



CITY OF ELY

501 Mill Street Ely, Nevada 89301
City Hall (775) 289-2430
Cityofelynv.gov

Invitation to Bid

NOTICE IS HEREBY GIVEN that the City of Ely, Nevada is hereby accepting sealed proposals at the Office of the City Clerk, 501 Mill Street, Ely, Nevada 89301, for **the removal of two (2) large, complex trees at the Ely Cemetery, grinding stumps of same two (2) large, complex trees and pruning of 15 trees for corrective health, funded by the Nevada Division of Forestry Sub-Grant number: IRA23 24-010 titled Ely and White Pine County Urban Forest Rehabilitation Project** until 3:00 PM, PDT, on January 5, 2026. Proposals received after that time will not be accepted. Bidders mailing bids assume the risk of late delivery.

All bids shall be enclosed and sealed in an envelope and endorsed:

BID PROPOSAL FOR ELY CEMETERY TREE REMOVAL AND MAINTENANCE NEVADA DIVISION OF FORESTRY SUB-GRANT NUMBER: IRA23 24-010.

The submitted bids will be opened at City Hall immediately after the published deadline for acceptance of said bids with City staff. All interested parties are invited to attend the bid opening.

The City Council will formally award the bid at their regular meeting at 5:00 P.M., PDT, on Thursday, January 8, 2026, or soon thereafter.

Bids must be detailed of the work to be completed and accompanied by a bid bond, a certified check, a cashier's check or cash in the amount equal to at least FIVE PERCENT (5%) of total bid. All bonds including bid bonds shall be executed by a corporate surety company authorized to do business in the State of Nevada.

Interested parties may obtain an exhibit of Cemetery trees scheduled for removal and pruning by emailing Patti Cobb at AdminAssist@cityofelynv.gov; further questions regarding tree removal and pruning are to be directed to Public Works Director Mike Cracraft at PublicWorks@cityofelynv.gov or by calling 775-293-1394. Any other questions regarding the Invitation to Bid can be directed to City Clerk Jennifer Lee at Cityclerk@cityofelynv.gov or by calling 775-293-1395. Specific requirements of the project are as follows:

- a) The bidder must be a certified arborist.
- b) The bidder must obtain a valid City of Ely business license.
- c) The bidder must provide a plan for productive use of wood chips for public use.

The City of Ely is an equal opportunity provider and employer.

- d) The bidder must provide a plan for cord wood donation for charitable purposes or public use.

Minimum wage rates have been determined by the Labor Commissioner of the State of Nevada. In no case shall the wage rates be less than prescribed therein.

The City of Ely reserves the right to accept or reject any or all items specified in the bid request, as is deemed in the best interest of the City of Ely. The City of Ely reserves the right to waive any minor technicalities in the preparation of these bidding documents or specifications.

The award may be made to the lowest responsive and responsible bidder. The lowest responsible and responsive bidder will be judged on the basis of price, performance to specifications, bidder's qualifications, quality and utility of services, supplies, materials or equipment offered and their adaptability to the required purposes and the best interest of the public, each of such factors being considered.

Dated this 5th day of December 2025

City of Ely
City Council

By:
City Clerk Jennifer Lee
City of Ely

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