.00	.0



PLEASE PRINT YOUR NAME

Please print your FIRST & LAST name clearly for the  
Ely City Council attendance list. 1-25-18

Pat Johnson

Linda Cox

Teri Wapschall

Paula T. Bouchard

Karen Guntak

George Chachas

JIM Alworth

Scott Henrich

Steve Stark

Kay Roberts-Murray

Wayne McElroy

Jana McElroy

MIKE COSTEIZ

Brett Worth

Leila Wells

Caroline McIntosh

January 25, 2018

Ely City Council  
501 Mill Street  
Ely, NV 89301

To Ely City Councilmen:

I would like to address item B. 12. on today's agenda which is to change the Day and Time of Ely City Council regular meetings to 8:30am on the second and fourth Fridays of each month.

I am opposed to the change and feel that the regular meetings should remain on Thursdays at 5:00pm. If you change to 8:30am on Fridays, many citizens will be unable to attend as their work schedules will not permit them time off. Not everyone has Friday off.

Also, you will limit the citizens who could run for a Ely City Council seat in the future. We will be limited primarily to retirees. The day and time change will restrict future office holders who could offer diversification and new ideas.

Please retain meetings on Thursdays at 5:00pm.

Sincerely,

A handwritten signature in cursive script that reads "Paula Carson".

Paula Carson

25 JAN 1:10 PM

Donna Frederick  
798 Mill Street  
Ely, NV  
(775) 289-4673  
wpnative@yahoo.com  
January 25, 2018

— please read into minutes

Ely City Council  
Mayor and Council Members  
Company Name

Madam Mayor and Ely City Council:

I am a long-time resident of the City of Ely, and a Senior Citizen on Social Security. I understand there is an agenda item regarding increasing the land fill, water and sewer bill the same percentage as the Social Security increase. REALITY CHECK!!! The increase was on paper only. Some recipients like myself saw no increase – others saw a decrease in the amount received. Those of us who pay our own supplemental insurance see an increase each year because of our age. Drug costs, drug insurance have gone up starting January 1.

What you are proposing will put more of a burden on those who are already barely making ends meet. This will hurt not only those retired on fixed incomes, but also hard-working men and women in the community trying to make ends meet while keeping kids fed, clothed, a roof over their head and in school.

The City has involved itself in needless law suits, spent money they did not have. Adding insult to injury, the lawyer you are paying a generous sum is incapable of handling these law suits. To top it off, the City turned down \$750,000 from Mr. Williams and the S&S Railroad. I, as a long-time resident, do not want to make up that loss for you.

The suggestion has been made to eliminate jobs that were created for Mr. Switzer and Mr. Odgers. Others employed by the City can do the job Switzer does and an attorney can be on contract, with no benefits, on as "as needed basis". Please consider other avenues before you place a burden on the citizens who put you in office.

Sincerely,



Donna Frederick

January 25, 2018

Good Afternoon Mayor and Council Members;

Reading the City Treasurer report, it sounds like you may have to approve using the Budget Stabilization Fund (rainy day fund) to keep the General Fund from sinking into guardianship of White Pine County or the State of Nevada! That is why this fund was established over 20 years ago to bail out the General Fund during financial hard times. Congratulations, under this Council's leadership and with the help of Sam Hansen's past Council Crony's, Derbidge, Westlund and Setterstrom the Budget Stabilization could be wiped out.

Now what's this agenda item to transfer revenue from the Room Tax Fund into the General Fund all about? Transfer the funds and the City has to pay the County 25% of the amount transferred due to the agreement with the County for Police Protection. If you collect and transfer \$100,000 to the General Fund the County get \$25,000. Boy, how did that agreement get passed? Once again Sam and his Crony's negotiated this contract with NO OUT clause. The City Administrator reported to the City Firefighter's it was in the contract but Derbidge, Westlund and Setterstrom told City Attorney Odgers to take that clause out. I understand the amount the City has to pay the County on revenues received increases over an eight year period up to 29%. Funny thing, there is no documentation or minutes that support the fact City Attorney was instructed to leave this out of the contract. What's up with this?

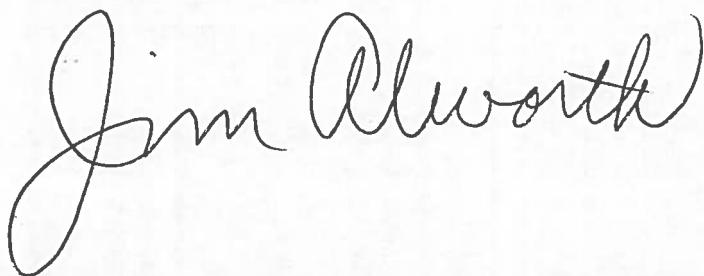
So think hard about transferring the Room Tax Revenue. The possible construction of 2 new hotels in the near future will bring in healthy building permit fees and the cost of the material to build them will increase your CTX revenue from the State. Will it be enough to bail out the General Fund, time will tell, but don't forget, you have to pay the County 25% of this additional revenue. Building permits could be close to \$100,000 and once again the County gets an easy \$25,000.

The County has a great source of revenue. The City of Ely. WOW!!!

The worst thing that is going to happen, is some City employees are likely to be laid off and according to the rumor mill, the City of Fire Department will also be cut. Way to go, I have lived in Ely for over 45 years and this is the first time I recall a lay off because of mismanagement.

So, to show the remaining employees you care about them and their families, why don't you all turn back your monthly paycheck or cash them and give the money to the employees that are likely to be laid off. Or take a 25% cut in pay!!

Jim Alworth

A large, stylized handwritten signature in black ink that reads "Jim Alworth". The signature is written in a cursive, flowing style with a large loop at the beginning of the first name.



# CITY OF ELY

501 Mill Street, Ely, Nevada 89301  
City Hall (775) 289-2430 - Fax (775) 289-1463

January 25, 2018

Mayor Van Camp and Councilmembers,

Please find attached my responses to the items listed on Councilman Carson's letter of personnel session. I hope this discussion will lead to further dialogue, especially since I have always had an open-door policy and welcome input from the Council, employees, and citizens.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert Switzer', is written over a light blue horizontal line.

Robert Switzer  
City Administrator

**1) Explain why you overestimated General Fund revenues by \$230,000 for this fiscal year.**

This explanation requires me to know with certainty the revenues will be short \$230,000 by the end of this fiscal year, June 30, 2018. Historical data is part of the budget planning process.

**Exhibit 1** includes copies of our FY2017, FY2016, FY2015, and FY2014 audits showing General Fund revenues in the amount of \$2,133,640, \$2,044,333, \$2,020,500, and \$2,226,340 respectively. **Exhibit 2** is a copy of our current FY2018 General Fund revenue page with the budgeted amount of \$2,126,616. Given the revenues received each of the four years, the budgeted amount does not appear to be out of line with anticipated monies.

**2) Explain why the Landfill/Scale rates are not completed after this City Council instructed you to do so; the scales are still not in service.**

The Landfill/Scales rates have been established. As the Council may recall, my proposal for changing charging commercial users of the landfill was presented at the September 14, 2017, Council meeting. My analysis of our current charging by volume to one charging by weight was recommended and passed establishing a charge of \$30/ton. As my research showed, \$30/ton was very close to the break-even point on fees collected from how we charged by volume before and would be charging by weight. In specific instances, heavy volume users such as Ely Disposal would pay less for roll-off charges and would now pay for household waste which they have not been charged in the past. **Exhibit 3** is a copy of the minutes from the meeting. Upon passage of the measure, I consulted with the City Attorney on a resolution reflecting the Council's action. He advised holding off till the Council considered the CPI annual rate adjustment and business survey completed to incorporate into one resolution which was on your agenda today. As well, this action has no effect on the General Fund.

**3) An explanation of why White Pine County owes us \$13,527.37 for Fire/EMS calls and why in this financial hardship, you are not trying to collect these monies.**

This issue was brought to my attention two weeks ago which I discussed with the Treasurer. Apparently, the County was having issues with the review of our charges by the County Fire District administration where we were instructed by the Finance office to send the original bill. The Treasurer confirmed contact with the Finance Dept. at the County and now we will send the bill not only to the County Fire District for review, but email copies to a County Commissioner and County Finance Director. On Monday, January 22, 2018, we did receive reimbursement by check for most of the charges totaling \$11,911.16.

**4) An explanation of your January 12, 2018, memo to the City Council, specifically why most of your five ideas were ways to increase fees or take monies from other funds, instead of ways to cut or save monies.**

As the Council will recall, I have been sending daily memos on relevant issues of the day which could affect the City, your constituency, or both. The memos are not formal briefings, rather they are meant to be informational as a way to increase communication to elected officials,



basically a "heads-up." Apparently, there is a misunderstanding on the difference between a policy discussion and action which would need to be in an open public meeting and quick notes on daily happenings, thoughts, and ideas expressed in an informal way. The explanation also assumes that I only wanted to present ideas for raising revenue rather than a subsequent memo discussing decreasing expenditures. **Exhibit 4** is a copy of the memo.

**5)An explanation of why on July 23, 2015, you did not recommend to the previous City Council not to sign an eight-year contract with no out clause for police protection, with a minimum payment of \$450,000 plus 25% of the General Fund revenue, especially considering the fact that you always allude to the General Fund being low because of the inter-local agreement for police protection.**

First, the statement is inaccurate. The contract was not for \$450,000 plus 25% of the General Fund revenue which would have made the amount upwards of \$850,000 for one year. The contract reads the City would pay a minimum of \$450,000 per year **or** based on an increasing percentage which began at 22% of the General Fund revenue for the previous audit year. (See **Exhibit 5, pg. 13**). Second, the police contract negotiation went to mediation in Reno, NV, because the City and County could not come to terms with an agreement. But before the mediation, I made the case about the spending on proposals by the County in a January 13, 2015, negotiation meeting. (See **Exhibit 6.1**). The City was mandated by a prior court decision to have a police force and in the case of contracting with the County pay for those services. The County had made proclamations that while the mediation was for police services only, both parties would meet at a subsequent time to negotiate a fire protection agreement which ultimately did not happen. The mediated settlement was brought before the Council at its meeting on July 23, 2015 where Councilman Setterstrom stated he was "part of that negotiation and move to approve the FY16-FY22 Interlocal Agreement..." with a second by Councilman Carson. The motion passed unanimously (See **Exhibit 6.2**) The Council had an opportunity to review the negotiated agreement and seek changes if needed. Third, yes, I have been saying the police contract has been draining our General Fund resources because it has. It is our second largest source of expenditures in the General Fund with the exception of the Fire Dept. which runs at about \$750-800,000 per year. We have discussed these issues in prior budget meetings.

**6)An explanation for the loss of \$652,803.00 in the General Fund from the time you were hired.**

Since there was no prior directive from the Council to track the spending within the General Fund on specific items which would have been in addition to our annual audits and given the time constraints before providing this answer, I will attempt to mention a few items. First, the word "loss" should correctly be shown as "spending." "Loss" signifies funds thrown away for no reason or theft of funds whereas spending more appropriately shows approved actions. Second, I was hired in Sept. 2014 and began work in some trying circumstances including a recall election of Mayor and every councilmember, an attempt at disincorporation of the City by legislative action, the police contract negotiations, and constructing a new budget, all within

a few months. The audit for the FY14-FY15 lists an ending fund balance of \$652,838 as of June 30, 2015, and an ending fund balance of \$329,067 for FY16-FY17 ending on June 30, 2017; a difference of \$323,770. So, in the interim time period, we have had two full budget cycles with the new police contract and no fire protection contract. What historically had been a net payment of \$350-\$380,000 per year for public safety, now runs about \$490,000. Next, we had a court judgement of \$46,277.74 paid in 2016 from the General Fund. The same for legal services such as litigating the S&S Railroad issue have amounted to an additional \$67,989.50 (**Exhibit 7**). We also had a two-year lease with the Campton property which amounted to \$65,625. Then, we have Council initiatives to improve and beautify downtown which was paid for from the General Fund as well. My budget message for this fiscal year (**Exhibit 8**) states that we will need to make some tough decisions.

It should also be noted that our ending fund balance for FY2017 of \$329,067 was more than the \$92,811 required by Dept. of Taxation and spending decisions were approved by the City Council.



**BILL NO. 2018-01  
ORDINANCE NO. 709**

**An Ordinance Amending City Code Title 1, Chapter 8 Elections by replacing the current version of Title 1, Chapter 8 based upon the Inter-Local Agreement for Elections with White Pine County, with a completely new version of Title 1, Chapter 8 Elections to remain in effect so long as there exists an Inter-local Agreement for Elections and to provide for the removal of the new version and reinstatement of the original version upon termination of the Inter-Local Agreement.**

**WHEREAS**, N.R.S. 266.105 empowers the Ely City Council to pass ordinances necessary for the municipal government and the management of the affairs of the City, for execution of all powers vested in the City, and for making effective the provisions of Chapter 266 of the Nevada Revised Statutes, not repugnant to the Constitution of the United State, the Constitution of the State of Nevada or Nevada Revised Statutes; and

**WHEREAS**, the City has the legal authority to enter into Inter-Local Agreements with other governmental agencies for the provision of governmental services (see NRS 277.045 and/or NRS 277.180); and

**WHEREAS**, on or about \_\_\_\_\_ the City Council and the White Pine County Commission entered into an Inter-Local Agreement for Elections, on file with both the City Clerk and the County Clerk, wherein the County Clerk would conduct all City elections pursuant to NRS 293C.115; and

**WHEREAS**, pursuant to NRS 293C.115, the City is required to adopt, by ordinance, primary and general election dates compliant with the dates set forth in NRS 293.12755, in subsections 2 to 5, inclusive, of NRS 293.165, and in NRS 293.175, 293.177, 293.345 and 293.368 for purposes of conducting primary city elections and general city elections of the city; and

**WHEREAS**, NRS 193C.115(3) also allows for the one time extension of the terms of offices of the incumbents in order to change the election cycle from odd-numbered years to even numbered years.

