



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430 - Fax (775) 289-1463

ANIMAL CONTROL ADVISORY BOARD REGULAR MEETING AGENDA

August 8, 2018 5:30 p.m. – Ely City Hall - 501 Mill Street - Ely, Nevada.

1. City Attorney Odgers called the first regular meeting of the Animal Control Advisory Board to order at **5:30 p.m.**, led in the Pledge of Allegiance and roll call was held.

Members present:

- Member Robin Eldgridge, DVM
- Member Tracey Greenwell
- Member Ramona Maestes
- Member KayLynn Roberts-McMurray

Members absent:

- Member Tandi Haslem

City Officials and Staff present:

- Councilman Tony DeFelice
- Mayor Melody Van Camp
- City Attorney Charles Odgers
- City Animal Control Officer Andrew Hayes
- Deputy City Clerk Jennifer Lee

Also in attendance: Members of the public signed in. (appears below).

Animal Control Advisory Board attendance list. 8-8-18

<i>[Signature]</i>	_____

2. PUBLIC COMMENT

Harry Franke read his letter appearing below into the record.

Harry Franke
581 Campton Street
Ely, Nevada 89301
775 235-3383

August 6, 2018

7A

Please read at the City Council meeting on August 8th. regarding animal control

To the City Council and the Mayor, thank you for addressing this issue. I want to present the following suggestions regarding the humane treatment of stray animals:

1. The City needs an effective spay, neuter, and release program. It works and will save the City money and time in the long run. I realize one cannot wave a magic wand and make immediate changes. For example, a successful trapping program will place undo pressure on local veterinarians and of course there are the initial costs.

2. create animal sanctuaries in undisclosed locations. License residents who are willing to care for and work with the City regarding reducing in particular, the cat population. To clarify, I am not advocating housing 20 cats in unhealthy conditions or creating a neighborhood nuisance. "Reducing" is the key word here.

3. Andy has been doing a fantastic job in trying to get animals adopted and no, this is not a paid announcement. My neighbor in Vegas was the head of Animal Control. It didn't take long to know it takes a unique person to do that job. I do have a couple of suggestions to make Andy's job a little easier.

A. try to get KDSS on board with a one minute community service blip announcing 3 animals available for adoption.

B. Install a weatherproof case on the exterior wall of the pound and advertise with photos and a list of animals available for adoption. I can donate my time to take photos. I would also suggest installing a dummy security camera and warning sign to deter any vandalism.

4. Increase the advertising regarding the low cost spay & neuter program. The case I suggested installing on the pound wall could be utilized for advertising this service too.

Any program considered needs to be well thought out. For example, increasing fines & fees may result in the increase of animals being dumped.

Thank you for your time and interest in this issue.

Harry Franke


3. ITEMS FOR DISCUSSION/POSSIBLE ACTION OF THE ANIMAL CONTROL ADVISORY BOARD.

1. Board Members – Discussion/For Possible Action – Appointment of Chairman, eligible for re-election; term shall be until first meeting in January 2019 pursuant to City Code 2-4-7(A).

Member Eldridge moved to appoint KayLynn Roberts-McMurray as Chairman. Member Greenwell seconded the motion. The motion carried unanimously.

City Attorney Odgers stated the Chairman does get to vote on all action items.

2. Board Members – Discussion/For Possible Action – Appointment of Vice-Chairman, eligible for re-election; term shall be until first meeting in January 2019 pursuant to City Code 2-4-7(B).

Member Eldridge moved to appoint Tracey Greenwell as Vice-Chairman. Member Maestes seconded the motion. The motion carried unanimously.

3. Board Members – Mayor Van Camp – Discussion/For Possible Action – Presentation on individuals and entities who want to donate time and money to Animal Control.

Mayor Van Camp stated over the last few years, we've had wonderful people who have donated a lot of time. Teri Doty has expertise in training, so she lent her volunteer shift. Diana Buckner with the Ely Shoshone Tribe expressed a willingness to come to these meetings and they have been buying larger dog runs for those that have animals at the Reservation; they are willing to contribute monetary wise or anything else. I contacted Chris Ann Bybee – she would like an agenda too – and she has started a spay/neuter program, so maybe this will coordinate with her. T.J. Carrington worked in Arizona at the Humane Society and is a vet tech, so she would be willing to volunteer as much as possible. Gelskys – Jade, Michelle and Rob – have helped Pat and I on many items; they have always donated time and money. Also, Judy Barboa and her husband have given help and money. The Lions Club has been active in having us hold a pet Halloween contest; Pat and I worked on it for a couple years, but last year we didn't do it because we were both out of town and it was awareness for spay and neutering. Dirt, the Nevada Northern Railway cat, has his own *Facebook* page and he gets a million hits; it's a wonderful story. We have a wonderful story at the Landfill and that is Charlie, the dog; she was dumped off, they befriended her, she was adopted out twice, but came back. Our Charlie could have a *Facebook* page to promote this Board and Animal Control. There's plenty of money and 'hands on', if this Board's going to use it.

