



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430
Cityofelynv.gov

City of Ely (Seasonal Worker)

FLSA Status: Non-exempt

Safety Sensitive: Yes

Created: 4/5/21

Last Revised: 4/5/21

DEFINITION: Under direct supervision of Public Works Supervisor and City Engineer, performs routine unskilled and semi-skilled work in general maintenance and care taking of grounds, buildings, and other City Facilities.

ESSENTIAL FUNCTIONS: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions).*

The Seasonal Worker will perform maintenance activities with minimal to no supervision and will be utilized to perform limited maintenance activities such as vehicle, equipment and machine operation and repair. This position requires the worker to perform some or all the following tasks or others of a similar nature. Mow and trim lawns, trim trees, and shrubs. Set out and plant trees, shrubs, flowers, seeds and bulbs. Water, fertilize and cultivate lawns, shrubs, flowers, and trees. Clean grounds and streets and perform necessary manual tasks to eliminate hazards and preserve the beauty of City and public property. Prepare City facilities for various meetings, shows, contests and athletic events; shovel snow; assist in installing and maintaining sprinkler systems; dig trenches; move furniture; assist in laying cement and asphalt; assist in repairing or laying and connecting pipes, load and unload trucks of dirt, construction materials and supplies; clean and may perform minor maintenance on equipment including heavy equipment used; operate motor equipment and a variety of hand and power tools; maintain City physical facilities as required; do related work as required, in other departments of the City.

QUALIFICATIONS FOR EMPLOYMENT:

Position requires knowledge of general maintenance tools, equipment, materials, and methods of the activities of the function to which assigned. Ability to understand and follow oral and written instructions; do heavy manual labor. A class 'B' Commercial Driver's License is a prerequisite to employment.

Knowledge, Skills, and Abilities:

- Any combination of training, education, and experience would provide the required knowledge and abilities. A typical way to gain the necessary knowledge and ability is:
- Equivalent experience with maintenance, manufacturing, processing, or equipment.
- This class description lists examples of duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related tasks other than those contained in this document and may be required to have specific job-related knowledge and skills.

Physical Demands & Working Environment: *The physical requirement described herein are repetitive of those that must be met by an employee to successfully perform the essential functions of this position.*

Strength, stamina, walk on uneven or slippery surfaces; perform heavy manual tasks using hand tools such as shovel and picks; perform repetitive motions, including use of controls with hands and feet; climb up and down ladders; coordination and dexterity to adjust and make minor repairs to equipment; strength to lift and carry containers and equipment which regularly weigh up to fifty (50) pounds, and may occasionally weigh up to one hundred (100) pounds. Visual acuity sufficient to operate equipment, including; depth perception sufficient to maneuver equipment and determine position of equipment components; ability to hear changes in operation of motors and other equipment.

Work in outdoor and indoor environments with intermittent to frequent exposure each day to unpleasant elements such as vibrations, noise, dust, fumes and odors, dampness, noise levels or extreme weather conditions including heat, rain, snow, cold, wind, and dust. Occasional work in confined areas. Work is typically performed independently and may be isolated in geographic areas. Ability to travel to different sites and locations.