**NOW, THEREFORE, the City Council of the City of Ely DOES ENACT THIS AMENDMENT TO ELY CITY CODE TITLE 1, CHAPTER 8, AS FOLLOWS:**

**SECTION 1: ORDINANCE ENACTMENT**

The provisions contained herein shall become immediately effective if and when the City Council or the Board of County Commissioners decide to terminate the Inter-Local Agreement for elections entered into by the parties on or about \_\_\_\_\_.

**Chapter 8  
ELECTIONS**

**1-8-1: CITY COUNCIL ELECTED AT LARGE:**

- 1-8-2: VOTING AT LARGE:**
- 1-8-3: DESIGNATION OF POLLING PLACES:**
- 1-8-4: PRIMARY ELECTION:**
- 1-8-5: GENERAL ELECTION:**
- 1-8-6: POPULAR ELECTION:**
- 1-8-7: AFFIDAVIT OF CANDIDACY; FILING FEES:**
- 1-8-8: PLACEMENT ON GENERAL ELECTION BALLOT:**
- 1-8-9: REGISTRY AGENT; REGISTRATION; PUBLICATION OF LIST:**
- 1-8-10: NOTICE OF REGISTRATION PERIOD:**
- 1-8-11: ELIGIBILITY TO VOTE:**
- 1-8-12: ABSENTEE VOTING:**
- 1-8-13: ELECTION BOARDS:**

#### **1-8-1: CITY COUNCIL ELECTED AT LARGE:**

Any person desiring to serve in the capacity of city councilman shall, if qualified for office pursuant to the provisions of state law, be entitled to run for office, regardless of where such person may live within the city limits. (Ord. 509, 3-29-1996)

#### **1-8-2: VOTING AT LARGE:**

All councilmen of the city shall be elected by the voters of the city at large. (Ord. 509, 3-29-1996)

#### **1-8-3: DESIGNATION OF POLLING PLACES:**

A. City Clerk To Designate: The city clerk may designate any building, public or otherwise, or any portion of such building as the site for any polling place for the precincts in the city.

B. Two Or More Polling Places In Same Building: If, in the opinion of the city clerk, the convenience and comfort of the voters and election officials will be best served by putting two (2) or more polling places in any building, or if, in the opinion of the city clerk, the expense to the city for polling places can be diminished by putting two (2) or more polling places in any such building, he may so provide.

C. Renting Of Locations: In precincts where there are no public buildings or other appropriate locations owned by the state, county, township or city, privately owned locations shall be rented at a rate not to exceed fifty dollars (\$50.00) for each location for each election. (Prior code § 7-7; amd. 2001 Code)

#### **1-8-4: PRIMARY ELECTION:**

A primary election shall be held on the first Tuesday after the first Monday in April 2007, and every two (2) years thereafter on the same date. On the first Tuesday after the first Monday, commencing in May 1981, and every four (4) years thereafter, there shall be nominated three (3) candidates for the office of councilman for a term of four (4) years. (Prior code § 7-8; amd. 2001 Code; Ord. 616, 3-8-2007)

On the first Tuesday after the first Monday in May 1979, and every four (4) years thereafter, there shall be nominated candidates for the offices of mayor and two (2) councilman for a term of four (4) years. (Prior code § 7-8; amd. 2001 Code)

#### **1-8-5: GENERAL ELECTION:**

A general city election shall be held on the first Tuesday after the first Monday in June 1979, and every two (2) years thereafter on the same date. On the first Tuesday after the first Monday in June 1981, and every four (4) years thereafter, there shall be elected three (3) candidates for the office of councilman for a term of four (4) years.

On the first Tuesday after the first Monday in June 1979, and every four (4) years thereafter, there shall be elected candidates for the offices of mayor and two (2) councilmen for a term of four (4) years. (Prior code § 7-9; amd. 2001 Code)

#### **1-8-6: POPULAR ELECTION:**

All candidates for mayor and councilmen at the general city election shall be voted upon by the electors of the city at large. (Prior code § 7-10; amd. 2001 Code)

#### **1-8-7: AFFIDAVIT OF CANDIDACY; FILING FEES:**

A. Deadline For Filing: Candidates for the offices of mayor and councilmen to be voted for at the primary election shall file a declaration of candidacy with the city clerk not less than sixty (60) nor more than seventy (70) days before the day of primary election.

B. Filing Fee: The city clerk shall charge and collect from each candidate, and each candidate shall pay to the city clerk at the time of filing the declaration of candidacy, a filing fee.

1. Mayor: For the office of mayor the fee shall be twenty five dollars (\$25.00);
2. Councilman: For the office of councilman, the fee shall also be twenty five dollars (\$25.00).

All filing fees so collected by the city clerk shall be deposited to the credit of the general fund of the city. (Prior Code § 7-11; amd. 2001 Code)

#### **1-8-8: PLACEMENT ON GENERAL ELECTION BALLOT:**

A. If more than twice the number of candidates to be elected have filed for nomination for an office, the names of the candidates must appear on the ballot for a primary city election. Except as otherwise provided in subsection 4 of Nevada Revised Statutes section 293C.175, those candidates who receive the highest number of votes at that election, not to exceed twice the number to be elected, must be declared nominees for the office.

B. If at five o'clock (5:00) P.M. on the last day for filing a declaration of candidacy, there is only one candidate who has filed for nomination for an office, that candidate must be declared elected and no election may be held for that office.

C. Except as otherwise provided in subsection B of this section, if not more than twice the number of candidates to be elected have filed for nomination for an office, the names of those candidates must be omitted from all ballots for a primary city election and placed on all ballots for a general city election. (2001 Code).

#### **1-8-9: REGISTRY AGENT; REGISTRATION; PUBLICATION OF LIST:**

A. Registry Agent: The county clerk is hereby made ex officio registry agent.

B. Registration: The registration office shall be open regularly from nine o'clock (9:00) A.M. to five o'clock (5:00) P.M., and from seven o'clock (7:00) A.M. to nine o'clock (9:00) P.M., including Saturdays, during the last three (3) days before registration closes, to register the names of all persons applying to the registry agent for registration whose names are not already on the general registry, provided he is satisfied from personal knowledge or from testimony of the applicant for registration under oath (which oath he may administer) that the applicant is entitled to have his or her name registered. The registry entries to be made by the registry agent at the time of registering the names of qualified electors shall be the same as are required under Nevada Revised Statutes sections 293.485 through 293.567, except that reference to the political affiliation of the applicant shall not be required upon the registry card nor upon the sworn statement embodied thereon.

C. Official Registry: Not later than three (3) days before the day on which any regular or special city election is held, the registry agent shall deliver to the city clerk, the official register for the city. (Prior Code § 7-13; amd. Ord. 455, 2-25-1991; 2001 Code)

#### **1-8-10: NOTICE OF REGISTRATION PERIOD:**

Except for a special election held pursuant to chapter 306 or 350 of Nevada Revised Statutes:

A. The city clerk of each city shall cause a notice signed by him to be published in a newspaper having a general circulation in the city indicating the day that registration will be closed. If no newspaper is of general circulation in the city, the publication may be made in a newspaper of general circulation in the nearest city in this state.

B. The notice must be published once each week for four (4) consecutive weeks next preceding the close of registration for any election. (2001 Code)

#### **1-8-11: ELIGIBILITY TO VOTE:**

Each person who resides within the boundaries of the city at the time of the holding of any city election, and whose name appears upon the official register of voters for the city, is entitled to vote at each special election, primary city election and general city election, and for all officers

to be voted for and on all questions submitted to the people at those elections except as otherwise provided in chapter 266 of Nevada Revised Statutes. (2001 Code)

### **1-8-12: ABSENTEE VOTING:**

Voting by absent electors shall be governed by the provisions of the general election law of the state, as set forth in Nevada Revised Statutes sections 293C.305 through 293C.340, except that application for absent voter's ballots shall be made to the city clerk instead of the county clerk, at any time before five o'clock (5:00) P.M. on the Tuesday preceding the election in which such absentee ballot is to be voted. (Prior Code § 7-17; amd. 2001 Code)

### **1-8-13: ELECTION BOARDS:**

The provisions of sections 293C.220 through 293C.250 Nevada Revised Statutes, governing election boards are hereby adopted by reference as though set forth in full and at length. (2001 Code)

The following provisions shall apply to primary elections and general elections for City Offices beginning in 2020 and to remain in effect so long as there exists an Inter-Local Agreement for Elections between the City of Ely and the White Pine County Commissioners.

## **Chapter 8 ELECTIONS**

### **1-8-1: PRIMARY AND GENERAL CITY ELECTIONS:**

### **1-8-2: OFFICERS TO BE ELECTED:**

### **1-8-3: POPULAR ELECTION OF MAYOR AND CITY COUNCIL:**

### **1-8-4: ELECTION OF MAYOR AND COUNCIL MEMBERS:**

### **1-8-5: CANDIDATES MUST FILE AFFIDAVIT OF CANDIDACY; FILING FEES:**

### **1-8-6: REGISTRY AGENT; TIMES AND PROCEDURE FOR REGISTRATION; PUBLISHING OF VOTER LISTS:**

### **1-8-7: APPLICABILITY OF STATE ELECTION LAWS; ELECTIONS UNDER COUNCIL CONTROL:**

### **1-8-8: QUALIFICATION, REGISTRATION OF VOTERS:**

### **1-8-9: CITY CLERK DUTIES IN REFERENCE TO BALLOTS:**

### **1-8-10: ABSENTEE VOTING:**

### **1-8-11: ELECTION BOARDS:**

### **1-8-12: ELECTION RETURNS:**

### **1-8-13: CONTEST OF ELECTION:**

### **1-8-14: REGISTRAR OF VOTERS DESIGNATED TO CONDUCT CITY ELECTIONS:**

### **1-8-15: QUALIFICATIONS FOR CANDIDACY FOR MAYOR, CITY COUNCIL MEMBER:**

### **1-8-1: PRIMARY AND GENERAL CITY ELECTIONS:**

A. 2019 - An election cycle resulting in a general election will not take place in 2019.

B. 2020 General City Election and thereafter: Commencing in 2020, primary and general city elections shall be held in each even numbered year.

C. City primary or general elections shall comply with the notice requirements of Nevada Revised Statutes section 293C.175(2), as amended from time to time.

1. City primary elections shall be held on the second Tuesday in June before the general election in each even numbered year pursuant to Nevada Revised Statutes section 293.175, as amended from time to time.

2. City general elections shall be held on the first Tuesday after the first Monday of November in each even numbered year pursuant to Nevada Revised Statutes section 293.12755, as amended from time to time.

#### **1-8-2: OFFICERS TO BE ELECTED:**

A. Pursuant to NRS 293C.115, beginning with the 2020 General City Election and thereafter:

1. In November 2020, and every four (4) years thereafter, the following officers shall stand for election to serve for a term of four (4) years: the mayor; and the two (2) city council members whose current four (4) year terms end on June 30, 2019, Seat 2 and Seat 4, subject to the provisions of subsection B of this section.

2. In November 2022, and every four (4) years thereafter, the following officers shall stand for election to serve for a term of four (4) years: the three (3) city council members whose current four (4) year terms end on June 30, 2021, Seat 1, Seat 3 and Seat 5, subject to the provisions of subsection B of this section.

B. Expiration of terms of Office; onetime Extensions to terms of Office:

1. Extensions of terms of office for Officers with terms expiring June 30, 2019: The term of all elected officers expiring on June 30, 2019, shall be extended to November 30, 2020.

2. Extensions of terms of office for Officers with terms expiring June 30, 2021: The term of all elected officers expiring on June 30, 2021, shall be extended to November 30, 2022.

#### **1-8-3: POPULAR ELECTION OF MAYOR AND CITY COUNCIL:**

A. All candidates for mayor shall be voted upon by the electors of the city at large.

B. All candidates for city council shall be voted upon by the electors of the city at large.

#### **1-8-4: ELECTION OF MAYOR AND COUNCIL MEMBERS:**

Qualified electors of the city may vote in any municipal election for mayor or city council member.

#### **1-8-5: CANDIDATES MUST FILE AFFIDAVIT OF CANDIDACY; FILING FEES:**

A. Deadline for Filing: Candidates for the offices of mayor and councilmen to be voted for at the primary election shall file a declaration of candidacy with the city clerk no earlier than the first Monday in March of the year in which the election is to be held, but no later than 5 p.m. on the second Friday after the first Monday in March.

B. Filing Fee: The city clerk shall charge and collect from each candidate, and each candidate shall pay to the city clerk at the time of filing the declaration of candidacy, a filing fee.

1. Mayor: For the office of mayor the filing fee shall be twenty five dollars (\$25.00);

2. Councilman: For the office of councilman, the filing fee shall also be twenty five dollars (\$25.00).

All filing fees so collected by the city clerk shall be deposited to the credit of the general fund of the city.

#### **1-8-6: REGISTRY AGENT; TIMES AND PROCEDURE FOR REGISTRATION; PUBLISHING OF VOTER LISTS:**

The White Pine County Clerk is the registrar of voters and is hereby designated ex officio registry agent for the city. The registry entries to be made by the registrar of voters at the time of registering the names of qualified electors shall be the same as are required under Nevada Revised Statutes sections 293C.520 through 293C.545. Not later than three (3) days before the day on which any regular or special city election is held, the registrar of voters shall deliver to the city clerk, a copy of the official register for the city. The city clerk's office will be open for registration of voters as required by NRS 293C.527 as it now exists and as it may change from time to time.

#### **1-8-7: APPLICABILITY OF STATE ELECTION LAWS; ELECTIONS UNDER COUNCIL CONTROL:**

All elections held by the city shall be governed by the provisions of the election laws of this state. The conduct and carrying on of all city elections shall be under the control of the city council, and they have opted to contract with the White Pine County for conducting city elections under the direction of the City Clerk and the County Clerk, and to do all other or further things required to carry the same into effect.

