

CITY OF ELY – REQUEST FOR PROPOSALS FOR CONFLICT PROSECUTOR

I. INTRODUCTION

The City of Ely seeks an attorney to enter into a contract to act as a substitute or special prosecutor on a case-by-case basis for Municipal Court matters where the Ely City Attorney has a conflict. The proposed agreement could run for a defined term with an option to extend or be an ongoing arrangement.

II. APPLICATION AND DEADLINE

To apply, candidates should submit a resume and brief cover letter to City Council of Ely by sending the materials to City Clerk Jennifer Lee via U.S. mail to City of Ely, 501 Mill Street, Ely, NV 89301 or via email to CityClerk@cityofelynv.gov. The deadline to apply is 5:00 p.m. on April 16, 2026.

III. SCOPE OF SERVICES

The successful candidate will act as prosecutor on a case-by-case basis when the City Attorney is precluded from prosecuting the case because of a conflict or other issue.

IV. COMPENSATION

To be determined, including provisions for virtual appearances and expenses.

V. QUALIFICATIONS

To be considered, candidates must be licensed to practice law in the State of Nevada.

VI. ADDITIONAL NOTICES

Any contract based on this RFP will align with any applicable state, county, and municipal laws and/or regulations. Any such contract's terms are subject to negotiation. The City of Ely reserves the right to accept or decline any application and is not obligated to award a contract or to award a contract based solely on the lowest bid.