City Attorney Odgers stated there are other people that should be recognized for their 'behind the scenes' work that has been occurring over the last several years. Pat Robison's daughter works with Andrew, getting animals transported and adopted out. Andrew's been with us almost a year.

4. Board Members – Animal Control Officer Hayes – Discussion/For Possible Action – Presentation on Animal Control goals.

Animal Control Officer Hayes stated I went to a Humane Society US Expo where I learned a lot of quality information and from that developed this list (appears below). It takes more than one or two people to work on these items. Getting information out to people on our website will help people keep their pets in the house, instead of surrendering them to me or letting them run at large; I've been trying to do that with the *Facebook* page, but the main website should have all that information as well. Renovate the Animal Control: There's things we don't have that we should like an air conditioning unit for the cat room; retrofitting stuff to make it work better; concrete outside so dogs can't escape; and making it look better. When facilities look better, they get an increase in adoptions.

Animal Control Goals

Start a Feral Cat Program. I would like grants to be procured to fund a feral cat program to ease and ultimately stop the flow of massive amounts of cats that come into my facility.

Revamp Animal Control website. I would like the Animal Control website to be able to collect donations, give valuable and much needed information to the public and post events. Getting information out to people about taking care of their pets is the main goal. (Adoptapet.com))

Renovate Animal Control. I would like grants for capital improvement to be procured through grants or donations. I realize this will be an ongoing process and I also realize my facility is 20 years behind other standard facilities. (ie. No quarantine area, euthanasia room, fence dogs can climb, no permanent cover for outside kennels)

Volunteer Program. I would like a program put in place to assist me in animal control. The less I have to be in the facility the more I can go out and check on animals. If I can not have volunteers to help directly with the animals I would like them to help in other aspects. (ie. Man the office, clean empty kennels, make transport or supply runs). I would like research done on how much liability insurance cost for each volunteer and if its even feasible for a program.

Programing. I would like for most of my intake and standard paperwork to be on the computer with a program that will be easy to access compared to the fishing through paperwork method I use now. This will require lots of time putting old information in but will make it much better when looking up records. I also would like a laptop for mobile purposes but not necessary at the time.

Deter Programs. I will be assisting people coming in to surrender animals in many ways in an effort of keeping said animals out of my facility. Depending on donations and what the people need I will determine if they can keep the animal permanently or temporary and assist them into adopting the animal out without the unnecessary use of my facility. (better for the animal and workload)

City

Attorney Odgers stated in order for us to have a volunteer program, we have to have a training program, shots, etc.

Teri Doty stated I am the owner of *Adventure K9*. While I was at school, I spent an extensive amount of time in the kennels, helping with dogs there. I am experienced in different cleaning facets of the facility, as well as being able to help dogs that are fearful and aggressive.

City Attorney Odgers stated we still have to have a framework and training in place because otherwise, our insurance company isn't going to protect us. The volunteer program has to be tailor made for us and approved by our insurance company. For the record, Robin takes care of my horses and my dogs. Even if you sign a waiver, a waiver's not going to stop the volunteer from suing us. On top of volunteers working, we have to pay for Workers Comp. because they're doing work for the City. We have to track time. Andrew and I don't have enough time in the day to put a program together to meet all those requirements, so to start developing that will be on your agenda in the foreseeable future.

Member Eldridge asked is there a place where we can see what the requirements are or is there something you could give us, so we could . . .

City Attorney Odgers stated I can give you the basic bones of what POOL PACT is going . . .

Member Eldridge stated what the insurance is going to require. It's really important to have a volunteer program, but I know that there's a lot of 'T's to cross'.

City Attorney Odgers stated there is. In the next meeting we'll prioritize these for yourselves, so you know where you want to start first.

City Animal Control Officer Hayes stated I feel the first one we should prioritize is the feral cat program. Programming: I need something that I can take pictures of dogs and be able to track how many times they've been at large, so Animal Control is more of a money maker.

Member Eldridge asked isn't there a software program?

City Animal Control Officer Hayes stated yeah. There are software programs.

Member Eldridge stated they need to be micro-chipped; then you know who they belong to and where they are.

City Animal Control Officer Hayes stated other facilities microchip every dog that comes in and log it into their programming; I need a similar program. A way to contact immediately will help.

Chairwoman McMurray asked at the training, did they recommended any kind of software?