#### **1-8-8: QUALIFICATION, REGISTRATION OF VOTERS:**

Every person who resides within the exterior boundaries of the city at the time of holding any city election, and whose name appears upon the official register of voters in and for the city, shall have the right to vote at each city election, whether special or general, and for all officers to be voted for and on all questions that may be submitted to the people at any such general or special city elections, except as otherwise provided, and nothing herein shall be so construed as to deny or abridge the power of the city council to provide for a supplemental registration.





### **1-8-9: CITY CLERK DUTIES IN REFERENCE TO BALLOTS:**

A. It shall be the duty of the city clerk to provide the registrar of voters for every election held under this chapter, a certified list of candidates for each seat open for election during that election cycle by 5 pm on the day following the last day to withdraw from the election. The registrar of voters shall be responsible for placing those names on the ballot in compliance with applicable provisions of law.

B. If more than twice the number of candidates to be elected have filed for nomination for an office, the names of the candidates must appear on the ballot for a primary city election. Except as otherwise provided in NRS 293C.175 (4), those candidates who receive the highest number of votes at that election, not to exceed twice the number to be elected, must be declared nominees for the office.

C. If at five o'clock (5:00) P.M. on the last day for filing a declaration of candidacy, there is only one candidate who has filed for nomination for an office, that candidate must be declared elected and no election may be held for that office.

D. Except as otherwise provided in subsection C of this section, if not more than twice the number of candidates to be elected have filed for nomination for an office, the names of those candidates must be omitted from all ballots for a primary city election and placed on all ballots for a general city election.

### **1-8-10: ABSENTEE VOTING:**

Voting by absent electors shall be governed by the provisions of the general election laws of the state, as set forth in Nevada Revised Statutes sections 293C.305 through 293C.340, except that application for absent voter's ballots shall be made to the County Clerk, at any time before five o'clock (5:00) P.M. on the Tuesday preceding the election in which such absentee ballot is to be voted.

### **1-8-11: ELECTION BOARDS:**

A. Appointment; Publication of Location, Hours and Election Board of Each Polling Place: The registrar of voters shall designate one or more suitable places within the city as a polling place or places and approve appointment of an election board for all polling places. The number of election boards and poll workers will be determined by the registrar of voters. The City Clerk is responsible to ensure an election notice is published in all newspapers of general circulation in the city setting forth the day on which the city election will be held, the hours when the polls will be open, which are hereby fixed from seven o'clock (7:00) A.M. to seven o'clock (7:00) P.M., and the location of each polling place. This notice shall be published in each newspaper at least once a week for two (2) weeks immediately preceding the day of any city election, and a copy of such notice shall be posted in at least three (3) conspicuous places in the city by the City Clerk.

B. Powers; Compensation for Services: Election boards shall have authority to resolve all challenges in the manner now provided by the general election laws of the state, as set forth in Nevada Revised Statutes section 293C.292, and may administer oaths for that purpose. The

election boards shall receive such compensation for their services as determined by White Pine County.

#### **1-8-12: ELECTION RETURNS:**

A. The election returns from any primary, special or general city election shall be filed with the registrar of voters, who shall immediately place the same in a safe or vault, and no person shall be permitted to handle, inspect or in any manner interfere with the same until canvassed by the mayor and city council.

B. The mayor and city council shall meet within five (5) days after any election and canvass the returns and declare the result. The election returns shall then be sealed and kept by the registrar of voters pursuant to the then current law, and no person shall have access thereto except on order of a court of competent jurisdiction, or by order of the city council.

C. The registrar of voters, under his/her hand and official seal, shall issue to each person declared to be elected a certificate of election. The officers so elected shall qualify and enter upon the discharge of their respective duties on the first regular meeting in December.

#### **1-8-13: CONTEST OF ELECTION:**

A contested election for any city office shall be determined according to the laws of the state regulating proceedings in contested elections in county offices.

#### **1-8-14: REGISTRAR OF VOTERS DESIGNATED TO CONDUCT CITY ELECTIONS:**

The White Pine County Clerk is the registrar of voters and shall, by inter-local agreement, conduct the primary, special and general elections for the city.

#### **1-8-15: QUALIFICATIONS FOR CANDIDACY FOR MAYOR, CITY COUNCIL MEMBER:**

Candidates for the offices of mayor and city council must possess the following qualifications:

A. Must be an actual and bona fide resident of the city and have been for a period of at least one year preceding the election.

B. Must be a qualified elector, i.e., at least eighteen (18) years of age, a citizen of the United States, a resident of the state for six (6) months prior to the election and have not been denied the right to vote by a court of law or dishonorable discharge from military service, unless the civil rights have been restored.

**Section 2. Effective Date.** This ordinance shall become effective twenty (20) days after its passage, approval and publication according to law.

**Section 3. Proposing Parties.** The foregoing ordinance was proposed by Councilmember Jolene Gardner, at the regularly scheduled meeting of the Ely City Council on January 25, 2018, read by title and referred to the City Council of the City of Ely, as a committee of the whole.

**Section 4.      Notice.** Notice of filing of such ordinance was duly given by publication as required by law.

**Section 5.      Reading.** It was read in full at the regular meeting on \_\_\_\_\_ and adopted by the following vote:

**VOTE:**                      **AYES:**                      \_\_\_\_\_

**NAYES:**                      \_\_\_\_\_

**ABSENT:**                      \_\_\_\_\_

**Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018**

\_\_\_\_\_  
**MELODY VAN CAMP, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ROBERT SWITZER, CITY ADMINISTRATOR**

**Approved as to form and content:**

\_\_\_\_\_  
Charles H. Odgers, Esq., City Attorney

# Ely Volunteer Fire Dept. Summary for 2017

For the year 2017, The Ely Volunteer Fire Department responded to 627 calls. This is the breakdown of those calls.

City	554 total calls
WPC	59 total calls
Tribe	14 total calls

## City

Medical	485 calls	
Fire and fire related	25 calls	
Hazmat	4 calls	
Accidents	13 calls	
Misc. ( assists, LZ ect.)	27 calls	Total 554 calls

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## WPC

Medical	22 calls	
Fire an Fire related	16 calls	
Hazmat	2 call	
Accidents	13 calls	
Misc. ( assists ect.)	6 calls	Total 59 calls

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## Tribe

Medical	10 calls
Fires	4 calls

Total 14 calls



## City of Ely Fire Department

1780 Great Basin Blvd.  
Ely Nv. 89301

Business Phone (775) 289-6633  
Fax (775) 289-3122

January 18, 2018

To: Melody Van Camp, Mayor  
Ely City Council

Fire Department Call Report: January 1<sup>st</sup> thru January 18, 2018

24	Medical Transports
4	Non Transports
5	Jail Check
1	Hazmat (Propane Leak)
1	Vehicle Fire
35	Total Calls (Reports 18-001 thru 18-35)

Ross Rivera

Fire Chief

Ely Fire Department

# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Mon Jan 1, 2018

12:13	FIRE	18-0000001-000	Medical Transport	2.60
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Station 1	Unit R3	711 Ogden AVE
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Staff	Hours	Code	Unit
13-3043	0.65	PV	PV
11-6982	0.65	OD	R3
02-1764	0.65	RS	PV
02-4176	0.65	OD	R3

Total Staff: 4

Code	Hours	Count
OD	1.30	2
PV	0.65	1
RS	0.65	1
Total of All Codes:		4

Thu Jan 4, 2018

08:43	FIRE	18-0000002-000	Medical Transport	2.40
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Station 1	Unit R3	1500 Avenue G AVE
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Staff	Hours	Code	Unit
10-7774	0.80	RS	PV
02-4825	0.80	OD	R3
02-1205	0.80	OD	R3

Total Staff: 3

Code	Hours	Count
OD	1.60	2
RS	0.80	1
Total of All Codes:		3

8:00	TRAIN		Rescue & Extrication	13.50
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Station 1	Ely Fire Department
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Staff	Hours	Code
13-3043	1.50	5.01.08

**Ely Fire Dept**  
**Department Journal**

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
<b>Thu Jan 4, 2018</b>				
02-9804		KAAMASEE, Chris	1.50 5.01.08	
17-9500		KAAMASEE, Steph	1.50 5.01.08	
02-1986		MCKNIGHT, Craig	1.50 5.01.08	
17-8813		RUESCH, Adam	1.50 5.01.08	
17-8055		STARK, Jacob	1.50 5.01.08	
02-1205		STEINER, David	1.50 5.01.08	
17-9443		STEINER, Derek	1.50 5.01.08	
16-6764		SWENSON, Matt	1.50 5.01.08	
Total Staff:		9		

Code	Hours	Count
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5.01.08	13.50	9
Total of All Codes:		9

18:50	FIRE	18-0000003-000	Medical Transport	1.29
<b>Station 1</b>		<b>Unit R3</b>	1500 Avenue G AVE	
Staff			Hours Code Unit	
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11-6982		MANGUM-MCARDLE, Misty	0.43 OD	R3
02-1986		MCKNIGHT, Craig	0.43 RS	PV
02-1205		STEINER, David	0.43 OD	R3
Total Staff:		3		

Code	Hours	Count
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OD	0.86	2
RS	0.43	1
Total of All Codes:		3

19:07	FIRE	18-0000004-000	Off-road vehicle or heavy equipment fire	7.25
<b>Station 1</b>		<b>Unit R1</b>	800 Avenue B AVE	
Units: R1, E7, R33				
Staff			Hours Code Unit	
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10-2375		BATH, April	0.58 RA	R33
13-3043		HILTON, Burton	0.65 RE	R1
02-9804		KAAMASEE, Chris	0.65 RE	R1
17-9500		KAAMASEE, Steph	0.58 RA	R33



# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
<b>Thu Jan 4, 2018</b>				
02-1986		MCKNIGHT, Craig	0.65 RS	PV
02-1764		NORTH, Brett	0.65 PV	PV
02-4825		RIVERA, Ross	0.77 RE	E7
17-8055		STARK, Jacob	0.77 RE	E7
17-9443		STEINER, Derek	0.65 RE	R1
16-6764		SWENSON, Matt	0.65 RE	R1
14-2162		TALLERICO, Ben	0.65 PV	PV
Total Staff:		11		

Code	Hours	Count
PV	1.30	2
RA	1.16	2
RE	4.14	6
RS	0.65	1
Total of All Codes:		11

21:03 FIRE 18-0000005-000 Medical Transport 4.40

**Station 1 Unit R3 620 16th ST E/3**

Staff	Hours	Code	Unit
13-3043	0.88	OD	R3
02-9804	0.88	PV	PV
17-9500	0.88	PV	PV
02-1986	0.88	RS	PV
02-1205	0.88	OD	R3
Total Staff:	5		

Code	Hours	Count
OD	1.76	2
PV	1.76	2
RS	0.88	1
Total of All Codes:		5

**Fri Jan 5, 2018**

**Ely Fire Dept**  
**Department Journal**

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipmt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Fri Jan 5, 2018				
6:09	FIRE	18-0000006-000	Chemical spill or leak	4.00
Station 1		Unit E7	617 Murry ST	
Staff		Hours Code		Unit
14-1538		BOTELHO, Bill	0.50 RE	E7
13-3043		HILTON, Burton	0.50 RC	PV
11-6982		MANGUM-MCARDLE, Misty	0.50 RC	PV
10-7774		O'DONNEL, Marian	0.50 RC	PV
02-4825		RIVERA, Ross	0.50 RC	PV
17-8055		STARK, Jacob	0.50 RC	PV
16-6764		SWENSON, Matt	0.50 RC	PV
14-2162		TALLERICO, Ben	0.50 RC	PV
Total Staff:		8		
Code		Hours		Count
RC		3.50		7
RE		0.50		1
Total of All Codes:				8
7:32	FIRE	18-0000007-000	EMS call, excluding vehicle accident with injury	1.26
Station 1		Unit R3	1785 Great Basin BLVD	
Staff		Hours Code		Unit
14-1538		BOTELHO, Bill	0.42 MX	R3
11-6982		MANGUM-MCARDLE, Misty	0.42 MX	R3
02-1986		MCKNIGHT, Craig	0.42 MX	PV
Total Staff:		3		
Code		Hours		Count
MX		1.26		3
Total of All Codes:				3

# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Sat Jan 6, 2018

17:27	FIRE	18-0000008-000	Medical Transport	3.90
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Station 1	Unit R3	1020 Avenue C AVE
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Staff	Hours	Code	Unit
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10-2375	BATH, April	0.65	RC	PV
14-1538	BOTELHO, Bill	0.65	RA	R3
13-3043	HILTON, Burton	0.65	RC	PV
17-9500	KAAMASEE, Steph	0.65	RC	PV
10-7774	O'DONNEL, Marian	0.65	RS	PV
02-4684	STORK, Pat	0.65	OD	R3

Total Staff: 6

Code	Hours	Count
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OD	0.65	1
RA	0.65	1
RC	1.95	3
RS	0.65	1

Total of All Codes: 6

Mon Jan 8, 2018

10:40	FIRE	18-0000009-000	Medical Transport	50.01
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Station 1	Unit R3	714 E Aultman ST /Room #6
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Staff	Hours	Code	Unit
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10-7774	O'DONNEL, Marian	24.67	RS	PV
02-4825	RIVERA, Ross	24.67	RC	PV
02-4684	STORK, Pat	0.67	OD	R3

Total Staff: 3

Code	Hours	Count
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OD	0.67	1
RC	24.67	1
RS	24.67	1

Total of All Codes: 3

**Ely Fire Dept**  
**Department Journal**

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
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Mon Jan 8, 2018

4:55	FIRE	18-0000010-000	Medical Transport	3.60
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Station 1	Unit R3	1154 Mill ST
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Units: R3, CC

Staff	Hours	Code	Unit
02-9804	0.60	RC	PV
17-9500	0.60	RC	PV
11-6982	0.60	RA	R3
10-7774	0.60	RS	PV
02-4825	0.60	RCC	CC
02-4684	0.60	OD	R3
Total Staff:	6		

Code	Hours	Count
OD	0.60	1
RA	0.60	1
RC	1.20	2
RCC	0.60	1
RS	0.60	1
Total of All Codes:		6

