



CITY OF ELY

501 Mill Street Ely, Nevada 89301
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City of Ely Street Equipment Operator I, II & III

FLSA Status: Non-exempt

Created: 11/12/2024

Safety Sensitive: Yes

Last Revised: 11/12/2024

DEFINITION:

Under direct supervision of Street Lead Person, performs maintenance includes all daily and normal duties in the normal operation of all equipment. Some light mechanical work is also required.

DISTINGUISHING CHARACTERISTICS: Position performs general Street maintenance duties at the direction of the supervisor. As experience is gained, incumbent works more independently within established guidelines. Lower levels are distinguished from higher levels in the Street Equipment Operator class by the equipment that they are signed off on. Positions at different levels are characterized by assignments which can be carried out following clear guidelines and by the availability of supervision in non-routine situations.

ESSENTIAL FUNCTIONS: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions).*

- Maintains production logs and records.
- Identifies equipment needs for each assigned project; picks up and delivers heavy equipment to and from construction sites.
- Performs preventive maintenance on heavy and light equipment as required.
- Loads trucks with heavy machinery, mineral aggregates, pipes, and other material or debris; shovels dirt, asphalt, and trash; grades and surveys stakes; removes and repairs rough spots in pavement; operates snow removal and ice control equipment to maintain a safe road surface.
- Utilizes proper safety precautions related to all work performed.
- Responds to and resolves difficult and sensitive citizen inquiries and complaints.
- Operates heavy construction and maintenance equipment such as oil distributors, motor graders, motor trucks, hoe rams, compressors, cement mixers, skip loaders, backhoes, crack sealers, chip sealers, road graders, boom trucks, dump trucks, front-end loaders, drum rollers, hydraulic trenchers, jackhammers, tapping machines, and various other equipment in support of a variety of maintenance and construction operations.
- Works as a part of a maintenance crew; performs general maintenance duties as they relate to roads
- Breaks concrete and asphalt surfaces; digs back-filled trenches and holes.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge, Skills, and Abilities: (KSAs are the attributes required to perform a job; generally demonstrated through qualifying experience, education, or training.)

1. Level I – Dump Truck and Snowplow
2. Level II- Dump Truck, Snowplow, Loader, Grader, Street Sweeper
3. Level III- Dump Truck, Snowplow, Loader, Grader, Street Sweeper, Smooth Drum Roller, Backhoe, Snow Blower

Knowledge of:

- Principles and practices of supervision, including performance management and discipline procedures;
- Operation, weight limits, and maintenance requirements of heavy power-driven equipment;
- Practices, methods, and materials used in general construction, grounds maintenance, and general maintenance work;
- Position requires knowledge of general maintenance tools, equipment, materials, and methods of the activities of the function to which assigned.
- Traffic laws, ordinances, and rules involved in heavy equipment operations;
- Operational characteristics of mechanical equipment and tools used in the area of work assigned;
- Methods and techniques of street paving and laying of asphalt;
- Occupational hazards and standard safety practices; and
- Organization policies and procedures.

Skill to:

- Read and interpret maps, sketches, drawings, specifications, and technical manuals;
- Communicate clearly and concisely, both orally and in writing; and
- Establish and maintain effective working relationships with those contacted in the course of work.

Ability to:

- Perform supervisory duties in the area assigned;
- Identify construction needs for assigned projects;
- Maintain accurate logs and records; Perform a variety of manual tasks for extended periods of time in unfavorable weather conditions;
- Perform street paving and asphalt laying functions;
- Perform unskilled and semi-skilled maintenance, construction, and repair work in the area of work assigned;
- Perform heavy manual labor;
- Work independently in the absence of supervision; and understand and follow oral and written instructions

Required Certifications and Licenses:

- Requires a current and valid Nevada Class CDL.
- A tanker endorsement will be helpful, but not required.
- A tanker endorsement will be required within the first six months of employment along with any and all other endorsements required in the future.
- Applicant must have experience and signed off on the operation and maintenance of the following or equal equipment:

Experience and Training:

Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities. A typical way to gain the required knowledge, skills, and abilities is:

Possession of a high school diploma or equivalent **and** three years of increasingly responsible experience performing maintenance work involving the skilled operation of heavy construction and maintenance equipment.

Physical and Mental Requirements:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength, stamina, and agility to frequently sit while driving assigned vehicles; to stoop, squat, bend, kneel, crouch, crawl, climb, or balance. Strength and stamina to carry, lift, loosen, push, and pull various mechanical and automotive parts and equipment, and use hands to finger, handle, reach, tighten, feel, or operate objects, hand and power tools, or controls. Frequent lifting and/or moving of objects up to 50 pounds and occasional moving of objects up to 100 pounds. Specific vision abilities required include close vision, color vision, and the ability to adjust focus. Hearing acuity to sufficiently be able to differentiate subtle changes in engine sounds. Position must be able to communicate over the noise of engines and motors. Ability to appropriately handle stress and interact with others, including supervisors, coworkers, clients, and customers. Regular and consistent punctuality and attendance.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Applicants and incumbents are encouraged to discuss potential accommodations with the employer.

Working Conditions:

Work is performed under the following conditions:

Most of the work is performed outside in all types of weather. Frequent exposure to outside conditions such as extremes of hot and cold, wet and/or humid conditions, dust, grease, fumes, and toxic or caustic chemicals. Incumbents frequently work near moving mechanical parts and are exposed to working near or around loud engine noises. Exposure to sharp objects, pinch points, and moving objects and vehicles is common. Occasionally assigned to work independently in isolated geographic areas.

Employee's Acknowledgment: I acknowledge that I have read the above job description and have received a copy for my records.

Employee's Signature

Date Signed