City Animal Control Officer Hayes stated they do, but it's pay every year or month. I was hoping we could get some stand-alone software, so it's not costing.

Member Eldridge stated the veterinary software would work; it has the ability to put pictures. I could see if they have something a little less medical.

City Animal Control Officer Hayes stated Deter Programs: I've already been doing that myself a little bit. If someone comes in and says 'I need to surrender a dog', "Why do you need to surrender it?" 'I can't afford the food.' "Here's a bag of food." Etc. I would like us to put Adopt a Pet.com online for people to put their pet up because they do good checks; part of that profit will come back to the Animal Control facility and it requires no time on our part.

City Attorney Odgers stated some of this stuff, like Adopt a Pet, there's things we still have to do on the City side to even be part of it.

Member Greenwell moved to adopt the Animal Control Goals as identified. Member Maestes seconded the motion. The motion carried unanimously.

4. REPORTS

- **MEMBERS**

Member Eldridge stated I'm a local veterinarian and wanted to be on this board because it needs to be more of a business. I've got a lot of ideas from California, where they've got revenue; they were knocking on my door at the end of every month wanting a rabies report, those people had to license their dog and that should be around here. We did a tremendous feral cat program in California; it was funded by Bob Barker and there's money out there for this stuff.

- **CHAIRMAN**

Chairwoman McMurray stated I work for *Ely Times*. It's important to have this board because we need a lot of different eyes.

- **COUNCILMAN DEFELICE**

Councilman DeFelice stated on the City Council, I work with Andrew from my position. I want to put the Corrals under this umbrella. The Corrals have been neglected and there's a high danger with the condition it's in.

City Attorney Odgers stated before we can do anything at the City Corrals, we need to get an ordinance in place. The ground is City owned and everything on top is privately owned. The City is only responsible for the roadways. The arena, etc. is the Corral Association.

- **ANIMAL CONTROL OFFICER**

City Animal Control Officer Hayes reviewed his July 2018 report appearing below.

ANIMAL CONTROL MONTHLY REPORT – July, 2018					
	CALLS	CITATIONS		CALLS	CITATIONS
ELY	44		CROSS TIMBERS		
			McGILL		
			RUTH		
			LUND		
			BAKER	1	
			MISC. COUNTY	4	
TOTAL ELY	44		TOTAL COUNTY CALLS	5	

ELY STATS		COUNTY STATS	
	NUMBER		NUMBER
# OF CATS IMPOUNDED	4	# OF CATS IMPOUNDED	7
# OF DOGS IMPOUNDED	11	# OF DOGS IMPOUNDED	4
# OF CATS EUTHANIZE		# OF CATS EUTHANIZE	
# OF DOGS EUTHANIZE		# OF DOGS EUTHANIZE	
DOG BITE		DOG BITE	
TOTAL ACTIVITY - CITY	15	TOTAL ACTIVITY - COUNTY	

FEES	ACTUAL	TOTAL	FEES	ACTUAL	TOTAL
DOG ADOPTIONS \$25.00	3	\$75.00	DOG ADOPTIONS \$25.00	2	\$50.00
CAT ADOPTIONS \$5.00			CAT ADOPTIONS \$5.00	6	\$30.00
OWNER SURRENDER \$10.00			OWNER SURRENDER \$10.00		
IMPOUND FEE DOG			IMPOUND FEE DOG		
1st Offense \$50.00	6	\$300.00	1ST OFFENSE* \$50.00	3	\$150.00
2nd Offense \$100.00	1	\$100.00	2ND OFFENSE* \$100.00		
3rd Offense \$150.00			3RD OFFENSE* \$150.00		
plus \$10.00 per day after first 24 hours			plus \$10.00 per day after first 24 hours	7	\$70.00
FAILURE TO LICENSE DOG \$125.00					
IMPOUND FEE CAT \$10.00			IMPOUND FEE CAT \$10.00		
plus \$10.00 per day after first 24 hours			plus \$10.00 per day after first 24 hours		
QUARANTINE @ \$25.00 per day			QUARANTINE @ \$25.00 per day		
TOTAL COLLECTED - CITY		5475.00	TOTAL COLLECTED - COUNTY		\$250.00