Tue Jan 9, 2018

01:07	FIRE	18-0000011-000	Medical Transport	2.61
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Station 1	Unit R3	1500 Avenue G AVE
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Staff	Hours	Code	Unit
10-2375	0.87	RA	R3
02-1986	0.87	RS	PV
02-4684	0.87	OD	R3
Total Staff:	3		

Code	Hours	Count
OD	0.87	1
RA	0.87	1
RS	0.87	1

# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Tue Jan 9, 2018				
Total of All Codes:			3	
03:22	FIRE	18-0000012-000	Medical Transport	2.88
Station 1		Unit R3	1500 Avenue H AVE	
Staff			Hours Code Unit	
-----				
02-0157		ALWORTH, Jim	0.72 RS	PV
10-2375		BATH, April	0.72 RA	R3
02-4825		RIVERA, Ross	0.72 RS	PV
02-4684		STORK, Pat	0.72 OD	R3
Total Staff:		4		
Code		Hours	Count	
-----				
OD		0.72	1	
RA		0.72	1	
RS		1.44	2	
Total of All Codes:			4	
05:14	FIRE	18-0000013-000	Medical Non- Transport	4.06
Station 1		Unit R3	501 Aultman ST	
Staff			Hours Code Unit	
-----				
10-2375		BATH, April	0.58 MX	PV
14-1538		BOTELHO, Bill	0.58 MX	R3
17-9500		KAAMASEE, Steph	0.58 MX	PV
11-6982		MANGUM-MCARDLE, Misty	0.58 MX	R3
10-7774		O'DONNEL, Marian	0.58 MX	PV
02-4825		RIVERA, Ross	0.58 MX	PV
02-4684		STORK, Pat	0.58 MX	PV
Total Staff:		7		
Code		Hours	Count	
-----				
MX		4.06	7	
Total of All Codes:			7	

**Ely Fire Dept**  
**Department Journal**

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Wed Jan 10, 2018				
07:14	FIRE	18-0000014-000	Medical Transport	2.04
Station 1		Unit R3	721 Ogden AVE	
Staff			Hours Code	Unit
-----				
14-1538		BOTELHO, Bill	0.68 RA	R3
02-4825		RIVERA, Ross	0.68 RS	PV
02-4684		STORK, Pat	0.68 OD	R3
Total Staff:	3			
Code		Hours	Count	
-----				
OD		0.68	1	
RA		0.68	1	
RS		0.68	1	
Total of All Codes:			3	
0:17	FIRE	18-0000015-000	Medical Transport	3.15
Station 1		Unit R3	714 E Aultman ST	
Staff			Hours Code	Unit
-----				
02-9804		KAAMASEE, Chris	0.63 RC	PV
11-6982		MANGUM-MCARDLE, Misty	0.63 RA	R3
10-7774		O'DONNEL, Marian	0.63 RS	PV
02-4825		RIVERA, Ross	0.63 RS	PV
02-4684		STORK, Pat	0.63 OD	R3
Total Staff:	5			
Code		Hours	Count	
-----				
OD		0.63	1	
RA		0.63	1	
RC		0.63	1	
RS		1.26	2	
Total of All Codes:			5	

# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Thu Jan 11, 2018				
17:45	FIRE	18-0000016-000	EMS call, excluding vehicle accident with injury	4.20
Station 1		Unit R3	1075 Avenue D AVE	
Staff			Hours Code	Unit
-----				
14-1538		BOTELHO, Bill	0.70 MX	R3
13-3043		HILTON, Burton	0.70 MX	PV
11-5220		LESTER, MIKE	0.70 MX	PV
11-6982		MANGUM-MCARDLE, Misty	0.70 MX	R3
02-1764		NORTH, Brett	0.70 MX	PV
10-7774		O'DONNEL, Marian	0.70 MX	PV
Total Staff:		6		
Code		Hours	Count	
-----				
MX		4.20	6	
Total of All Codes:			6	
-----				
18:40	FIRE	18-0000017-000	Jail Check @ WPSO Public Safety Bldg	0.60
Station 1		Unit DO	1785 S Great Basin Blvd HWY	
Staff			Hours Code	Unit
-----				
14-1538		BOTELHO, Bill	0.30 JC	DO
11-6982		MANGUM-MCARDLE, Misty	0.30 JC	DO
Total Staff:		2		
Code		Hours	Count	
-----				
JC		0.60	2	
Total of All Codes:			2	
-----				
Fri Jan 12, 2018				
04:31	FIRE	18-0000018-000	EMS call, excluding vehicle accident with injury	2.61
Station 1		Unit R3	501 Aultman ST	
Staff			Hours Code	Unit
-----				
14-1538		BOTELHO, Bill	0.87 MX	R3

**Ely Fire Dept**  
**Department Journal**

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

Fri Jan 12, 2018

02-1764	NORTH, Brett	0.87	MX	PV
16-6764	SWENSON, Matt	0.87	MX	R3
Total Staff:	3			

Code	Hours	Count
MX	2.61	3
Total of All Codes:		3

4:59	FIRE	18-0000019-000	Medical Transport	3.36
------	------	----------------	-------------------	------

**Station 1**                      **Unit R3**                      1101 E Aultman ST

Staff		Hours	Code	Unit
13-3043	HILTON, Burton	0.48	RA	R3
17-9500	KAAMASEE, Steph	0.48	RC	PV
02-8308	MANGUM, Pete	0.48	RC	PV
11-6982	MANGUM-MCARDLE, Misty	0.48	RA	R3
02-1764	NORTH, Brett	0.48	RS	PV
17-8814	RUESCH, Alex	0.48	RS	PV
02-4684	STORK, Pat	0.48	OD	R3
Total Staff:	7			

Code	Hours	Count
OD	0.48	1
RA	0.96	2
RC	0.96	2
RS	0.96	2
Total of All Codes:		7

6:22	FIRE	18-0000020-000	Medical Non- Transport	10.64
------	------	----------------	------------------------	-------

**Station 1**                      **Unit R3**                      1689 Great Basin BLVD

Staff		Hours	Code	Unit
10-2375	BATH, April	1.33	RC	PV
13-3043	HILTON, Burton	1.33	RA	R3
17-9500	KAAMASEE, Steph	1.33	RC	PV
11-6982	MANGUM-MCARDLE, Misty	1.33	RC	PV
02-1764	NORTH, Brett	1.33	RS	PV
02-4176	PETERSON, Mike	1.33	RC	PV



# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

Fri Jan 12, 2018

02-4825	RIVERA, Ross	1.33 RC	PV
02-4684	STORK, Pat	1.33 OD	R3
Total Staff:	8		

Code	Hours	Count
OD	1.33	1
RA	1.33	1
RC	6.65	5
RS	1.33	1
Total of All Codes:		8

20:20	FIRE	18-0000021-000	Medical Transport	2.64
-------	------	----------------	-------------------	------

**Station 1**                      **Unit R3**                      1500 Avenue G AVE

Staff	Hours	Code	Unit
13-8127	0.88	RA	R3
02-1764	0.88	RS	PV
02-4684	0.88	OD	R3
Total Staff:	3		

Code	Hours	Count
OD	0.88	1
RA	0.88	1
RS	0.88	1
Total of All Codes:		3

22:15	FIRE	18-0000022-000	Jail Check @ WPSO Public Safety Bldg	2.46
-------	------	----------------	--------------------------------------	------

**Station 1**                      1785 Great Basin BLVD

Staff	Hours	Code	Unit
13-8127	2.23	RC	PV
02-1764	0.23	RS	PV
Total Staff:	2		

Code	Hours	Count
RC	2.23	1
RS	0.23	1

# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

**Fri Jan 12, 2018**

Total of All Codes: 2

**Sat Jan 13, 2018**

04:57 FIRE 18-0000023-000 Medical Transport 2.64

**Station 1 UnitR3 1500 Avenue G AVE**

Staff	Hours	Code	Unit
-------	-------	------	------

13-8127	HANSEN, Donna	0.88 RA	R3
02-1764	NORTH, Brett	0.88 RS	PV
02-4684	STORK, Pat	0.88 OD	R3

Total Staff: 3

Code	Hours	Count
------	-------	-------

OD	0.88	1
RA	0.88	1
RS	0.88	1

Total of All Codes: 3

07:14 FIRE 18-0000024-000 Medical Transport 2.64

**Station 1 UnitR3 1500 Avenue H AVE**

Staff	Hours	Code	Unit
-------	-------	------	------

13-8127	HANSEN, Donna	0.88 OD	R3
10-7774	O'DONNELL, Marian	0.88 RS	PV
02-4176	PETERSON, Mike	0.88 OD	R3

Total Staff: 3

Code	Hours	Count
------	-------	-------

OD	1.76	2
RS	0.88	1

Total of All Codes: 3

11:52 FIRE 18-0000025-000 Medical Transport 141.60

**Station 1 UnitR3 110 JV Walker ST /6 B**

Staff	Hours	Code	Unit
-------	-------	------	------

# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Sat Jan 13, 2018				
13-8127		HANSEN, Donna	23.60 OD R3	
02-9804		KAAMASEE, Chris	23.60 PV PV	
17-9500		KAAMASEE, Steph	23.60 PV PV	
10-7774		O'DONNEL, Marian	23.60 RS PV	
02-4176		PETERSON, Mike	23.60 OD R3	
02-4825		RIVERA, Ross	23.60 PV PV	
Total Staff:		6		

Code	Hours	Count
OD	47.20	2
PV	70.80	3
RS	23.60	1
Total of All Codes:		6

20:41	FIRE	18-0000026-000	Medical Transport	2.85
Station 1		Unit R3	110 JV Walker ST /6 B	
Staff			Hours Code Unit	
13-5604		GARCIA, Chris	0.57 PV PV	
13-8127		HANSEN, Donna	0.57 OD R3	
02-9804		KAAMASEE, Chris	0.57 PV PV	
02-1764		NORTH, Brett	0.57 RS PV	
02-4176		PETERSON, Mike	0.57 OD R3	
Total Staff:		5		

Code	Hours	Count
OD	1.14	2
PV	1.14	2
RS	0.57	1
Total of All Codes:		5

Sun Jan 14, 2018				
13:11	FIRE	18-0000027-000	Jail Check @ WPSO Public Safety Bldg	0.23
Station 1			1785 Great Basin BLVD	
Staff			Hours Code Unit	

**Ely Fire Dept**  
**Department Journal**

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

**Sun Jan 14, 2018**

02-1205 STEINER, David 0.23 OD  
Total Staff: 1

Code	Hours	Count
OD	0.23	1
Total of All Codes:		1

**Mon Jan 15, 2018**

20:50 FIRE 18-0000028-000 Medical Transport 2.55

Station 1 Unit R3 1500 Avenue G AVE

Staff	Hours	Code	Unit
10-2375 BATH, April	0.85	OD	R3
02-1986 MCKNIGHT, Craig	0.85	RS	PV
02-4176 PETERSON, Mike	0.85	OD	R3
Total Staff: 3			

Code	Hours	Count
OD	1.70	2
RS	0.85	1
Total of All Codes:		3

**Tue Jan 16, 2018**

09:51 FIRE 18-0000029-000 Medical Transport 3.50

Station 1 Unit R3 501 Mill ST

Staff	Hours	Code	Unit
10-2375 BATH, April	0.70	MX	PV
10-7774 O'DONNEL, Marian	0.70	RS	PV
02-4825 RIVERA, Ross	0.70	MX	PV
02-1205 STEINER, David	0.70	OD	R3
17-3212 STEINER, Jeannie C	0.70	OD	R3
Total Staff: 5			

**Ely Fire Dept**  
**Department Journal**

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equip Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
------	------	-----------	----------------------	-----------

**Tue Jan 16, 2018**

Code	Hours	Count
MX	1.40	2
OD	1.40	2
RS	0.70	1
Total of All Codes:		5

**Wed Jan 17, 2018**

	OCCUP	417-MURRY	INSPECTION - General	0.00
--	-------	-----------	----------------------	------

**Station 1** Star Tactical Shop, 417 Murry ST  
Staff Hours

02-4176	PETERSON, Mike	0.00
---------	----------------	------

06:57	FIRE	18-0000030-000	Medical Transport	2.49
-------	------	----------------	-------------------	------

**Station 1** Unit R3 1500 Avenue G AVE  
Staff Hours Code Unit

10-7774	O'DONNELL, Marian	0.83	RS	PV
02-4176	PETERSON, Mike	0.83	OD	R3
02-4825	RIVERA, Ross	0.83	RA	R3
Total Staff:	3			

Code	Hours	Count
OD	0.83	1
RA	0.83	1
RS	0.83	1
Total of All Codes:		3

20:09	FIRE	18-0000031-000	Jail Check @ WPSO Public Safety Bldg	0.18
-------	------	----------------	--------------------------------------	------

**Station 1** Unit NA 1785 Great Basin BLVD  
Staff Hours Code Unit

02-4176	PETERSON, Mike	0.18	OD	NA
Total Staff:	1			

Code	Hours	Count
------	-------	-------

**Ely Fire Dept**  
**Department Journal**

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
<b>Wed Jan 17, 2018</b>				
-----				
OD		0.18	1	
Total of All Codes:			1	

**Thu Jan 18, 2018**

	OCCUP	807-EALT	INSPECTION - General	0.00
<b>Station 1</b>				
Gale Oil and Tire, 807 E Aultman ST				
Status: Scheduled				
Staff				Hours
-----				
02-1205		STEINER, David		0.00

04:47	FIRE	18-0000032-000	Medical Transport	3.24
<b>Station 1</b>				
		<b>Unit</b> R3	1785 Great Basin BLVD	
Staff				Hours Code Unit
-----				
10-2375		BATH, April	1.08 OD	R3
02-4176		PETERSON, Mike	1.08 OD	R3
02-4825		RIVERA, Ross	1.08 RS	PV
Total Staff:		3		

Code	Hours	Count
-----		
OD	2.16	2
RS	1.08	1
Total of All Codes:		3

13:59	FIRE	18-0000033-000	Medical Transport	2.00
<b>Station 1</b>				
		<b>Unit</b> R3	1500 Avenue H AVE	
Staff				Hours Code Unit
-----				
10-7774		O'DONNELL, Marian	0.50 RS	PV
02-4825		RIVERA, Ross	0.50 OD	NA
02-1205		STEINER, David	0.50 OD	R3
17-3212		STEINER, Jeannie C	0.50 OD	R3
Total Staff:		4		

# Ely Fire Dept

## Department Journal

01/01/2018 to 01/18/2018

01:00 to 17:00

NFIRS Incidents, EMS/Search & Rescue Incidents, Dispatch/Remote Station Incidents, Departmental Events,  
Occupancy Activities, Equipt Maint/Testing, Training Classes, Hydrant Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Thu Jan 18, 2018				
Code		Hours	Count	
-----				
OD		1.50	3	
RS		0.50	1	
Total of All Codes:			4	
14:30	FIRE	18-0000034-000	Medical Transport	2.48
Station 1		Unit R3	1500 Avenue G AVE	
Staff		Hours	Code	Unit
-----				
10-7774		O'DONNEL, Marian	0.62 RS	PV
02-4825		RIVERA, Ross	0.62 OD	NA
02-1205		STEINER, David	0.62 OD	R3
17-3212		STEINER, Jeannie C	0.62 OD	R3
Total Staff:		4		
Code		Hours	Count	
-----				
OD		1.86	3	
RS		0.62	1	
Total of All Codes:			4	
15:20	FIRE	18-0000035-000	Jail Check @ WPSO Public Safety Bldg	0.60
Station 1		Unit NA	1785 Great Basin BLVD	
Staff		Hours	Code	Unit
-----				
02-4825		RIVERA, Ross	0.20 RS	NA
02-1205		STEINER, David	0.20 OD	NA
17-3212		STEINER, Jeannie C	0.20 RS	NA
Total Staff:		3		
Code		Hours	Count	
-----				
OD		0.20	1	
RS		0.40	2	
Total of All Codes:			3	

Total Entries: 38

Total Staff Hrs: 302.46

# 2017 Volunteer Paid / City Expenses

Rosenbauer	\$ 1,439.00
Fire Trucks Unlimited- Ambulance retrofi	\$ 2,200.00
NSFA	\$ 500.00
Rescue 33	\$ 112.70
PPE	\$ 64.10
PPE	\$ 17.46
Direct TV hook up	\$ 120.00
Training Board	\$ 100.49
NSFA	\$ 500.00
Flag	\$ 219.57
Fire Prevention	\$ 613.75
Brush Truck Holders	\$ 200.00
Training DVD Player	\$ 39.99
CPR Instructor	\$ 198.00
AEMT Books	\$ 806.06
CPR Instructor	\$ 198.00
CPR Instructor	\$ 198.00
Training	\$ 1,222.65
EMS	\$ 48.00
EMS	\$ 145.00
AEMT Class Supplies	\$ 499.00
Enigne Fix	\$ 28.40
New Engine Supplies	\$ 13,561.00

**\$ 23,031.17**

Grants the Volunteers have gotten for the city in the past few years

Year	Amount	Use
2015	\$ 77,851.38	Personal Protective Equipment
2016	\$ 1,599.00	Treadmill
2016	\$ 434,087.00	Fire Engine and some Equipment
2017	\$ 6,000.00	Personal Protective Equipment

**\$ 519,537.38**



RECEIVED  
1/2/18  
WP CLERK

Case No. CV-1707087  
Dept. No. 1

FILED

2018 JAN -2 AM 11:54

RECEIVED  
WHITE PINE COUNTY CLERK  
BY [Signature]

IN THE SEVENTH JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
IN AND FOR THE COUNTY OF WHITE PINE

GLORIA LABRA,

Petitioner,

vs.

CITY OF ELY, ex rel. its CITY COUNCIL  
AND PLANNING COMMISSION,

Respondents.

ORDER

THIS MATTER, having come before the Court on November 29, 2017, on Petitioner's Petition for Judicial Review and the Respondent's Motion for Summary Judgement or in the Alternative Opposition to the Petition for Judicial Review, Petitioner present and represented by her attorney JULIE CAVANAUGH-BILL, Esq. and the Respondents, City of Ely, ex rel. its City Council and Planning Commission, (hereinafter referred to collectively as "the City") being represented by their attorney, CHARLES H. ODGERS, ESQ., City Attorney, City of Ely, the Court having read and reviewed all of the pleadings in this matter, the record of the January 26, 2017 meeting of the City of Ely Planning Commission and the Ely City Council and having considered the evidence and the facts presented both at the time of hearing, as well as, at the time of the initial decision of the Planning Commission and the City of Ely, the facts being well known to the parties and are included in the

1 record of this matter, and enters the following findings:

2       **THE COURT FINDS** that the Petitioner timely filed her petition for judicial review pursuant  
3 to NRS 278.3195 as interpreted by County of Clark v. Doumani, 114 Nev. 46, 952 P.2d 13 (1998)  
4 because the City failed to include in the notice to the Petitioner that a copy of the final action was filed  
5 with the Secretary of the Board, in this case, the City Administrator. Based upon the failure of the  
6 City to include the language mandated in County of Clark v. Doumani, 114 Nev. 46, 952 P.2d 13  
7 (1998), the Petition is timely filed and this Court has jurisdiction to hear this matter.  
8

9       **THE COURT FURTHER FINDS** that the City Council considered the evidence provided by  
10 the City Building Official and the City Attorney regarding their review of both the physical location  
11 and the impact of the various City Codes on the application for rezoning and special use, as well as.  
12 their own understanding of the needs of the community, the residential nature of the area surrounding  
13 730 Avenue C, Ely, NV when they considered the application of the Petitioner, all of which constitutes  
14 substantial evidence when it denied the application to re-zone the property at 730 Avenue C, Ely, NV  
15 on January 26, 2017 and denied the application for a special use permit, and that the decision of the  
16 City Council was not arbitrary and capricious or an abuse of discretion.  
17

18       **THEREFORE, GOOD CAUSE APPEARING:**

19       **IT IS HEREBY ORDERED, ADJUDGED AND DECREED** that the Respondent's Motion  
20 for Summary Judgement is denied.  
21

21       **IT IS FURTHER ORDERED, ADJUDGED AND DECREED** that Petitioner's petition for  
22 Judicial Review is denied regarding her request for the Court to enter an order directing the City of  
23 Ely to grant the zoning request and issue a special use permit for the property located at 730 Avenue  
24 C, Ely, NV 89301.

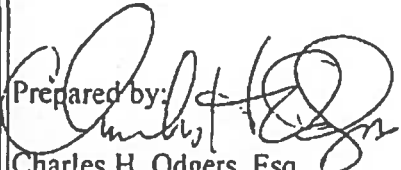
25       **IT IS FURTHER ORDERED, ADJUDGED AND DECREED** that Petitioner's request to  
26 require the Ely City Council to consider, on the record, the recommendation of the City of Ely's  
27

1 Planning Commission to "grandfather" the six or seven recreational vehicles until the current  
2 occupants leave or pass away, or consider some other variation of grandfathering the residents who  
3 were living in recreational vehicles at 730 Avenue C, Ely, NV on January 26, 2017. This Order should  
4 not be interpreted as a requirement that the City Council grant such a request, only that they consider  
5 the merits of the request on the record and document, on the record, their reasoning for approving or  
6 denying the request of the Petitioner.  
7

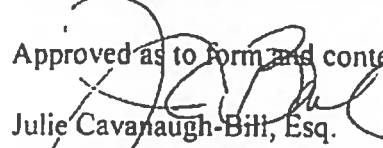
8 ORDERED this 22<sup>nd</sup> day of December, 2017.

10   
11 SENIOR DISTRICT COURT JUDGE

12 Prepared by:

13   
14 Charles H. Odgers, Esq.  
15 City Attorney, City of Ely  
16 501 Mill Street  
17 Ely, NV 89301  
18 Attorney for Respondent

19 Approved as to form and content:

20   
21 Julie Cavanaugh-Bill, Esq.  
22 Attorney & Counselor at Law  
23 Cavanaugh-Bill Law Offices, LLC  
24 Henderson Bank Building  
25 401 Railroad Street, Suite 307  
26 Elko, Nevada 89801  
27 Attorney for Petitioner

**January 25, 2018**

**MAYOR'S REPORT**

**1. I approved a Special Event license to:**

- Jorge De La Cerda for a breakfast at the Convention Center on 1-13-18.

# Nevada Trial Courts

## Criminal Statistics Reporting Disposition Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date: Dec-2017  
MMM YYYY

### Criminal Case Dispositions (Dictionary p. 13-16)

#### Justice (cont'd)/Municipal Court Case Types - Misdemeanors (Dictionary p. 1-6)

Crimes Against Persons	Domestic Violence	Elder Abuse	Protection Order Violations	Crimes Against Property	Drugs	Weapons	Public Order	Other Non-Traffic Misdemeanors	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Traffic	Parking
------------------------	-------------------	-------------	-----------------------------	-------------------------	-------	---------	--------------	--------------------------------	---------------------	----------------------------------	---------	---------

### Non-Trial Dispositions

Bail Forfeitures  
Nolle Prosequi (before trial)  
Dismissed (before prelim.)  
Guilty Pleas with Sentence (before prelim.)  
Waiver of Preliminary hearing  
Preliminary Hearing

0	0	0	0	0	0	0	0	0	0	0	22	1
0	0	0	0	0	0	0	0	0	0	0	0	0

Dismissed (during prelim.)  
Guilty Pleas with Sentence (during prelim.)

Bindover

Dismissed (after diversion)  
Dismissed (before trial)  
Guilty Plea with Sentence (before trial)  
Transferred (before/during trial)

0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	5	1
0	1	0	0	0	0	0	3	0	1	0	1	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	1	0	0	0	0	0	3	0	1	0	28	2

### TOTAL NON-TRIAL DISPOSITIONS Trial Dispositions

Bench Trial

Dismissed (during trial)  
Acquittal  
Guilty Plea with Sentence (during trial)  
Conviction

0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	1	0	0	0	0
0	0	0	0	0	1	1	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	1	1	0	0	1	0	0	0	0

### TOTAL BENCH TRIALS

Jury Trials

Dismissed (during trial)  
Acquittal  
Guilty Plea with Sentence (during trial)  
Conviction

0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0

### TOTAL JURY TRIALS

Other Manner of Disposition

### GRAND TOTAL DISPOSITIONS

0	0	0	0	0	0	0	0	0	0	0	0	0
0	1	0	0	0	1	1	0	3	1	1	0	28
0	1	0	0	0	1	1	0	3	1	1	0	2

# Nevada Trial Courts

## Criminal Statistics Reporting Caseload Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date:

Dec-2017  
MMM YYYY

### Justice (cont'd)/Municipal Court Case Types - Misdemeanors (Dictionary p. 1-6)

#### Criminal Caseload (Dictionary p. 10-11)

Crimes Against Persons	Domestic Violence	Elder Abuse	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Other Non-Traffic Misdemeanors	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Traffic	Parking
------------------------	-------------------	-------------	----------------------------	-------------------------	-------	---------	--------------	--------------------------------	---------------------	----------------------------------	---------	---------

#### 1. Begin Pending

- a. Active  
b. Inactive

#### 2. New Filings

- a. Charges

#### 3. Reopened

#### 4. Reactivated

#### 5. Dispositions (Entry of Judgment)

- a. Original  
b. Reopened

#### 6. Placed on Inactive Status

#### 7. End Pending

- a. Active  
b. Inactive

1	0	0	0	2	0	0	6	1	5	0	53	
1	0	0	0	2	0	0	6	2	5	0	63	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
0	1	0	0	1	1	0	3	1	1	0	28	2
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0

# Nevada Trial Courts

## Criminal Statistics Reporting Caseload Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date:

Dec-2017  
MMM YYYY

### Justice (cont'd)/Municipal Court Case Types - Misdemeanors (Dictionary p. 1-6)

Criminal Caseload (Dictionary p. 10-11)		Crimes Against Persons	Domestic Violence	Elder Abuse	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Other Non- Traffic Misdemeanors	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Traffic	Parking
<b>1. Begin Pending</b>														
a. Active														
b. Inactive														
<b>2. New Filings</b>		1	0	0	0	2	0	0	6	1	5	0	53	
a. Charges		1	0	0	0	2	0	0	6	2	5	0	63	0
<b>3. Reopened</b>		0	0	0	0	0	0	0	0	0	0	0	0	0
<b>4. Reactivated</b>		0	0	0	0	0	0	0	0	0	0	0	0	0
<b>5. Dispositions (Entry of Judgment)</b>														
a. Original		0	1	0	0	1	1	0	3	1	1	0	28	2
b. Reopened		0	0	0	0	0	0	0	0	0	0	0	0	0
<b>6. Placed on Inactive Status</b>		0	0	0	0	0	0	0	0	0	0	0	0	0
<b>7. End Pending</b>														
a. Active														
b. Inactive														

Nevada Trial Courts

Criminal Statistics Reporting  
Caseload Worksheet  
Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Date: 

Dec-2017
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MMM YYYY

Additional Criminal Caseload Statistics (p. 6)

Remanded Cases	0
Aggressive Driving Charges	0
Graffiti Charges	0
Bench Trials	0
Jury Trials	0

Death Penalty (Rule 250) Statistics

NOI to Seek Death Penalty Filed	0
NOI Withdrawn	0
Death Penalty Imposed	0

Additional Criminal Proceedings (p. 7-9)

Extraordinary Writs	0
Search Warrants Requests	0
Probable Cause Findings/Hearings	0
Extradition Hearings	0
Coroner's Inquest Hearings	0
72-Hour Hearings	3
Arraignment Hearings	7
Preliminary Hearings	0
Sentencing Hearings	8
Grand Jury Proceedings	0
Post-Adjudication case Activity	
Request for Modification of Sentence	0
Revocation Hearing	0
Post Conviction Relief	0