CITATION ISSUED ANIMAL CONTROL – July, 2018

City			County		
Violation and Code	Fine Amount	# Issued	Violation and Code	Fine Amount	# Issued
Keeping Livestock in City - 5-3A-1(B)	\$25.00		Livestock Running at Large - 8.04.030(f)*	\$25.00	
Livestock Running at Large - 5-3A-3*	\$25.00		Too Many Dogs - 8.04.030(f)*	\$250.00	
Cruelty to Animals - 5-3A-4*	\$25.00		Failure to License - 8.04.040 *	\$25.00	
No rabies Vaccination - 5-3A-6 (C) *	\$25.00		Running at Large - 8.04.060*	\$25.00	
Failure to Permit - Trapping - 5-3A-7 *	\$25.00		Dog Trespassing - 8.04.070*	\$25.00	
Interference with Animal Control Officer - 5-3B-3(B) or (C)	\$250.00		Dogs In County Park - failure to clean up - 8.04.075(d) (civil penalty only)	\$25.00	
Unlawful Removal of Animal from Animal Control Facility - 5-3B-3(D)	\$250.00		Dangerous Dog - 8.04.120*	\$25.00	
Exceeds Number of Animals - 5-3B-4 (E)	\$250.00		Barking Dog - 8.04.130*	\$25.00	
Licensed Required - 5-3B-5 (per animal)	\$125.00		Unlawful use of License - 8.04.170*	\$25.00	
Dog Running At Large - 5-3B-6(C) (1st Offense - per animal)	\$100.00		Cruelty to Animal - 8.04.180*	\$25.00	
Dog Running at Large - 5-3B-6(C) (2nd Offense - per animal)	\$200.00		County tickets issued to Justice Court for adjudication		
Dog Trespassing - 5-3B-7*	\$25.00				
Dangerous Dog - 5-3B-12 *	\$25.00				
Barking Dog - 5-3B-13 (B)	\$25.00				
Cruelty to Animals - 5-3B-16*	\$25.00				

* Indicates a misdemeanor punishable by up to \$1,000.00 fine plus assessments and up to 180 days in jail - 5-3B-22

* Indicates a misdemeanor punishable by up to \$1,000.00 fine plus assessments and up to 180 days in jail - 8.04.250

Donations
2 bags cat litter
6 cans wet cat food.

Unusual Events

- **ATTORNEY**

City Attorney Odgers handed out copies of NRS 241, NRS 281A, and stated our meetings are governed by the Open Meeting Law. If you have an agenda item, tell Jennifer and then I review for legality. Please ask me questions because you have safe harbor; if you don't ask me, the safe harbor goes away. So, it's very important that you understand NRS 241. Pay attention to NRS 241.020, 241.025, and 241.030. Everything we're going to do is going to be in public; that's why you can't have communications with more than one person on an agenda item. You can't send out a mass email or a *Facebook* thing. So, if you have an idea you want to do something and you're not sure, please call. 281A is not going to require you to sign the Ethics, but you're still held to the ethical standards. Sometimes you need to make disclosures and if you're going to benefit, you have to abstain. Ethics can sanction you up to \$5,000.00.

5. PUBLIC COMMENT

Pat Robison stated I had a comment on the feral cat program. Let the public know what's going on. Brenda Alexander did a lot with the cats; got all the cats done and someone new moved in and poisoned them. Make people aware that feral cats are getting taken care of and that we need them to keep down the rodent population. Maybe there's laws we can adopt.

City Attorney Odgers stated the law's already out there. If you kill a feral cat, that's inhumane treatment. If we can figure out who did it, then they'd be prosecuted.

Harry Franke stated other than low income housing a couple blocks away, if there's feral cats in the neighborhood, I use hot sardines or tuna fish to trap them at night. If you're going behind the movie theatre, there's a 'bizillian' cats back there; it's how to trap them without people stealing your traps. If the trapping is successful, we need to think of our local veterinarians and them flooded with work.

Member Eldridge stated cats are fast, fifteen minutes.

Teri Doty stated Teri Doty of *Adventure K9*. While I was talking about wanting to volunteer, I don't know how it would work with your insurance. When I came to the Planning Commission and City Council, I brought copies of my insurance for my business. Do you want me to check with my insurance company and see if they would cover me doing a volunteer service for the City?

City Attorney Odgers stated if we were to do that, it would end up being an additionally named insured. It would still have to have our primary insurance, just in case.

Teri Doty stated okay.

City Attorney Odgers stated any type of volunteer program has to be approved through our insurance company because they will determine risk. Again, the Workers Comp is a separate issue.

Teri Doty stated if we have animals with issues, please, because if I can help somebody keep their dog in their home, however we accomplish that.

6. ADJOURNMENT: THIS MEETING MAY BE ADJOURNED BY APPROPRIATE MOTION OF THE ANIMAL CONTROL ADVISORY BOARD.

Member Eldridge moved to adjourn the regular meeting of the Animal Control Advisory Board at **6:42 p.m.** Member Greenwell seconded the motion. The motion carried unanimously.

CHAIRMAN

ATTEST

DRAFT