Preliminary Hearing Continuances

Court Need	0
Prosecution Request	0
Defendant Request ( <i>pro per</i> )	0
Defense Attorney Request	0
Other	0
Total Prelim Hearing Continuances	0

Trial Continuances

Court Need	0
Prosecution Request	0
Defendant Request ( <i>pro per</i> )	0
Defense Attorney Request	0
Other	0
Total Trial Continuances	0

Prepared by: Linnea Prengel

Approved by: Michael Coster  
Chief Judge



# Nevada Trial Courts

## Civil Statistics Reporting Disposition Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Prepared by: Linnea Prengel

Date: Dec - 2017

Approved by: Michael Coster

MMM YYYY

Chief Judge

### Justice/Municipal Court Case Types - Civil (Dictionary, p. 25-27)

Civil Manner of Disposition <i>(Dictionary p. 33-35)</i>	Real Property Case		Tort Case			Contract Case							Protection Orders						
	Landlord/Tenant Case (Summary Eviction)	Unlawful Detainer Complaint (Writs of Restitution)	Other Real Property Case	Auto Negligence Case	Premises Liability Case	Other Negligence Case	Intentional Misconduct Case	Other Tort Case	Credit Card Collection Case	Payday Loan Collection Case	Debt Collection Agency Case	Other Debt Collection Case	Contract Buyer Plaintiff Case	Other Contract Case	Contested Liens Case	Other Civil Matters	Small Claims Case	Request for DV Protection Order	Request for Protection Order (Non-DV)
Non-Trial Dispositions	Other Manner of Disposition	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Voluntary Dismissal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Involuntary Dismissal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Transferred (before trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Judgment on Arbitration	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Stipulated Dismissal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Stipulated Judgment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Default Judgment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Motion to Dismiss by the Defendant(s)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Summary Judgment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total Non-Trial Dispositions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Non-Jury (bench) Trial Dispositions	Disposed After Trial Start (bench trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Judgment Reached (bench trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Total Bench (Non-Jury) Trial Dispositions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Jury Trial Dispositions	Disposed After Trial Start (jury trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Verdict Reached	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	Total Jury Trial Dispositions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Protection Orders Dispositions	Denied without Hearing																		
	Granted without Hearing																		
	Denied with Hearing																		
	Granted with Hearing																		
Total Protection Orders Dispositions																			
Grand Total Dispositions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		

# Nevada Trial Courts

## Civil Statistics Reporting Caseload Worksheet

Page 1 of 1

Court: Ely Municipal Court

Court ID: M071701

Prepared by: Linnea Prengel

Date: Dec - 2017

Approved by: Michael Coster

MMMM YYYY

Chief Judge

### Civil Caseload (Dictionary p. 29-31)

Justice/Municipal Court Case Types - Civil (Dictionary, p. 25-27)																					
			Real Property Case			Tort Case			Contract Case												
			Landlord/Tenant Case (Summary Eviction)	Unlawful Detainer Complaint (Writs of Restitution)	Other Real Property Case	Auto Negligence Case	Premises Liability Case	Other Negligence Case	Intentional Misconduct Case	Other Tort Case	Credit Card Collection Case	Payday Loan Collection Case	Debt Collection Agency Case	Other Debt Collection Case	Contract Buyer Plaintiff Case	Other Contract Case	Contested Liens Case	Other Civil Matters	Small Claims Case		
																				Protection Orders	
																				Request for DV Protection Order	Request for Protection Order (Non-DV)
Civil Caseload  (Dictionary p. 29-31)																					
1 Begin Pending	a Active																				
	b Inactive																				
2 New Filings																					
3 Reopened																					
4 Reactivated																					
5 Dispositions (Entry of Judgement)																					
	a Original																				
	b Reopened																				
6 Placed on Inactive Status																					
7 End Pending																					
	a Active																				
	b Inactive																				
Set for Review																					

### Additional Civil Caseload Statistics (Dictionary, p. 28-29)

<input type="radio"/>	Civil Writs (Related to an existing case)	
<input type="radio"/>	Remitted/Remanded Civil Cases	
<input type="radio"/>	Jury Trials	
<input type="radio"/>	Non-Jury (Bench) Trials	
<input type="radio"/>	Satisfaction of Judgment	
<input type="radio"/>	Inmate Requests/Filings	
<input type="radio"/>	Contempt and Preliminary Injunctions	
<input type="radio"/>	Renewal of Judgment	
<input type="radio"/>	Orders to Seal Records	
	Sexual Assault Protection Order	Justice Courts Only
	Request for Extended DV Protection Orders	
	Request for Extended Protection Orders (Non-DV)	

AMENDED RESOLUTION NO. 2017-13

RESOLUTION FROM THE CITY OF ELY ADOPTING THE FEDERAL SOCIAL SECURITY COST OF LIVING INCREASE TO BE APPLIED TO THE WATER AND SEWER RATES EFFECTIVE FEBRUARY 1, 2018 AND BILLED IN MARCH 2018

WHEREAS, N.R.S. 266.105 empowers the Ely City Council to pass resolutions necessary or proper for the municipal government and the management of the affairs of the city, for execution of all powers vested in the City; and

WHEREAS, City Code 10-2-11 provides that the City Council may adjust Water Rates by Resolution; and

WHEREAS, City Code 10-1-4-16 provides that the Utility Board shall recommend rate adjustments and the City Council may adjust Sewer Rates by Resolution; and

WHEREAS, neither of these rates have been adjusted since 2012 and are not keeping up with inflation or the cost to provide these vital services; and

WHEREAS, in order to keep up with inflation, salaries, and costs of operation and maintenance of these related funds, the City Council finds that it is in the best interest of these funds to effect a rate increased based upon the Annual Cost of Living for Social Security as established by the Federal Social Security System as published in October 2017 which can be located at <https://www.ssa.gov/OACT/COLA/colasummary.html>; and

WHEREAS, it is the finding of the City Council that by utilizing the Annual Cost of Living for Social Security recipients, the annual increase should have a negligible effect on those individuals in our community who are serviced by Social Security benefits and provides a method to reasonably adjust rates to match inflation.

NOW THEREFORE BE IT RESOLVED:

The City Council of the City of Ely, Nevada does pursuant to City Code 10-2-11 increase all water rates by 2.0%, the annual cost of living as published by the Social Security Administration to be effective February 1, 2018 and billed in March 2018 for all accounts.

BE IT FURTHER RESOLVED:

The City Council of the City of Ely, Nevada does pursuant to City Code 10-1-4-16 increase all water and sewer rates by 2.0%, the annual cost of living as published by the Social Security Administration, to be effective February 1, 2018 and billed in March 2018 for all accounts.

Approved on this \_\_\_\_\_ day of January, 2018.

VOTES

AYES	_____	ABSENT	_____
NAYS	_____	ABSTAIN	_____

\_\_\_\_\_  
MAYOR MELODY VAN CAMP

ATTEST

\_\_\_\_\_  
ROBERT SWITZER, CITY ADMINISTRATOR

Water Rates effective 2/1/18				
Customer Type	2012	2012 Capital	2018	2018 Capital
City Non-meter base rate	\$22.00	\$10.00	\$22.44	\$10.20
Out of City non-meter base surcharge	\$7.33	\$3.33	\$7.48	\$3.40
City outside water (non-meter per 100 sq. ft)	\$0.23	\$0.10	\$0.23	\$0.10
Out of City outside water (non-meter per 100 sq. ft) surcharge	\$0.08	\$0.03	\$0.08	\$0.03
City meter base rate	\$22.00	\$10.00	\$22.44	\$10.20
Out of City meter base surcharge	\$7.33	\$3.33	\$7.48	\$3.40
City Meter (per 1K gallons over 15K gallons)	\$0.75	\$0.34	\$0.77	\$0.35
Out of City meter (per 1K gallons over 15K gallons) surcharge	\$0.25	\$0.11	\$0.26	\$0.11
Ruth Water (per 1K gallons)	\$0.25	\$0.11	\$0.26	\$0.11
City heat base	\$22.00	\$10.00	\$22.44	\$10.20
Out of City heat base surcharge	\$7.33	\$3.33	\$7.48	\$3.40
City heat meter (per 1K gallons over 15K gallons)	\$0.0100	\$0.0050	\$0.0102	\$0.0051
Out of City heat meter (per 1K over 15K gallons) surcharge	\$0.0030	\$0.0020	\$0.0031	\$0.0020



Sewer Rates effective 2/1/18				
Customer Type	2012	Capital	2018	Capital
City Residential	\$27.26	\$5.00	\$27.81	\$5.10
Out of City residential surcharge	\$9.09	\$1.67	\$9.27	\$1.70
City small commercial	\$27.26	\$5.00	\$27.81	\$5.10
Out of City small commercial surcharge	\$9.09	\$1.67	\$9.27	\$1.70
City medium commercial	\$34.76	\$6.38	\$35.46	\$6.51
Out of City medium commercial surcharge	\$11.59	\$2.13	\$11.82	\$2.17
City large commercial	\$89.13	\$16.35	\$90.91	\$16.68
Out of City large commercial surcharge	\$29.71	\$5.45	\$30.30	\$5.56
City hotel/motel base rate	\$18.02	\$3.31	\$18.38	\$3.38
Out of City hotel/motel base rate	\$6.01	\$1.10	\$6.13	\$1.12
City hotel/motel per room rate	\$6.70	\$1.23	\$6.83	\$1.25
Out of City hotel/motel surcharge per room rate	\$2.23	\$0.41	\$2.27	\$0.42
City multi-residential per unit charge	\$27.26	\$5.00	\$27.81	\$5.10
Out of City multi-residential surcharge per unit charge	\$9.09	\$1.67	\$9.27	\$1.70
Sepage at the plant per gallon	\$0.28	\$0.05	\$0.29	\$0.0510





AMENDED RESOLUTION NO. 2017-14

RESOLUTION FROM THE CITY OF ELY ADOPTING THE FEDERAL SOCIAL SECURITY COST OF LIVING INCREASE TO BE APPLIED TO THE LANDFILL RATES EFFECTIVE FEBRUARY 1, 2018 AND BILLED IN MARCH 2018

WHEREAS, N.R.S. 266.105 empowers the Ely City Council to pass resolutions necessary or proper for the municipal government and the management of the affairs of the city, for execution of all powers vested in the City; and

WHEREAS, City Code 4-2-10 provides that the City Council may adjust Landfill Rates by Resolution consistent with White Pine County; and

WHEREAS, Landfill rates have not been adjusted since 2009 and are not keeping up with inflation or the cost to provide these vital services; and

WHEREAS, in order to keep up with inflation, salaries, and costs of operation and maintenance of this fund, the City Council finds that it is in the best interest of these funds to effect a rate increased based upon the Annual Cost of Living for Social Security as established by the Federal Social Security System as published in October 2017 which can be located at <https://www.ssa.gov/OACT/COLA/colasummary.html>; and

WHEREAS, it is the finding of the City Council that by utilizing the Annual Cost of Living for Social Security recipients, the annual increase should have a negligible effect on those individuals in our community who are serviced by Social Security benefits and provides a method to reasonably adjust rates to match inflation.

NOW THEREFORE BE IT RESOLVED:

The City Council of the City of Ely, Nevada does pursuant to City Code 4-2-10 increase the Landfill rate by 2.0%, the annual cost of living as published by the Social Security Administration to be effective February 1, 2018 and billed in March 2018 for all accounts.

Approved on this \_\_\_\_ day of January, 2018.

VOTES

AYES	___	ABSENT	___
NAYS	___	ABSTAIN	___

\_\_\_\_\_  
MAYOR MELODY VAN CAMP

ATTEST

\_\_\_\_\_  
ROBERT SWITZER, CITY ADMINISTRATOR

Landfill Rates effective February 1, 2018			
Rate Table Code 1409			
Units:	# Units	2009 Rate	2018 Rate
Camping	Per Slot	\$0.50	\$0.51
Motel	Per Room	\$0.50	\$0.51
Permanent	Residential Rate	\$9.00	\$9.18
Bar		\$22.73	\$23.18
Restaurant		\$44.98	\$45.88
Kitchen		\$44.98	\$45.88
Schools			
Lund	Per Student per month	\$1.51	\$1.54
Baker	Per Student per month	\$1.51	\$1.54
McGill	Per Student per month	\$1.51	\$1.54
Norman	Per Student per month	\$1.51	\$1.54
WP Middle	Per Student per month	\$1.51	\$1.54
WP High	Per Student per month	\$1.51	\$1.54
Nova Center	Per Student per month	\$1.51	\$1.54
Lunch Program	Per Student per month	\$1.51	\$1.54
Ely State Prison	Per Inmate per month	\$3.12	\$3.18
Honor Camp	Per Inmate per month	\$3.12	\$3.18
Grocery Stores			
	# Employees		
	1-10	\$62.49	\$63.74
	11-20	\$87.50	\$89.25
	Over 21	\$112.49	\$114.74
Healthcare	Per Patient per month	\$1.13	\$1.15
Doctor Office	# Doctors	\$44.99	\$45.89
Office		\$26.50	\$27.03
Closed Business		\$10.00	\$10.20
Base Rate		\$4.00	\$4.08
Commercial or Construction at the gate	Per Ton	\$7.50 per yard	\$35.00



# CITY OF ELY

501 Mill Street Ely, Nevada 89301  
City Hall (775) 289-2430 - Fax (775) 289-1463

Date: January 19, 2018

To: Mayor VanCamp  
Council Members

From: Janette Trask, City Treasurer

RE: Treasurer's Report

The past 6 months have been a blur. The audit has been the focus of most of that time. It was determined that a Single Audit was needed due to the Railroad grant of over \$750,000 that was passed through the City of Ely and a required actuarial study needed for the financial statements to determine the City's liability costs for future retirees. Both of these were required by law and not budgeted for. Working with McKay Hall, accountant for Hinton Burdick, the audit was finished on time.

Having finished with the audit, I have been reviewing the budgeted revenues and it appears the revenues will likely come in at approximately 1.9 million leaving the budget overstated by approximately \$200,000 that likely won't come in. With over 2.1 million dollars budgeted in expenses and at 50% of the fiscal year having elapsed, total expenses are at 49.5% (Grant revenues and expenses have been excluded).

At this point, if all departments spend their budgets, the General Fund would use up all the beginning fund balance leaving a deficit of approximately \$48,000. The City would still be solvent according to the State requirements due to the Budget Stabilization Fund being considered part of the General Fund that has approximately a \$135,000 fund balance. That would mean the City has dipped into its rainy day fund. This would be a huge red flag that by the next fiscal year the City could be insolvent if something is not done to control the spending and/or increase revenues.

In the last three years, the fund balance for the General Fund has been reduced by over \$630,000. According to the auditors, they have issued warnings to the Council and administration that spending needed to be addressed due to the continued reduction of the fund balance. In my opinion, no one was listening, everyone's focus seemed to be on their expense budgets, but never on the lack of revenues to cover those expenses.

Another issue that needs to be pointed out is that the Fire Department's budget wasn't budgeted properly for this fiscal year. Over \$80,000 of their operating budget was put into the Fire Protection/Street Improvement Fund when it should have been in the General Fund Fire Department budget. The Fire Protection/Street Improvement Fund was set up for funding projects or purchasing additional items for the Fire and Street Department, not to fund their day to day operations. The Fire Protection/Street Improvement Fund is also for capital items that have been purchased for the Fire Department and funds the loan payments on the ladder truck and the new ambulance. For the next fiscal year the Fire Department expenses will be put back into the General Fund, which means an increase to the General Funds expense budget. We have met with the Fire Department and they are looking for ways they can help cut their budget.

Since returning to the City, I have recommended several times to Council Members and administration that the City needs to readdress the contract with the County for police protection and the need to cut unnecessary spending. As I have also stated in memos and in person, I can give advice, but it is up to the Council and administration to take action.

Last week I talked to all the Council Members and administration to make them aware of our situation and suggested items that we can look at to get this fiscal year in a better position for year end and the years to come. There is less than six months left in this fiscal year to make the changes needed. Any action taken by the Council needs to continue into the next several fiscal years to help build a healthier ending fund balance.

I have recommended that we talk to City employees and put a notice in the local paper explaining our situation. I feel this is necessary to keep people informed and prevent the facts of the circumstances from being distorted.

If there are any questions, please contact me as soon as possible.

**Sent:** Wednesday, January 10, 2018 4:14 PM  
**To:** [rarndt@elycity.com](mailto:rarndt@elycity.com)  
**Subject:** Contracts Per Your Request

Rebecca,

I am sending two versions of our contract to you. they are based on the pricing schedule.

Version 1: This version mirrors how fees are applied as the Justice Court does it. The full collection fee is sent directly to us per NRS 176. This allows us to collect \$100 on any account under \$2000, \$500 on anything under \$500 and 10% on anything over \$5000. These fees are added on by us if the Court hasn't already applied the collection fee. The Justice Court already applied this fee and just preferred us to take the whole fee. In these instances, the collection fee would most likely be added into any bench warrant issued.

Version 2: In this version everything is the same as 1, but can only be used if the collection fee per NRS 176 hasn't already been added. We can add a 20% collection fee onto accounts, but the fee is capped at the different levels indicated in NRS 176.

Please let me know if you, the judge or anybody at the City has any questions. If you would like to make revisions, please do so and let me know where they are to approve.

Thank you,

Scott Maxam  
Valley Collection Service, LLC  
PO Box 10130  
Glendale, AZ 85318  
P 623.931.4325 or 800.244.9665 ext 216  
Direct: 623.299.9111  
F 623.934.4041





**ALLEY COLLECTION SERVICE, LLC**

**17431 North 71<sup>st</sup> Drive, Suite 104, Glendale, AZ 85308  
(623) 931-4325, Fax (623) 934-4041  
Toll Free: 1-800-244-9665**

*Version 1*

# **Ely Municipal Court Collection Pamphlet**

## *Prospectus Proposal for Collection Services*

### *Contact Information*

**Scott Maxam, Collections Manager/Member**

**[scott@valleycollection.com](mailto:scott@valleycollection.com)**

**Telephone: (800) 244-9665**


**(623) 931-4325 x 216**

**Facsimile: (623) 934-4041**



**ALLEY COLLECTION SERVICE, LLC**

**17431 North 71<sup>st</sup> Drive, Suite 104, Glendale, AZ 85308**  
**(623) 931-4325, Fax (623) 934-4041**  
**Toll Free: 1-800-244-9665**

  
Dear Prospective Client:

Valley Collection Service, LLC was established in Arizona in 1980 and has been servicing our government based clients ever since. In the area of all collections, and specifically Court collections, we have the trained personnel, management resources, operational capability, technical resources, years of experience, customized service, timely management reports, superior collection services and overall excellence that today's clients demand. As professionals, we rely on experience and knowledge to determine which procedure facilitates the best results. To better serve our diverse clients, we have bilingual staff members on duty at all times.

Our hands-on approach to the collection process facilitates efficient debt recovery. Our average court collection success rate is well above the national average collection rate with an average collection time of 30-120 days. We accomplish this higher-than-average collection rate by keeping our primary focus on providing unparalleled collection service to our clients, and treating both clients and defendants with the utmost respect. Prompt follow up and follow through top our list of priorities for each and every account.

We have a clean record with the Better Business Bureau (an A+ rating) and are proud that Valley Collection Service, LLC has never had a conviction for a criminal or civil offense let alone any court action of any kind against us. This is a rarity in the collections industry and allows us to provide a strong assurance that we represent our clients in the best possible way.

At Valley Collection Service, LLC we strive to add an emphasis to the relationship developed between ourselves and our clients. We will customize our collection and reporting efforts to ensure the least amount of time is expended by the Court's employees. Our contingency rate is lower than most other agencies collecting for courts while our success rate is higher. We are confident that after you have read our brochure and contacted our references you will find we are the best collection agency to serve your needs. Please give me a call at 1-800-244-9665 x 216 if you any questions. I look forward to further discussing our collection services which can significantly improve the revenue generated by your court.

Sincerely,

Scott A Maxam  
Collections Manager/Member



## Collections Statement

*The primary focus of Valley Collection Service, LLC is to provide unparalleled collection service to our clients, and to treat our clients and debtors/defendants with respect. Our collection goal is to reach the debtor/defendant as quickly as possible and to obtain a payment agreement from them. We focus on prompt Follow-Up and Follow-Thru on each individual account to maximize collections for our clients.*

### Benefits of Using a Collection Agency

Using a collection agency to collect on your delinquent accounts is a cost effective tool to produce more revenue to the Court. This is achieved by Valley Collection Service, LLC processing payments, trying to locate defendants that owe the Court money and informing them of their responsibility to satisfy their obligations with the Court.

We use multiple skip-searching databases along with the National Change of Address databases to locate individuals who have moved. These precise and up-to-date skip-tracing programs are used until all current data is found. Once data is collected from these different skip-tracing programs, we have clerks carefully screen all information looking for discrepancies along with comparing the information to the National Change of Address databases.

When discrepancies are found, we follow-up to make sure that the most current and complete information is input into our database. After receiving this new information, we will immediately send another notice to the defendant in an attempt to receive payment. The time that we spend on this is time saved from the Court performing any collection activities and brings about increased revenue to the Court when we are able to find the individual.

When an account is assigned to Valley Collection Service, LLC, the Court is able to refer the defendant to us to work with the defendant for resolution of the case. These referrals also save the Court staff time so they don't have to work with the complaints and disputes of the older cases as much. We act as an intermediary between the Court and the defendant to assist in "cleaning up" these older Court cases.

### Ethical Collections

While it is the focus of Valley Collection Service, LLC to maximize collections for the client, it is also very important for us to do this with an ethical approach. This approach has allowed us to maintain a clean record with the Better Business Bureau and a clear conscience. We also feel that it is a good business practice.

As part of a new hire's orientation, we require them to sign the following Code of Ethics statement. We make sure that we revisit this policy periodically with all of our employees to guarantee that all of our collection activities are aligned with our behaviors.

### **CODE OF ETHICS FOR ALL EMPLOYEES**

*There are many state, local, and federal laws governing the proper procedure for collection of outstanding debt. I understand that it is my obligation to follow each of those laws. To treat debtors, co-workers, and clients in the same manner in which I wish to be treated. I will clearly, honestly and frankly document the steps taken in work that I have performed. I also understand that I have access to extremely confidential information and that it is my responsibility to respect and protect the privacy of debtors, clients and co-workers. I understand that I must ensure that I am talking to the person legally responsible for the debt incurred. When I am communicating with others I must assure that I avoid the appearance of harassment, rudeness or non-cooperation. It is my goal to handle matters in such a way as to avoid complaints and conflicts.*

#### **Collection Methods**

##### ***Within 24 hours of receiving defendant information:***

- Information provided by the client about the defendant is recorded into our computer system. We accept accounts in any method that is easiest for the Court and will pay for any upgrades to make our systems compatible with the Court
- Address and phone numbers are immediately verified through our National Change of Address databases. Skip-traces are performed where needed.
- Within 24 hours of uploading defendant information, an initial written notice as required by the Fair Debt Collection Practices Act (FDCPA) guidelines is sent out to the defendant and recorded into our system.

##### ***After 7 business days:***

- A phone call may be placed to a defendant if we have not received communication regarding a payment arrangement after the initial notice being mailed.

##### ***After 35 business days:***

- Continued efforts are made to obtain either a payment in full or partial payment arrangement.
- A second notice is sent to the defendant regarding the account.
- We will continue to make efforts to reach the defendant by a series of notices and phone calls to the defendant until a satisfactory payment arrangement has been made.
- Each defendant is contacted by phone or by a mailed notice at a minimum of once every thirty days until adequate payment has been achieved and the account has been closed.
- Skip-tracing searches are performed any time we receive a mail return on an assigned account.

## **Standard Collection Activities Performed:**

- Dispute and Problem Resolution
- Running Skip-tracing programs to locate current address information
- Informing defendant to speak to Court with any matters that can not be satisfied with Valley Collection Service, LLC (failure to appears)
- Providing our Clients timely reports of payments made
- Assisting defendants in developing a plan to successfully meet their financial obligations to the Court
- Written and telephonic communication with defendants

## **Notices and Phone Calls**

At Valley Collection Service, LLC, we have a series of notices and phone scripts of various degrees of urgency to have a defendant pay their outstanding account. Our debt collection attorney has reviewed each notice and phone script to ensure that we are compliant with all collection laws. Some of our communications inform the defendant that their license **MAY** be suspended. These notices are only sent on cases pertaining to traffic violations. We have felt addressing this is extremely useful in the fact many individuals claim they are not aware that their license has been suspended because of the delinquent account. Copies of our notices and phone scripts can be provided upon request.

## **Payments**

We will notify the court daily of any payment in full made by an individual by fax or email unless otherwise requested by the Court. All payments received are immediately deposited into our Client trust account. Payment reports accompany remittance of payment to the court at the agreed upon frequency the Court requires.

When speaking to the defendants and also as evidenced on our notices, we inform the defendants that our preferred method of payment is money orders or cashier's checks. This is to mitigate the risk of multiple NSF or credit card charge backs. We also accept payment by credit card (over the phone or at our website [valleycollection.com](http://valleycollection.com)), check by phone, cash payment into a designated bank account, wire transfers, and personal checks. Payments in full can be done by all methods, but we let the defendant know of any delayed time frames that occur from non-guaranteed fund payment.

## **Account Transfer**

Accounts are assigned to Valley Collection Service, LLC at the discretion of our Clients. We can accept the transfer of the accounts in whatever manner the Court prefers. The most common way that we receive accounts is through email spreadsheets, but we also receive them via fax, U.S. mail, SFTP and MessageQueue. As another service that we provide to our clients, upon request, we can our employees come to your office to make copies of the accounts to be turned over. This personal effort is one way that we feel that we differentiate ourselves from the typical collection agency and allows your employees to spend their valuable time on Court functions.

## **Security and Confidentiality**

Valley Collection Service, LLC treats all information as confidential and uses information only as necessary for the proper discharge of its obligations and protection of their rights. Under no circumstances is any customer information given or sold to a third party.

Our offices are well secured at night to protect the information that has been entrusted to us. Client information is stored on a secure network drive that resides in a secured room. Only authorized personnel can access the secured server. Valid user and password protection secure access to the network drive.

## **Compliance**

We are fully licensed, bonded, and insured in all states that we conduct business. As a collection company it is essential to our existence to be compliant with all applicable provisions of the Fair Debt Collection Practices Act, along with all other Federal, State and Local Collection laws. Through our membership in the national chapter of the American Collector's Association, the leading authority of ethical collections in our industry, we are made aware of changes in the consumer and collection agency laws long before they become effective. We also have on retainer an attorney who specializes in debt collection and advises us on changes in laws applicable to our industry.

Computer programs are updated for any such changes in law, as are our employee manuals. Well-trained and ethically sound employees are at the core of our business. Extensive background checks are performed on all of our employees. Each employee is given a training manual and is tested on the material. We retest our staff every 3-6 months to ensure optimal knowledge of collection laws and techniques, in order to maintain strict compliance to all local, state and federal guidelines. Employees are only allowed to make telephone contact with defendants after they have passed the required exams. In addition, employees are required to take continuing education through attendance at various American Collectors Association seminars and teleconferences. Employees are then tested on their understanding of the Acts and amendments to the Acts.

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At Valley Collection Service, LLC we strive to stay on the cutting edge of technology to ensure that we are maximizing our collection efforts for our clients. Our collection software was custom made for our company to ensure prompt follow-up and follow thru with any individual who has an account with us. Updates are performed to stay current with all collection law. Our IT Director is on call with the company 24/7 to ensure that our systems are running smoothly for both ourselves and our clients. If there are any compatibility issues between our systems and our clients, our IT director will make us compatible to our client with all costs of this borne by Valley Collection Service, LLC.

## **Differentiation**

We are confident that we stand above the typical collection agency. Our integrity and professionalism stand out. Additionally, our exceptional recovery for our court clients certainly sets us apart from our competition. There are few collection agencies with our experience, and not a single one of them has our history of persistency when it comes to collecting outstanding accounts receivables. When we get an account, we follow-through until the money is collected.

Additionally, our service-with-results philosophy includes:

- Answering inquiries the same day they are received.
- Skip-tracing to locate defendants.
- Informing defendants of their obligations that need to be satisfied with Valley Collection along with those that must be taken care of with the court (failure to appear)
- Adhering to the highest standards of professional customer service.
- Keeping open lines of communication.
- Maintaining accurate historical and transactional databases that are always available to our clients.
- Taking legal action only after client approval.
- Treating defendants with the utmost respect.
- Bilingual professional staff.
- State-of-the-art collection software system..
- Consulting and advisory services.
- Custom reporting.
- Excellent compliance record with state regulatory authorities.

## **Nevada References**

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**Fernley Municipal Court** – Judge Lori Matheus – Municipal Court Judge- 595 Silver Lace Blvd, Fernley, NV 89408 **Phone:** (775) 784-9870

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2. Beatty Justice Court
3. Boulder City Justice Court
4. Boulder City Municipal Court
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10. Eureka Justice Court
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12. Goodsprings Justice Court
13. Hawthorne Township Justice Court
14. Incline Village Justice Court (starting approx March Quarter 2018)
15. Lake Township Justice Court
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18. Mesquite Municipal Court
19. Mesquite Justice Court
20. Moapa Justice Court
21. Moapa Valley Justice Court
22. New River Justice Court
23. North Las Vegas Justice Court
24. Pahrangat Valley Justice Court
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28. Searchlight Justice Courts
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## **Contingency Fee**

Valley Collection Service, LLC works on a contingency fee as allowed by NRS176.064. This can either be done by adding a base collection fee per NRs 176 (as done by Ely Justice Court) or by adding a 20% fee that tiers with NRS 176. This fee is added to the balance owed to the Court so 100% of the balance owed is received by the Court. This contingency fee is the only compensation we receive for collection of any of the Court's accounts. There are no start-up fees or hidden costs associated with any of our collection activities.



## Collection Fee Breakdown Examples- Per NRS 176

<u>Dollar Amount</u>	<u>Collection Fee (CF)</u>	<u>Example</u>
\$0 - \$500	20%	\$400 (owed court) x 20% = \$80 CF Total amount owed \$400 + \$80 = \$480
\$500.01 - \$1999.99	\$100	\$1500 (owed court) + \$100 CF = \$1600
\$2000 - \$2500	20%	\$2300 (owed court) x 20% = \$460 CF Total amount owed \$2300 + \$460 = \$2760
\$2500.01 - \$5000	\$500	\$4000 (owed court) + \$500 = \$4500
\$5000.01 and up	10%	\$5500 (owed court) x 10% = \$550 Total amount owed \$5500 + \$550 = \$6050.

# VALLEY COLLECTION SERVICE, LLC

17431 North 71<sup>st</sup> Drive, Suite 104

GLENDAL, AZ 85308

PO BOX 520 GLENDAL, AZ 85318

(623) 931-4325 (623) 934-4041 FAX

Conditions for accepting accounts from Ely Municipal Court hereinafter referred to as the "client" to Valley Collection Service, LLC hereinafter referred to as the "agency".

Accounts will be accepted for collections for any amount as long as the most recent date of prior payment or of service is within the statutory period. Accounts may be accepted through any medium, including computer disk, e-mail, computer printout, manually prepared records or other computer technology.

The commission fee is due on all collections made whether paid to VCS or the CLIENT. This fee will be limited to the fee restrictions in Nevada Revised Statute 176.064 where the agency agrees will receive \$100 on any account turned over by the client that has a balance under \$2,000, **\$500** on any account between \$2,000 and \$4999.99, and will charge a **10%** collection fee on any account with a balance of \$5,000 or greater. This amount will be taken from the amount assigned to the agency since the collection fee has already been added by the client based on NRS 176.064.

The Agency shall implement through collection, procedures to achieve a maximum recovery of debt. These procedures shall include telephone calls, mail efforts and skip tracing procedures when necessary. Information concerning a delinquent debtor may be released to a credit bureau or other third parties (as applicable), unless such release would be contrary to the privacy rights of certain debtors as expressed in the federal and state laws.

Legal action can be taken when all other collection efforts fail. Such action will be taken on accounts over \$2,000.00 only. **HOWEVER, SUCH ACTION WILL BE TAKEN ONLY UPON RECEIPT OF WRITTEN AUTHORIZATION FROM THE CLIENT IN EACH SPECIFIC INSTANCE.**

In the event of legal action being authorized, the Court costs (i.e.), the filing fee, and service or process for the suit are advanced by the Agency and will be deducted from the favorable judgment awarded by the Court. Attorney's fee will be paid by the Agency and, if collected, will be retained by the Agency after the recoupment of the costs, principal and Agency contingency fee. However, should the Court rule in favor of the debtor because the creditor (client) failed to appear at the hearing to prove a claim against the debtor, any legal fee incurred by the Agency shall be paid by the client.

In the event agency does not file suit within 120 days of suit authorization, the client at its sole option may recall the account from the Agency and the Agency shall cease further collection action on that particular account.



The Agency is an independent contractor under this agreement and shall be liable for its own actions and those of its employees in connection with this agreement. The Agency agrees to hold **Ely Municipal Court** its officials and employees, harmless from Agency's negligence, errors or omissions or those of its employees, and agrees to defend and indemnify **Ely Municipal Court** its officials and employees for the same.

The Agency will provide, each month, a report showing the amount collected on each debt during the previous month. A check for the amount due the client will be transmitted at that time.

The Agency will refer to the client any written appeal received from a debtor and will withhold further Collection efforts on that account until a written response is provided by the client.

Accounts are assigned to the Agency for the duration of the time the case is open. An individual account may be cancelled at any time per the judge's orders. The Agency also agrees to the following exceptions to collection fees in the contract as written above.

1. Fines or restitution satisfied by community service or jail are exempt.
2. Fines collected by the State attachment of income tax are exempt.
3. Fines collected through arrest are exempt.
4. Fines collected in advance of assignment to the agency are exempt.

Once the account is turned over for collection, our agency is due its commission regardless of when the account was paid.

All payments must be reported to Valley Collection Service, LLC promptly. Any bill sent to the client for commission due must be paid to the agency within 30 days after receipt.

I have read the above and agree to the rates and conditions.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

CLIENT NAME &  
PHONE \_\_\_\_\_

CLIENT ADDRESS \_\_\_\_\_  
\_\_\_\_\_

VALLEY COLLECTION SERVICE, LLC \_\_\_\_\_ DATE \_\_\_\_\_





**ALLEY COLLECTION SERVICE, LLC**

**17431 North 71<sup>st</sup> Drive, Suite 104, Glendale, AZ 85308**  
**(623) 931-4325, Fax (623) 934-4041**  
**Toll Free: 1-800-244-9665**

*Version 2*

# **Ely Municipal Court Collection Pamphlet**

## *Prospectus Proposal for Collection Services*

### *Contact Information*

**Scott Maxam, Collections Manager/Member**

**[scott@valleycollection.com](mailto:scott@valleycollection.com)**

**Telephone: (800) 244-9665**

**(623) 931-4325 x 216**

**Facsimile: (623) 934-4041**



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**Toll Free: 1-800-244-9665**

Dear Prospective Client:

Valley Collection Service, LLC was established in Arizona in 1980 and has been servicing our government based clients ever since. In the area of all collections, and specifically Court collections, we have the trained personnel, management resources, operational capability, technical resources, years of experience, customized service, timely management reports, superior collection services and overall excellence that today's clients demand. As professionals, we rely on experience and knowledge to determine which procedure facilitates the best results. To better serve our diverse clients, we have bilingual staff members on duty at all times.

Our hands-on approach to the collection process facilitates efficient debt recovery. Our average court collection success rate is well above the national average collection rate with an average collection time of 30-120 days. We accomplish this higher-than-average collection rate by keeping our primary focus on providing unparalleled collection service to our clients, and treating both clients and defendants with the utmost respect. Prompt follow up and follow through top our list of priorities for each and every account.

We have a clean record with the Better Business Bureau (an A+ rating) and are proud that Valley Collection Service, LLC has never had a conviction for a criminal or civil offense let alone any court action of any kind against us. This is a rarity in the collections industry and allows us to provide a strong assurance that we represent our clients in the best possible way.

At Valley Collection Service, LLC we strive to add an emphasis to the relationship developed between ourselves and our clients. We will customize our collection and reporting efforts to ensure the least amount of time is expended by the Court's employees. Our contingency rate is lower than most other agencies collecting for courts while our success rate is higher. We are confident that after you have read our brochure and contacted our references you will find we are the best collection agency to serve your needs. Please give me a call at 1-800-244-9665 x 216 if you any questions. I look forward to further discussing our collection services which can significantly improve the revenue generated by your court.

Sincerely,

Scott A Maxam  
Collections Manager/Member

## Collections Statement

*The primary focus of Valley Collection Service, LLC is to provide unparalleled collection service to our clients, and to treat our clients and debtors/defendants with respect. Our collection goal is to reach the debtor/defendant as quickly as possible and to obtain a payment agreement from them. We focus on prompt Follow-Up and Follow-Thru on each individual account to maximize collections for our clients.*

### Benefits of Using a Collection Agency

Using a collection agency to collect on your delinquent accounts is a cost effective tool to produce more revenue to the Court. This is achieved by Valley Collection Service, LLC processing payments, trying to locate defendants that owe the Court money and informing them of their responsibility to satisfy their obligations with the Court.

We use multiple skip-searching databases along with the National Change of Address databases to locate individuals who have moved. These precise and up-to-date skip-tracing programs are used until all current data is found. Once data is collected from these different skip-tracing programs, we have clerks carefully screen all information looking for discrepancies along with comparing the information to the National Change of Address databases.

When discrepancies are found, we follow-up to make sure that the most current and complete information is input into our database. After receiving this new information, we will immediately send another notice to the defendant in an attempt to receive payment. The time that we spend on this is time saved from the Court performing any collection activities and brings about increased revenue to the Court when we are able to find the individual.

When an account is assigned to Valley Collection Service, LLC, the Court is able to refer the defendant to us to work with the defendant for resolution of the case. These referrals also save the Court staff time so they don't have to work with the complaints and disputes of the older cases as much. We act as an intermediary between the Court and the defendant to assist in "cleaning up" these older Court cases.

### Ethical Collections

While it is the focus of Valley Collection Service, LLC to maximize collections for the client, it is also very important for us to do this with an ethical approach. This approach has allowed us to maintain a clean record with the Better Business Bureau and a clear conscience. We also feel that it is a good business practice.

As part of a new hire's orientation, we require them to sign the following Code of Ethics statement. We make sure that we revisit this policy periodically with all of our employees to guarantee that all of our collection activities are aligned with our behaviors.

### **CODE OF ETHICS FOR ALL EMPLOYEES**

*There are many state, local, and federal laws governing the proper procedure for collection of outstanding debt. I understand that it is my obligation to follow each of those laws. To treat debtors, co-workers, and clients in the same manner in which I wish to be treated. I will clearly, honestly and frankly document the steps taken in work that I have performed. I also understand that I have access to extremely confidential information and that it is my responsibility to respect and protect the privacy of debtors, clients and co-workers. I understand that I must ensure that I am talking to the person legally responsible for the debt incurred. When I am communicating with others I must assure that I avoid the appearance of harassment, rudeness or non-cooperation. It is my goal to handle matters in such a way as to avoid complaints and conflicts.*

#### **Collection Methods**

##### ***Within 24 hours of receiving defendant information:***

- Information provided by the client about the defendant is recorded into our computer system. We accept accounts in any method that is easiest for the Court and will pay for any upgrades to make our systems compatible with the Court
- Address and phone numbers are immediately verified through our National Change of Address databases. Skip-traces are performed where needed.
- Within 24 hours of uploading defendant information, an initial written notice as required by the Fair Debt Collection Practices Act (FDCPA) guidelines is sent out to the defendant and recorded into our system.

##### ***After 7 business days:***

- A phone call may be placed to a defendant if we have not received communication regarding a payment arrangement after the initial notice being mailed.

##### ***After 35 business days:***

- Continued efforts are made to obtain either a payment in full or partial payment arrangement.
- A second notice is sent to the defendant regarding the account.
- We will continue to make efforts to reach the defendant by a series of notices and phone calls to the defendant until a satisfactory payment arrangement has been made.
- Each defendant is contacted by phone or by a mailed notice at a minimum of once every thirty days until adequate payment has been achieved and the account has been closed.
- Skip-tracing searches are performed any time we receive a mail return on an assigned account.

## **Standard Collection Activities Performed:**

- Dispute and Problem Resolution
- Running Skip-tracing programs to locate current address information
- Informing defendant to speak to Court with any matters that can not be satisfied with Valley Collection Service, LLC (failure to appears)
- Providing our Clients timely reports of payments made
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\$2500.01 - \$5000	\$500	\$4000 (owed court) + \$500 = \$4500
\$5000.01 and up	10%	\$5500 (owed court) x 10% = \$550 Total amount owed \$5500 + \$550 = \$6050.

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1. Fines or restitution satisfied by community service or jail are exempt.
2. Fines collected by the State attachment of income tax are exempt.
3. Fines collected through arrest are exempt.
4. Fines collected in advance of assignment to the agency are exempt.

Once the account is turned over for collection, our agency is due its commission regardless of when the account was paid.

All payments must be reported to Valley Collection Service, LLC promptly. Any bill sent to the client for commission due must be paid to the agency within 30 days after receipt.

I have read the above and agree to the rates and conditions.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

CLIENT NAME &  
PHONE \_\_\_\_\_

CLIENT ADDRESS \_\_\_\_\_  
\_\_\_\_\_

VALLEY COLLECTION SERVICE, LLC \_\_\_\_\_ DATE \_\_\_\_\_

